City of Leola

Unofficial Council Meeting Proceedings

October 4, 2021

The meeting was called to order at 7:00 pm by Mayor Royce Erdmann. Present council members: Jackie Rau, Jackie Leibel, Michael Yost, Alan Wimer, and Brett Schaible. Richard Reis was absent. City personnel present: Jim Hoffman, Jeff Tschappat and Sondra Waltman.

Yost moved with a second from Wimer to approve the September council meeting minutes. All in favor, motion carried.

Schaible moved with a second from Wimer to approve the treasurer’s report. All in favor, motion carried.

After review, Yost made a motion to pay all regular bills and project bills. Schaible seconded the motion. All in favor, motion carried.

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| **Bills to be Considered for October 2021** |
|   |   |   |
| Agtegra | Gas/Wrench/Towels |  $ 70.09  |
| Aramark | Office Services/Supplies |  $ 90.50  |
| Beck Law | Cannabis Ordinance |  $ 350.00  |
| Code Enforcement Specialists | Aug & Sept Services |  $ 1,515.30  |
| Corporate Trust/US Bank | 3rd Quarterly Pmt - Water Project |  $ -  |
| CorTrust Visa | Postage/Payroll fees |  $ 49.20  |
| Dependable Sanitation | Garbage Collection |  $ 96.00  |
| DRN | Tech Support |  $ 38.60  |
| Gene's Oil Company | Gas & Diesel |  $ 245.02  |
| Hawkins, Inc. | Supplies/Pool Chemicals |  $ 3,130.37  |
| JP Cooke Co | 2022 Dog Tags |  $ 73.65  |
| Leola Library | Books/DVDs |  $ 88.87  |
| McPherson Co. Auditor | Q4 Law Enforcement |  $ 11,250.00  |
| McPherson Co. Herald | Notice/Minutes |  $ 265.99  |
| Montana Dakota Utilities | Utilities |  $ 2,491.85  |
| Pam Walz | Books |  $ 190.49  |
| Pam Walz | Mileage |  $ 33.60  |
| Productivity Plus | Mower blades/Repairs |  $ 79.20  |
| Rural Development | 114th Payment for Sewer |  $ 4,021.00  |
| SD Health Lab | Water testing |  $ 196.00  |
| SDML | Annual Conference/3 attendees |  $ 300.00  |
| Stamp Fulfillment Services | Stamped Envelopes |  $ 1,309.65  |
| USA BlueBook | Supplies |  $ 49.80  |
| Valley | Telephone, Fax, Internet |  $ 351.35  |
| WEB Water | Water for September |  $ 6,355.25  |
| Westside Heating & AC | Propane/Shop |  $ 508.20  |
| Payroll | Finance Office |  $ 3,720.00  |
| Payroll | Government Buildings |  $ 780.00  |
| Payroll | Library |  $ 685.00  |
| Payroll | Mayor/Council |  $ 7,668.90  |
| Payroll | Sewer |  $ 2,966.66  |
| Payroll | Streets |  $ 2,550.00  |
| Payroll | Pool |  $ 2,400.00  |
| Payroll | Zoning |  $ 410.00  |
| Payroll | SD Health Pool - Oct |  $ 1,475.84  |
| Payroll | SS, Med, W/H, SDRS with Matches |  $ 2,748.69  |
|   | Total |  $ 58,555.07  |
|   |   |   |
| **Bills for Water Project** |   |   |
| Dahme Construction | PROJECT CONTINGENCY FUNDS |  $ -  |
| Helm's & Associates | PROJECT CONTINGENCY FUNDS |  $ 932.45  |
|   | Total |  $ 932.45  |

WATER PROJECT: The request for additional funding from CDBG for $40,000 was denied. Grass seeding has been completed by Dahme Construction. The city received additional black dirt and grass seed for problematic areas in the future. There is a street sign down on Main Street where the final block of water main was installed. City maintenance was asked to put the sign/post back up. The city hasn’t received a bill from Jensen Rock and Sand for the additional chip sealed roads. Warranty work regarding settled areas was discussed. A follow up call will be made regarding Jensen Rock and Sand and warranty times and reported for the next meeting.

OLD BUSINESS

State Surplus/Vehicles: Council will continue to search for feasible options.

