

City of Leola -- Council Meeting Proceedings

November 6, 2023

The meeting was called to order at 7:00 pm by Mayor Royce Erdmann. Present council members: Jackie Leibel, Jackie Rau, Michael Yost and Richard Reis (via speaker phone). City personnel present: Jeff Tschappat, Terry Lehmann, and Sondra Waltman. Absent: Alan Wimer and Brett Schaible.

Rau moved with a second from Leibel to approve the minutes from the previous meeting. All in favor, motion carried.

Alan Wimer joined the meeting at 7:02 pm.

Yost moved with a second from Rau to approve the treasurer's report. All in favor, motion carried. The account balances are as follows: General Fund, \$498,883.67; Revolving Loan Fund, \$69,768.86; and Project Account \$9,638.41.

Yost moved with a second from Wimer to pay the proposed bills. All in favor, motion carried.

Bills to be Considered for November 2023		
A-1 Sanitation	Oversized dumpster	\$ 593.78
Agtegra	Nuts, bolts, bulk oil, grease, antifreeze, used tires	\$ 1,561.55
Aramark	Supplies	\$ 194.85
Beck Law Office	Met with city council	\$ 400.00
Bell, Michael	Pull behind sprayer pump replacement	\$ 148.67
Cahill Bauer & Assoc	2022 Audit - final billing	\$ 3,900.00
Code Enforcement Specialists	Services rendered in October	\$ 867.60
Corporate Trust/US Bank	12th Quarterly Pmt - Water Project	\$ 3,082.37
CorTrust Visa	SDML Conference Hotel	\$ 641.94
CorTrust Visa	Intuit (software renewal and payroll processing fees)	\$ 700.92
DSG	Curb stop repair materials	\$ 3,699.93
Dependable Sanitation	Garbage Collection	\$ 65.00
DRN	Web security	\$ 15.80
Gene's Oil Company	Gas/Fuel; heat oil	\$ 3,013.93
McPherson County	Sheriff's Office Services	\$ 264.16
McPherson County Highway Dept	Hauling gravel	\$ 778.97
McPherson Co. Herald	Minutes/Notices	\$ 117.75
Montana Dakota Utilities	Utilities	\$ 2,159.74
Public Health Lab	Testing	\$ 211.00
Rural Development	139th Payment for Sewer	\$ 4,021.00
Share Corp	Ice, pot hole repairs	\$ 1,588.77
SD Municipal League	2024 Dues	\$ 610.13
SDML WC Fund	2024 WC Renewal	\$ 4,472.00
SD One Call	811 Calls	\$ 5.25

Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 355.26
Waltman, Sondra	Mileage (SDML Conference); postage, meal reimbursement	\$ 456.99
Walz, Pam	Mileage	\$ 40.80
WEB Water	Water for October	\$ 8,986.81
Yost, Michael	Meal reimbursement	\$ 86.00
Payroll	Finance Office	\$ 3,333.34
Payroll	Government Buildings	\$ 165.00
Payroll	Library	\$ 1,092.60
Payroll	Mayor/Council	\$ 21.60
Payroll	Park Fund	\$ 5,987.50
Payroll	Pool	\$ -
Payroll	West Nile Spraying	\$ 108.00
Payroll	Zoning	\$ -
Payroll	Credit Board	\$ -
Payroll	SD Health Pool - November	\$ 1,611.62
Payroll	SS, Med, W/H, SDRS with Matches	\$ 2,253.37
	Total	\$ 57,085.22

At 7:15 pm, a public hearing was held regarding approval for the Special Events Liquor License for the annual Turkey Shoot on November 18. With no opposition from the public, Wimer moved with a second from Yost to approve the liquor license for the special event. All in favor, motion carried.

OLD BUSINESS

Ordinance Book – Discussion was held on the remaining sections of Title 10. Title 11 will be discussed at the next meeting.

