City of Leola -- Council Meeting Proceedings
July 6, 2026

The meeting was called to order at 7:00 pm by Mayor Brett Schaible. City council members present: Michael Yost, Brandon Lehmann, McKlay Pettigrew, Jackie Rau, and Jackie Leibel. Richard Reis was absent. City personnel present: Jeff Tschappat and Sondra Waltman. Terry Lehmann was absent. Community members Vivian Sain, Jeremy Kallenberger and Sarah Knoepfle were also present.

Mayor Schaible led the Pledge of Allegiance.

Rau moved with a second from Yost to approve the previous meeting minutes. All in favor, motion carried.

Yost moved with a second from Leibel to approve the treasurer's report. All in favor, motion carried. The account balances are as follows: General Fund, $599,774.93; Revolving Loan Fund, $45,557.54; and Project Account $9,638.41.

Yost moved with a second from Pettigrew to approve the proposed bills. All in favor, motion carried. The bills are as follows:

Bills to be Considered for July 2026		
A-1 Sanitation	Roll-off Dumpster	$ 2,974.61
Agtegra	Filters, battery, fuel, pins/nuts/bolts	$ 541.56
Beck Law	Legal documents (code enforcement), Audit letter	$ 493.24
Bobcat	Mower parts	$ 88.33
Brian Walz	Stump Grinding (15)	$ 500.00
C&B Operations, LLC	Mower blade, filter	$ 98.34
Cahill Bauer & Assoc	2025 Audit	$ 9,000.00
Cole Papers Inc	Soap	$ 87.33
CorTrust Visa*	Payroll fees, postage	$ 82.47
Dependable Sanitation	Garbage Collection	$ 97.00
DMI	Parts (handle)	$ 158.36
Gene's Oil	Fuel/gas	$ 836.39
Hawkins, Inc	Chemical	$ 1,156.75
Intuit	Quickbooks Renewal (annual)	$ 1,910.54
McPherson Co. Herald	Minutes, notices	$ 158.12
Menards	Cleaning supplies, pot hole fill	$ 452.65
Montana Dakota Utilities	Electricity	$ 2,756.38
Moser Excavating and Trucking	Parts (pressure plug for pump)	$ 12.70
ReadiTech/DRN	Websecurity/backup	$ 75.55
Runnings	Fans	$ 39.98
Rural Development	201st Payment for Sewer	$ 4,021.00
SD Public Health Lab	Water Testing	$ 20.00
SD DANR	Annual fees; stormwater construction	$ 250.00
SD DANR	Annual Fees; drinking water	$ 220.00
Telespire	Cell Phone	$ 65.00

Valley	Telephone, Fax, Internet	$ 398.71
Vestis	Mops/rugs	$ 257.14
WEB Water	Water for June	$ 8,444.79
	June Payroll	
Payroll	Mayor/Council	$ 7,275.00
Payroll	Sewer Fund	$ 7,291.66
Payroll	Finance Office	$ 3,666.66
Payroll	Government Buildings	$ 420.00
Payroll	Library	$ 1,412.10
Payroll	Pool	$ 1,536.38
Payroll	West Nile Spraying	$ 162.00
Payroll	Zoning	$ 125.00
Payroll	Credit Board	$ -
Payroll	SD Health Pool - July	$ 2,069.56
Payroll	SS, Med, W/H, SDRS with Matches	$ 3,527.85
	Total	$ 62,683.15

OLD BUSINESS

Security Cameras – Waiting on requotes with specific equipment requests.

Campground Updates – Roughly half of the seedling trees have been planted at the campgrounds. TJ Pudwill intends to deed the shoreline of Doc's Pond to the city. Discussion was held regarding the concrete pouring of the dock; the dock is currently being built and plans to be delivered mid/end of August. Damage estimates were reviewed from the May incident with the water storage shed.

Pam and Russell Schaffner joined the meeting at 7:14 pm.

Tree Trimming – Discussion was held on tree trimming and the previous quote from Russell Schaffner was reviewed. If city maintenance assists with clean up, it was proposed to present a budget and trim/remove care of the trees that are more problematic. Pettigrew moved with a second from Lehmann to start at the ballpark with the most concerning areas for $2,500 with city maintenance cleaning up. All in favor, motion carried.

