

City of Leola -- Council Meeting Proceedings

February 3, 2025

The meeting was called to order at 7:00 pm by Council President Michael Yost. Other present council members: Richard Reis, Brett Schaible, Jackie Rau and Jackie Leibel. Alan Wimer was absent. City personnel present: Jeff Tschappat and Terry Lehmann. Sondra Waltman was absent. Community member Brandon Swate was also present.

Yost appointed Reis as official recorder in addition to his role as council member with Waltman absent.

Leibel moved with a second from Rau to approve the previous meeting minutes. All in favor, motion carried.

Schaible moved with a second from Rau to approve the treasurer's report. All in favor, motion carried. The bank account balances are as follows: General Fund, \$532,119.12; Revolving Loan Fund, \$45,397.12; and Project Account \$9,638.41.

Schaible moved with a second from Reis to pay the proposed bills, approve the \$300 donation to the North Central Heritage Museum, and pay the WEB Water bill when the invoice arrives. All in favor, motion carried.

<b>Bills to be Considered for February 2025</b>		
3E	Generator inspection, battery replacement	\$ 813.99
Agtegra	Batteries, grinding wheels, antifreeze, bolts	\$ 69.31
CHS	Propane (1/10 & 1/30)	\$ 1,044.10
Corporate Trust/US Bank	17th Quarterly Pmt - Water Project	\$ 3,082.37
CorTrust Visa	Postage, payroll fees, commercial applicator trainings	\$ 193.98
Curt's Repair	Block heater, antifreeze	\$ 482.00
Dependable Sanitation	Garbage Collection	\$ 86.00
DRN	Web security, tech support	\$ 162.05
Gene's Oil	Gas/Fuel	\$ 383.35
Les's Standard	Heater repair (MB)	\$ 767.89
McPherson Co. Herald	Minutes, notices	\$ 167.58
Menards	Paint, supplies	\$ 97.29
Montana Dakota Utilities	Electricity	\$ 3,784.94
North Central Heritage Museum	2025 Donation	\$ 300.00
Rural Development	154th Payment for Sewer	\$ 4,021.00
SD Assoc. of Towns & Townships	2025 Dues	\$ 248.50
SD One Call	8-1-1 calls Oct-Dec '24	\$ 11.55
SD Public Health Lab	Water testing	\$ 15.00
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 318.88
Vestis	Mops, rugs	\$ 123.53

WEB Water	Water for Jan	\$ 8,098.25
	<b>January Payroll</b>	
Payroll	Water Fund	\$ 6,901.36
Payroll	Finance Office	\$ 3,570.66
Payroll	Government Buildings	\$ 228.20
Payroll	Library	\$ 1,183.10
Payroll	SD Health Pool - February	\$ 2,817.00
Payroll	SS, Med, W/H, SDRS with Matches	\$ 2,597.27
	Total	\$ 41,634.15

**OLD BUSINESS**

Election – The city election is set for April 8. Terms up: Mayor (open, 1 year term), Ward 1 (Jackie Leibel, 2-year term), Ward 2 (Brett Schaible, 2-year term), and Ward 3 (Alan Wimer, 2-year term). Petitions can be circulated January 31 through February 28.

Agtegra Plat – Once the county approves and records the plat, the city will petition to annex the north portion into city limits.

**NEW BUSINESS**

Fireman Fun Night – Reis moved with a second from Schaible to set a public hearing for a special event liquor license for March 3 at 7:15 pm. All in favor, motion carried. Fireman Fun Night is tentatively scheduled for Saturday March 8 with a snow date of March 15.

4-H – McPherson County Extension Agent Jackie Rau requested the use of the basement of the Citizen’s Building for shooting sports. Reis moved with a second from Schaible to approve the 4-H Shooting Sports using the basement. Rau abstained. All remaining members voted in favor, motion carried.

LDC – Leola Development Corporation member Richard Reis requested a \$500 donation from the city, as well as their assistance for the upcoming Rhubarb Day festivities including the use of tables, benches, and blocking off streets as needed. Schaible moved with a second from Rau to approve the request. Reis abstained. All remaining members voted in favor, motion carried. Rhubarb Day is scheduled for June 28, 2025.

