

City of Leola -- Council Meeting Proceedings

October 3, 2022

The meeting was called to order at 7:00 pm by Mayor Royce Erdmann. Present council members: Jackie Leibel, Jackie Rau, Michael Yost, Alan Wimer, Richard Reis and Brett Schaible. City personnel present: Jeff Tschappat and Sondra Waltman. Austin and Chandice Gordon (and kids) were also present.

Schaible moved with a second from Reis to approve the previous council meeting minutes. All in favor, motion carried.

Reis moved with a second from Wimer to approve the treasurer's report. All in favor, motion carried.

Reis moved with a second from Yost to pay the proposed bills. All in favor, motion carried.

<b>Bills to be Considered for October 2022</b>		
A-1 Sanitation	Large Item Dumpster (2 dumps)	\$ 920.64
Agtegra	Fuel filter (mower); washers/bolts; skid steer rim mounts	\$ 327.34
Aramark	Supplies	\$ 39.81
Beck Law	Code and consults	\$ 150.00
CorTrust Visa	Postage/Payroll Processing Fees/Microsoft Office Renewal	\$ 142.88
Curt's Repair	Mower repairs, Battery	\$ 540.00
Dependable Sanitation	Garbage Collection	\$ 96.00
Gene's Oil Company	Gas	\$ 150.25
Gill, Bonnie	Water Deposit Refund	\$ 100.00
McPherson County Law	Q4 Contracted Law	\$ 11,250.00
McPherson Co. Herald	Minutes/Notices, rate increase notice, large item notice	\$ 406.99
Meyer's Tractor Salvage	Skidsteer Rims	\$ 600.00
Montana Dakota Utilities	Utilities	\$ 2,301.50
Pheasant Land Industries	Emergency Signs	\$ 102.42
Pam Walz	Mileage	\$ 33.60
Rural Development	126th Payment for Sewer	\$ 4,021.00
SD Public Health Lab	Water Testing	\$ 15.00
Share Corp	Degreaser	\$ 279.86
Telespire	Cell Phone	\$ 35.00
Valley	Telephone, Fax, Internet	\$ 322.31
Waltman, Sondra	NEFOG meeting milage and registration fee	\$ 50.80
WEB Water	Water for September	\$ 6,570.64
Payroll	Finance Office	\$ 3,633.34
Payroll	Government Buildings	\$ 936.00
Payroll	Library	\$ 867.00
Payroll	Mayor/Council	\$ 7,539.80
Payroll	Sewer	\$ 6,137.50

Payroll	Zoning	\$ 325.00
Payroll	Credit Board	\$ 150.00
Payroll	SD Health Pool - October	\$ 1,549.64
Payroll	SS, Med, W/H, SDRS with Matches	\$ 2,962.82
	Total	\$ 51,636.50

At 7:15 pm, the Gordon family stated they recently moved to town and were unaware of the two dog limit, and have three dogs. Reis moved with a second from Wimer to make an exception and allow the three dogs, with the understanding that if something were to happen to one of them, they cannot exceed the two dog limit. Roll call vote: Reis, aye; Yost, aye; Rau, nay; Leibel, nay; Wimer, aye; Schaible, aye. Motion passed by majority. The Gordon family left the meeting after discussion.

#### OLD BUSINESS

WEB Water Increase – Due to WEB Water increasing the city’s rate \$0.74/thousand gallons effective October 1, the city’s base water rate will also increase \$0.75/thousand gallons effective October 1, 2022. The new minimum water fees will be \$35, making the minimum water/sewer bill \$81. Discussion was held regarding the minimum gallons and fees.

Notify Plus – Discussion was held regarding Notify Plus, an emergency contact system the city can send messages through. In efforts to update the contact system, a form was sent in the water bills and is also available in the Finance Office.

Restricted Use Site –The oversized dumpster will be placed at the RUS from September 12 through October 7. No tires, batteries, concrete, or household trash is permitted. Freon must be removed from appliances.

Ordinance Updates – Discussion was held regarding updates and changes to Title 1 of the ordinance book. Title 2 will be discussed at the next meeting.

2023 Dog Tags – Due to a production delay, the 2023 dog tags will be available November 1. Current dog tags expire 12/31/2022.

