City of Leola -- Unofficial Council Meeting Proceedings

November 1, 2021

The meeting was called to order at 7:05 pm by Mayor Royce Erdmann. Present council members: Jackie Rau, Jackie Leibel, Michael Yost, Alan Wimer, and Brett Schaible. Richard Reis was absent. City personnel present: Jim Hoffman, Jeff Tschappat and Sondra Waltman.

Schaible moved with a second from Wimer to approve the October council meeting minutes. All in favor, motion carried.

Rau moved with a second from Wimer to approve the treasurer’s report. All in favor, motion carried.

After review, Schaible made a motion to pay all regular bills and water project bill. Wimer seconded the motion. All in favor, motion carried.

|  |  |  |  |
| --- | --- | --- | --- |
| **Bills to be Considered for November 2021** | | | |
| Agtegra | Air filters (mower/payloader) | $ 38.00 |
| American Solutions for Bus. | Office Supplies (paper, labels, env, calc.) | $ 232.22 |
| Aramark | Office Services/Supplies | $ 76.02 |
| Black Knight Pools, Spas & Games | Pool Repairs | $ 625.00 |
| Corporate Trust/US Bank | 4th Quarterly Pmt - Water Project | $ 2,680.58 |
| CorTrust Visa | Postage/Office & QuickBooks Renewal | $ 695.68 |
| Country Inn & Suites | Hotel, JT Training in Sioux Falls | $ 96.00 |
| Dependable Sanitation | Garbage Collection/Big Dumpster | $ 1,159.22 |
| DRN | Tech Support | $ 23.70 |
| EMC | Ins Audit - Premium Supplement | $ 1,299.00 |
| Erdmann, Royce | Meals & Mileage from SDML Conf. | $ 430.52 |
| Fairfield Inn & Suites | Hotel for SDML Conference | $ 546.00 |
| Gene's Oil Company | Gas & Diesel | $ 331.71 |
| Jensen Rock & Sand | Chip Sealing Streets | $ 20,091.59 |
| McPherson County | Culvert Contribution | $ 5,000.00 |
| McPherson Co. Herald | Notice/Minutes | $ 189.29 |
| Montana Dakota Utilities | Utilities | $ 2,073.92 |
| SDML Workers Comp | 2022 WC Insurance | $ 2,979.00 |
| Rural Development | 115th Payment for Sewer | $ 4,021.00 |
| SD Health Lab | Water testing | $ 15.00 |
| Tschappat, Jeff | Meals & Mileage from Water Conf. | $ 250.12 |
| Valley | Telephone, Fax, Internet | $ 349.09 |
| Waltman, Sondra | Meals & Mileage for SDML Conf. | $ 92.00 |
| Pam Walz | Books | $ 462.38 |
| Pam Walz | Mileage | $ 33.60 |
| WEB Water | Water for October | $ 6,405.42 |
| Yost, Michael | Meals & Mileage for SDML Conf. | $ 92.00 |
| Payroll | Finance Office | $ 3,630.00 |
| Payroll | Government Buildings | $ 885.00 |
| Payroll | Library | $ 828.35 |
| Payroll | Sewer | $ 2,916.66 |
| Payroll | Streets | $ 2,500.00 |
| Payroll | SD Health Pool - Nov | $ 1,475.84 |
| Payroll | SS, Med, W/H, SDRS with Matches | $ 1,388.37 |
|  | Total | $ 63,912.28 |
| **Bills for Water Project** |  |  |
| Dahme Construction | PROJECT CONTINGENCY FUNDS | $ 55,343.68 |
|  | Total | $ 55,343.68 |

WATER PROJECT: Hugh Dahme with Dahme Construction contacted the city prior to the meeting requesting the liquidated damages totaling $9,500 be reconsidered. Mayor Erdmann explained the council already voted to impose the liquidated damages at a prior meeting and intend to proceed with them. The final bill from Dahme Construction has exhausted all project funding, and the remaining balance will be covered by the city’s allocated ARPA Funds. After review, Wimer moved with a second from Leibel to accept the fifth and final project change order. All in favor, motion carried. Further discussion followed and a project ending meeting will be schedule with Helms & Associates, NECOG and the city to answer/resolve any remaining issues. The meeting will take place the week of November 15, depending on schedules and availability of all parties.

At 7:15 pm a public hearing was held regarding the special event liquor license for the Turkey Shoot to be held on November 20th. With no objections by the community, Schaible moved with a second from Yost to approve the license. Wimer abstained. All other members voted in favor. Motion carried.

At 7:20 pm, Trevor Zantow and Joyce Carman joined the council meeting to discuss a potential band/street dance on July 2, 2022. They would like the band/street dance with alcohol sales to coincide with the annual fireworks event. A special events license will need to be obtained prior to the event. Rau moved with a second from Yost to approve the event with the understanding that the security measures and clean up is their responsibility. All in favor, motion carried. Zantow and Carman left the meeting.

At 7:30, McPherson County Deputy Sheriff Allie Hilgemann joined the meeting to discuss the monthly county law report. With no questions from the council, she was thanked for her services and left the meeting.

At 7:45 pm, rental agreements for city properties were discussed. Wimer moved with a second from Schaible to keep the current rental agreement terms for Maria’s Cut and Curl, Healing Hands by Susan Hoffman, and the Piggy Bank Thrift Store. All in favor, motion carried. The renters will be contacted, and a public hearing for renewal of the agreements will be set for the December council meeting at 7:15 pm.

