

City of Leola -- Council Meeting Proceedings

November 4, 2024

The meeting was called to order at 7:00 pm by Council President Michael Yost. Other present council members: Richard Reis, Jackie Leibel, Brett Schaible, Alan Wimer and Jackie Rau. City personnel present: Jeff Tschappat, Terry Lehmann, and Sondra Waltman.

Wimer moved with a second from Reis to approve the previous meeting minutes. All in favor, motion carried.

Wimer moved with a second from Reis to approve the treasurer's report. All in favor, motion carried. The bank account balances are as follows: General Fund, \$479,387.22; Revolving Loan Fund, \$26,430.84; and Project Account \$9,638.41.

Wimer moved with a second from Reis to pay the proposed bills. All in favor, motion carried.

Bills to be Considered for November 2024		
A1 Sanitation	Oversized Dumpster (5 total dumpsters)	\$ 916.54
Agtegra	Batteries, antifreeze, filters, grease, cleaner	\$ 342.54
American Solutions for Business	Ink	\$ 138.75
Corporate Trust/US Bank	16th Quarterly Pmt - Water Project	\$ 3,082.37
CorTrust Visa	New chairs (x11), dog tags, postage, software renewal, payroll fees	\$ 2,252.61
Dakota Supply Group (DSG)	Curbstop replacement supplies	\$ 1,168.10
Dependable Sanitation	Garbage Collection	\$ 80.00
DRN	Web security	\$ 15.80
Fire Safety First	Fire Extinguisher check/maintenance	\$ 351.00
Gene's Oil Company	Gas/Fuel	\$ 555.05
Kallas, Alvin	Water deposit refund	\$ 100.00
Lapka, Anna	Water deposit refund	\$ 100.00
Lehmann, Terry	Mileage	\$ 40.80
McPherson Co. Herald	Minutes, notices	\$ 199.47
Menards	Cleaning supplies	\$ 19.52
Montana Dakota Utilities	Utilities	\$ 2,480.43
Moser Excavating and Trucking	Curbstop replacements (3)	\$ 1,500.00
Rural Development	151st Payment for Sewer	\$ 4,021.00
SD 8-1-1	Call before you dig calls	\$ 16.80
SD Public Health Lab	Water testing	\$ 196.00
SD Water & Wastewater	Membership	\$ 20.00
SD Worker's Comp Ins	2025 WC Insurance	\$ 5,719.00
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 316.22

Vestis	Supplies	\$ 116.50
Walz, Brian	Stump grinding (x36)	\$ 1,250.00
WEB Water	Water for Oct	\$ 8,698.25
	October Payroll	
Payroll	Mayor/Council	\$ -
Payroll	Street Fund	\$ 6,700.34
Payroll	Finance Office	\$ 3,466.66
Payroll	Government Buildings	\$ 240.50
Payroll	Library	\$ 945.40
Payroll	West Nile Spraying	\$ 166.50
Payroll	Zoning	\$ -
Payroll	Credit Board	\$ -
Payroll	SD Health Pool - November	\$ 2,622.90
Payroll	SS, Med, W/H, SDRS with Matches	\$ 2,443.85
	Total	\$ 50,347.90

OLD BUSINESS

Water Tower – Funding options are being explored to help defray the expense of the proposed project from Midco Diving & Marine Services to clean/improve our water storage tank/tower.

Surplus Items – The generator will be listed for sale in the SDML magazine since the school wasn't interested in purchasing it. The surplused Grasshopper Mower sold for \$375 at the Fall Consignment Auction. Wimer moved with a second from Reis to surplus the old council chairs at zero value and advertise them as free and first come/first serve basis. All in favor, motion carried.

McPherson County Mitigation Meeting – There was a second mitigation meeting held on October 21 regarding the McPherson County Natural Hazard Mitigation Plan. Topics discussed included engaging the public, reviewing existing planning documents, changes in development, and mitigation projects. By participating in and adopting a mitigation plan, each jurisdiction is eligible to apply for FEMA grants for certain upcoming projects.

At 7:15 pm a public hearing was held for a Special Event Liquor License for the Turkey Shoot to be held on November 23, 2024. With no opposition from the public, Reis moved with a second from Schaible to approve the license. Wimer abstained. All remaining members voted in favor; motion carried.

NEW BUSINESS

Office Hours – Discussion was held regarding office hours. Wimer moved with a second from Rau to update the Finance Office hours to Monday-Thursday 8:30-12:00, 12:30-3:30 and Friday 8:30-12:30 effective December 2, 2024. All in favor, motion carried. General forms (building permit applications, complaint forms, citizen request form, etc.) will be available outside the office and can be submitted during office hours or deposited in the drop box. These documents will also be available on the city website.

Holiday Administrative Leave – Governor Kristi Noem granted administrative leave for November 29, December 23 and December 24. Rau moved with a second from Wimer to follow what the McPherson County Commissioners decide to follow for granted administrative leave. All in favor, motion carried.

AEDs – After checking the AEDs, it was noted that all four AEDs need new battery packs along with new pads. Reis moved with a second from Leibel to order four replacement batteries and four sets of new pads. All in favor, motion carried. Further discussion continued about a universal AED to be used at the pool for next year. No action taken at this time.

City Website – Discussion was held to update the city’s website. At this time, a new website isn’t a priority. Other avenues were suggested in lieu of the website upgrade.

MAINTENANCE UPDATE

Multiple updates were shared regarding overall community improvements along with winter preparations.

COMMITTEE REPORTS

Streets, Alleys & Restricted Use Site –There is no update regarding the CAG (grant) to repair Leola Avenue by the school. The gravel roads in Leola were bladed. Additional concrete will be hauled out of the RUS in November. Some streetlights were reported as out; MDU will be contacted to repair.

Water & Sewer – The lead survey has been completed. A letter will be sent out to notify those who have a service line with unknown material. This does not mean the line contains lead, but the city had insufficient records to identify the line material. The letter is for informative purposes only.

Park, Recreation & Pool – None.

Buildings & Equipment – Reis moved with a second from Wimer to purchase two new snow shovels. All in favor, motion carried. The Piggy Bank conveyed interest in painting the exterior trim of the building. Discussion was held on removing the old concession stand building at the football field.

Code Enforcement, Law Enforcement & Library Reports – The monthly library report was reviewed along with October’s law enforcement report. There was no code enforcement report for review. Concerns were expressed over code enforcement follow ups and executions.

Zoning – The Zoning Ordinances need to be updated, so the Zoning Board will start the process with final changes to go through the city council for approval.

COMPLAINT FORMS: None. The council encourages concerned citizens to file a complaint form (available online or at the city office), attend monthly meetings, or get involved by running for the city council.

PUBLIC COMMENTS: Housing concerns were discussed.

UPCOMING EVENTS: The city office will be closed November 11 for Veteran’s Day, along with November 28-29 for Thanksgiving. The next city council meeting will be on Monday, December 2 at 7 pm.

CORRESPONDENCE: A thank you card was passed around in appreciation of the city's helpfulness. The South Dakota Health Pool's health insurance renewal was reviewed. Wimer moved with a second from Reis to renew with the same plan for 2025. All in favor, motion carried.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: South Dakota's Codified Laws overviewing Aldermanic Government was shared, along with Robert's Rules of Order as additional information for the council. An elected official training was suggested.

At 8:33 pm, Reis moved with a second from Rau to adjourn the meeting. All in favor, motion carried.

Michael Yost

Sondra Waltman

Michael Yost, President, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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