

LEOLA CITY COUNCIL MEETING
September 3, 2015

The Leola City Council met in the Council Room of the Municipal Building in regular session on Thursday, September 3, 2015 instead of September 7th due to the Labor Day Holiday. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Norman C. Tschappat, Dana Leibel, Doug Yost, and Brian Walz. Also present: Chief Dan Yost and Jeff Tschappat. Absent: Tyler Bollinger and David Gohl.

The minutes of the August Meetings stand approved as mailed out with the correction to the August 3rd Minutes on the motion on locations excusing the 7.5% Assessment should have been on 455 Grant instead of 445 Grant Street. Tyler Bollinger joined the meeting.

Council Member Doug Yost moved, with a second by Council Member Bollinger, to accept the Monthly Treasurer's Report. All present Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	September Salary & Benefits	\$2,979.92
Finance Office Salaried Payroll	September Salary & Benefits	\$3,460.46
Maintenance/Water & Sewer Dept. Payroll	September Salary & Benefits	\$2,978.50
Council Payroll	August Hours-Citizen's Food Boxes Pay	18.30
Council Payroll	3rd Quarter Meeting Pay	3,552.46
Zoning Board	3rd Quarter Meeting Pay	161.49
Fill-in Maintenance Payroll	August Pick up Maintenance Hours -R. Hartinger	265.36
Gov't Bldg. Payroll-Janitor	August Janitor Hours-J. Leibel	372.07
Library Payroll	August Librarians	860.67
Office Department Payroll	August Hours-Pam Schaffner	419.17
West Nile Spraying Payroll	August Hours to Spray Mosquitos - J. Tschappat	46.02
Zoning Payroll-Tschappat	August-Building Permits	366.01
Weed Spraying Payroll	August Spraying Ballfield-S Spitzer	109.56
Lifeguard Payroll	August Pool Hours – Manager & Lifeguard Hours	282.60
A & B Business	Supplies	140.34
AmeriPride Service, Inc.	Mops, Deodorizers, etc.	94.30
Becker, Kevin	Flooring Installation thru Floor to Ceiling	2,006.85
Central Divers	Storage Tank Cleaning	1,898.00
Central Divers	Storage Tank Repairs	660.00
CompQuest Technology	Labor to Repair-Clean Laptop Computer	99.00
Curt's Repair	Labor on Truck & Miscellaneous Parts	617.78
DENR	Testing Fee for Wastewater Distribution Classes-Sioux Falls-Yost	10.00
Dakota Supply Group	Water Supplies	511.72
Dependable Sanitation, Inc.	3 Months Garbage Service	174.00
FEM Electric Association, Inc.	Electricity-Golf Course	81.65
G's Convenience	Police Car Repairs	78.95
Gene's Oil Company	August Gas & Diesel	954.04
Hawkins, Inc.	Pool Supplies	14.97
Homestead Building Supply	Supplies	144.91
J. Gross Equipment	Parts for Walker	551.14
J. P. Cooke Company	2016 Dog Tags	77.27
Kessler's	Funeral Flowers	40.00
Leola Grocery	Council Lunch & Supplies	25.24
Leola Public Library	Reimbursement for Books	42.67
Lien Transportation	Hot Mix	539.24
Lien Transportation	Hotmix	705.16
Margret Kindelspire Estate	Water Deposit Minus Water Use	38.00
McPherson County Herald	Publishing Minutes, Bid Notice & Public Hearing Notice	373.74
Meyers Tractor Salvage	P.S. Pump	600.00
MDU	Electricity	2,462.27
NEFOG	Registration for September 23 rd	10.00
North Central Farmers Elevator	Miscellaneous Parts & Supplies	395.11
Olson, Dennis M.	Contract Labor Code Enforcement Officer & Expenses	721.25
Olson, Dennis M.	Contract Labor Code Enforcement Officer & Expenses	485.55
Rowland, Heidi	Water Deposit Minus Water Use	19.00
Rural Development	41st Loan Payment-Sewer Project	4,021.00
Schaffner, Pam	Supplies	6.37
Schaffner, Pat	Sharpening Chainsaws	18.00
Schock, Dean	Pulling Mileage to Huron & Expense	193.20
Serr, Janelle	Water Deposit Minus Water Use	18.00
Share Corporation	Supplies for Parks, Streets, Gov't Bldgs. & Sewer	1,872.42
South Dakota Assoc. of Rural Water System	Class B Membership Dues	345.00
South Dakota Dept. of Revenue-Lab	Coliform Water Testing Sample	15.00
South Dakota Federal Property Agency	Jacobsen Tractor & Jacobsen G-200	3,350.00
South Dakota Municipal League	Registration-SDML Conference	100.00
The Traffic Sign Shop	Truck Route Signs & Shipping	62.35
Titan Machinery/Productivity Plus Account	Grasshopper Parts & Belt	151.56
Valley Telecommunications	Phones, Cell Phones, Faxing, Internet	476.76
Walz, Brian	Reimbursement-Mileage - Food Baskets	33.60
Walz, Pam	Book Reimbursement-Library	202.61
WEB Water	August Water Use	3,723.47

