**Leola City Council Emergency Meeting**

**COVID-19 Virus**

March 16th, 2020

Mayor Thomas W. Theisen called to order the Emergency Meeting of the Leola City Council at 7:31 pm. Council members present: Michael Yost, Lindsey Bollinger, Richard Reis, Tim Collins, and Jackie Rau. City staff present: Deb Weiszhaar.

Mayor Theisen requested the City of Leola develop a Plan of Action for the COVID-19 Virus in the event of a positive test case(s) in our community. Items discussed and recommended: 32 oz. spray bottles and triggers for hospital-grade disinfectant that can be filled/refilled, garbage bags, paper towels, toilet tissue, personal protective equipment (gloves, masks), hand sanitizer, hand soap, first aid kits, and fire extinguishers. Cleaning chemicals (floor cleaner, bathroom disinfectant, glass cleaner, multi-surface disinfectant) with the proper efficacy data along with safety data sheets have already been donated and provided to the City of Leola.

Mayor Theisen shared that the President of the United States as well as Governors in a multitude of states have recommended safe social distancing and avoiding gatherings of groups of 10 or more. In an effort to keep our residents and city staff safe, the Mayor and City Council are requesting that residents prepare their communication and/or payments in advance and utilize the city drop box or U.S. Postal Service as needed. Continuing, utilize our phone system (605-439-3299) for questions, concerns or issues as opposed to a site visit whenever possible.

Motion by Bollinger with a second by Collins to purchase the following items:

Hand Sanitizer bottles and refills, spray bottles and triggers, personal protective equipment (1 box of MD, LG, XL nitrile gloves), can liners (24x33-1, 33x40-1, 38x58-2), first aid kits (10-person) and fire extinguishers for all city vehicles and buildings (qty. 10 each), and toilet tissue (96/CS-2).

Roll call vote: Yost-Nay, Bollinger-Yay, Reis-Yay, Collins-Yay, Rau-Nay. Motion carried.

Motion by Rau with a second by Yost to set pay for the two meetings as a one payment meeting.

Roll call vote: Yost-Nay, Bollinger-Yay, Reis-Yay, Collins-Nay, Rau-Yay. Motion carried.

Motion by Rau with a second by Reis to adjourn the meeting. Motion carried.

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 Deb Weiszhaar, Assistant Finance Officer

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