City of Leola -- Council Meeting Proceedings
August 6, 2026

The meeting was called to order at 7:00 pm by Mayor Brett Schaible. City council members present: Michael Yost, Brandon Lehmann, McKlay Pettigrew, Jackie Rau, Jackie Leibel, and Vivian Sain. City personnel present: Terry Lehmann and Sondra Waltman. Jeff Tschappat was absent. Community members Patty Schaible, Pam Schaffner, Lois Merkel, Marsha Lapka, Tina Ellis, and Russell Schaffner.

Mayor Schaible led the Pledge of Allegiance.

Yost moved with a second from Leibel to approve the previous meeting minutes and special budget meeting minutes. All in favor, motion carried.

Rau moved with a second from Sain to approve the treasurer's report. All in favor, motion carried. The account balances are as follows: General Fund, $596,737.19; Revolving Loan Fund, $45,567.21; and Project Account $9,638.41.

Pettigrew moved with a second from Yost to approve the proposed bills. All in favor, motion carried. The bills are as follows:

Bills to be Considered for August 2026		
A-1 Sanitation	Roll-off Dumpster	$ 1,032.18
Agtegra	Gas/fuel, battery, shop labor	$ 703.91
Beck Law	Sheriff Fees	$ 62.48
Black Knight Pools, Spas & Games	Gasket/Cover for pump at pool	$ 688.10
Cahill Bauer & Assoc	2025 Audit; final billing	$ 2,250.00
Corporate Trust/US Bank	23nd Quarterly Pmt - Water Project	$ 3,082.37
CorTrust Visa	Postage, stamps, American Red Cross, dog tags	$ 680.65
Dependable Sanitation	Garbage Collection	$ 97.00
DMI	Repairs (cutting edge)	$ 1,514.18
Farmers Union Oil	Propane	$ 1,313.63
Gene's Oil	Fuel/gas	$ 453.57
Hawkins, Inc	Chemical	$ 2,636.75
Long Lake Colony	Pumped septic tank	$ 312.60
McPherson Co. Herald	Minutes, notices	$ 160.75
Menards	Cleaning supplies	$ 23.84
Montana Dakota Utilities	Electricity	$ 3,398.77
Moser Excavating and Trucking	Repairs (camping #5 spot)	$ 306.12
ReadiTech/DRN	Web security/backup	$ 75.55
Runnings	Tools	$ 60.99
Rural Development	202nd Payment for Sewer	$ 4,021.00
Schaffner Tree Service LLC	Tree cleanup	$ 2,500.00
SD 811	Call before you dig calls	$ 19.95
SD Public Health Lab	Water Testing	$ 20.00
Share Corp	Sewer cleaner	$ 325.41
Valley	Telephone, Fax, Internet	$ 374.72

Vestis	Mops/rugs	$ 129.43
Waltman, Sondra	Reimbursement (pool supplies), mileage	$ 95.57
WEB Water	Water for July	$ 9,515.91
	July Payroll	
Payroll	Mayor/Council	$ -
Payroll	Park Fund	$ 7,291.66
Payroll	Finance Office	$ 3,666.66
Payroll	Government Buildings	$ 440.00
Payroll	Library	$ 1,273.28
Payroll	Pool	$ 8,670.04
Payroll	West Nile Spraying	$ -
Payroll	Zoning	$ -
Payroll	Credit Board	$ -
Payroll	SD Health Pool - Aug	$ 2,069.56
Payroll	SS, Med, W/H, SDRS with Matches	$ 3,458.70
	Total	$ 62,725.33

OLD BUSINESS

Security Cameras – Waiting on quotes with specific equipment requests and an additional company.

Campground Updates – Seedling trees are coming along. Mayor Schaible shared updated regarding the concrete and dock progress. Yost moved with a second from Leibel to approve up to $4,500 for concrete work (materials and labor) for the project. All in favor, motion carried.

2026 Audit – The Department of Legislative Audit formally accepted the audit report. A copy of the letter was shared with the council.

NEW BUSINESS

WEB Water – WEB Water rates will increase October 1. After discussion, Sain moved with a second from Pettigrew to increase water rates effective October 1. The new base rate will be $40 (up to 1,000 gallons) and prorated amount to $7 per thousand gallons. All in favor, motion carried. Patty Schaible inquired what the current rates covered; Rau inquired how contracted gallons affected our billing if we were under the usage.

Dental/Vision Insurance – The SD Health Pool is offering vision and dental insurance. Yost moved with a second from Leibel to offer to employees at their own expense. Plans are effective

At 7:30 pm, a public hearing was held of Budget Ordinance 2026-02. Pettigrew moved with a second from Lehmann to hold the first reading and set the second reading for 7:30 pm September 8. All in favor, motion carried. Budget Ordinance 2026-02 is as follows:

