

City of Leola -- Council Meeting Proceedings

January 6, 2025

The meeting was called to order at 7:00 pm by Council President Michael Yost. Other present council members: Richard Reis, Brett Schaible, Alan Wimer and Jackie Leibel. Jackie Rau was present via speaker phone. City personnel present: Jeff Tschappat and Sondra Waltman. Terry Lehmann was absent.

Reis moved with a second from Wimer to approve the previous meeting and special meeting minutes. All in favor, motion carried.

Wimer moved with a second from Schaible to approve the treasurer's report. All in favor, motion carried. The bank account balances are as follows: General Fund, \$576,862.04; Revolving Loan Fund, \$27,033.90; and Project Account \$9,638.41.

Schaible moved with a second from Wimer to pay the proposed bills. All in favor, motion carried.

Bills to be Considered for January 2025		
Dependable Sanitation	Garbage Collection	\$ 86.00
DRN	Web security	\$ 15.80
Leola Library	2025 Donation	\$ 4,000.00
McPherson County	Culvert Pmt 5 of 10	\$ 5,000.00
McPherson County	Joint Law - Q1 2025	\$ 12,600.00
McPherson Co. Herald	Minutes, notices	\$ 140.38
Olson Consulting Contracting Services	Final code enforcement billing	\$ 387.90
Rural Development	153rd Payment for Sewer	\$ 4,021.00
Telespire	Cell Phone	\$ 65.00
Ten-45	Supplies	\$ 103.82
USPS	PO Box Renewal	\$ 84.00
Valley	Telephone, Fax, Internet	\$ 313.41
WEB Water	Water for Dec	\$ 7,823.25
	December Payroll	
Payroll	Mayor/Council	\$ 7,575.00
Payroll	Street Fund	\$ 6,700.34
Payroll	Finance Office	\$ 3,466.66
Payroll	Government Buildings	\$ 221.00
Payroll	Library	\$ 1,135.00
Payroll	Zoning	\$ 125.00
Payroll	SD Health Pool - January	\$ 2,817.00
Payroll	SS, Med, W/H, SDRS with Matches	\$ 3,156.17
	Total	\$ 59,836.73

OLD BUSINESS

2025 Rates – Wimer moved with a second from Rau to set the rates for 2025. All in favor, motion carried. The rates are posted on the city’s website and are available in the finance office.

2025 Appointments – Reis moved with a second from Wimer to designate the following for 2025: CorTrust Bank as the official depository, the McPherson County Herald as the official newspaper, and Vaughn Beck with Beck Law as official city attorney. All in favor, motion carried.

2025 Wages – Wimer moved with a second from Reis to adopt Resolution 2025-01 to set wages for the year. All in favor, motion carried. The resolution is as follows:

Resolution 2025-01
2025 Employee Wages

WHEREAS, the City of Leola has municipal ordinance which specify the salaries, and

WHEREAS, the City Council of the City of Leola has the power to establish the amount of salaries, and

WHEREAS, the City Council of the City of Leola has determined the amounts of the following salaries for the year 2025.

Maintenance, Jeff Tschappat, \$41,616.12 annually; Maintenance, Terry Lehmann, \$41,200 annually; Finance Officer, Sondra Waltman, \$42,848 annually; Librarian, Pam Walz, \$16.30 per hour; Custodian, Miranda Richter, \$16.30 per hour; Librarian substitute \$11.50 per hour; Pool Manager \$18.30 per hour; Pool Assistant Manager \$17.30 per hour; Returning Lifeguards \$16.30 per hour, New Lifeguards \$15.30 per hour and Pool Front Desk \$11.50 per hour.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Leola adopt these amounts that apply for salaries to become effective retroactive to the beginning of the January 2025 pay period.

The salary for Mayor is \$300.00 per month plus \$150.00 per meeting attended, and the salary for Council members is \$150.00 per month plus \$150.00 per meeting attended, payable quarterly. Zoning and Credit Board meeting members are paid \$25 per meeting, payable quarterly.

Dated this 6th day of January, 2025.

Michael Yost, President, City of Leola

ATTEST:

Sondra Waltman, Finance Officer

Public Computer Policy – The policy was reviewed and formally adopted at the previous meeting on 12/30/2024. The policy is available in the library, finance office, and on the city’s website.

CorTrust CD/Revolving Loan Fund – The Revolving Loan Fund put \$50,000 in a 5 month CD at CorTrust Bank, and that CD matures on January 9, 2025. After obtaining input from the credit board and discussion from the council, Rau moved with a second from Wimer to reinvest the total balance

(including interest incurred) into another CD for 2 years at a projected 3.25% interest. All in favor, motion carried.

NEW BUSINESS

Election – Wimer moved with a second from Leibel to set the 2025 election for April 8, 2025. All in favor, motion carried. Terms up: Mayor (open, 1 year term), Ward 1 (Jackie Leibel, 2-year term), Ward 2 (Brett Schaible, 2-year term), and Ward 3 (Alan Wimer, 2-year term). Petitions can be circulated January 31 through February 28.

Girl Scouts – Wimer requested the use of city buildings for his daughter to sell Girl Scout Cookies out of for a few hours, a handful of times. Rau moved with a second from Leibel to allow the use of the city buildings. Wimer abstained. All remaining members voted in favor, motion carried.

Plat Review – After review, Reis moved with a second from Schaible to approve the updated plat proposal from Agtegra. All in favor, motion carried. Once the county approvals and records the plat, the city will petition to annex the north portion into city limits.

MAINTENANCE UPDATE

Multiple updates were shared regarding redoing picnic tables and benches, the RUS, and concrete. Further discussion included a potential bridge on the south side of Lundquist Dam. A hard shop inventory was suggested.

COMMITTEE REPORTS

Streets, Alleys & Restricted Use Site – Signs were discussed to create awareness to pedestrians and slow down traffic around school zones. Additional patrolling will be suggested from the McPherson County Sheriff's Department as well.

Water & Sewer – None.

Park, Recreation & Pool – Advertising for the pool will begin, along with the training classes available.

Buildings & Equipment – A grant will be applied for through Homeland Security to repair/replace the generator at the Citizen's Building.

Code Enforcement, Law Enforcement & Library Reports – The final code enforcement report was reviewed, along with the county law report. The monthly and year end library reports were reviewed.

Zoning – The Zoning Board will meet February 3rd at 6:30 pm.

COMPLAINT FORMS: None. The council encourages concerned citizens to file a complaint form (available online or at the city office), attend monthly meetings, or get involved by running for the city council.

PUBLIC COMMENTS: Discussion was held regarding surveying lots and platting procedures.

UPCOMING EVENTS: The Finance Office will be closed for an annual report webinar on January 15. City offices will be closed on January 20 for the Martin Luther King Jr. Day Holiday. The next city council meeting will be Monday, February 3 at 7 pm, with a Zoning meeting prior at 6:30.

CORRESPONDENCE: The PUC sent a letter regarding upcoming public meetings in the surrounding area.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: None.

At 8:08 pm, Wimer moved with a second from Leibel to adjourn the meeting. All in favor, motion carried.

Michael Yost

Sondra Waltman

Michael Yost, President, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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