

City of Leola -- Council Meeting Proceedings

December 4, 2023

The meeting was called to order at 7:00 pm by Council President Michael Yost. Present council members: Jackie Leibel, Alan Wimer and Brett Schaible. City personnel present: Jeff Tschappat and Terry Lehmann. Absent: Mayor Royce Erdmann, council members Jackie Rau and Richard Reis, and Finance Officer Sondra Waltman.

Leibel moved with a second from Schaible to approve the minutes from the previous meeting. All in favor, motion carried.

Schaible moved with a second from Leibel to approve the treasurer's report with the following amendment: the bill to McPherson County Highway Department for \$778.97 from November was voided. All in favor, motion carried. The account balances are as follows: General Fund, \$563,564.94; Revolving Loan Fund, \$70,079.16; and Project Account \$9,638.41.

Wimer moved with a second from Schaible to pay the proposed bills, with the addition of the \$20 membership fees to SDWWA. All in favor, motion carried.

Bills to be Considered for December 2023		
Agtegra	Nuts, bolts, oil filters, batteries	\$ 481.80
Aramark	Supplies	\$ 104.56
Bauley, Alicia	Water deposit refund	\$ 100.00
BVPS	Siren repair	\$ 1,597.35
Code Enforcement Specialists	Services rendered in November	\$ 1,019.70
CorTrust Visa	Intuit (payroll processing fees), envelopes	\$ 450.08
Curt's Repair	Generator batteries, hydrant markers, repairs	\$ 920.75
DANR	Annual Dues: NPDES Municipal	\$ 450.00
DANR	Annual Dues: Drinking Water	\$ 220.00
DSG	Couplings	\$ 155.51
Dependable Sanitation	Garbage Collection	\$ 65.00
DRN	Web security	\$ 31.84
EMC Ins	Added plow truck	\$ 51.00
Feickert, Lance	Water deposit refund	\$ 100.00
Gene's Oil Company	Gas/Fuel	\$ 310.65
Gordon, Austin	Water deposit refund	\$ 100.00
J Gross Equipment	repairs	\$ 162.23
McPherson County Highway Dept	Fuel for hauling gravel	\$ 415.14
Spitzer, Henry	Contracted labor for hauling gravel	\$ 363.83
McPherson Co. Herald	Minutes/Notices	\$ 259.57
Menards	Cleaning Supplies	\$ 18.34
Montana Dakota Utilities	Utilities	\$ 2,622.79

Moser Excavating & Trucking	Replaced curb stops, adaptors, trench, and wire at park	\$ 4,325.03
Neussendorfer, Dawn	Water deposit refund	\$ 100.00
Public Health Lab	Testing	\$ 150.00
Pudwill, Don	Water deposit refund	\$ 100.00
Runnings	Propane, paint	\$ 59.70
Rural Development	140th Payment for Sewer	\$ 4,021.00
SD Municipal League	2024 Dues - SD Association of Code Enforcement	\$ 75.00
SD Municipal League	2024 Dues - SD Governmental Finance Officers' Assoc	\$ 40.00
SD Municipal League	2024 Dues - SD Governmental Human Resource Assoc	\$ 25.00
SD One Call	811 Calls	\$ 5.25
SD Water & Wastewater Assoc	Membership Dues	\$ 20.00
Sharp, David	Water deposit refund	\$ 100.00
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 354.67
Walz, Pam	Mileage	\$ 40.80
WEB Water	Water for November	\$ 8,947.53
Payroll	Finance Office	\$ 3,333.34
Payroll	Government Buildings	\$ 210.00
Payroll	Library	\$ 924.60
Payroll	Mayor/Council	\$ 21.60
Payroll	Water Fund	\$ 5,987.50
Payroll	SD Health Pool - December	\$ 1,611.62
Payroll	SS, Med, W/H, SDRS with Matches	\$ 2,229.47
	Total	\$ 42,747.25

At 7:15 pm, a public hearing was held regarding rental agreements for city owned properties. Wimer moved with a second from Schaible to renew the lease agreements for 2024 with the current tenants and rates as 2023. All in favor, motion carried.

OLD BUSINESS

Ordinance Book – Schaible moved with a second from Leibel to table the ordinance review until the January meeting. All in favor, motion carried.

SDARWS – Schaible moved with a second from Wimer to add sewer mapping to the already approved SDARWS mapping project and get Leola on the schedule for 2024. Roll call vote: Leibel, nay; Schaible, aye; Wimer, aye; Yost, aye. Motion carried.

At 7:20 pm, council members Jackie Rau and Richard Reis joined the meeting.

Dog Tags – 2024 dog tags are available in the finance office.

Generator at Storm Shelter – No quotes were available to review for repairs or replacement of the generator at the Citizen’s Building. A reminder the Leola Fire Department is also a designated storm shelter.

City Truck – Reis moved with a second from Schaible to make all necessary repairs (cylinder, brakes) and additions (plow mount, plastic liner) to the dump truck that was recently purchased from the McPherson County Highway Department not to exceed \$12,500 in cost. Roll call vote: Leibel, aye; Schaible, aye; Wimer, aye; Yost, aye; Reis, aye; Rau, nay. Motion carried.

NEW BUSINESS

Insurance – Reis moved with a second from Rau to table the 2024 insurance renewal quote to the year-end meeting. All in favor, motion carried. Wimer moved with a second from Reis to obtain insurance quotes for comp and collision for the new dump truck. All in favor, motion carried.

Set 2024 Wages/Rates – Schaible moved with a second from Reis to table until the year end meeting. All in favor, motion carried.

At 7:42 pm, Code Enforcer Mike Olson joined the meeting.

MAINTENANCE UPDATE – Everything is winterized and ready for winter.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site – No updates.

Water & Sewer – There were 33 late letters issued, 7 posted properties and 1 disconnected for nonpayment. Discussion was held regarding mandatory water services per ordinance.

At 8:00 pm, Mike Olson shared updates regarding ordinance violations and abatements.

Park, Recreation & Pool – No updates.

Buildings & Equipment – Quotes need to be obtained for a new overhead door. Wimer moved with a second from Reis to reimburse Susan Hoffman for the toilet she replaced in her rented space, to replace the men’s toilet in the common area and replace faucets as needed. All in favor, motion carried.

Code Enforcement, Law Enforcement & Library Report – Reports were reviewed from the code enforcer, law enforcement and library. Further discussion included reviewing the law enforcement contract at the year-end meeting. Attorney Vaughn Beck will be contacted for updates regarding ongoing matters.

Zoning – None.

At 8:20, Jackie Leibel left meeting.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: None.

UPCOMING EVENTS: Rau moved with a second from Schaible to set the year end meeting for Wednesday, December 27 at 7 pm. All in favor, motion carried. The city offices will be closed December 25 and 26 for Christmas.

CORRESPONDENCE: None.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: None.

At 8:30 pm, Reis moved with a second from Schaible to adjourn the meeting. All in favor, motion carried.

Michael Yost

Alan Wimer

Michael Yost, Council President, City of Leola

ATTEST: Alan Wimer, Council
Member/Designated Secretary, City of Leola

Published once at the total approximate cost of \$_____ and may be viewed free of charge at www.sdpublicnotices.com.