City of Leola -- Council Meeting Proceedings
September 4, 2025

The meeting was called to order at 7:00 pm by President Jackie Rau. City council members present: Michael Yost, Jackie Leibel, Brandon Lehmann, McKlay Pettigrew, and Richard Reis. Mayor Brett Schaible was absent. City personnel present: Terry Lehmann, Jeff Tschappat, and Sondra Waltman. A community member was also present.

The Pledge of Allegiance was stated.

Reis moved with a second from Leibel to approve the previous meeting minutes. All in favor, motion carried.

Yost moved with a second from Reis to approve the treasurer's report. All in favor, motion carried. The account balances are as follows: General Fund, $598,303.43; Revolving Loan Fund, $45,463.08; and Project Account $9,638.41.

Mayor Schaible joined the meeting.

After discussion, Rau moved with a second from Reis to approve the proposed bills and encouraged citizens to notify the city office if they experience issues (sewer, flooding, drainage, etc.) prior to hiring work done so the city is aware of issues/concerns. All in favor, motion carried. The bills are as follows:

Bills to be Considered for September 2025		
A-1 Sanitation	Oversized Dumpster (x2)	$ 754.06
Agtegra	Filters, hydraulic hoses, oil, grease, battery	$ 304.41
C&B Operations, LLC	John Deere Z760R Lawn Mower (w/ tweels)	$ 11,800.00
Bobcat of Aberdeen/JGE	Repairs: dust cap	$ 21.05
CorTrust Visa	Payroll fees, Postage, Envelopes	$ 1,576.13
Curt's Repair	Switch	$ 12.88
Dependable Sanitation	Garbage Collection	$ 118.00
DRN	Web security	$ 15.80
DSG	Curbstops and supplies	$ 2,425.87
Gene's Oil	Gas/Fuel	$ 634.21
Ken's SuperFair Foods	Pool snacks	$ 56.46
Lehmann, Terry	Mileage	$ 53.60
McPherson Co. Herald	Minutes, notices	$ 273.88
Menards	Playground timbers, screws, cleaning supplies	$ 285.41
Montana Dakota Utilities	Electricity	$ 2,635.86
Rural Development	191st Payment for Sewer	$ 4,021.00
SDARWS (Rural Water Systems)	Membership Dues	$ 410.00
SD Public Health Lab	Water testing	$ 20.00
Share Corp	Repairs/Maint - Cleaner	$ 785.75
Spitzer, Glenn	Reimburse for Sewer Duck work	$ 326.03
Telespire	Cell Phone	$ 65.00

Valley	Telephone, Fax, Internet	$ 415.88
Vestis	Mops, rugs	$ 123.53
Weig, Jacey	Pool supplies	$ 39.29
WEB Water	Water for August	$ 8,858.25
	August Payroll	
Payroll	Mayor/Council	$ -
Payroll	Park Fund	$ 6,901.36
Payroll	Finance Office	$ 3,570.66
Payroll	Government Buildings	$ 391.20
Payroll	Library	$ 1,426.25
Payroll	Pool	$ 10,591.09
Payroll	SD Health Pool - September	$ 2,817.00
Payroll	SS, Med, W/H, SDRS with Matches	$ 3,455.38
	Total	$ 65,185.29

At 7:15 pm a public hearing was held for the second reading of Ordinance 25-01 for the 2026 Appropriation Budget. With no objections from the public, Yost moved with a second from Pettigrew to approve the second hearing and moved for its adoption. All in favor, motion carried. The ordinance is as follows:

CITY OF LEOLA
2026 APPROPRIATION BUDGET

101 GOVERNMENTAL FUND		GENERAL FUND
101-41000	GENERAL GOVERNMENT	
41150	Contingency	24,068.95
41200	Mayor & Council	39,718.50
41300	Elections	1,400.00
41410	City Attorney	2,000.00
41420	Financial Administration	180,733.90
101-41000	TOTAL GENERAL GOVERNMENT	247,921.35
101-42000	PUBLIC SAFETY	
42100	County Law Enforcement	50,400.00
42200	Fire-Siren	1,000.00
42300	Protection & Inspection-Code Enforcement	2,750.00
101-42000	TOTAL PUBLIC SAFETY	54,150.00
101-43000	PUBLIC WORKS	
43100	Streets	110,877.11
43200	Sanitation	12,700.00
101-43000	TOTAL PUBLIC WORKS	123,577.11

101-44000		PUBLIC HEALTH		
	44130	West Nile Fund	1,338.25	
101-44000		TOTAL PUBLIC HEALTH	1,338.25	
101-45000		CULTURE & RECREATION		
	45110	Golf Course	6,000.00	
	45120	Pool	36,130.00	
	45130	Miscellaneous Culture & Rec	4,500.00	
	45230	Parks	51,687.11	
	45500	Library	24,666.87	
	45700	Historical Preservation-Museum	500.00	
101-45000		TOTAL CULTURE & RECREATION	123,483.98	
101-46000		CONSERVATION & DEVELOPMENT		
	46320	Redevelopment	2,576.50	
101-46000		TOTAL CONSERVATION & DEVELOPMENT	2,576.50	
TOTAL GENERAL FUND APPROPRIATIONS				**553,047.19**
21700		REVOLVING LOAN FUND		
		UNASSIGNED FUND BALANCE	45,000.00	
	128	REVENUE	500.00	
	172	EXPENDITURES	500.00	
		TOTAL SPECIAL REVENUE RETAINED		45,000.00
MEANS OF FINANCE			GENERAL FUND	
GOVERNMENTAL FUNDS:				
		UNASSIGNED FUND BALANCE	71,668.10	
31000		TAXES	429,829.09	
32000		LICENSES & PERMITS	4,000.00	
33000		INTERGOVERNMENTAL REVENUE	34,800.00	
34000		CHARGES FOR GOODS & SERVICES	5,250.00	
36000		MISCELLANEOUS REVENUE	7,500.00	
TOTAL MEANS OF FINANCE – GENERAL FUNDS				**553,047.19**

PROPRIETARY FUNDS	WATER	SEWER
Expenditures		
Personnel Services	30,877.11	30,877.11
Operating Expenses	126,700.00	16,000.00
Debt Service	14,000.00	48,252.00
Retained Earnings	122.89	8,870.89
Total Proprietary Expenditures:	171,700.00	104,000.00
Means of Finance		
Charges for Goods and Services	171,700.00	104,000.00
Total Proprietary Means of Finance:	171,700.00	104,000.00

The Finance Officer is hereby directed to certify the maximum amount based off the following estimated dollar amounts of tax levies made in this Ordinance to the McPherson County Auditor.

PROPERTY TAXES, CPI 2.90% & 1.09% GROWTH	283,829.09
AVAILABLE OPT OUT	30,000.00
TOTAL MONIES LEVIED FOR	313,829.09

__Brett Schaible_____ _Sondra Waltman_____

Brett Schaible, Mayor, City of Leola ATTEST: Sondra Waltman, Finance Officer, City of Leola

OLD BUSINESS

WEB Water Increase – Effective October 1, a water increase will be in effect. The new base water rate (for the first thousand gallons used) will be $36.60 and a prorated amount will be $6.78 per thousand gallons.

Campground Improvements – The playground will be sealed prior to installing it at the campground and the area is prepped. To prolong the life of the equipment and protect it from the winter, it will be installed in the spring. A quote was reviewed from Gappa Electric to install and wire an additional transformer to alleviate the electrical issues and lack of power at the campgrounds. A second quote will be obtained from Schwan Electric. Discussion was had on the power box on the picnic shelter. A quote from Schwan will be requested as well for repairs.

