

City of Leola -- Council Meeting Proceedings

September 5, 2024

The meeting was called to order at 7:00 pm by Council President Michael Yost. Other present council members: Jackie Leibel, Jackie Rau, and Brett Schaible. Richard Reis and Alan Wimer were absent. City personnel present: Jeff Tschappat, Terry Lehmann, and Sondra Waltman.

Schaible moved with a second from Leibel to approve the previous meeting with the following spelling corrections: Leibel instead of Leible, and Thee Glass Doktor, LLC instead of Three Glass Doktor, LLC. All in favor, motion carried.

Leibel moved with a second from Schaible to approve the treasurer’s report. All in favor, motion carried. The bank account balances are as follows: General Fund, \$542,062.75; Revolving Loan Fund, \$25,236.25; and Project Account \$9,638.41.

Schaible moved with a second from Rau to pay the proposed bills. All in favor, motion carried.

Bills to be Considered for September 2024		
Agtegra	grease, filters, clamps, floor dry, roundup	\$ 340.79
CorTrust Bank	CD Investment	\$ 50,000.00
CorTrust Visa	Intuit (payroll processing fees), postage	\$ 120.95
Dependable Sanitation	Garbage Collection	\$ 110.00
DRN	Web security	\$ 15.80
Gene's Oil Company	Gas/Fuel	\$ 560.65
JGE	Mower blades	\$ 71.97
Jensen's Rock & Sand	Hot Mix - 355.3 ton	\$ 33,753.50
Lehmann, Terry	Mileage	\$ 40.80
McPherson Co. Herald	Minutes, notices	\$ 190.15
Montana Dakota Utilities	Utilities	\$ 2,986.99
Rhubarb Festival	Donation	\$ 500.00
Runnings	Chainsaw chain, parts	\$ 80.96
Rural Development	149th Payment for Sewer	\$ 4,021.00
Ryan's Candy	Paper	\$ 117.90
Share Corp	Lagoon treatment	\$ 955.74
SDARWS	Member dues	\$ 410.00
SD Public Health Lab	Water testing	\$ 30.00
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 402.78
Vestis	Supplies	\$ 116.50
Waltman, Sondra	Pool Timecards	\$ 15.41
WEB Water	Water for Aug	\$ 9,034.41
	Aug Payroll	

Payroll	Pool	\$ 10,681.61
Payroll	Park Fund	\$ 6,700.34
Payroll	Finance Office	\$ 3,466.66
Payroll	Library	\$ 983.90
Payroll	SD Health Pool - Sept	\$ 2,622.90
Payroll	SS, Med, W/H, SDRS with Matches	\$ 3,282.63
	Total	\$ 131,679.34

OLD BUSINESS

WEB Water – Effective October 1, WEB Water is implementing a rate increase to the city of \$0.24/per 1,000 gallons. The same increase will be passed along to water customers. The new base water rate (minimum of 1,000 gallons) will be \$35.57, and the prorated amount will be \$0.00657 per gallon after the first thousand gallons used.

Audit Report – The audit for 2023 is complete and has been accepted by the SD Department of Legislative Audit. A copy is available in the Finance Office.

At 7:14 pm John Hoyle joined the meeting.

At 7:15 pm a public hearing was held for the second reading Ordinance 2024-01: 2025 Budget. Rau moved with a second from Schaible to adopt the ordinance and request the maximum available tax dollars from the county. All in favor, motion carried.

ORDINANCE 2024-01: 2025 Budget
CITY OF LEOLA
2025 APPROPRIATION BUDGET

101 GOVERNMENTAL FUND		GENERAL FUND
101-41000	GENERAL GOVERNMENT	
41150	Contingency	21,948.26
41200	Mayor & Council	41,800.00
41300	Elections	1,300.00
41410	City Attorney	3,100.00
41420	Financial Administration	187,050.00
101-41000	TOTAL GENERAL GOVERNMENT	255,198.26
101-42000	PUBLIC SAFETY	
42100	County Law Enforcement	50,400.00
42200	Fire-Siren	1,000.00
42300	Protection & Inspection-Code Enforcement	8,100.00
101-42000	TOTAL PUBLIC SAFETY	59,500.00
101-43000	PUBLIC WORKS	
43100	Streets	156,500.00
43200	Sanitation	8,700.00

101-43000	TOTAL PUBLIC WORKS	165,200.00	
101-44000	PUBLIC HEALTH		
<u>44130</u>	West Nile Fund	<u>2,465.00</u>	
101-44000	TOTAL PUBLIC HEALTH	2,465.00	
101-45000	CULTURE & RECREATION		
45110	Golf Course	6,000.00	
45120	Pool	51,200.00	
45130	Miscellaneous Culture & Rec	4,400.00	
45230	Parks	66,700.00	
45500	Library	18,500.00	
<u>45700</u>	Historical Preservation-Museum	<u>300.00</u>	
101-45000	TOTAL CULTURE & RECREATION	147,100.00	
101-46000	CONSERVATION & DEVELOPMENT		
<u>46320</u>	Redevelopment	<u>5,675.00</u>	
101-46000	TOTAL CONSERVATION & DEVELOPMENT	5,675.00	
TOTAL GENERAL FUND APPROPRIATIONS			635,138.26

