City of Leola -- Council Meeting Proceedings
August 7, 2025

The meeting was called to order at 7:00 pm by Mayor Brett Schaible. City council members present: Michael Yost, Jackie Leibel, Brandon Lehmann, McKlay Pettigrew, and Jackie Rau. Richard Reis called into the meeting. City personnel present: Terry Lehmann, Jeff Tschappat, and Sondra Waltman. Multiple community members were also present.

The Pledge of Allegiance was stated.

Rau moved with a second from Yost to approve the previous and special meeting minutes. All in favor, motion carried.

Leibel moved with a second from Rau to approve the treasurer's report. All in favor, motion carried. The account balances are as follows: General Fund, $627,154.95; Revolving Loan Fund, $45,453.43; and Project Account $9,638.41.

Yost moved with a second from Pettigrew to pay the proposed bills. All in favor, motion carried. The bills are as follows:

Bills to be Considered for August 2025		
A-1 Sanitation	Oversized Dumpster (x1)	$ 372.92
Agtegra	Filters, bolts, pins, airline, repairs	$ 76.54
Anderson, Krista	WSI Training Reimbursement	$ 280.00
Beck Law Office	Professional Services: Annexation and Vacate Streets	$ 354.00
Bobcat of Aberdeen/JGE	Repairs: valve, belt, blades	$ 302.58
Cahill Bauer & Assoc	2024 Audit	$ 10,500.00
Corporate Trust/US Bank	19th Quarterly Pmt - Water Project	$ 3,082.37
CorTrust Visa	Payroll fees, Postage, Envelopes	$ 702.72
Curt's Repair	wiring mower, tank	$ 129.86
Dependable Sanitation	Garbage Collection	$ 118.00
DRN	Web security	$ 15.80
Farmer's Union Oil	Propane (pool), move/hook up tank	$ 771.64
Gene's Oil	Gas/Fuel	$ 437.35
Hawkins, Inc	Pool chemicals	$ 1,323.24
Ken's SuperFair Foods	Pool snacks/water	$ 329.97
McPherson Co. Herald	Minutes, notices	$ 148.94
McPherson Co. Reg of Deeds	Filing Fee for Deeds	$ 60.00
Menards	Sealant (playground), bug spray, canopy weights	$ 143.35
Montana Dakota Utilities	Electricity	$ 2,534.88
Moser Excavating & Trucking	Replace curb stop, dig up/fill in west side of culvert on Broadway	$ 561.23
RecSupply	Maytronics Wave 80 Pool Vacuum	$ 2,199.00

Rural Development	190th Payment for Sewer	$ 4,021.00
Runnings	Live traps	$ 83.98
SD One Call	811 calls	$ 13.65
SD Public Health Lab	Water testing	$ 15.00
Telespire	Cell Phone	$ 65.00
Valley	Telephone, Fax, Internet	$ 402.60
Vestis	Mops, rugs	$ 247.06
Waltman, Sondra	Corporate Seal Stamp	$ 28.08
WEB Water	Water for July	$ 8,983.25
	July Payroll	
Payroll	Mayor/Council	$ -
Payroll	Park Fund	$ 6,901.36
Payroll	Finance Office	$ 3,570.66
Payroll	Government Buildings	$ 342.30
Payroll	Library	$ 1,265.15
Payroll	Pool	$ 10,313.09
Payroll	SD Health Pool - August	$ 2,817.00
Payroll	SS, Med, W/H, SDRS with Matches	$ 3,416.17
	Total	$ 66,929.74

At 7:15 pm a public hearing was held regarding the first reading of Ordinance 25-01 for the 2026 Appropriation Budget. With no objections from the public, Rau moved with a second from Lehmann to approve the first hearing and set a second hearing for September 4th at 7:15 pm. All in favor, motion carried. The ordinance is as follows:

CITY OF LEOLA
2026 APPROPRIATION BUDGET

101 GOVERNMENTAL FUND		GENERAL FUND
101-41000	GENERAL GOVERNMENT	
41150	Contingency	24,068.95
41200	Mayor & Council	39,718.50
41300	Elections	1,400.00
41410	City Attorney	2,000.00
41420	Financial Administration	180,733.90
101-41000	TOTAL GENERAL GOVERNMENT	247,921.35
101-42000	PUBLIC SAFETY	
42100	County Law Enforcement	50,400.00
42200	Fire-Siren	1,000.00
42300	Protection & Inspection-Code Enforcement	2,750.00
101-42000	TOTAL PUBLIC SAFETY	54,150.00

101-43000		PUBLIC WORKS		
	43100	Streets	110,877.11	
	43200	Sanitation	12,700.00	
101-43000		TOTAL PUBLIC WORKS	123,577.11	
101-44000		PUBLIC HEALTH		
	44130	West Nile Fund	1,338.25	
101-44000		TOTAL PUBLIC HEALTH	1,338.25	
101-45000		CULTURE & RECREATION		
	45110	Golf Course	6,000.00	
	45120	Pool	36,130.00	
	45130	Miscellaneous Culture & Rec	4,500.00	
	45230	Parks	51,687.11	
	45500	Library	24,666.87	
	45700	Historical Preservation-Museum	500.00	
101-45000		TOTAL CULTURE & RECREATION	123,483.98	
101-46000		CONSERVATION & DEVELOPMENT		
	46320	Redevelopment	2,576.50	
101-46000		TOTAL CONSERVATION & DEVELOPMENT	2,576.50	
TOTAL GENERAL FUND APPROPRIATIONS				**553,047.19**
21700		REVOLVING LOAN FUND		
		UNASSIGNED FUND BALANCE	45,000.00	
	128	REVENUE	500.00	
	172	EXPENDITURES	500.00	
		TOTAL SPECIAL REVENUE RETAINED		45,000.00
MEANS OF FINANCE			GENERAL FUND	
GOVERNMENTAL FUNDS:				
		UNASSIGNED FUND BALANCE	71,668.10	
31000		TAXES	429,829.09	
32000		LICENSES & PERMITS	4,000.00	
33000		INTERGOVERNMENTAL REVENUE	34,800.00	
34000		CHARGES FOR GOODS & SERVICES	5,250.00	
36000		MISCELLANEOUS REVENUE	7,500.00	
TOTAL MEANS OF FINANCE – GENERAL FUNDS				**553,047.19**

PROPRIETARY FUNDS	WATER	SEWER
Expenditures		
Personnel Services	30,877.11	30,877.11
Operating Expenses	126,700.00	16,000.00
Debt Service	14,000.00	48,252.00

Retained Earnings	122.89	8,870.89
Total Proprietary Expenditures:	171,700.00	104,000.00
Means of Finance		
Charges for Goods and Services	171,700.00	104,000.00
Total Proprietary Means of Finance:	171,700.00	104,000.00

The Finance Officer is hereby directed to certify the maximum amount based off the following estimated dollar amounts of tax levies made in this Ordinance to the McPherson County Auditor.

PROPERTY TAXES, CPI 2.90% & 1.09% GROWTH	283,829.09
AVAILABLE OPT OUT	30,000.00
TOTAL MONIES LEVIED FOR	313,829.09

__Brett Schaible_____ _Sondra Waltman_____

Brett Schaible, Mayor, City of Leola ATTEST: Sondra Waltman, Finance Officer, City of Leola

OLD BUSINESS

WEB Water Increase – Effective October 1, a water increase will be in effect. The new base water rate (for the first thousand gallons used) will be $36.60 and a prorated amount will be $6.78 per thousand gallons.

Lawn Mower/Shop Items/Sprayer – Discussion was held on purchasing a new lawn mower. Rau moved with a second from Leibel to purchase a John Deere Z760 zero turn lawn mower from C&B for $12,000 with tweels. All in favor, motion carried. Shop tools were discussed. The pull behind sprayer was discussed and was tabled to the September meeting.

Campground Improvements – The playground will be sealed prior to installing it at the campground. The electrical boxes plan to be upgraded this week or early next week.

