

City of Leola-Council Meeting Proceedings

November 7, 2022

The November meeting of the Leola City Council was called to order by Mayor Royce Erdmann. Roll call was taken with the following members present: Brett Schaible, Alan Wimer, Jackie Rau, Jackie Leibel, Michael Yost, and Rich Reis. City Maintenance Jeff Tschappat was also present. Mayor Erdmann appointed Councilman Rau as official note taker due to Finance Officer Waltman's absence.

Councilman Reis moved to approve the minutes of the October 3, 2022, meeting. Councilman Schaible seconded the motion. Motion carried.

The Treasurer's Report was presented. Councilman Reis questioned the accounts receivable and if any attempts had been made to pay them off. Councilman Reis moved to approve the treasurer's report. Councilman Yost seconded the motion. Motion carried.

Bills to be Considered for November 2022		
A-1 Sanitation	Large Item Dumpster (1 dump)	\$ 446.94
Agtegra	Batteries	\$ 7.98
Aramark	Supplies	\$ 39.81
Corporate Trust/US Bank	8th Quarterly Pmt - Water Project	\$ 3,082.37
CorTrust Visa	Postage/Payroll Processing Fees/Software Renewal	\$ 583.70
Dependable Sanitation	Garbage Collection	\$ 49.40
Gene's Oil Company	Gas	\$ 154.64
McPherson Co. Herald	Minutes/Notices	\$ 131.21
Montana Dakota Utilities	Utilities	\$ 2,210.39
Pam Walz	Mileage	\$ 33.60
Quill.com	Office Supplies	\$ 54.83
Rural Development	127th Payment for Sewer	\$ 4,021.00
SD DOR	Sales Tax	\$ 5.17
SDML	Membership Dues	\$ 593.37
SD Public Health Lab	Water Testing	\$ 196.00
SD Water & Wastewater Ass'n	Membership Dues	\$ 20.00
SD Worker's Comp Fund	2023 Renewal	\$ 3,328.00
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 309.39
WEB Water	Water for October	\$ 6,570.64
Yost, Darrel	Water Deposit Refund	\$ 100.00
Payroll	Finance Office	\$ 3,333.34
Payroll	Government Buildings	\$ 702.00
Payroll	Library	\$ 986.00
Payroll	Mayor/Council	\$ 19.90

Payroll	Sewer	\$ 6,012.50
Payroll	Pool	\$ -
Payroll	West Nile Spraying	\$ -
Payroll	Zoning	\$ -
Payroll	Credit Board	\$ 150.00
Payroll	SD Health Pool - October	\$ 1,549.64
Payroll	SS, Med, W/H, SDRS with Matches	\$ 2,240.46
	Total	\$ 36,550.34

A list of the bills was presented. Councilman Wimer moved to approve the payment of the bills. Councilman Schaible seconded the motion. Motion carried.

Old Business

Mayor Erdmann suggested contacting the city attorney to write up a statement to put in the ordinances dealing with the policing of Leola. The town no longer hires their own officer. Policing is contracted through the McPherson County Sheriff's Office. This should clear up the old ordinances. Mayor Erdmann will contact the attorney about changes to the fire ordinances, too. Possible changes will link the ordinances to the South Dakota codified laws dealing with fires. Ordinance Title 2 was reviewed. A map will need to be inserted outlining the current wards in the city. The wards were changed after the 2020 Census.

The dog tags have been received. Mayor Erdmann was questioned by a patron about the need of all dogs to get shots. New tags must be purchased by January 1, 2023, or a late penalty will be added.

Progress on the SDML Workmen's Compensation Loss Control Audit was discussed. Mr. Tschappat said fire extinguishers have been tested and placed in the recommended spots. He did not order the lock out/tag out tags. Personal safety equipment will need to be purchased and be accessible. Mr. Tschappat will work with Finance Officer Waltman to get changes from the audit completed.

New Business

Liquor license renewals were presented. Councilman Reis moved to approve the licenses. Councilman Wimer seconded the motion. Motion carried.

Mayor Erdmann requested a motion to set a public hearing for the renting of the city owned property (the north side of the library building.) Councilman Wimer moved to set the public hearing for December 5, 2022, at 7:15 pm. Councilman Reis seconded the motion. Motion carried.

7:15-Public hearing for the Special Events License for the Leola Legion Turkey Shoot. No one was present to comment on the Special Events License. Councilman Reis moved to approve the special license. Councilman Schaible seconded the motion. Motion carried.

Increases for the 2023 year include a 3.8% increase in the health insurance (\$805.81/ month for a single) and minimum wage will increase to \$10.80. Councilman Reis moved to renew the insurance with the Health Pool of South Dakota. Councilman Wimer seconded the motion. Motion carried.

Discussion was held on if there were electrical outlets on the streetlights. Deputy Erdmann was looking for somewhere to affix the speed sign along Main Street. Even though speed sign is solar, it needs to be plugged in. When the streetlights were upgraded, the outlets on the poles were removed.

Mr. Tschappat will check to see if any poles have electricity outlets.

