

City of Leola -- Council Meeting Proceedings

December 5, 2022

The meeting was called to order at 7:00 pm by Mayor Royce Erdmann. Present council members: Jackie Leibel, Jackie Rau, Michael Yost, Alan Wimer, Richard Reis and Brett Schaible. City personnel present: Jeff Tschappat and Sondra Waltman.

Schaible moved with a second from Wimer to approve the previous council meeting minutes. All in favor, motion carried.

Wimer moved with a second from Yost to approve the treasurer's report. All in favor, motion carried.

Reis moved with a second from Yost to approve the proposed bills, except the mowing portion (\$1,023.36) of the McPherson Co Highway's bill until further clarification. The updated total for the McPherson County Highway Department will be \$11,677.23. All in favor, motion carried.

<b>Bills to be Considered for December 2022</b>		
Agtegra	Batteries	\$ 6.50
Aramark	Supplies	\$ 79.62
Beck, Tim	Water Deposit Refund	\$ 37.15
CHS	Propane	\$ 756.00
CHS	Propane Tank	\$ 2,000.00
Corporate Trust/US Bank	8th Quarterly Pmt - Water Project	\$ -
CorTrust Visa	Postage/Payroll Processing Fees	\$ 40.95
Curt's Repair	Bobcat Battery; Sander Battery; Labor and misc checks	\$ 660.00
Dependable Sanitation	Garbage Collection	\$ 72.00
Gene's Oil Company	Gas	\$ 267.11
Habitat Management Solutions	Weed spraying and chemical	\$ 1,370.00
McPherson Co. Herald	Minutes/Notices	\$ 187.75
McPherson Co. Highway Dept	Mowing, blading, hot mix, resealing, gravel (labor & mat)	\$ 12,700.59
Montana Dakota Utilities	Utilities	\$ 2,252.82
Pam Walz	Mileage	\$ 33.60
Rural Development	128th Payment for Sewer	\$ 4,021.00
SD Public Health Lab	Water Testing	\$ 15.00
SDGFOA	2023 Finance Officer Group Membership	\$ 40.00
Share Corp	Ice melt	\$ 1,230.21
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 313.79
WEB Water	Water for October	\$ 7,467.42
Payroll	Finance Office	\$ 3,333.34

Payroll	Library	\$ 978.00
Payroll	Mayor/Council	\$ 19.90
Payroll	Streets	\$ 3,237.50
Payroll	SD Health Pool - Dec	\$ 774.82
Payroll	SS, Med, W/H, SDRS with Matches	\$ 1,857.38
	Total	\$ 43,817.45

At 7:15 pm, a public hearing was held as advertised regarding city owned rental properties. With no comments or oppositions from the public, Wimer moved with a second from Schaible to renew the lease agreements for 2023 with the current tenants and rates as 2022. All in favor, motion carried.

At 7:30 pm, McPherson County Deputy Sheriff Allie Erdmann joined the meeting to discuss the monthly county law report. With no questions from the council, she was thanked for her services and left the meeting.

#### OLD BUSINESS

Ordinance Updates - Discussion was held regarding updates and changes to Title 3 of the ordinance book. Title 4 will be discussed at the next meeting.

2023 Dog Tags – Only 24 dog tags out of the estimated 75 from last year have been issued. A reminder that a \$10 late fee will be implemented in January and \$200 late fee in February will be enforced. Current 2022 tags expire 12/31/2022.

2023 Increases – The Health Pool of South Dakota insurance monthly rates increased 3.8%. An employee rate increased to \$805.51, employee + 1 rate is \$1,498.65 and family is \$1,939.55. Minimum wage is increasing 8.54% from \$9.95 to \$10.80. All rates are effective January 1, 2023.

Electricity/Pole – MDU is looking into options regarding outlets on the light poles.

#### NEW BUSINESS

Budget Updates/Account Transfers – Account activity was discussed, and expenditures were compared to the 2022 budget. There were no account transfers needed.

Maintenance Position – The application window closed for the maintenance position on November 30. Wimer moved with a second from Schaible to hold a special meeting to conduct interviews on Monday, December 12 at 6 pm. In the case that a candidate had a schedule conflict, the interviews will be December 13 at 6 pm. Waltman will notify the candidates and council according.

Rate Updates – The city's insurance (auto, property, etc.) renewal rates were discussed. Because of the increased premiums, further options will be discussed at the December 12 meeting before renewing. General city rates (camping, building permits, etc.) were also reviewed and discussed. An updated rate schedule will be available at the January meeting for council to review, discuss and adopt.

MAINTENANCE UPDATE: The monthly maintenance report was reviewed and discussed. The city pickup needs new tires and Tschappat shared multiple quotes with the council. Wimer moved with a second from Reis to order four Cooper tires from Agtegra for \$252/tire. All in favor, motion carried. Wimer

suggested purchasing a salt/sand mix from the SD DOT to use on the city streets. He will bring pricing to the next meeting.

#### COMMITTEE REPORTS

Street, Alley & Restricted Use Site – A few streets with tree cover were noted as still icy. Tschappat will salt/sand those areas.

Water & Sewer – 34 late notices were issued along with 10 red tag/disconnect notices. All parties paid and no disconnects were issued.

Park, Recreation & Pool – The power has been disconnected at the campgrounds. The outhouse was not pumped out but will need to be in the spring.

Building & Equipment – The elevator at the Citizen’s Building should be inspected and repaired this week. Tschappat reported all equipment was cleaned, greased and ready to be used.

Code Enforcement, Law Enforcement & Library – The code enforcement and library reports were reviewed.

Zoning – None.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: A resident suggested checking into a community grant that could help put bathrooms at the campground. Further discussion included potential camper spots at the ballfields. Further research will be conducted.

UPCOMING EVENTS: Reis moved with a second from Wimer to move the regular January meeting from the first Monday of the month to Thursday, January 5<sup>th</sup> due to the observed New Year’s Holiday. All in favor, motion carried. The McPherson County Commissioners approved Governor Noem’s recommendation of granting administrative leave on December 23. Per the Leola City Personnel Book, the city office and maintenance department will also be closed December 23, 26 and January 2 for the observed holidays.

CORRESPONDENCE: None.

EXECUTIVE SESSION: At 8:32 pm, Leibel moved with a second from Wimer to go into executive session for personnel matters. All in favor, motion carried. Tschappat left the meeting at this time. Executive session concluded at 9:07 pm. Schaible moved to pay out 13 days of Tschappat’s unused vacation days at his current rate of pay. With no second, the motion died. Reis moved to pay out 7 of the vacation days at his current rate of pay and encourage him to use the remaining days. Rau seconded the motion. All in favor, motion carried.

At 9:09 pm, Leible moved with a second from Rau to adjourn the meeting. All in favor, motion carried.

Royce Erdmann

Sondra Waltman

Royce Erdmann, Mayor, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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