

City of Leola -- Council Meeting Proceedings

SPECIAL MEETING – YEAR END

December 29, 2025

The meeting was called to order at 7:00 pm by Mayor Brett Schaible. City council members present: Michael Yost, Richard Reis, Jackie Rau, McKay Pettigrew, Brandon Lehmann, and Jackie Leibel. City personnel present: Sondra Waltman.

Mayor Schaible led the Pledge of Allegiance.

The council reviewed and discussed the 2025 financials.

Reis moved with a second from Yost to approve the proposed year end bills. All in favor, motion carried.

The bills are as follows:

Bills to be Considered for December; YEAR END 2025		
Cartney Bearing	Repairs for street sander	\$ 76.80
CHS	Propane (shop)	\$ 482.30
EMC Insurance	2026 Renewal - (tabled for further discussion)	\$ -
Gene's Oil	Gas/Fuel	\$ 672.24
Lehmann, Terry	Mileage	\$ 53.60
Les's Standard	Shop heater repairs	\$ 309.49
McPeak, William	Refund	\$ 132.50
Menards	Diesel conditioner/anti-gel; hose	\$ 6.16
Significant Digits, Inc	Software Licensing (annual)	\$ 650.00
Vestis	Mops/Rugs/Paper Towels	\$ 153.53
Waltman, Sondra	Office Supplies Refund	\$ 154.58
	Total	\$ 2,691.20

OLD BUSINESS

Insurance Renewal – Three options were shared and discussed for EMC Insurance, as well as an additional buy-back policy for wind/hail. After discussion, Reis moved with a second from Pettigrew to go with the EMC Insurance policy that included an increased value on the telehandler, \$500 deductible and an annual premium of \$38,202. Leibel abstained. All remaining council members voted in favor; motion carried.

Resolution 25-08: Contingency Transfer – After reviewing the financials, there was no need to adopt the resolution.

NEW BUSINESS

City Equipment – Repair expenses over previous years were reviewed, as well as discussion on selling some equipment and working with RDO Equipment with a lease option. Further information will be available at the January meeting.

2026 Rates – The annual rates were reviewed and will be set at the January meeting.

2026 Appointments – The annual appointments, committees, and designations were reviewed and will be set at the January meeting.

2026 Wages – Discussion was held on meeting pay. Reis moved with a second from Pettigrew to leave Mayor and Council pay the same, increase the Finance Officer to \$150 per city council meeting attended, increase the Maintenance Personnel to \$50 per city council meeting attended, Zoning Meetings to \$50 per meeting attended, and Credit Board Meetings to \$25 per meeting attended. Roll call vote: Leibel, nay; Lehmann, nay; Pettigrew, aye; Rau, nay; Reis, aye; Yost, nay. Motion failed. Rau moved with a second from Leibel to table 2026 Wages and meeting pay to after evaluations in executive session. Yost, Rau, Lehmann, and Leibel in favor, Pettigrew and Reis opposed. Motion carried by majority.

Upcoming Events – The City Offices will be closed on January 1 for New Years Day. The next regular city council meeting will be January 5, 2026, at 7 pm.

Executive Session – At 8:29 pm, Rau moved with a second from Leibel to enter Executive Session under SDCL 1-25-2 (1). All in favor, motion carried. Waltman left the meeting at this time. Executive session ended at 10:00 pm.

Pettigrew moved with a second from Reis to set the following wages for 2026: Maintenance Supervisor Terry Lehmann, \$45,000 annually; Maintenance Jeff Tschappat, \$42,500 annually; Finance Officer Sondra Waltman, \$44,000 annually; Custodian Miranda Kallenberger, \$20 per hour; Head Librarian Pam Walz, \$16.80 per hour; and Fill-in Librarian Eileen Schock, \$11.85 per hour. All in favor, motion carried.

The tabled topic of meeting pay was further discussed. Yost moved with a second from Reis to set the following for meeting pay: Mayor, \$300 per month; Council, \$150 per month; Mayor & Council \$150 per city council meeting attended; Finance Officer \$150 per meeting attended; Maintenance \$50 per meeting attended, Zoning Board \$25 per meeting attended and Credit Board \$25 per meeting attended. Roll call vote: Leibel, nay; Lehmann, nay; Pettigrew, aye; Rau, nay; Reis, aye; Yost, aye. Motion failed due to a tie. Meeting pay will remain as it is: Mayor, \$300 per month; Council, \$150 per month; Mayor & Council \$150 per city council meeting attended; Finance Officer \$75 per city council meeting attended; Maintenance \$25 per city council meeting attended, Zoning Board \$25 per meeting attended and Credit Board \$25 per meeting attended.

Mayor Schaible asked for public comments at this time.

At 10:08 pm, Rau moved with a second from Reis to adjourn the meeting. All in favor, motion carried.

Brett Schaible

Sondra Waltman

Brett Schaible, Mayor, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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