Yost, Dan Reimbursement of Keys 20.00

After discussion, Councilman Walz moved, with a second by Councilman Doug Yost, to approve the above bills. All present Council Members voted in favor. Motion carried.

The Council discussed the patching with hot mix being done and the possibility of getting more patching done next week. The Council discussed scheduling with the McPherson County Highway Department to do grinding, packing and chip sealing for next year.

Council Member David Gohl joined the meeting at 7:55 P.M.

The Council discussed the possibility of purchasing a Stihl Chop Saw from Running's. After discussion, Council Member Doug Yost moved, with a second by Council Member Bollinger to purchase a TS 420 Saw for \$900.00. All Council Members voted in favor. Motion carried.

Kami Yost and Shana Gohl joined the meeting at 8:00 P.M.

The Council discussed the net claim of damages caused from recent hail storms and visited with Eric Larsen from Dakota Claim on repairs to damages of \$101,023.16 and the 180 days to complete work at all the city locations. After discussion, Council Member Bollinger moved, with a second by Council Member Norman C. Tschappat, to accept the net claim of \$74,057.41 and to request an extension on the 180 days from the insurance company. All Council Members voted in favor. Motion carried.

The Council discussed that no bids were received on the work to dig in sewer at the city park and it was decided to table the bid opening and to advertise the bid opening for the October 5th Meeting at 8:00 P.M.

As advertised, a Public Hearing on Budget Ordinance 2015-01 was held. There being no one present object to the 2016 Appropriations Budget, Council Member Walz moved the following, Year 2016 Budget Ordinance 2015-01, be read the 2nd time and moved for its adoption. Council Member Bollinger seconded the motion. Upon roll call vote, all present Council Members voted in favor. Motion carried. The second reading was held as follows:

**ORDINANCE 2015-01
CITY OF LEOLA
2016 APPROPRIATION BUDGET**

PART I:

Be it ordained by the City of Leola, McPherson County, South Dakota, that the following sums are appropriated to meet the obligations of the Municipality.

GOVERNMENTAL FUND	FUND AMOUNTS	TOTALS
<u>TOTAL GENERAL FUND-100</u>		
101-41000 GENERAL GOVERNMENT		
41150 Contingency	31,361.00	
41200 Mayor & Council	27,700.00	
41300 Elections	1,000.00	
41410 City Attorney	2,000.00	
41420 Finance Office	51,900.00	
41450 Insurance	30,000.00	
41470 Unemployment	100.00	
41490 Government Buildings	42,000.00	
101-41000 TOTAL GENERAL GOVERNMENT		186,061.00
101-42000 PUBLIC SAFETY		
42100 Police	60,000.00	
42200 Fire-Siren	1,000.00	
42300 Protection & Inspection-Code Enforcement	11,000.00	
101-42000 TOTAL PUBLIC SAFETY		72,000.00
101-43000 PUBLIC WORKS		
43100 Streets	62,000.00	
43200 Sanitation	6,425.00	
101-43000 TOTAL PUBLIC WORKS		68,425.00
101-44000 PUBLIC HEALTH		
44110 Regulation & Inspection	100.00	
44130 West Nile Fund	2,800.00	
44620 Ambulance-EMT'S	100.00	
101-44000 TOTAL PUBLIC HEALTH		3,000.00