WEB Water: Due to a rate increase by WEB Water to the city, there will be an increase passed along to city patrons. Bulk water will rise to $0.05 per gallon, the minimum water usage cost $0.25 (for a base water charge of $34.25) and an increased prorated amount of $0.25 per 1,000 gallons used after the minimum. All increases are effective October 1, 2021. As a reminder, the increase WEB issued in 2020 was absorbed by the city and not passed along to patrons.

SDML Conference: The annual South Dakota Municipal League Conference will be held in Spearfish, SD October 5-8.

Lundquist Dam Culverts: The McPherson County Commissioners do not require a formal contract for the culvert project, so a payment will be made to the McPherson County Auditor.

Building Updates (floor/windows): The city is waiting for a quote. It was suggested to have maintenance install plastic over the library windows if needed.

Cannabis Establishments: Discussion was held regarding a proposed ordinance. Further discussion was tabled for the November meeting following the SDML Conference.

At 7:30, McPherson County Deputy Sheriff Allie Hilgemann joined the meeting to discuss the monthly county law report. With no questions from the council, she was thanked for her services and left the meeting.

NEW BUSINESS

Dilapidated Buildings: The city wants to remove the old pump house and old concession stand building at the ball field. Tschappat will reach out to a plumber to see what needs to be done to cap the well. Mayor Erdmann asked nothing be done at the football field until all home football games have concluded for the year.

Private Roads: The road on the north edge of town that runs east of Lundquist Street and comes out west of the Ten-45 Grocery Store is privately owned and is not to be used as a public access.

Hay Storage: Concerns were expressed regarding hay storage in city limits. Further research will be acquired for the next meeting.

Truck Route/Parking: Discussion was held on how to encourage use of the truck route and deter trucks on side streets. The topic was tabled for the November meetings so Finance Office Waltman can reach out to surrounding communities and further review existing ordinances.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site: The RUS will be closed for the season at the end of October. Quotes on fencing materials and labor are being obtained to move the bunkers if feasible. The annual fall clean up dumpster is at the city shop through October 12. Street potholes were discussed and will be filled by city maintenance. A streetlight on Leola Ave by the school needs to be reinstalled. MDU will be contacted. Illegal parking on Sherman Street was discussed. Wimer will check expenses associated and if the state is available to paint when they are near Leola. Concerns of the condition of Elm Street were expressed.

Water & Sewer: Regarding bills, there were 36 late notices sent out, 8 properties posted, and 2 services disconnected for nonpayment. Hook fees for repairs were discussed. Property owners will not be charged a hook fee for disconnecting and reconnecting services if it is not frequently requested.

Parks, Rec & Pool: Maintenance was asked to put the lifeguard stands, benches and picnic tables in storage for the season. Water and electricity will be disconnected at the parks when the weather gets colder.

Building & Equipment: Maintenance staff reported buildings and equipment were working and had no other concerns.

Code Enforcement, Law Enforcement & Library: The monthly reports were reviewed. A work order was issued for 808 Leola Ave. The city is waiting on quotes for demolition on an abated property. Questions were asked on properties with a lien that are taken by the county for tax deed. Further research will be done.

Zoning: The next meeting will be held November 1, 2021 at 6:30 pm.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: None.

UPCOMING MEETINGS: The next regular meeting will be Monday, November 1st at 7 pm.

CORRESPONDENCE: A letter from South Dakota Department of Agriculture and Natural Resources stated the City’s water is compliant with regulations and safe for consumption.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: The Finance Office will be closed Friday afternoon on October 8th due to the SDML Conference and Monday, October 11th is an observed holiday. Discussion was held regarding a Christmas Party for the city, and it was decided against having one. The council wishes to have an animal shot clinic at the city shop through the Wetonka Vet Services. The annual Turkey Shoot is schedule for November 20th and a special liquor license was requested. A public hearing is scheduled for 7:15 pm on November 1st at the council meeting. Renters of municipal property are invited to attend to be involved in the discussion at 7:45 pm for rental agreements. A culvert priority list is being compiled. Efforts and suggestions to improve our inventory tracking are being sought after.

At 8:50 pm, Schaible moved with a second from Wimer to adjourn. All in favor, motion carried.

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ATTEST: Royce Erdmann, Mayor

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Sondra Waltman, Finance Officer

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