

City of Leola -- Council Meeting Proceedings

May 1, 2023

The meeting was called to order at 7:00 pm by Mayor Royce Erdmann. Present council members: Jackie Leibel, Jackie Rau, Michael Yost, Alan Wimer, Brett Schaible and Richard Reis. City personnel present: Jeff Tschappat, Terry Lehmann, and Sondra Waltman. Amanda Pickell (Baseball Association) and Trevor Zantow (Leola School Board) were also present.

Wimer moved with a second from Reis to approve the meeting minutes from April along with the Election Canvass meeting minutes. All in favor, motion carried.

Reis moved with a second from Schaible to approve the treasurer's report. All in favor, motion carried.

Yost moved with a second from Wimer to approve the proposed bills. All in favor, motion carried.

Bills to be Considered for May 2023		
A&B Business	Ink	429.84
Agtegra	Fuel/Filters/Repairs/Ball and Hitch/Drill Bits	\$ 455.79
Aramark	Supplies	\$ 72.54
CNA Surety	Bond Insurance	\$ 724.50
Corporate Trust/US Bank	10th Quarterly Pmt - Water Project	\$ 3,082.37
CorTrust Visa	Postage/Payroll Processing Fees/Website renewal	\$ 135.08
Dependable Sanitation	Garbage Collection	\$ 60.00
Gene's Oil Company	Gas/Fuel - Fuel Oil (Library)	\$ 1,190.25
JGE	Walker Mower Blades, seals, fluids	\$ 173.52
McPherson Co. Herald	Minutes/Notices	\$ 248.44
Montana Dakota Utilities	Utilities	\$ 2,553.27
Quill.com	Paper towels, printer paper, office supplies	\$ 262.38
Rural Development	133rd Payment for Sewer	\$ 4,021.00
SD Public Health Lab	Water Testing	\$ 30.00
Share Corp	Equipment degreaser/cleaner	\$ 408.89
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 362.82
Walz, Pam	Mileage	\$ 40.80
WEB Water	Water for April	\$ 7,550.32
Payroll	Finance Office	\$ 3,333.34
Payroll	Government Buildings	\$ 153.00
Payroll	Library	\$ 1,116.00
Payroll	Mayor/Council	\$ 21.60
Payroll	Sewer Fund	\$ 5,945.84
Payroll	SD Health Pool - May	\$ 2,304.46

Payroll	SS, Med, W/H, SDRS with Matches	\$ 2,233.72
	Total	\$ 36,544.93

At 7:06 pm, John Bender with the Baseball Association joined the meeting. The baseball financials were reviewed, and discussion was held regarding upcoming projects, expenses, and field maintenance. Rau moved with a second from Reis to donate \$1500 to the Baseball Association, have the city mow the east ball field and help with the spraying. All in favor, motion carried. Bender and Pickell left the meeting following discussion.

At 7:30 pm, McPherson County Deputy Sheriff Allie Erdmann joined the meeting to discuss the monthly county law report. With no questions from the council, she was thanked for her services and left the meeting.

OLD BUSINESS

Ordinance Book – Discussion was held comparing the revised sample ordinance book and our current ordinance book. The council will continue to update our current ordinance book and supplement with the revised sample. Title 6 will be reviewed at the June meeting.

Water Leak/Pearl Ave – The city was charged for the excavation of the water leak. Wimer moved with a second from Schaible to bill the property owner for the excavation fees since the leak was found on the homeowner’s side of the curbstop. All in favor, motion carried.

2023 Pool – Emily Anderson joined the meeting at 7:45 pm to discuss swimming lessons, fees and dates, along with certifications. Further discussion included reviewing and updating the pool rules. Anderson left the meeting following discussion.

CAG/Leola Ave – Zantow shared the cost estimate from Helms & Associations of the street project for Leola Ave and further explained the details and funding of the project. The cost estimate covered Leola Avenue from the alley between Moulton Street and Conklin Street and south to Crete Street with road repair and storm sewer options. Reis moved with a second from Yost to adopt Resolution 23-01 and proceed with the CAG grant application based off the current cost estimate and agreement with the school. All in favor, motion carried. Resolution 23-01 is as follows:

**RESOLUTION # 23-01
RESOLUTION OF FINANCIAL COMMITMENT, RESPONSIBILITY
FOR ROAD MAINTENANCE, AND SUPPORT FOR PROJECT**

WHEREAS, the City of Leola is applying for a Community Access Grant through the South Dakota Department of Transportation (SDDOT) for the City of Leola, and

WHEREAS, the SDDOT requires a 20 percent local match for the construction costs of a project up to a specified amount; and

WHEREAS, the SDDOT requires a 100 percent local match for the engineering and administration costs of a project; and

WHEREAS, the SDDOT required the local government agency to be responsible for the maintenance of improved road; and

WHEREAS, the City of Leola is in full support of this project and grant application;

THEREFORE, BE IT RESOLVED that the City of Leola will provide the local match needed to supplement the SDDOT grant. This match will be 20 percent of the construction costs as shown in the grant application; and

THEREFORE, BE IT RESOLVED that the City of Leola will pay 100 percent of the engineering and administrative cost associated with the proposed project; and

THEREFORE, BE IT ALSO RESOLVED that the City of Leola will be responsible for maintenance of the improved road; and

THEREFORE, BE IT ALSO RESOLVED that the City of Leola expresses their full support and cooperation to the road improvement project and the SDDOT CAG application.