Mr. Tschappat presented the maintenance report. Items included prepping equipment for winter season, installing the tires and rims on skid steer, cutting edges on the plow, sander is ready to be used, clean up of the RUS dump site every Friday, tables and benches put away for winter, and docks are removed from Lundquist Dam (wheels look good.) Other items that were asked about by the council were if there was #1 diesel in the equipment, are the dump trucks ready to go, is the equipment in the heated shop so it will start in the cold. Mr. Tschappat mentioned that the new propane tank has not been delivered. He will work with Finance Officer Waltman to follow up on this and get it here and hooked up. Discussion was held on alternative heating sources for the shop. Further discussion was held on the RUS-Are people still using it?, Is household garbage being dumped there?, How is the new site working? The turn off of electricity at Lundquist Dam was brought up. Mr. Tschappat said he thought it usually was turned off at the end of November. The water trailer from Lundquist Dam has been emptied and brought into town. The pump needs to be worked on. The outhouses have not been emptied.

Committee reports

Streets, Alley, RUS-Councilman Schaible inquired if the access to the property on the west side of Leola has been taken care of. It has not and neither have the shut offs that need to be dug up and fixed.

7:30-County Law Report-Deputy Erdmann presented her monthly law report. Discussion on speed sign and electricity at the street light poles was held. MDU will be contacted to see if an outlet can be added. Mr. Tschappat thought that a local electrician would have to do a drop from electricity line.

Water & Sewer- There were 28 late bills; 4 red tags; no shut offs. Councilman Reis said that Mr. Kolb was wondering if there was some way to check the pressure of water in his house. Mr. Tschappat suggested checking the water meter to make sure it wasn't plugged-due to the work done in that area and checking the screens on the faucets. More information will be sought to try and remedy the situation.

Park, Recreation, Pool-Mr. Tschappat assured the council that the pool was 100% winterized. He needs to get the trash can from the pool put away for the winter. He has not gotten to picking up the trees. The electricity will be shut off at Lundquist Dam Park on December 2, 2022. Finance Officer Waltman will take care of this.

Buildings and Equipment-Mr. Tschappat has checked the Citizen's Building and the heat has been turned on. He will call again on the elevator. Mr. Tschappat inquired about replacing the tires on the new pickup. He was wondering about doing it in this year's budget or next year's. Mayor Erdmann told him to get information on replacing the tires. Finance Officer Waltman will have a budget summary for the next meeting and a decision will be made then. The fire extinguishers have been checked by Fire Safety First, LLC. Three of them needed to be recharged and a new small extinguisher was purchased to have in the city pickup. Councilman Schaible asked if the generators had been checked recently. The Citizen's Building was checked when the other generators in town were checked. Mr. Tschappat he will contact the Kohler company for maintenance on the generator for the pump house. The white pickup will be used for pulling the sander.

Code Enforcement, Law Enforcement, & Library reports-Mayor Erdmann reported that he has not received any new information from Code Enforcement Mike Olson. Mr. Olson needs to keep enforcing ordinances. A zoning meeting was held prior to the city council meeting this evening. There were 15 new building permits issued. A reminder that a building permit is required for all updates/changes, including roofs and siding, regardless of the expense associated for the project. Building permits are \$30 and are valid for 12 months.

Complaint forms- 1) Complaint on road in the southwest side of Leola. The road had a lot of potholes. It was supposed to have been bladed. Councilman Wimer will contact McPherson County-Mr. Spitzer- about getting it bladed. 2) Complaint on the cost of using bulk water from the city. The bill was 10x more than the citizen had expected. The rate increase was voted on in July of 2021 with an effective date of October 1, 2021 (bulk water from the city is \$.05 a gallon.) The complaint stated that the rate on the website was the old rate. After discussion, Councilman Wimer moved to split the bill with the customer. Councilman Rau seconded the motion. Motion carried. Changes for next year include a new sign-in sheet that very clearly states the cost of bulk water and billing the bulk water monthly. Councilman Rau received a verbal complaint about dogs running around town. The citizen was out of town but said they would fill out a written complaint once they returned. This is a reminder that dogs must be on a leash if they are out of their owner's yard.

Mayor Erdmann showed the council the pictures that were donated by Gary and Doris Hepperle. It is hanging in the back room of the Municipal Building.

The next council meeting will be December 5, 2022, at 7:00pm.

There was an email from Governor Noem granting vacation days of Friday, November 25 and Friday, December 23.

Councilman Wimer moved to go into executive session for personnel. Councilman Reis seconded the motion. Motion carried. Mr. Tschappat left the meeting at this time. Executive session-8:07 pm. Mayor Erdmann declared the council out of executive session at 8:22 pm. Councilman Leibel moved to accept James Hoffman's resignation. Councilman Reis seconded the motion. Councilman Wimer moved to advertise for a maintenance position with the following details-base salary \$30,000 plus benefits of full single insurance, paid sick leave, and state retirement. A successful candidate should be able to obtain a CDL and commercial applicators license. Contact Finance Officer Waltman for an application or with questions. The job will be open until 4:00pm on November 30, 2022. Mailed applications must be postmarked by November 30, 2022. Councilman Reis seconded the motion. Motion carried. The job listing will be in the local paper as well as with Job Service.

Discussion was held on getting the Leola website updated. Finance Officer Waltman will work on that.

With no further business, Councilman Reis moved to adjourn the meeting at 8:33pm. Councilman Wimer seconded the motion. Motion carried.

Royce Erdmann

Jackie Rau

Royce Erdmann, Mayor, City of Leola

ATTEST: Jackie Rau, Appointed Secretary, City of Leola

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