21700	REVOLVING LOAN FUND		
	UNASSIGNED FUND BALANCE	25,000.00	
128	REVENUE	7,223.04	
<u>172</u>	EXPENDITURES	<u>350.00</u>	
	TOTAL SPECIAL REVENUE RETAINED		31,873.04

MEANS OF FINANCE	GENERAL FUND	
GOVERNMENTAL FUNDS:		
UNASSIGNED FUND BALANCE	207,013.70	
31000 TAXES	404,024.56	
32000 LICENSES & PERMITS	4,000.00	
33000 INTERGOVERNMENTAL REVENUE	14,100.00	
34000 CHARGES FOR GOODS & SERVICES	1,000.00	
<u>36000 MISCELLANEOUS REVENUE</u>	<u>5,000.00</u>	
TOTAL MEANS OF FINANCE – GENERAL FUNDS		635,138.26

PROPRIETARY FUNDS	WATER	SEWER
Expenditures		
Personnel Services	33,925.00	34,000.00
Operating Expenses	124,350.00	13,500.00
Debt Service	18,000.00	48,252.00
<u>Retained Earnings</u>	<u>000.00</u>	<u>13,639.96</u>
Total Proprietary Expenditures:	176,275.00	109,391.96
Means of Finance		
<u>Charges for Goods and Services</u>	<u>160,000.00</u>	<u>109,391.96</u>

Total Proprietary Means of Finance: 160,000.00 109,391.96

The Finance Officer is hereby directed to certify the maximum amount based off the following estimated dollar amounts of tax levies made in this Ordinance to the McPherson County Auditor.

PROPERTY TAXES, CPI 3.0% & 0.69% GROWTH	272,924.56
AVAILABLE OPT OUT	30,000.00
TOTAL MONIES LEVIED FOR	302,924.56

First Reading: August 8, 2024
Second Reading: September 5, 2024
Published: August 15, 2024 & September 12, 2024
Effective: October 2, 2024

Michael Yost

Sondra Waltman

Michael Yost, President, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

NEW BUSINESS

Council Chairs – The city will look at pricing for 11 council chairs to replace the current ones.

Surplus Items – The 1997 JR Hollingsworth 30 kilowatt 3-phase generator is too big for anything the city could use it for. Yost moved with a second from Schaible to surplus and sell through SDML Magazine for \$3000 with no delivery options, with Yost having the authority to compromise on price. All in favor, motion carried. Yost moved with a second from Leibel to surplus the old pool heater at zero value and dispose of it, and to also surplus the 2006 Grasshopper lawnmower at zero value and sell on the fall consignment sale. All in favor, motion carried.

New Homes – John Hoyle came to speak with the council regarding moving a trailer house to Leola. He stated the siding and windows will be replaced previous to the move. After discussion, Rau moved with a second from Schaible to allow the trailer to be moved in if it is cleaned up and looks presentable. Roll call vote: Rau, aye; Schaible, aye; Yost, aye; Leibel, nay. Motion carried. Water and sewer services were requested for an empty lot on Lincoln Street by the property owner. This project will wait until spring. The council reviewed and discussed options for a tiny home variance and ordinance wording.

John Hoyle left the meeting.

Water Tower – Maintenance on the water towers were discussed. Funding and grant options will be obtained.

Banners – Discussion was held regarding purchasing holiday/winter banners.

MAINTENANCE UPDATE

Multiple updates were shared regarding overall community improvements. An end of season checklist was suggested for the pool. There have been reports of racoons in town and live traps have been set accordingly. The new street sweeper was delivered.

COMMITTEE REPORTS

Streets, Alleys & Restricted Use Site – The oversized dumpster will be in Leola from September 16 through October 18 to aid with fall cleanup efforts. There is no update regarding the CAG (grant) to repair Leola Avenue by the school. The gravel roads in Leola need to be bladed. A big thank you to the McPherson County Highway Department for the work they did on the streets. They took care of most of the patching that needed to be done and did a great job.

Water & Sewer – The water rate increase will go into effect October 1, as previously discussed. The lead survey deadline is also October 1.

Park, Recreation & Pool – Some of the playground equipment at the dam is rusted and needs to be removed. Repairs are needed on the north dock at the dam as well. The leak at the pool was discussed and will be further investigated in the spring.

Buildings & Equipment – The hot water heater needs to be replaced at the Municipal Building.

Richard Reis joined the meeting at 8:50 pm.

Code Enforcement, Law Enforcement & Library Reports – The monthly library report was reviewed along with August's law enforcement report. There was no code enforcement report for review. Further discussion included lawn clippings on city streets, burning without a cover and illegal parking. Fines will be implemented in 2025.

Zoning – None.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: None.

UPCOMING EVENTS: The office will be closed on the afternoon of Monday, September 16 for a mitigation meeting at the courthouse. The annual South Dakota Municipal League Conference is October 8-11 in Sioux Falls. The next city council meeting will be Monday, October 7 at 7 pm.

CORRESPONDENCE: None.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: Discussion was held regarding the Fair Labor Standard Act (FLSA), along with employee benefits.

At 9:10 pm Jackie Leibel left the meeting.

At 9:35 pm, Schaible moved with a second from Rau to adjourn the meeting. All in favor, motion carried.

Michael Yost

Sondra Waltman

Michael Yost, President, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

Published once at the total approximate cost of \$_____ and may be viewed free of charge at www.sdpublicnotices.com.