

City of Leola -- Council Meeting Proceedings

February 5, 2024

The meeting was called to order at 7:00 pm by Mayor Royce Erdmann. Present council members: Michael Yost, Jackie Leibel, Richard Reis, Brett Schaible, Jackie Rau, and Alan Wimer. City personnel present: Jeff Tschappat, Terry Lehmann and Sondra Waltman. Also present were Gayle Godwin and Genessee Gardner.

Leibel moved with a second from Yost to approve the minutes from the previous meeting. All in favor, motion carried.

Wimer moved with a second from Reis to approve the treasurer's report. All in favor, motion carried. The account balances are as follows: General Fund, \$524,952.83; Revolving Loan Fund, \$70,996.85; and Project Account \$9,638.41.

Wimer moved with a second from Schaible to pay the proposed bills. All in favor, motion carried.

<b>Bills to be Considered for February 2024</b>		
Agtegra	Gas, Fuel, Repairs	\$ 467.61
Aramark	Supplies	\$ 104.56
CHS	Shop propane	\$ 563.04
Corporate Trust/US Bank	13th Quarterly Pmt - Water Project	\$ 3,082.37
CorTrust Visa	Intuit (payroll processing fees), postage	\$ 108.31
Dakota Fluid Power	Hydraulic pump repair for dump truck	\$ 1,123.67
DANR	Operation Certification Exam	\$ 60.00
Dependable Sanitation	Garbage Collection	\$ 65.00
DRN	Web security	\$ 15.80
Gappa Electric, LLC	Campground Repairs	\$ 643.27
Gene's Oil Company	Gas/Fuel, heating oil for library	\$ 1,449.50
Heier's Body & Repair	Towing	\$ 200.00
McPherson County	Q1 Joint Law	\$ 12,600.00
McPherson Co. Herald	Minutes/Notices, library subscription	\$ 213.43
Montana Dakota Utilities	Utilities	\$ 3,869.51
Public Health Lab	Testing	\$ 30.00
Rural Development	142nd Payment for Sewer	\$ 4,021.00
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 312.47
Walz, Pam	Mileage	\$ 40.80
WEB Water	Water for January	\$ 7,825.37
<b>JANUARY PAYROLL</b>		
Payroll	Finance Office	\$ 3,466.66
Payroll	Government Buildings	\$ 169.00

Payroll	Library	\$ 882.70
Payroll	Mayor/Council	\$ 22.40
Payroll	Water Fund	\$ 6,227.00
Payroll	SD Health Pool - February	\$ 3,374.64
Payroll	SS, Med, W/H, SDRS with Matches	\$ 1,514.51
	Total	\$ 52,517.62

At 7:10 pm the Gayle Godwin and Genessee Gardner requested an exception to the dog license limit. When Godwin moved to town, she had three dogs, two of which are older. This past summer she took in a stray. Reis moved with a second from Schaible to allow the licensing of the four dogs, contingent that no additional dogs can be obtained. Roll call: Wimer, aye; Yost, aye; Reis, aye; Schaible, aye; Rau, nay; Leibel, nay. Motion carried by majority. Gardner lives upstairs of the home in a remodeled apartment. Gardner is allowed to license her two dogs as she lives in her own area. Godwin and Gardner left the meeting following discussion.

Kurt Kolb joined the meeting at 7:15 pm.

#### OLD BUSINESS

Ordinance Book – Discussion was held on Title 11. Title 12 will be discussed at the next meeting.

Generator at Storm Shelter – A generator is not covered under the homeland security grant and other funding opportunities may not cover the full expense of the replacement generator for the Citizen’s Building. Discussion was held of other storm shelter possibilities (such as the courthouse and fire department) and the Citizen’s Building can be open to the public without the generator for power (to use the basement for storms). Other ideas suggested options to install a generator at the Municipal Building.

2024 Election – Petitions can be circulated until 5 pm February 23.

2024 MSHA Annual Refresher & Safety Training – Lehmann and Tschappat will attend the refresher course on Wednesday, February 14 in Aberdeen.

New Position – Topic tabled to executive session.

Diane Waltman joined the meeting at 7:25 pm.

At 7:30 pm, Kolb and Waltman discussed concerns regarding the maintenance of Broadway Street and requested it to be paved or chip sealed. Wimer will talk with the county to get it graded. The 2024 goal is chipseal 1/3 of town and will prioritize Broadway Street as part of the project and maintain the rotating schedule. Kolb and Waltman left the meeting following discussion.

#### NEW BUSINESS

Door Hangers – New options for disconnect notices were discussed.

City Truck – The hydraulic pump went out of the truck and needed to be replaced.

Fireman's Fun Night – Fireman's Fun Night is scheduled for March 9 (snow date March 16) at the Leola School. Wimer moved with a second from Reis to set the public hearing for a temporary liquor license for the next council meeting on March 4 at 7:15 pm. All in favor, motion carried.

#### MAINTENANCE UPDATE

The new truck was previously discussed. They've been working on getting the mowers ready, drainage around town, picking up tree debris and requested a few stumps be ground out at the campground.

#### COMMITTEE REPORTS

Street, Alley & Restricted Use Site – The RUS was open for tree debris. SD DOT sent a letter regarding two signs along Highway 10 and 45 that need to be updated or removed.

Water & Sewer – The lead pipe survey was discussed. If you'd like the city to complete the survey on your behalf, please contact the finance office to set up an appointment.

Park, Recreation & Pool – Advertising for pool employees will extend to fliers and school announcements.

Building & Equipment – The Piggy Bank reported a delay with a light switch. Valley Telecommunications shared some information regarding a new phone system.

Code Enforcement, Law Enforcement & Library Reports – The monthly reports were reviewed and an update from Attorney Vaughn Beck was discussed.

Zoning – There was a zoning meeting February 5. The next one will be May 6, 2024.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: None.

UPCOMING EVENTS: Lehmann and Tschappat will be gone 2/14 for the safety training in Aberdeen. The city offices will be closed February 19 for President's Day.

CORRESPONDENCE: A thank you card was shared from the Piggy Bank.

EXECUTIVE SESSION: At 8:11 pm Wimer moved with a second from Schaible to enter executive session for personnel matters. All in favor, motion carried. Tschappat, Lehmann and Waltman left at this time. Throughout executive session, Waltman and Lehmann were asked to join. At 8:48 pm, executive session ended. After an interview was conducted for the Maintenance Supervisor position, Schaible moved with a second from Reis to hire Terry Lehmann as the Maintenance Supervisor for an annual wage of \$40,000 with an additional \$1,000 after water certifications are obtained. All in favor, motion carried.

ADDITIONAL TOPICS: None.

At 8:49 pm, Wimer moved with a second from Schaible to adjourn the meeting. All in favor, motion carried.

Royce Erdmann

Sondra Waltman

Royce Erdmann, Mayor, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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