Trainings: MSHA & Commercial Applicator – Rau moved with a second from Reis to approve the following events: MSHA training in Aberdeen on February 19 for both Lehmann and Tschappat, a Commercial Applicator Training in Aberdeen on February 5 for Tschappat and an online Applicator Training to be completed prior to February 28. All in favor, motion carried.

**MAINTENANCE UPDATE**

Multiple updates were shared regarding the completion of redoing the benches, Lien Construction hauled out 28 trains of concrete, snow removed, maintenance on equipment, and a water leak that was tended to by the SD DOT Shop. Rau suggested ordering new water testing tablets. A compressor for the in-floor heat at the CB should be installed/repared this week. A clothing allowance was discussed.

Wimer joined the meeting at 7:20 pm.

#### COMMITTEE REPORTS

Streets, Alleys & Restricted Use Site – Signs were discussed to slow down traffic around school zones. A variety of types/prices will be reviewed at the next meeting. SD DOT denied the grant to repair Leola Ave by the school due to a lack of funding and an abundance of applications. We will apply again next year. Chief Karl Moser from the Leola Volunteer Fire Department inquired about a written snow route/emergency plow map.

Water & Sewer – A water shut off was hit with a private snowplow and needs to be replaced and lowered. Further discussion was held regarding the water leak at the SD DOT shop. After B&B Contracting dug the leak, the leak was located on the privately owned side of the main line.

Park, Recreation & Pool – A handful of potential pool employees have inquired but no applications have been received.

Buildings & Equipment – A grant will be applied for through Homeland Security to repair/replace the generator at the Citizen's Building. The brown, heavy, bulky 8' tables need to be replaced with plastic ones in the Citizen's Building and Municipal Building. A few tables will be purchased per year as sales and 11% rebates are available to defer expenses. Discussion was held on moving the thermostat in the Citizen's Building to a more accessible location. The copy machine/printer in the Municipal Building is still working but limping along. Will investigate repairing it and/or replacing it with a used machine. A new weed burner is needed for the shop. Schaible moved with a second from Reis to purchase one. All in favor, motion carried.

Code Enforcement, Law Enforcement & Library Reports – The 2024 county law summaries were reviewed. The January law and library reports will be reviewed at the next meeting. Code enforcement procedures were discussed. Wimer moved with a second from Schaible to table potential procedures to next month when everyone can bring an idea to discuss. All in favor, motion carried.

Zoning – The Zoning Board will meet March 3<sup>rd</sup> at 6:30 pm. Troy Grabowska joined the meeting to discuss vacating the road between Troy Grabowska's barn and Shane Moser's shop (Chester St). Following discussion, he left the meeting.

COMPLAINT FORMS: None. The council encourages concerned citizens to file a complaint form (available online or at the city office), attend monthly meetings, or get involved by running for the city council. A follow-up was requested on a previous complaint form regarding a culvert replacement.

PUBLIC COMMENTS: Discussion was held regarding the difference between a tiny home and trailer house. This will be referred to the Zoning Board for their next meeting.

UPCOMING EVENTS: Tschappat will be gone for training February 5. Lehmann and Tschappat will be gone for MSHA Training February 19. Monday February 17 city offices will be closed for President's Day. The Finance Office will be closed on Friday February 21 and open until 5 pm Friday February 28 for the petition deadline. The Finance Office will be closed for election webinars on March 10, 12, 19 and 26. The Zoning Board will meet March 3 at 6:30 pm. The next city council meeting will be Monday, March 3 at 7pm.

CORRESPONDENCE: SD DANR sent a copy of the public notice regarding the proposed air quality general permit for grain elevators operating in the state. Additional correspondence included a lawsuit against AmeriPride that we were informed of as past customers. No action needs to be taken by the city.

EXECUTIVE SESSION: At 8:55 pm, Schaible moved with a second from Rau to enter executive session per SDCL 1-25-2 (1&4) to discuss personnel matters. All in favor, motion carried. Swate, Lehmann and Tschappat left the meeting at this time. Executive session concluded at 9:22 pm. The council instructed President Yost to discuss/enforce any disciplinary action as needed.

ADDITIONAL TOPICS: None.

At 9:36 pm, Schaible moved with a second from Wimer to adjourn the meeting. All in favor, motion carried.

Michael Yost

Richard Reis

Michael Yost, President, City of Leola

ATTEST: Richard Reis, Appointed Recorder/Council  
Member, City of Leola

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