

City of Leola -- Council Meeting Proceedings

August 2, 2023

The meeting was called to order at 7:00 pm by Mayor Royce Erdmann. Present council members: Jackie Leibel, Alan Wimer, Richard Reis, Michael Yost, Brett Schaible and Jackie Rau (via Zoom). City personnel present: Jeff Tschappat, Terry Lehmann, and Sondra Waltman. Josh & Grant Anderson were also present.

Yost moved with a second from Reis to approve the minutes from the regular meeting and special budget meeting in July. All in favor, motion carried.

Wimer moved with a second from Yost to approve the treasurer's report. All in favor, motion carried. The bank balances are as follows: General Fund, \$582,716.76; Revolving Loan Fund, \$68,837.39; and Project Account \$9,638.41.

Schaible moved with a second from Wimer to pay the proposed bills. All in favor, motion carried.

Bills to be Considered for August 2023		
Agtegra	Repairs/maintenance, gas, filters, batteries	\$ 122.50
Aramark	Supplies	\$ 80.61
Corporate Trust/US Bank	11th Quarterly Pmt - Water Project	\$ 3,082.37
CorTrust Visa	Payroll Processing Fees, postage/stamps	\$ 180.31
Dakota Supply Group	Yardlights (2) at campground	\$ 377.70
Dependable Sanitation	Garbage Collection	\$ 96.00
Gene's Oil Company	Gas/Fuel	\$ 555.66
J Gross Equipment	Mower repairs (blades, gear box, drive belt, spring/shock)	\$ 826.59
McPherson Co. Herald	Minutes/Notices	\$ 150.48
Midco Diving & Marine Services	Water tank cleaning/inspections	\$ 7,299.51
Montana Dakota Utilities	Utilities	\$ 2,599.43
Rural Development	136th Payment for Sewer	\$ 4,021.00
SD One Call	811 Calls	\$ 17.85
Telespire	Cell Phone	\$ 65.00
Ten-45	Ice, cleaning supplies	\$ 23.46
Valley	Telephone, Fax, Internet	\$ 401.78
Waltman, Sondra	Mat for pool	\$ 59.38
Walz, Pam	Mileage	\$ 40.80
WEB Water	Water for June	\$ 8,623.65
Payroll	Finance Office	\$ 3,333.34
Payroll	Government Buildings	\$ 195.00
Payroll	Library	\$ 936.00

Payroll	Mayor/Council	\$ 21.60
Payroll	Water Fund	\$ 5,987.50
Payroll	Pool	\$ 7,626.57
Payroll	West Nile Spraying	\$ 342.00
Payroll	Zoning	\$ -
Payroll	Credit Board	\$ -
Payroll	SD Health Pool - August	\$ 2,304.46
Payroll	SS, Med, W/H, SDRS with Matches	\$ 2,904.99
	Total	\$ 52,275.54

At 7:10 pm, the first hearing of Ordinance 23-01: 2024 Budget Overview was held. Wimer moved with a second from Reis to have the first reading and set the second hearing and move for its adoption on Thursday, September 7th at 7:15 at the next regular city council meeting. All in favor, motion carried. Ordinance 23-01 is as follows:

ORDINANCE 2023-01
CITY OF LEOLA
2024 APPROPRIATION BUDGET

101 GOVERNMENTAL FUND	GENERAL FUND
101-41000 GENERAL GOVERNMENT	
41150 Contingency	21,119.74
41200 Mayor & Council	46,625.00
41300 Elections	1,300.00
41410 City Attorney	3,000.00
<u>41420 Financial Administration</u>	<u>175,110.00</u>
101-41000 TOTAL GENERAL GOVERNMENT	247,154.74
101-42000 PUBLIC SAFETY	
42100 County Law Enforcement	50,400.00
42200 Fire-Siren	1,000.00
<u>42300 Protection & Inspection-Code Enforcement</u>	<u>8,100.00</u>
101-42000 TOTAL PUBLIC SAFETY	59,500.00
101-43000 PUBLIC WORKS	
43100 Streets	150,200.00
<u>43200 Sanitation</u>	<u>8,700.00</u>
101-43000 TOTAL PUBLIC WORKS	158,900.00
101-44000 PUBLIC HEALTH	
<u>44130 West Nile Fund</u>	<u>2,464.00</u>
101-44000 TOTAL PUBLIC HEALTH	2,464.00
101-45000 CULTURE & RECREATION	

45110	Golf Course	6,000.00	
45120	Pool	51,200.00	
45130	Miscellaneous Culture & Rec	4,400.00	
45230	Parks	66,700.00	
45500	Library	19,142.84	
45700	Historical Preservation-Museum	300.00	
101-45000	TOTAL CULTURE & RECREATION	147,742.84	
101-46000	CONSERVATION & DEVELOPMENT		
46320	Redevelopment	8,468.00	
101-46000	TOTAL CONSERVATION & DEVELOPMENT	8,468.00	
TOTAL GENERAL FUND APPROPRIATIONS			624,229.58

21700	REVOLVING LOAN FUND		
	UNASSIGNED FUND BALANCE	66,667.47	
128	REVENUE	3,551.52	
172	EXPENDITURES	34,350.00	
	TOTAL SPECIAL REVENUE RETAINED		35,868.99

MEANS OF FINANCE	GENERAL FUND	
GOVERNMENTAL FUNDS:		
UNASSIGNED FUND BALANCE	194,184.88	
31000 TAXES	394,294.70	
32000 LICENSES & PERMITS	4,000.00	
33000 INTERGOVERNMENTAL REVENUE	28,100.00	
34000 CHARGES FOR GOODS & SERVICES	1,000.00	
36000 MISCELLANEOUS REVENUE	2,650.00	
TOTAL MEANS OF FINANCE – GENERAL FUNDS		624,229.58

PROPRIETARY FUNDS	WATER	SEWER
Expenditures		
Personnel Services	31,500.00	31,500.00
Operating Expenses	72,750.00	15,500.00
Debt Service	18,000.00	48,252.00
Retained Earnings	2,410.00	31,264.00
Total Proprietary Expenditures:	124,660.00	126,516.00
Means of Finance		
Charges for Goods and Services	124,660.00	126,516.00
Total Proprietary Means of Finance:	124,660.00	126,516.00

The Finance Officer is hereby directed to certify the maximum amount based off the following estimated dollar amounts of tax levies made in this Ordinance to the McPherson County Auditor.

