

City of Leola -- Council Meeting Proceedings

January 5, 2023

The meeting was called to order at 6:00 pm by Mayor Royce Erdmann. Present council members: Jackie Leibel, Jackie Rau, Michael Yost, Alan Wimer, Brett Schaible and Richard Reis; City personnel present: Sondra Waltman.

At 6:00 pm, Rau moved with a second from Wimer to enter executive session to conduct interviews for the part time custodian position as advertised. All in favor, motion carried. At 6:10 pm, executive session concluded. Wimer moved with a second from Rau to hire the candidate at \$12/hour with the ability to set their own schedule for 5-15 hours per week beginning January 6. Reis abstained. All remaining council members voted in favor; motion carried.

Reis moved with a second from Schaible to approve the regular and special meeting minutes from December. All in favor, motion carried.

Yost moved with a second from Reis to approve the treasurer's report. All in favor, motion carried. The 2022 annual budget vs actual figures were reviewed.

Reis moved with a second from Wimer to approve the proposed bills. All in favor, motion carried.

Bills to be Considered for January 2023		
Agtegra	Shop Supplies, antifreeze	\$ 110.19
Aramark	Supplies	\$ 43.80
CHS	Propane	\$ 543.75
Code Enforcement Specialists	Code Enforcement	\$ 1,825.85
Code Enforcement Specialists	Code Enforcement Retainer - 2023	\$ 1,500.00
CorTrust Visa	Postage/Payroll Processing Fees/Memorial Flowers	\$ 118.70
DANR	Dues	\$ 700.00
Dependable Sanitation	Garbage Collection	\$ 52.80
Fire Safety First	Extinguisher checks and charges	\$ 341.00
Gene's Oil Company	Gas/Fuel/Heating Oil (library)	\$ 3,116.96
McPherson Co. Herald	Minutes/Notices	\$ 160.27
McPherson Co. Law	2023 Q1 Law Enforcement	\$ 12,600.00
Montana Dakota Utilities	Utilities	\$ 2,978.80
Rural Development	129th Payment for Sewer	\$ 4,021.00
Moser Excavating & Trucking, LLC	Snow removal, curb stop locates, leak/drainage follow-up	\$ 2,934.18
SD Public Health Lab	Water Testing	\$ 15.00
Telespire	Cell Phone	\$ 65.00
Valley	Telephone, Fax, Internet	\$ 631.17
WEB Water	Water for December	\$ 8,038.89
Payroll	Finance Office	\$ 3,333.34

Payroll	Government Buildings	\$ 156.00
Payroll	Library	\$ 938.00
Payroll	Mayor/Council	\$ 8,119.90
Payroll	Streets	\$ 4,283.46
Payroll	Zoning	\$ 345.00
Payroll	SD Health Pool - Jan	\$ 897.27
Payroll	SS, Med, W/H, SDRS with Matches	\$ 2,665.36
	Total	\$ 60,535.69

At 6:25 pm, city personnel Jeff Tschappat and Terry Lehmann joined the meeting.

At 6:30 pm, McPherson County Deputy Sheriff Allie Erdmann joined the meeting to discuss the monthly county law report. With no questions from the council, she was thanked for her services and left the meeting.

At 6:45 pm, Kevin Wolf's representative informed the council of his winter storage plans with his recycling business due to snow restrictions at another location.

OLD BUSINESS

Ordinance Updates - Discussion was held regarding updates and changes to Title 4 of the ordinance book. Title 5 will be discussed at the next meeting.

2023 Dog Tags – 63 dog tags have been issued. A \$10 late fee is now implemented and \$200 late fee in February will be enforced. 2022 tags expired 12/31/2022.

Electricity/Pole – MDU is looking into options regarding outlets on the light poles.

Rate Updates – The council reviewed and discussed the rates set for city services (camping fees, building permits, etc.) and an updated listing will be added to the website, along with in the finance office.

2023 Wages - Wimer introduced, moved to approve and adopt Resolution 2023-01: 2023 Employee Wages. A second was made by Schaible. Reis abstained. All remaining council members voted in favor, motion carried, and Resolution 2023-01 was approved and adopted. The resolution is as follows:

Resolution 2023-01
2023 Employee Wages

WHEREAS, the City of Leola has municipal ordinance which specify the salaries, and

WHEREAS, the City Council of the City of Leola has the power to establish the amount of salaries, and

WHEREAS, the City Council of the City of Leola has determined the amounts of the following salaries for the year 2023.

