

City of Leola -- Unofficial Council Meeting Proceedings

January 3, 2022

The meeting was called to order at 7:02 pm by Mayor Royce Erdmann. Present council members: Jackie Rau, Jackie Leibel, Richard Reis, Michael Yost, Alan Wimer, and Brett Schaible. City personnel present: Jim Hoffman, Jeff Tschappat and Sondra Waltman.

Rau moved with a second from Wimer to approve the December council meeting minutes. All in favor, motion carried.

Rau moved with a second from Wimer to approve the treasurer's report. All in favor, motion carried.

After review, Reis moved with a second from Yost to pay the proposed bills. All in favor, motion carried.

Bills to be Considered for January 2022		
Agtegra	Water filter (white truck)	\$ 11.40
American Business Solutions	Supplies	\$ 113.52
Auto Owners	Vehicle Ins - 7 months	\$ 700.72
Beck Law	Redistricting Ordinance	\$ 175.00
Code Enforcement Specialists	2022 Retainer	\$ 1,500.00
CorTrust Visa	Postage/Payroll Fees	\$ 30.81
Dependable Sanitation	Garbage Collection	\$ 60.00
EMC Insurance Companies	2022 Premium	\$ 34,453.00
Gene's Oil Company	Gas & Diesel, heating oil	\$ 1,587.43
JGE	Door hinge	\$ 26.27
Leola Library	Books, DVD, software	\$ 57.17
McPherson Co. Auditor	Q1 2022	\$ 11,250.00
McPherson Co. Herald	Notice/Minutes	\$ 387.97
Montana Dakota Utilities	Utilities	\$ 2,505.44
Pam Walz	Books	\$ 375.93
Pam Walz	Mileage	\$ 33.60
Rural Development	117th Payment for Sewer	\$ 4,021.00
SD Federal Property Agency	2014 Dodge Ram 1500 Pickup	\$ 18,500.00
SD Health Lab	Water testing	\$ 30.00
SD State Treasurer	Sales Tax	\$ 157.86
SDDANR	Membership Dues	\$ 450.00
Ten-45 Grocery	Supplies	\$ 27.94
Valley	Telephone, Fax, Internet	\$ 368.72
WEB Water	Water for December	\$ 6,388.63
Westside Heating & AC	Propane	\$ 536.50
Wimer, Alan	Mileage	\$ 109.62
LDC	2022 Donation	\$ 500.00

First Responders	2022 Donation	\$ 500.00
Leola Library	2022 Donation	\$ 3,000.00
Payroll	Finance Office	\$ 3,300.00
Payroll	Government Buildings	\$ 780.00
Payroll	Library	\$ 668.78
Payroll	Mayor/Council	\$ 7,518.90
Payroll	Sewer	\$ 2,916.66
Payroll	Streets	\$ 2,500.00
Payroll	Zoning	\$ 305.00
Payroll	SD Health Pool - Jan	\$ 1,549.64
Payroll	SS, Med, W/H, SDRS with Matches	\$ 1,976.98
	Total	\$ 109,374.49

At 7:15 pm a public hearing was held on Ordinance 2022-01: Ward Redistricting. With no objections from the public, Reis moved with a second from Wimer to approve the first reading and set the second hearing for February 7th, 2022 at 7:15 pm. All in favor, motion carried.

At 7:30 pm, McPherson County Deputy Sheriff Allie Hilgemann joined the meeting to discuss the monthly county law report. With no questions from the council, she was thanked for her services and left the meeting.

At 7:45 pm code enforcement appeals were heard. Code Enforcer Mike Olson, representative James Boyke, and Jeremy Kallenberger joined the meeting. Sarah Knoepfle was present in the hallway. Boyke presented an appeal for the abatement of a dilapidated building on 406 3rd Street. After voicing his appeal, Schaible moved with a second from Yost to deny the appeal and proceed with the abatement. All in favor, motion carried. After further discussion, Wimer moved with a second from Leibel to allow the owner time to remove the structure, with a deadline of April 1, 2022. If the structure remained by the deadline, the city would remove it at the owner's expense. All in favor, motion carried. Boyke continued his appeal with discussion of vehicle licensing. Mayor Erdmann explained that the city ordinance is the most restrictive when comparing to the state and county levels, which is why has precedence. The council set a deadline of January 31st to tag/license all vehicles visible from the right-of-way. Jeremy Kallenberger presented his appeal for the abated property on 709 Conklin Street. After voicing his appeal, Yost moved with a second from Rau to deny the appeal and proceed with the abatement. All in favor, motion carried. Olson, Boyke, Kallenberger and Knoepfle all left the meeting.

OLD BUSINESS

Dog Tags: Roughly 60 out of 75 dogs have been licensed. Unlicensed dogs are now late, and late fees will be enforced.

Tax Deeds: All properties were sold at the county auction.

2022 Wages: Wimer moved to approve Resolution 2022-01: 2022 Employee Wages. A second was made by Reis. All in favor, motion carried, and Resolution 2022-01 was approved. The resolution is as follows:

Resolution 2022-01
2022 Employee Wages

WHEREAS, the City of Leola has municipal ordinance which specify the salaries, and

WHEREAS, the City Council of the City of Leola has the power to establish the amount of salaries, and

WHEREAS, the City Council of the City of Leola has determined the amounts of the following salaries for the year 2022.

Jeff Tschappat \$38,850; James Hoffman \$33,300; Sondra Waltman \$40,000; Pam Walz \$12 per hour; Zulma Velazquez \$12 per hour; Librarian substitute \$10 per hour.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Leola adopt these amounts that apply for salaries to become effective retroactive to the beginning of the January 2022 pay period.