OLD BUSINESS

Redistricting: After reviewing the current map of Leola’s current wards, discussion was held to remove two blocks out of Ward 2 and into Ward 3 to satisfy the deviation required by law based off the population distribution and 2020 census numbers. The east/west boundary will move one block south from Main Street to Moulton Street, and the north/south boundary will move two blocks west from Lincoln Street to 6th Street. A map is available to be viewed in the finance office. Yost moved with a second from Rau to move the boundaries and to notify the affected parties. All in favor, motion carried.

State Surplus/Vehicles: Council will continue to search for feasible options.

Cannabis Establishments: Rau introduced Ordinance 2021-04: An Ordinance Adopting Chapter 7-10 Licensing Provisions for Cannabis Establishments in the City of Leola to be read for the first time and moved to adoption. Wimer seconded the motion and with all in favor, the motion carried. A copy of Ordinance 2021-04 is available in the finance office. A public hearing on Ordinance 2021-04 will be held at 7:20 on Monday, December 6, 2021, at which time, any opposition may come before the council.

Delipidated Buildings: J&R Plumbing and Heating has been contacted for a quote to cap the well at the old pump house. Destruction will begin after the well has been properly capped.

Hay Storage: Discussion was held at the Zoning meeting. Further information will be obtained from attorney Vaughn Beck. Concerns regarding the stacks include rodents and fire hazards.

NEW BUSINESS

Community Use of City Owned Buildings: Local organizations are welcome to use the city owned buildings at no cost (4-H, LDC, ArtC, etc.). The 4-H Sharpshooters inquired about leaving their partitions set up in the basement of the Citizen’s Building this spring if no other renters inquired to use the space. Waltman approved the request and agreed to notify the group if an upcoming event was schedule. Rau noted on behalf of 4-H they appreciate not having to dismantle everything but didn’t want to take advantage of city property by leaving it up year-round.

Liquor License Renewals: L&L and Billy’s Bar and Grill: With no public hearing required for a liquor license renewal, Wimer moved with a second from Schaible to renew the applications for 2022. All in favor, motion carried.

FBLA: Angel Tree 11/19-12/13; Parade of Lights 12/4: The angel tree will be available in the Municipal Building from November 19 through December 13. Santa and the parade of lights is planned for December 4th.

SD Health Pool 2022 Rates: The health insurance renewal was reviewed. The current rate for single is $737.92 is increasing to $774.82 for 2022. Wimer moved with a second from Schaible to renew the current plan. All in favor, motion carried.

City Apparel: Rau moved with a second from Leibel to order two new high-vis coats for the maintenance staff now for the 2021 budget and allow them to choose any three items (sweatshirts, t-shirts, etc.) they choose in January 2022 and every year going forward. All in favor, motion carried.

Dog Tags: To date, only 18 dog tags have been obtained. Wetonka Vet Clinic had scheduling conflicts so Waltman will try to coordinate a shot clinic with another vet for early December.

Budget vs Actual: Financials were reviewed. Waltman will adjust the report to make it easier to read for December’s meeting.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site: After discussion on moving the bunkers and fence around the Restricted Use Site, action will be tabled until 2022 when the weather is favorable. The RUS is also closed for the season and will reopen in April, weather permitting. The RUS Report from DANR was given a one-month extension (due 12/1) to better sort the debris piles. Oban Construction hasn’t been available to grind concrete. Further metal disposal/recycling options will be explored. The SD DOT was thanked for painting the lines on two blocks on Sherman Street.

Water & Sewer: There were 35 late letters, 5 postings and 1 disconnect for nonpayment.

Park, Recreation & Pool: The pool and golf course have been winterized. The water is off at the campgrounds and electricity will be disconnected later this fall.

Building & Equipment: Quotes were reviewed from K&C Construction and Mike Mardian Construction regarding the replacement of the library windows. A separate quote was obtained from both companies for the remaining building windows. Wimer moved with a second from Schaible to go with K&C Construction to replace the three library windows for $7,423.48. All in favor, motion carried.

Code Enforcement, Law Enforcement & Library Reports: Mayor Erdmann can witness and document a violation, but a citation needs to be submitted through law enforcement. The abatements were discussed. A property that was recently abated had reports of livestock contained inside. Law enforcement will be talked to prior to demolition of the abated property. The code enforcement report was reviewed, along with the third quarter summary from the county for law enforcement and the library report.

Zoning: A meeting was held prior to the council meeting. Building permits were reviewed.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: None.

UPCOMING MEETINGS: A project end meeting may take place the week of November 15, depending on the availability of outside parties. The next council meeting will be Monday, December 6th at 7 pm.

CORRESPONDENCE: A letter from South Dakota Department of Agriculture and Natural Resources shared a statewide public notice regarding the proposed general permit requirements for an air quality operating permit and waste management requirements used for oil for crushers and asphalt plants. The report is available to review in the finance office.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: The Finance Office will be closed Thursday, November 11th in observance of Veteran’s Day and November 25-26 for the Thanksgiving Holiday.

At 10:31 pm, Wimer moved with a second from Schaible to adjourn. All in favor, motion carried.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Royce Erdmann, Mayor ATTEST: Sondra Waltman, Finance Officer

The city is an Equal Opportunity Provider and Employer

Published once at an approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_\_.