Maguire Tank Cleaning – Cleaning expenses will increase in 2026. The council opted to repair the tower and review contracts in 2026 for cleaning schedules of the tanks.

Pudwill Pond – Mayor Schaible plans to meet with SDGFP on Friday, September 5th to go over a few things and a signed copy of the deed of the lake (from Pudwill to the City of Leola) will be obtained.

At 7:30 pm, a public hearing was held to vacate the following: a portion of Elm Street between Lot 3, Block 7 & Lot 1, Block 10 Highland Park Addition and 7th Avenue between Blocks 10 and 11, Highland Park Addition and its intersecting area, along with the alley between Lot 3, Block 10, Highland Park Addition and Lots 4, 5, and 6, Block 10 Highland Park Addition in Leola City. With no objection from the public, Reis moved with a second from Yost to vacate the above description. All in favor, motion carried.

Leola Golf Association members Brady Weiszhaar, Chuck Schaunaman and Matt Waltman joined the meeting.

NEW BUSINESS

Surplus – Discussion was held regarding the old mower. At this time, the city will not surplus it and will continue to use it for areas around the dump grounds, lagoon, etc.

Donation – The Leola Golf Association, represented by Weiszhaar, Schaunaman and Waltman, came to the council to request the annual donation of $6,000 from the city to help keep up with maintenance and upcoming projects. After further discussion, Reis moved with a second from Yost to approve the donation of $6,000. Weiszhaar, Schaunaman and Waltman left the meeting after thanking the council.

Spraying – Proposals from Hoffman Ag Service, LLC were reviewed for fall spraying for 2025 and for 2026. After discussion, the council chose to hold off on accepting the proposals and encouraged city maintenance to obtain their certifications to do the spraying.

At 7:45 pm a public hearing for the adoption of the revised ordinance book was delayed due to an error in the public hearing notice. A public hearing will be scheduled for October 6th at 7:15 pm.

At 8:00 pm no new nuisance properties were reviewed, and no appeals were made to the council by the public.

MAINTENANCE UPDATE

Multiple updates were shared with the council regarding communal improvements regarding servicing equipment and day-to-day duties, along with some drainage concerns.

COMMITTEE REPORTS

Streets, Alleys & Restricted Use Site – The oversized dumpster remains at the RUS to be utilized by the community until mid-October. The culvert on south Broadway Street hasn't been replaced; the city will explore surplus options before purchasing new. The county will be requested to blade city streets and State Line Concrete will be asked for an estimate to repair the curb on Highway 10.

Water & Sewer – The lead pipe survey is still in progress. After discussing sewer line maintenance, Hydro-Kleen will be contacted, and additional remedies were also discussed.

Park, Recreation & Pool – The pool activity report was reviewed and has been closed; the outside bathrooms are still open.

Building & Equipment – Concerns were discussed on the Citizen Building chimney. After further inspection, it's best to keep it attached to the building than remove it. The new mower is here. After discussion on the pull behind sprayer, Reis moved with a second from Pettigrew to replace the pump and needed parts for $300 or less, with prior permission from the Mayor if that amount is exceeded. All in favor, motion carried.

Code Enforcement, Law Enforcement & Library Reports – The monthly law and library reports were reviewed.

Zoning –The next meeting will be November 3rd.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: To help recover some expenses as improvements are being made to the campgrounds, it was suggested to meter individual spots and charge for additional electricity usage after an allotted amount.

UPCOMING EVENTS: The next city council meeting will be on Monday, October 6th. The annual SDML Conference is September 30-October 3.

CORRESPONDENCE: None.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: Rau discussed reviewing PTO and benefits of employees in lieu of raises/bonuses.

At 8:42 pm, Lehmann moved with a second from Rau to adjourn the meeting. All in favor, motion carried.

__Brett Schaible_____ _Sondra Waltman_____

Brett Schaible, Mayor, City of Leola ATTEST: Sondra Waltman, Finance Officer, City of Leola

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