The salary for Mayor is \$300.00 per month plus \$150.00 per meeting, and the salary for Council members is \$150.00 per month, plus an additional \$150.00 per meeting, payable quarterly.

Dated this 3rd day of January, 2022.

Royce Erdmann, Mayor

ATTEST:

Sondra Waltman, Finance Officer

NEW BUSINESS

Committees/Designations: Wimer moved with a second from Schaible to leave the committees and boards as is, and to designate the depository and official publications as has been before. All in favor, motion carried. Committees and official designations are as follows:

2022 Committee Appointments

Streets, Alleys & RUS:	Reis, Schaible, Wimer
Water & Sewer	Leibel, Yost, Wimer
Parks, Recreation & Pool	Leibel, Yost, Wimer
Buildings & Equipment	Reis, Schaible, Rau
County Law & Library	Leibel, Schaible, Rau
Golf Course & ADA	Reis, Yost, Rau

Other Board Appointments

Zoning Board: Mayor Royce Erdmann, Lloyd Breitag, Jackie Rau, Dean Schock, Michael Yost, Building Administrator Richard Reis, and Secretary Sondra Waltman

Credit Board: Janelle Kolb, Dana Leibel, Richard Jasmer, Alan Wimer, Dean Schock, Michael Yost, and Program Director Sondra Waltman

Library Board: Virginia Kessler, Deb Weiszhaar, Marilyn Erdmann, Zack Walz, Becky Wolff, and one vote from the three council members on the committee: Jackie Leibel, Brett Schaible, Jackie Rau

Housing & Redevelopment Commission: President Becky Wolff, Secretary Pam Schaffner, Jackie Rau, Allen Aman, and Jeff Mueller

Leola Golf Association: President Brady Weiszhaar, VP Chad Weiszhaar, Secretary Katie Weiszhaar, Treasurer Deb Weiszhaar, Directors Terry Hoffman, and Chuck Schaunaman

Other Designations

Official depository, CorTrust Bank; Official newspaper, McPherson County Herald; Attorney, Vaughn Beck at Beck Law Office; Engineer, Helms & Associates; Planning district, Northeast Council of Governments (NECOG)

Lifeguards: The city will start to advertise for summer lifeguards for the summer of 2022 and contact prior employees to inquire about returning for this summer.

Sander Trailer: After further inspection, the sander trailer that was surplused in June of 2021 will be in a usable condition after replacing a chain for approximately \$589. Reis moved with a second from Wimer to remove the sander trailer from the surplus list and to order the chain. All in favor, motion carried. Maintenance was asked to use the equipment to sand/salt intersections every time they plow.

Personnel Handbook: A reminder was made to employees to read the handbook and fill out an acknowledgment form for 2022.

2022 Election: Wimer moved with a second from Schaible to set the 2022 election date for the second Tuesday in April, which is April 12th. All in favor, motion carried. Elected officials that are up for election include Ward One representative Richard Reis, Ward Two representative Michael Yost and Ward Three representative Jackie Rau. Mayor Royce Erdmann's one year term is up as well, concluding the prior Mayor's term. Both Mayor and Council Member are two-year terms for the 2022 election. Petitions can begin circulation no earlier than Friday, January 28th, and may be printed online or picked up at the finance office.

Reis left the meeting.

COMMITTEE REPORTS

Street, Alley & Restricted Use Site: Compliments were shared with maintenance regarding snow removal.

Water & Sewer: The laptop used to read water meters is slow. Waltman will check into upgrading options. The leak in front of St James Lutheran Church was discussed. Dahme Construction along with the water project engineer at Helms & Associates have been notified. Since the leak subsided, Dahme Construction will dig when weather conditions are more favorable, saving time and money. Maintenance was asked to keep a very close eye on it, and if the status changes to have Dahme Construction come ASAP to fix it as warranty work through the project. Regarding water bills, 35 late letters were sent out, 8 red tags to disconnect, and 1 service disconnected for nonpayment.

Park, Recreation, & Pool: Discussion was held about campers being stored at the closed campgrounds. A letter will be sent to the owner with a timeline to remove it prior to the city taking further action.

Building & Equipment: Decals for the new pickup were discussed. The elevator at the Citizen's Building is not working again. A single axle dump truck was at the SD Federal Surplus site in Huron; discussion was held regarding an upgrade. Council encouraged the use of the payloader purchased last year instead of the telehandler.

Code Enforcement, Law Enforcement & Library Reports: Code enforcement updates and the library reports were reviewed. Wimer moved with a second from Leibel to renew the contract for 2022 with Code Enforcement Specialists. All in favor, motion carried.

Zoning: After attending the zoning meeting with the McPherson County Department of Equalization, Rau shared the discussion on city vs county jurisdictions. She also noted that the city's comprehensive plan is not consistent with the ordinance book. Waltman will work Eric Senger at NECOG to see which steps to take to correct it.

PUBLIC COMMENTS: None.

UPCOMING MEETINGS: The next council meeting will be Monday, February 7th at 7 pm.

CORRESPONDENCE: None.

EXECUTIVE SESSION: None.

ADDITIONAL TOPICS: Waltman has an annual report webinar and will close the office Wednesday, January 5th for training.

At 9:10 pm, Wimer moved with a second from Schaible to adjourn. All in favor, motion carried.

Royce Erdmann, Mayor

ATTEST:

Sondra Waltman, Finance Officer

Published once at an approximate cost of \$_____.