PROPERTY TAXES, CPI 3.0% & 0.69% GROWTH	263,194.70
AVAILABLE OPT OUT	30,000.00

TOTAL MONIES LEVIED FOR

293,194.70

First Reading: August 2, 2023

Second Reading: September 7, 2023

Published: August 10, 2023 & September 14, 2023

Effective: October 5, 2023

Royce Erdmann

Sondra Waltman

Royce Erdmann, Mayor, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

At 7:15 pm Josh Anderson (pool manager) shared updates and suggestions regarding the pool. The last day the pool will be open to the public is Sunday, August 27, and it will be closed with sport event conflicts. Further discussion was held with Grant Anderson and plans to build a pergola at the pool for shade. The Andersons left the meeting following discussion.

At 7:30 pm, McPherson County Deputy Sheriff Allie Erdmann joined the meeting to discuss the monthly county law report. With no questions from the council, she was thanked for her services and left the meeting.

At 7:45 pm, Amanda Pickell joined the meeting to notify the council of the temporary puppy residing with them, and noted that by the end of September, the puppy will be living with her daughter. Pickell was thanked by the council for discussing it, and then left the meeting.

OLD BUSINESS

Ordinance Book – Discussion was held on Title 8. Title 9 will be discussed at the next meeting.

SDARWS – A Lead Service Line Inventory needs to be conducted to comply with the EPA’s Lead and Copper Rule Revisions. The deadline for this is October of 2024, and an implementation plan will be made later. Additional information is available in the Finance Office for residents.

WEB Water Increase – A reminder to residents that effective October 1, 2023, the base rate and prorated water rates will increase \$0.33 per 1,000 gallons used. WEB Water is imposing the same rate increase on the city effective October 1, 2023.

NEW BUSINESS

LDC Horseshoes – The Leola Development Corporation inquired about putting horseshoe games at the parks. Rau moved with a second from Schaible to allow the games if they’re placed where they can be mowed around. All in favor, motion carried.

Donations – Richard Reis requested the 2023 budgeted donations for the North Central Heritage Museum (\$100), Leola Development Corporation (\$500), and Rhubarb Committee (\$500). After discussion and review of the financials, all council members voted in favor and the motion carried.

Nathan Hoffman – Hoffman was unable to attend the meeting and requested to be added to the agenda in September.

MAINTENANCE UPDATE – Discussion was held on the mower that is currently at J Gross Equipment. A new 61” deck would cost roughly \$5,600 and to rebuild the current deck would be roughly \$4,000. Quotes are to be obtained for new mowers at JGE along with John Deere. Quotes were requested for repairs on the overhead shop door. Two well houses have been taken down, but the wells need to be capped.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site – The oversized dumpster will be requested for September 13 through October 11 and will be placed at the Restricted Use Site (or city shop if there is an abundance of moisture).

Water & Sewer – There were 16 late letters issued, 8 posted properties and 3 disconnected for nonpayment. The city received a violation from DANR which was discussed and disclosed in the water bills. The water sample has since been taken and the city is meeting the standards and are now back in compliance with the state. Discussion was held to get Lehmann certified.

Park, Recreation & Pool – The two LED yard lights have been replaced at the campgrounds, but one isn't working due to a power issue. An electrician will be contacted.

Buildings & Equipment – Discussion was held on the water in the basement of the Citizen Building and ideas how to eliminate it. The fire hydrants on Pearl/Conklin and Elm/6th have been repaired. A bill will be sent to C&B for the repairs on the hydrant at Elm/6th Ave. Further discussion was held regarding a potential surplus truck from McPherson County's Highway Department.

Code Enforcement, Law Enforcement & Library Report – No updated code enforcement report was available to review or discuss. The library report was reviewed.

Zoning – Discussion was held regarding the Building Administrator position. Schaible moved with a second from Leibel to accept the recommendation of the Zoning Board. All in favor, motion carried. The recommendation is as follows: The Building Administrator duties shall be moved to the city employees; all fees collected with the permits stay in the general fund; the finance officer handles the affiliated paperwork; the city maintenance staff will both measure setbacks and both sign off on permits as needed; and when no measurements are needed the finance officer can sign off as Building Administrator. This will be a temporary six-month transition period with Reis available for questions as needed.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: An inquiry was made if the school offered an internship, if the city would be willing hire high school kids for limited hours. More information would be needed but didn't seem feasible.

UPCOMING EVENTS: The next council meeting will be Thursday, September 7th at 7 pm due to Labor Day.

CORRESPONDENCE: None.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: 4-H Achievement Days are August 7 & 8 and all are welcome to attend.

At 9:02 pm, Reis moved with a second from Wimer to adjourn the meeting. All in favor, motion carried.

Royce Erdmann

Royce Erdmann, Mayor, City of Leola

Sondra Waltman

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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