Dated this 1 day of May, 2023.

ROYCE ERDMANN

Royce Erdmann, Mayor

ATTEST:

SONDRA WALTMAN

Sondra Waltman, Finance Officer

NEW BUSINESS

Election Oaths – Mayor Erdmann issued the oath of office for: Jackie Leibel, Ward 1; Brett Schaible, Ward 2; and Alan Wimer, Ward 3; for a 2-year term on city council.

Annual Report – After review, Schaible moved with a second from Wimer to approve the 2022 Annual Report and submit it to the Department of Legislative Audit. All in favor, motion carried.

FO Software – The current software in the Finance Office will expire at the end of the month. Rau moved with a second from Wimer to upgrade QuickBooks as needed. All in favor, motion carried.

Pay Increase – Wimer moved with a second from Reis to increase Terry Lehmann’s annual wage \$500 after his six months of employment, effective June 19, 2023. All in favor, motion carried.

MAINTENANCE REPORT: Discussion was held regarding shop work, tree trimming, culverts, picnic shelters, the pool, and the leveling of dirt near the Pearl Ave/Conklin St water leak.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site – The oversized dumpster will be at the Restricted Use Site (city dump) April 20 through May 23. The flexed schedule was discussed for monitoring the RUS, and it was decided that it wasn't necessary now that the bunkers have moved. An updated sign regarding permissible items was suggested. Schaible moved with a second from Wimer to allow the maintenance guys to flex their hours to four ten-hour days instead of five eight-hour days. Roll call vote: Wimer, aye; Schaible, aye; Reis, nay; Yost, nay; Leibel, nay; Rau, nay. Motion died. The roads in town need to be bladed; Wimer will contact McPherson County Superintendent Glenn Spitzer. Four curb stops and a driveway replacement didn't get completed last fall. Wimer moved with a second from Schaible to hire Moser Excavating to complete the jobs from last fall, plus two damaged fire hydrants and work on the curb stop replacement list, but not to exceed \$10,000. All in favor, motion carried. Curb stop replacements will work from the east side of town to the west side.

Water & Sewer – 38 late notices were issued, 4 disconnect notices and 0 disconnected.

Park, Recreation & Pool – The bathroom at the campground needs to be pumped out after the water recedes. Rau moved with a second from Wimer to purchase a new pump for the water tank at the dam, due the current one being rusted and inoperable. All in favor, motion carried. Guard rails were discussed for the diving board at the pool, along with a mat for by the slide ladder. Wimer moved with a second from Rau to purchase one cushioned waterproof mat. All in favor, motion carried. Pool applications were discussed. All guards will be hired upon certification and manager interviews will be conducted by the pool committee on Monday, May 8 at 7 pm. The pool bathrooms were requested to be opened to the public and park users.

Building & Equipment – Wimer moved with a second from Schaible to purchase a retractable 75' air reel/hose for the city shop. All in favor, motion carried. Discussion was held regarding the fuel oil tank at the library. Mowers are serviced and ready to go.

Code Enforcement, Law Enforcement & Library – The library report, first quarter county law summary, and monthly code enforcement reports were reviewed. Discussion was held on the contracted code enforcement services.

Zoning – Concerns about stated road widths compared to actual road widths were discussed, along with the construction of tiny homes. Since nothing is specified in our current zoning or city ordinance books, tiny homes will be treated as any other structure including setbacks and regulations.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: Mayor Erdmann shared that Bryon Noem, Governor Kristi Noem's husband, will be in Leola for the graduation commencement on May 13 along with May 29 for the Memorial Day Service.

UPCOMING EVENTS: The District 6 meeting is rescheduled for May 16 due to the weather; Finance Officer School is June 7-9 in Pierre; and the next city council meeting will be Monday, June 5 at 7 pm.

CORRESPONDENCE: None.

EXECUTIVE SESSION: At 9:48 pm, Wimer moved with a second from Schaible to enter executive session for legal matters. All in favor, motion carried. Executive session concluded at 9:54 with no action taken.

ADDITIONAL TOPICS: The part time city custodian position will be open in June. The position will be posted and open until filled.

At 10:01 pm, Reis moved with a second from Leibel to adjourn the meeting. All in favor, motion carried.

Royce Erdmann

Sondra Waltman

Royce Erdmann, Mayor, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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