ORDINANCE 2026-02: 2027 Budget
CITY OF LEOLA
2027 APPROPRIATION BUDGET

101 GOVERNMENTAL FUND			GENERAL FUND	
101-41000		GENERAL GOVERNMENT		
	41150	Contingency	23,970.93	
	41200	Mayor & Council	36,800.00	
	41300	Elections	1,500.00	
	41410	City Attorney	2,000.00	
	41420	Financial Administration	190,925.00	
101-41000		TOTAL GENERAL GOVERNMENT	255,195.93	
101-42000		PUBLIC SAFETY		
	42100	County Law Enforcement	0.00	
	42200	Fire-Siren	500.00	
	42300	Protection & Inspection-Code Enforcement	500.00	
101-42000		TOTAL PUBLIC SAFETY	1,000.00	
101-43000		PUBLIC WORKS		
	43100	Streets	113,836.00	
	43200	Sanitation	8,200.00	
101-43000		TOTAL PUBLIC WORKS	122,036.00	
101-44000		PUBLIC HEALTH		
	44130	West Nile Fund	2,410.00	
101-44000		TOTAL PUBLIC HEALTH	2,410.00	
101-45000		CULTURE & RECREATION		
	45110	Golf Course	5,000.00	
	45120	Pool	30,130.00	
	45130	Miscellaneous Culture & Rec	4,500.00	
	45230	Parks	55,636.00	
	45500	Library	27,030.00	
	45700	Historical Preservation-Museum	500.00	
101-45000		TOTAL CULTURE & RECREATION	122,796.00	
101-46000		CONSERVATION & DEVELOPMENT		
	46320	Redevelopment	1,605.00	
101-46000		TOTAL CONSERVATION & DEVELOPMENT	1,605.00	
TOTAL GENERAL FUND APPROPRIATIONS				**505,042.93**
21700		REVOLVING LOAN FUND		
		UNASSIGNED FUND BALANCE	45,612.00	
	128	REVENUE	150.00	
	172	EXPENDITURES	0.00	
		TOTAL SPECIAL REVENUE RETAINED		45,762.00

MEANS OF FINANCE		GENERAL FUND	
GOVERNMENTAL FUNDS:			
	UNASSIGNED FUND BALANCE	25,624.41	
31000	TAXES	427,918.52	
32000	LICENSES & PERMITS	4,000.00	
33000	INTERGOVERNMENTAL REVENUE	34,000.00	
34000	CHARGES FOR GOODS & SERVICES	5,750.00	
36000	MISCELLANEOUS REVENUE	7,750.00	
TOTAL MEANS OF FINANCE – GENERAL FUNDS			**505,042.93**

PROPRIETARY FUNDS	WATER	SEWER
Expenditures		
Personnel Services	33,836.00	33,836.00
Operating Expenses	130,450.00	16,500.00
Debt Service	14,000.00	48,252.00
Retained Earnings	1,114.00	5,412.00
Total Proprietary Expenditures:	179,400.00	104,000.00
Means of Finance		
Charges for Goods and Services	179,400.00	104,000.00
Total Proprietary Means of Finance:	179,400.00	104,000.00

The Finance Officer is hereby directed to certify the maximum amount based off the following estimated dollar amounts of tax levies made in this Ordinance to the McPherson County Auditor.

PROPERTY TAXES, CPI 2.50% & 0.79% GROWTH	281,918.52
AVAILABLE OPT OUT	30,000.00
TOTAL MONIES LEVIED FOR	311,918.52

First Reading: August 6, 2026
Second Reading: September 8, 2026
Published: August 13, 2026
Effective: September 28, 2026

__Brett Schaible_____ _Sondra Waltman_____

Brett Schaible, Mayor, City of Leola ATTEST: Sondra Waltman, Finance Officer, City of Leola

At 8:00 pm, a public hearing was held for nuisance properties; the list was reviewed and discussed.

James Ellis joined the meeting at 8:30 pm.

MAINTENANCE UPDATE

Lehmann shared updates around the community including planting trees, replacing gravel, pool repairs, RUS, repairs and maintenance along with discussion on street repairs. Pettigrew moved with a second from Lehmann to buy 2.5 tons of hot mix from Jensen Rock & Sand. All in favor, motion carried.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site – The oversized dumpster is still in town and available for community members to use. Gravel roads need to be bladed.

Water & Sewer – After the state came in and spot-checked areas in town, Leola has officially been deemed lead free. An estimate was reviewed from SDARWS for digitizing infrastructure maps.

Park, Rec & Pool – The final day of the pool will be Sunday, August 9. The Leola School will not be able to use the pool due to a lack of staffing. There was vandalism at the park; discussion was held and a letter of apology was read to the council. Community service (50 hours) was discussed. A grant opportunity was shared regarding tree planting/maintenance from DANR. Pettigrew moved with a second from Lehmann to apply for the grant from DANR.

Buildings & Equipment – The Piggy Bank is looking to replace the carpet in the Citizen's Building. The Municipal Building will get an estimate to replace carpet as well.

Code Enforcement, Law Enforcement & Library Reports – The July library report was reviewed.

Zoning – The next Zoning Meeting will be Monday, November 2 at 6:30 pm.

Complaint Forms – None.

Public Comments – Mayor Schaible asked for public comments. Tina Ellis suggested creating a committee compiled with the city council's appointments (Pettigrew, Lehmann, and Sain) along with three community members to meet quarterly to address culvert/drainage concerns in town. She also suggested utilizing the back room for meetings to better accommodate the public.

Upcoming Events – The next meeting will be on Tuesday, September 8 at 7 pm due to Labor Day on Monday, September 7.

Correspondence – A Notie of Hearing for Reissuance of General Water Pollution Control Permits for Concentrated Animal Feeding Operations from DANR was shared with the council. A copy is available in the finance office for reviews.

Executive Session – None.

Additional Comments – None.

Adjourn – Rau moved with a second from Leibel to adjourn the meeting at 9:30 pm. All in favor, motion carried.

__Brett Schaible_____ _Sondra Waltman_____

Brett Schaible, Mayor, City of Leola ATTEST: Sondra Waltman, Finance Officer, City of Leola

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