

City of Leola -- Council Meeting Proceedings

May 2, 2022

The meeting was called to order at 7:00 pm by Mayor Royce Erdmann. Present council members: Jackie Rau, Jackie Leibel, Richard Reis, Michael Yost, Brett Schaible and Alan Wimer. City personnel present: Jim Hoffman, Jeff Tschappat and Sondra Waltman.

Reis moved with a second from Schaible to approve the previous council meeting minutes. All in favor, motion carried.

Schaible moved with a second from Reis to approve the treasurer's report. All in favor, motion carried.

Reis moved with a second from Wimer to pay the proposed bills. All in favor, motion carried.

Bills to be Considered for May 2022		
Agtegra	Batteries, Grinder, Shop Supplies	\$ 61.26
Aramark	Supplies	\$ 39.81
Beck Law	Attorney Fees	\$ 218.75
Corporate Trust/US Bank	6th Quarterly Pmt - Water Project	\$ 3,082.37
CorTrust Visa	Postage/Payroll Fees	\$ 45.09
CNA Surety	Bond Insurance	\$ 724.50
Dependable Sanitation	Garbage Collection	\$ 60.00
Erdmann, Royce	Mileage - District 6 Meeting in Groton	\$ 50.40
Gene's Oil Company	Gas & Diesel	\$ 186.70
K&C Construction	Library Windows (7423.48), Med Bldg Door (1862.25)	\$ 9,285.73
Leola School	Yearbook Ad	\$ 50.00
McPherson Co. Herald	Minutes/Notices/Pool Ad/Golf Carts	\$ 359.27
Montana Dakota Utilities	Utilities	\$ 2,467.92
NEFOG	Meeting in Aberdeen	\$ 10.00
Pam Walz	Mileage	\$ 33.60
Quill.com	Ink, batteries for AED	\$ 108.98
Rau, Jackie	Mileage - District 6 Meeting in Groton	\$ 50.40
Rural Development	121st Payment for Sewer	\$ 4,021.00
SD 811	Locate Calls	\$ 2.10
SD Public Health Lab	Water Testing	\$ 30.00
SD DOR	Liquor Licenses (state's portion)	\$ 300.00
Telespire	Cell Phone	\$ 85.00
Valley	Telephone, Fax, Internet	\$ 310.86
Waltman, Sondra	Mileage - NEFOG meeting in Aberdeen	\$ 33.60
WEB Water	Water for April	\$ 6,154.50
Payroll	Finance Office	\$ 3,333.34
Payroll	Government Buildings	\$ 1,008.00

Payroll	Library	\$ 1,041.00
Payroll	Mayor/Council	\$ -
Payroll	Streets	\$ 6,012.50
Payroll	Zoning	\$ -
Payroll	SD Health Pool - May	\$ 1,549.64
Payroll	SS, Med, W/H, SDRS with Matches	\$ 4,993.97
	Total	\$ 45,710.29

At 7:15 pm, a public hearing was held regarding the special exception variance request by Natalie Dempsy, owner of the Ten-45 Grocery & Cafe. The requested variance was for the east 60' of the 115' variance from the center of County Road 19 to plant trees/shrubs to block wind and catch snow. With no oppositions from the public, Reis moved with a second from Leibel to grant the 60' special exception variance. All in favor, motion carried.

At 7:30 pm, McPherson County Deputy Sheriff Allie Hilgemann joined the meeting to discuss the monthly county law report. With no questions from the council, she was thanked for her services and left the meeting.

OLD BUSINESS

Pool – Last summer there were minor leaks in the control room at the pool. Maintenance requested a plumber to check and repair due to the size of the lines and pressure of the water when in use. Rau moved with a second from Wimer to approve professional plumber repairs up to \$500. Quotes will be asked from JR Plumbing and Les's Standard in Eureka. The heater repair part is in, but the pool needs to be filled before it can be repaired to ensure it is working properly. Schaible moved with a second from Yost to set the pool hours for Sunday through Saturday, 1 pm to 5 pm and 7 pm to 9 pm. All in favor, motion carried. Bruce Kleinsasser suggested an in-service/refresher course be hosted at the Leola Pool instead of individuals going to Aberdeen to save expenses. Reis moved with a second from Rau to hire Kleinsasser to host the in-service in Leola and give returning guards the \$0.25 hourly rate pay increase upon completion. All in favor, motion carried.

PBS Dakota Life – A crew from PBS is coming to the municipal building in Leola on May 24 from 10 am – 3 pm for “community conversations” to get a sense of the community/history and stories. Everyone is welcome and encouraged to join the meeting to contribute to the content. Snacks and beverages will be provided.

Golf Carts – A reminder to citizens that golf carts need to be licensed with the city annually for \$10. To license your golf cart, a valid driver's license and proof of insurance is required.

Paper Services – After discussion and input from the school and courthouse, no contracts will be entered to at this time for paper services.

2021 Drinking Water Report – A direct URL to the report was sent out in the water bills, the report is posted on the city's website and is available upon request.

NEW BUSINESS

Elected Officials/Oaths – With all parties running unopposed and no election required, oaths were made and the following citizens were sworn into office: Royce Erdmann, Mayor, 2 year term; Richard Reis, Ward 1 Council Member, 2 year term; Michael Yost, Ward 2 Council Member, 2 year term; and Jackie Rau, Ward 3 Council Member, 2 year term.