At 7:30 pm, McPherson County Deputy Sheriff Allie Erdmann joined the meeting to discuss the monthly county law report. With no questions from the council, she was thanked for her services and left the meeting.

#### NEW BUSINESS

Turkey Shoot – The annual Turkey Shoot is scheduled for November 19 and the Legion requested a special event liquor license. Yost moved with a second from Rau to set the public hearing at 7:15 pm for the next council meeting, November 7, so any oppositions may be heard by the council. All in favor, motion carried.

SDML WC Loss Control Audit – A South Dakota Municipal League Work Comp Loss Control Audit was conducted in September, which happens every three years. The council reviewed the recommendations from the auditor and will work towards implement them.

NECOG Mitigation Commitment Letter – After discussion, Schaible moved with a second from Wimer to sign the commitment letter stating that Leola will participate in the planning process for McPherson County's mitigation plans. The purpose of this is to identify hazards and risks from natural hazards before they happen and to identify strategies/projects to reduce those risks. By participating in the mitigation actions, Leola is eligible to apply for FEMA disaster grants. All in favor, motion carried.

At 7:40 pm, Wes Tschappat and Shane Moser joined the meeting. Tschappat built a detached garage on his property with a restroom inside. The sewer and water lines are tapped in between the street and the house. Tschappat was inquiring why he had an additional sewer charge on his bill. The garage has a separate water meter, and he understands paying for the two water charges. After discussion, Reis moved with a second from Schaible to remove the additional sewer charge and sewer surcharge from the garage bill, since the sewer line is not tapped in from the street. All in favor, motion carried. Tschappat's previous bill (9/1) included the additional sewer fees. Reis moved with a second from Schaible to credit those sewer fees back to his account. All in favor, motion carried. Tschappat and Moser left the meeting.

MAINTENANCE UPDATE: The monthly maintenance report was reviewed. Tschappat shared positive feedback regarding the updates to the Restricted Use Site. The oversized dumpster has been dumped twice and is currently on the third one at the RUS. Most everything has been winterized, including the campgrounds. The outhouse needs to be pumped and a new pump may be needed at the campgrounds for water.

#### COMMITTEE REPORTS

Street, Alley, and Restricted Use Site: Due to the improvements at the Restricted Use Site and the bunker area, Leibel moved with a second from Rau to close the RUS for the season. It will reopen in the spring. All in favor, motion carried. A few streetlights were reported as not working.

Water & Sewer: 29 late letters and 8 properties were posted for delinquent payments.

Park, Rec & Pool: The dock needs to be pulled out of the dam. Tree branches/limbs need to be picked up and disposed of. An inquiry came from someone wanting some of the larger tree branches/trunks. A waiver was recommended for the individual to sign in advance of doing it. The benches on Sherman Street were asked to be left out until November 1, so they could be used for Trunk or Treat.

Building & Equipment: Equipment was discussed to be ready for snow removal. The sander trailer should be working after a battery is replaced.

Code Enforcement, Law Enforcement & Library Reports: Discussion was held on code enforcement and reviewed dog/health code ordinances. The library report was reviewed.

Zoning: None.

COMPLAINT FORMS: Two complaint forms were shared with the council and discussed.

PUBLIC COMMENTS: The PBS premier of Dakota Life featuring Leola will be Tuesday, October 4 at 7 pm at the school. All are welcome to attend.

UPCOMING MEETINGS: The next council meeting will be on Monday, November 7 at 7 pm. There will be a zoning meeting at 6:30 on November 7 as well.

CORRESPONDENCE: The city received a letter from Valley Telecommunications regarding a rate increase effective 11/1/2022.

EXECUTIVE SESSION: At 8:42 pm, Rau moved with a second from Leibel to go into executive session for personnel matters. All in favor, motion carried. Executive session concluded at 8:58 pm with no action taken.

At 8:58 pm, Wimer moved with a second from Reis to adjourn. All in favor, motion carried.

Royce Erdmann

Sondra Waltman

Royce Erdmann, Mayor, City of Leola

ATTEST: Sondra Waltman, Finance Officer, City of Leola

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