At 7:30 pm, a public hearing was held; Rau moved with a second from Pettigrew to have the second reading of Ordinance 2026-01 updating existing Ordinance 8-2-3 and move for its adoption. All in favor, motion carried. The ordinance revision is as follows:

ORDINANCE NO.2026-01

AN ORDINANCE AMENDING 8-2-3 ABANDONED VEHICLES F. NOTICE TO OWNER WITHIN THE CITY LIMITS OF THE CITY OF LEOLA.

BE IT ORDAINED BY THE MUNICIPALITY OF THE CITY OF LEOLA, MCPHERSON COUTY, SOUTH DAKOTA, that the following amendment to Ordinance 8-2-3 Abandoned Vehicles F. Notice to Owner of the Leola City Municipal Code:

F. Notice to Owner. It shall be the duty of the police department or authorized individual of the City of Leola to complete notification by (1) letter to the record owner of the vehicle, or (2) by placing a notice upon the vehicle directing that the vehicle must be removed or the same will be towed 24 hours following placement of the notice upon the vehicle.

First Reading: June 1, 2026

Second Reading: July 6, 2026

Publication Date: June 11, 2026 & July 16, 2026

Effective Date: August 5, 2026

Brett Schaible
Mayor, City of Leola

Sondra Waltman
ATTEST: Finance Officer, City of Leola

NOTICE OF ADOPTION

ORDINANCE No. 2026-01 AMENDING 8-2-3 ABANDONED VEHICLES F. NOTICE TO OWNER WITHIN THE CITY LIMITS OF THE CITY OF LEOLA.

NOTICE is hereby given that Ordinance No. 2026-01 being an Ordinance amending 8-2-3 abandoned vehicles F. Notice to Owner Within the City Limits of the City of Leola, as set forth, was duly adopted by the City of Leola on the 6th day of July, 2026, and that such Ordinance shall be effective August 5, 2026.

Dated this 7th day of July, 2026

Brett Schaible
Mayor, City of Leola

FFA Fundraiser – Parts of Sherman Street/Moulton Street will be blocked off for a car show on July 11th (or rain date of July 18th). Barricades were requested for the allocated street.

2025 Audit – The 2025 Audit was completed in June and discussed.

SecureSD Program – Rau moved with a second from Yost to sign the MOU after discussion. All in favor, motion carried. Waltman will attend a training on the SecureSD Program in Aberdeen on July 14.

At 8:00 pm, a public hearing was held for nuisance properties; the list was reviewed and discussed. Kallenberger spoke to the council regarding the property at 709 Conklin Street and his intent to sell. Due to a court order, the city has the authority to abate the house on the property as of July 5, 2026. Lehmann moved with a second from Yost to move forward with the abatement ASAP. All in favor, motion carried. Kallenberger and Knoepfle left the meeting following discussion.

NEW BUSINESS

Elected Officials/Oaths – The following officials were duly elected with no opposition for two-year terms: Vivian Sain, City Council Ward One; Michael Yost, City Council Ward Two; Jackie Rau, City Council Ward Three; and Brett Schaible, Mayor. Each member took an oath and was formally sworn in and certificates were issued.

Election of Officers – Pettigrew moved to nominate Michael Yost as City Council President. With no other nominations, Sain moved with a second from Pettigrew to cease nominations and cast a unanimous ballot. All in favor, motion carried. Rau moved to nominate Jackie Leibel as Vice President. Leibel politely declined. Leibel moved with a second from Pettigrew to nominate Jackie Rau as Vice President. With no other nominations, Leibel moved with a second from Lehmann to cease nominations and cast a unanimous ballot. All in favor, motion carried.