Annual Report – After review and discussion, Reis moved with a second from Wimer to approve the annual report and to give Deb Weiszhaar \$150 in Leola Bucks for helping Finance Officer Waltman with the report. All in favor, motion carried.

Finance Officer School – This event will be held in Huron June 8-10. The Finance Office will be closed for the event.

Summer Intern – Waltman inquired about a summer intern to update and format the city website. Council felt there wasn't a need at this time.

MAINTENANCE UPDATE

The maintenance report was reviewed and discussed. At 8 pm Shane Moser joined the meeting to discuss drainage concerns and suggest culvert replacements and clean outs. Council concluded to break the culvert replacement/clean outs into a multiple phase project. Rau moved with a second from Wimer to hire Shane Moser for \$150 an hour for the phase one culvert/drainage work and inquire for subsequent work for the remaining phases. Rau, Wimer, Schaible, Leibel and Yost voted in favor; Reis opposed thinking Moser should complete all phases after doing the legwork. Motion carried by majority vote. If anyone is interested in submitting an estimate for subsequent phases for \$150 an hour or less, to please contact the city finance office. Phase one will include replacing four culverts (Burtis Ave/Moulton Street, the north and south allies on Conklin between Herried Street and Broadway Street, and 5th Ave/Moulton Street), working on ditch drainage on 3rd Street between 6th Ave and 5th Ave, removing a culvert on Williams Street between Broadway Street and Sherman Street and removing a second culvert on Marion Ave and Moulton Street. The city will haul and supply dirt/gravel as needed. Three of the culverts will be replaced with poly culverts vs steel to prevent rust issues and purchased from DSG in Aberdeen. The city has one steel culvert.

Discussion was held regarding a resident's sewer. Previous work on a curb stop had damaged the sewer line, then was repaired. The resident is having sewer backing up regularly and brought this to the city's attention. Schaible moved with a second from Wimer to make an agreement with the owner so once the hole is open and issue exposed, the responsible party will pay for the repair. All in favor, motion carried.

Following discussion, Shane Moser left the meeting.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site: Reis received in inquiry regarding the concrete culverts previously disposed of at the RUS by someone wanting to salvage them. Due the city needing to get rid of all the concrete, the individual inquiring is welcome to take all the concrete culverts. A reminder of the new hours at the RUS: Saturdays 8-12 and 1-5 pm. Discussion was held with the drainage by the school. Wimer moved with a second from Reis to hire the county to blade the ball field, Lundquist Street and the campgrounds at the hourly rate plus fuel. All in favor, motion carried.

Water & Sewer: Online credit card processing fees through Leola's website are increasing to 2.95% with a minimum fee of \$1.00 effective April 28, 2022. Three red tags were issued, and one disconnect for nonpayment.

Park, Recreation, & Pool: Discussion was held regarding spraying mosquitoes and weeds. The mosquito sprayer needs to be checked over/calibrated. A quote was received from Habitat Management Solutions for \$610 including labor and chemical. No other quotes were returned by the meeting. Schaible moved with a second from Reis to proceed with Habitat Management Solutions. All in favor, motion carried.

Building & Equipment: K&C Construction replaced the windows in the library and the west door of the Medical Building. The noon/emergency whistle has been repaired. A torch is for sale from Curt's Repair that maintenance inquired about purchasing. Schaible moved with a second from Wimer to purchase the torch for \$200. All in favor, motion carried. Discussion was held about replacing the pressure washer. Schaible moved with a second from Wimer to purchase a Snapper 3100 psi 4.5 gpm from Menards for \$329.29. All in favor, motion carried. An estimate from K&C Construction to replace the flooring in the offices came back at \$4,693.89 for tiled carpet squares. Council wishes to keep looking for other estimates. Schaible moved with a second from Wimer to buy skidsteer rims from Meyer's Salvage for \$115 each. All in favor, motion carried.

Code Enforcement, Law Enforcement & Library Reports: The library report and code enforcement updates were reviewed. Concerns with vehicles on Lundquist Street were expressed, along with citizens driving in yards which may damage curb stops.

Zoning: Multiple building permits have been obtained. A reminder that building permits are required for all projects, regardless the cost. The Zoning Board ruled that demolition permits and moving permits need to be obtained no matter what of the damage or location.

PUBLIC COMMENTS: 4-H concerns were discussed regarding the lack of garbage bags set out by the city for the auction sale. Mud has been reported in the basement of the Citizen's Building, along with a reminder to check all gutters around city buildings. Bev Myer shared NSU's Day of Champions, which is a cleanup crew that comes from NSU on Earth Day. This will be kept in mind for 2023.

UPCOMING MEETINGS: The next council meeting will be Monday, June 6 at 7 pm.

CORRESPONDENCE: Cahill and Bauer will conduct a 2021 audit tentatively June 22-23.

EXECUTIVE SESSION: Reis moved with a second from Leibel to enter executive session at 9:54 pm to discuss legal and personnel matters. All in favor, motion carried. At 10:34 pm, executive session ended.

Wimer moved with a second from Leibel to hire all the lifeguard applicants pending certification and interview the three candidates that applied for the manager position. The pool committee has the authority to hire the head and assistant managers after the interviews. All in favor, motion carried.

ADDITIONAL TOPICS: None.

At 10:36 pm, Reis moved with a second from Schaible to adjourn. All in favor, motion carried.

Royce Erdmann

Sondra Waltman

Royce Erdmann, Mayor, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City
of Leola

Published once at an approximate cost of \$_____.