Jeff Tschappat \$38,850; Terry Lehmann \$32,500; Sondra Waltman \$40,000; Pam Walz \$12 per hour; Jessica Reis \$12 per hour; Librarian substitute \$10.80 per hour.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Leola adopt these amounts that apply for salaries to become effective retroactive to the beginning of the January 2023 pay period.

The salary for Mayor is \$300.00 per month plus \$150.00 per meeting attended, and the salary for Council members is \$150.00 per month plus \$150.00 per meeting attended, payable quarterly. Zoning and Credit Board meeting members are paid \$25 per meeting, payable quarterly.

Dated this 5th day of January, 2023.

Royce Erdmann, Mayor

ATTEST:

Sondra Waltman, Finance Officer

NEW BUSINESS

Appointments/Designations – Wimer moved with a second from Leibel to designate the following for 2023 city business: CorTrust Bank, official depository; McPherson County Herald, official newspaper; and Beck Law Office/Vaughn Beck, official attorney. All in favor, motion carried.

Set 2023 Election Date – Wimer moved with a second from Yost to set the election date for Tuesday, April 11, 2023 and to hold the election with the school if they are interested. Terms that expire in 2023 for city wards include: Jackie Leibel, Ward 1; Brett Schaible, Ward 2; Alan Wimer, Ward 3. Petitions can begin circulation on January 27.

Water Leak (Pearl Ave) – Discussion was held regarding excessive water on Pearl Avenue, along with water usage in the city.

Snow Pay – Rau moved with a second from Wimer to pay maintenance employees time and a half for working over the holiday (December 23-26) instead of incurring comp time. All in favor, motion carried.

Citizen Building Rent – Rau moved with a second from Reis to not bill the Tschappat family renting the Citizen’s Building and chairs from the Municipal Building. All in favor, motion carried.

CAG Grant (Leola Ave) – Discussion was held regarding grant opportunities for fixing Leola Avenue in front of the school. The city is open to further discussion with the school if they are willing to contribute. Deadline for the grant application is mid-July.

MAINTENANCE UPDATE: The monthly maintenance report was reviewed and discussed.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site – Some streetlights were reported as out. Waltman will contact MDU.

Water & Sewer – 24 late notices were issued, 6 disconnect notices and 1 service was disconnected for nonpayment.

Park, Recreation & Pool – Discussion was held on moving snow at the dam park as time allows.

Building & Equipment – The elevator at the Citizen’s Building is working. Discussion was held on fuel bids. Wimer discussed the condition of the red dump truck and his concerns. Wimer moved to surplus the 1968 Chevy CE51703 GVM 40,000 and sell it through sealed bids to be opened at the meeting on February 6. Reis seconded the motion. All in favor, motion carried. Wimer suggested keeping an eye out for a replacement truck through other governmental surpluses. A proposal from Midco Diving & Marine Services was reviewed for cleaning the two water tower/tanks. Reis moved with a second from Wimer to contract their cleaning and inspection services (\$5,679) with the full written report option (\$350) for a total of \$6,029. All in favor, motion carried.

Code Enforcement, Law Enforcement & Library – The code enforcement contract for 2023 was reviewed and discussed. Wimer moved with a second from Schaible to renew the contract with Code Enforcement Specialists for 2023. All in favor, motion carried. There was no monthly code enforcement report to review. The McPherson County Joint Law reports were reviewed for the fourth quarter along with all of 2022. The December and 2022 library reports were reviewed. Rau moved with a second from Reis to give the library \$3,000 as budgeted to be used for purchases of books, DVDs, etc. All in favor, motion carried.

Zoning – None.

COMPLAINT FORMS: None.

PUBLIC COMMENTS: None.

UPCOMING EVENTS: The Zoning Board will meet at 6:30 pm on Monday, February 6. The regular council meeting will be at 7 pm on Monday, February 6th.

CORRESPONDENCE: None.

EXECUTIVE SESSION: None.

At 7:39 pm, Wimer moved with a second from Schaible to adjourn the meeting. All in favor, motion carried.

Royce Erdmann

Sondra Waltman

Royce Erdmann, Mayor, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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