Maguire Tank Cleaning – After discussion, Lehmann moved with a second from Rau to hire Maguire to repair the top collar jacketing and insulation on the multi-leg water tower for $5,100. All in favor, motion carried. Further discussion included a cleaning schedule contract. It was decided to table until 2026.

At 7:30 pm Jacey Weig joined the meeting to share pool updates. The final weekend the pool will be open is August 23-24; watch the facebook page for updates. Jacey has been in contact with the school to see if they had interest in using it for gym class. Grant Anderson addressed the council regarding his Eagle Scout project of the pergola at the pool. Rau moved with a second from Reis to allow the troops that help with the project to camp for free at the campgrounds while working on it. All in favor, motion carried. Community member Marsha Lapka stated Nomad Lodge was available for no fee as well. Following discussion, Jacey, Grant and Josh Anderson left the meeting.

NEW BUSINESS

Dealer's License – Jeremy Kallenberger joined the meeting to request approval to open a licensed car dealership in the city. The state permit requires city approval. Discussion was held. Yost moved to deny

the request based on previous years of noncompliance regarding other issues with the city. All in favor, motion carried. Kallenberger left the meeting.

Surplus Items – The table that was used for public computers in the library is no longer needed. Pettigrew moved with a second from Lehmann to surplus the table at zero value and Librarian Pam Walz has the discretion to give it away or sell it. All in favor, motion carried.

Pudwill Pond – Mayor Schaible has been in contact with TJ Pudwill regarding the Pudwill Pond connecting Lundquist Lake. Pudwill is interested in deeding the pond to the city where the city could work with GFP and stock the lake along with other upgrades. After discussion, Rau moved with a second from Reis to move forward with deeding the pond to the city. All in favor, motion carried.

At 8:00 pm nuisance properties were reviewed. Individuals/businesses who received letters were welcome to appeal their case at this time. No appeals were brought to the council by the public. After the council reviewed the list of code violations that were sent out, Rau moved with a second from Lehmann to formally declare them as nuisances and proceed with an additional letter and deadline. All in favor, motion carried. A list of nuisances can be found in the Finance Office.

MAINTENANCE UPDATE

Multiple updates were shared with the council regarding communal improvements regarding servicing equipment and day-to-day duties. Discussion was held on purchasing a new culvert for Broadway Street that is 44' long and 24" wide. Before purchasing a new culvert, surplus sites will be explored.

COMMITTEE REPORTS

Streets, Alleys & Restricted Use Site – The oversized dumpster remains at the RUS to be utilized by the community. The tires at the RUS can be discussed in 2026. A curb needs to be replaced by the city on Highway 10. Discussion was held on Broadway Street regarding a culvert and blading (all around town). Chip sealing is done and the county did a great job. A petition to vacate portions of 7th Ave and Elm Street was reviewed. Lehmann moved with a second from Leibel to accept the petition and set the public hearing for September 4 at 7:30 pm. All in favor, motion carried.

Water & Sewer – The lead pipe survey is still in progress.

Park, Recreation & Pool – The pool activity report was reviewed. Discussion was held on waiving admission fees for the pool; further discussion will continue in 2026.

Building & Equipment – Concerns were discussed on the Citizen Building bathroom and chimney.

Code Enforcement, Law Enforcement & Library Reports – The monthly law and library reports were reviewed.

Zoning – There was a meeting August 7th and the next meeting will be November 3rd.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: Community member Marsha Lapka expressed concerns of the county seat moving from Leola to Eureka, if it came to a public vote.

UPCOMING EVENTS: The next city council meeting will be Thursday, September 4th due to Labor Day. The annual SDML Conference is September 30-October 3.

CORRESPONDENCE: A letter was shared with the council of the Department of Legislative Audit accepting the 2024 audit. Another letter was reviewed from DANR regarding a statewide publication.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: The 2024 Audit is complete and a copy can be viewed in the Finance Office. The ordinance book draft was distributed.

At 9:11 pm, Rau moved with a second from Pettigrew to adjourn the meeting. All in favor, motion carried.

__Brett Schaible_____ _Sondra Waltman_____

Brett Schaible, Mayor, City of Leola ATTEST: Sondra Waltman, Finance Officer, City of Leola

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