Committee Reports – Rau moved with a second from Leibel to set the 2026 Committee Appointments. All in favor, motion carried. The committees are as follows:

2026 Committee Appointments

Streets, Alleys & RUS	Sain, Pettigrew, Lehmann
Water & Sewer	Leibel, Yost, Lehmann
Parks, Recreation & Pool	Leibel, Yost, Lehmann
Buildings & Equipment	Sain, Pettigrew, Rau
County Law & Library	Leibel, Pettigrew, Rau
Golf Course & ADA	Sain, Yost, Rau

Other Board Appointments

Zoning Board: Mayor Brett Schaible, Lloyd Breitag, Jackie Rau, Dean Schock, Michael Yost, and Secretary Sondra Waltman

Credit Board: Janelle Kolb, Jackie Leibel, Joyce Carman, Brandon Lehmann, Mayor Brett Schaible, Michael Yost, and Program Director Sondra Waltman

*Library Board: Virginia Kessler, Deb Weiszhaar, Donna Breitag, Zack Walz, Becky Wolff, and one vote from the three council members on the committee: Leibel, Pettigrew, Rau

*Housing & Redevelopment Commission: President Becky Wolff, Secretary Pam Schaffner, Jackie Rau, Allen Aman, and Jeff Mueller

*Leola Golf Association: Set at local board level

*Leola Athletic Association: Set at local board level

Water Billing Rates – The 2025 Audit found a billing discrepancy in the prorated water usage billed. Rau moved with a second from Pettigrew that the city absorbs the billing discrepancy of $826.82242 since October 1, 2025. All in favor, motion carried.

Flooding/Building Permits – Mayor Schaible discussed property assessments after the recent flooding, noting questions/concerns can be addressed in the McPherson County DOE's office, as well as building permits and the importance of them.

MAINTENANCE UPDATE

Updates were shared with the council regarding mowing updates, trees, the pool as well as general maintenance.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site – The oversized dumpster is still in town and available for community members to use in wake of the flood clean up. A donation was made to the city of $500 to aid in clean-up efforts. The appreciated donation will be allocated to defer the expenses affiliated with the dumpster, and a thank you card will be sent. A manhole inventory of Leola needs to be done. SDARWS will be in town starting July 8 to commence spot checks looking for lead lines in Leola. Sixteen areas will be randomly selected by the state.

Water & Sewer – A SD DANR inspection was conducted at the end of April on our water tank and tower. Deficiencies that need to be corrected were shared with the council and Maguire out of Sioux Falls will be contacted to schedule repairs/maintenance. A copy of the report is available in the finance office.

Park, Rec & Pool – Swimming lessons are underway; a public official was told the pool is looking great. Lehmann moved with a second from Leibel to increase Kaitlyn Mueller's hourly wage to $17.30/hour as manager. All in favor, motion carried. Concerns about firework debris at the dam were expressed; a suggestion was made for more metal garbage cans for next year. The baseball association thanked the city for their donation and noted they've already replaced the back fence on the east field. A load of agrilime was also donated by Chris & ReEtta Sieh as well as the freight from Geffre Trucking. The improvements are appreciated.

Buildings & Equipment – City buildings were discussed after the flooding.

Code Enforcement, Law Enforcement & Library Reports – The May and June library reports were reviewed. Law Enforcement was discussed; citizens are encouraged to dial 9-1-1 in an emergency.

Zoning – A variance will be held at the August Zoning Meeting regarding moving a single wide trailer into city limits. The public hearing is set for 6:40 pm on Thursday, August 6th.

Complaint Forms – None.

Public Comments – Mayor Schaible asked for public comments; none presented.

Upcoming Events – There will be a special budget meeting July 20 at 7 pm. There will be a Zoning meeting on Thursday August 6 at 6:30 with city council to follow at 7 pm. The August meeting is moved due to 4-H Achievement days and encourage the community to support the event.

Correspondence – None.

Executive Session – None.

Anything Else – Brown County uses the "Smart 911" app for emergency weather alerts; Pettigrew will get more information on it.

Adjourn – Pettigrew moved with a second from Sain to adjourn the meeting at 9:37 pm. All in favor, motion carried.

__Brett Schaible_____ _Sondra Waltman_____

Brett Schaible, Mayor, City of Leola ATTEST: Sondra Waltman, Finance Officer, City of Leola

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