SDARWS – After discussion, Reis moved with a second from Yost to hire the South Dakota Association of Rural Water Systems to locate/document GPS above ground water system appurtenances, GPS curb stops, digitize distribution system lines, GPS above ground wastewater system appurtenances, digitize collection system lines along with digital files, maps, and laminated binder for \$3,100. Roll call vote: Rau, nay; Wimer, nay; Leibel, nay; Yost, aye; Reis, aye. Motion failed by majority. Rau moved with a second from Wimer to hire SDARWS to locate/document GPS above ground water system appurtenances and GPS curb stops for \$1,000. Roll call vote: Wimer, aye; Leibel, aye; Yost, nay; Reis, nay; Rau, aye. Motion carried by majority.

Auction License – After discussion, the ordinance will reflect updated wording that the fee for auction licenses will be waived with proof of a current sales tax license.

Dog Tags – 2024 dog tags are available in the finance office.

NEW BUSINESS

Generator at Storm Shelter – The generator is currently down at the designated storm shelter (Citizen's Building). A quote for repairs and/or replacement will be obtained. For the time being, the Fire Department is also a designated storm shelter in an emergency.

Apptegy – Discussion was held regarding a new website/app. The school currently uses this.

Welcome Baskets – Ideas were shared to see what the city could contribute to the welcome baskets that the Leola Development Corporation distributes to newcomers to the community. An informative magnet was suggested.

Liquor License Renewals – The annual on-sale liquor license for Billy's Bar and Grill and the on-sale and off-sale liquor licenses for the Leola Legion Bar were up for renewal. Wimer moved with a second from Rau to renew all three licenses. Reis abstained. All remaining members voted in favor; motion carried.

City Truck – The truck that was recently purchased from the county needs the old plow hitch removed and a new one mounted, along with hooking up the hydraulic lines for the plow. An estimate from Curt's Repair was \$4,000. Wimer moved with a second from Rau to proceed with the work at Curt's repair. All in favor, motion carried. A quote from Pudwill Plastic Works for bed lining was discussed and tabled to the December meeting.

MAINTENANCE UPDATE – Everything is winterized. Quotes for overhead doors were reviewed for the north Quonset city shop. The motor is shot on the grasshopper mower. Wimer moved with a second from Leibel to surplus the mower for bids. All in favor, motion carried.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site – The oversized dumpster was utilized. The report of the Restricted Use Site (dump grounds) from the state was reviewed and received an overall satisfactory assessment.

Water & Sewer – There were 27 late letters issued, 6 posted properties and 0 disconnected for nonpayment. Discussion was held regarding a sewer line on Sherman Street.

Park, Recreation & Pool – Grant opportunities were reviewed from the South Dakota Department of Agriculture and Natural Resources. Funding is available until 2027.

Buildings & Equipment – Previous discussion was held during the maintenance report.

Code Enforcement, Law Enforcement & Library Report – Reports were reviewed from the code enforcer, law enforcement and library. Further discussion included towing, dog citations and law enforcement clarifications.

Zoning – None.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: An individual was asking for the concrete at the RUS to crush and haul out at their own expense. The council had no problems allowing this and granted permission.

UPCOMING EVENTS: The next council meeting will be on Monday, December 4 at 7 pm. Governor Kristi Noem granted extended holiday leave on November 24 and December 26. The city offices will be closed

November 10th in observation of Veteran’s Day, November 23-24 for Thanksgiving, and December 25-26 for Christmas.

CORRESPONDENCE: None.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: Minimum wage is increasing \$0.40 an hour (from \$10.80 to \$11.20) effective January 1, 2024. Discussion was held regarding the 2022 audit and the Department of Legislative Audit accepted the report. A flyer for the lead pipe testing will be sent in the December water bills. The maintenance staff was congratulated on the overall town appearance and all the hard work they’ve been doing.

At 9:06 pm, Wimer moved with a second from Rau to adjourn the meeting. All in favor, motion carried.

Royce Erdmann

Sondra Waltman

Royce Erdmann, Mayor, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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