101-45000	CULTURE & RECREATION	
45110	Golf Course	21,900.00
45120	Pool	45,200.00
45130	Rhubarb Committee	500.00
45140	Senior Citizens	100.00
45150	School Alumni Committee	100.00
45160	Celebration	500.00
45220	Ball Diamond-Fields & Athletic Assoc.	8,000.00
45230	Parks	41,250.00
45500	Library	15,100.00
45700	Historical Preservation-Museum	100.00
101-45000	TOTAL CULTURE & RECREATION	132,750.00
101-46000	CONSERVATION & DEVELOPMENT	
46310	Lot Redevelopment	10,000.00
46320	Leola Housing & Redevelopment	5,000.00
46510	Leola Credit Board	1,450.00
46520	Zoning & Planning Comm.	1,800.00
46530	Development-Dev. Corp. & School	600.00
101-46000	TOTAL CONSERVATION & DEVELOPMENT	18,850.00
101-47000	TOTAL DEBT SERVICE	0.00
101-48000	TOTAL INTERGOVERNMENTAL EXPENDITURES	0.00
101-49000	MISCELLANEOUS -Judgments & Losses	0.00
101-51000	OTHER FINANCING USES	0.00
101-61000	FUND EQUITY USES	0.00
	TOTAL GENERAL FUND APPROPRIATIONS	481,086.00
<u>21700</u>	<u>REVOLVING LOAN-ENTERPRIZE LOAN FUND</u>	
128	REVENUE	25,750.00
172	EXPENDITURES	25,750.00
	TOTAL SPECIAL REVENUE RETAINED	0.00

PART II.

The following designates the fund or funds that money derived from the following sources is applied to.

GOVERNMENTAL FUNDS - 100

	UNOBLIGATED CASH BALANCE	120,886.00
31000	TOTAL TAXES	314,000.00
32000	TOTAL LICENSES & PERMITS	4,000.00
33000	INTERGOVERNMENTAL REVENUE	22,600.00
34000	CHARGES FOR GOODS & SERVICES	3,600.00
35000	FINES AND FORFEITURES	0.00
36000	MISCELLANEOUS REVENUE	3,500.00
39000	OTHER SOURCES-BORROWED & TRANSFER IN	12,500.00
	TOTAL MEANS OF FINANCE-GENERAL FUND	481,086.00

PART III.

PROPRIETARY FUNDS - 600

WATER

SEWER

UNAPPROPRIATED FUND BALANCE	30,000.00	70,000.00
ESTIMATED OPERATING REVENUE	89,300.00	48,000.00
ESTIMATED SEWER PROJECT FEE COLLECTIONS		58,000.00
TRANSFER IN	12,500.00	0.00
<u>TOTAL AVAILABLE</u>	131,800.00	176,000.00
LESS APPROPRIATIONS (Operating Expenses)	130,300.00	47,200.00
TRANSFER OUT-SALARY	0.00	25,000.00
SET ASIDE FOR LOAN PAYBACK	0.00	48,252.00
<u>TOTAL EXPENSE</u>	130,300.00	120,452.00
ESTMATED RETAINED EARNINGS	1,500.00	55,548.00

PART IV.

The Finance Officer is hereby directed to certify the following dollar amounts of tax levies made in this Ordinance to the McPherson County Auditor.

PROPERTY TAXES, CPI-1.5% & 4.84% GROWTH	183,600.00
OPT OUT	30,000.00
TOTAL MONIES LEVIED FOR	213,600.00

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor

Shana Gohl informed the Council the pool was closed and everything was taken care of for the season except the winterizing. Shana Gohl and Kami Yost spoke to the Council on getting estimates to Epoxy the pool as done in Ipswich every few years instead of painting and possibly switching the pool over to a salt water pool was discussed. The Mayor formed the Pool Committee of Shana Gohl, Kami Yost, Kristin Outtrim and three councilmen on that committee: Dana Leibel, Doug Yost and Tyler Bollinger.

Council Member Doug Yost moved to approve moving in the mobile home purchased by Neil Geffre for Angie Mestas family to be moved in on his unplatted lots on Lincoln Street between Elm Street and Main Street. Council Member Leibel seconded the motion. All Council Members voted in favor. Motion carried.

The Council discussed the repairs needed to the elevated above ground watertower and the city's options. The Council discussed the cost and options with Caleb Gulkerson, Central Divers L.L.C., and the need to be switched to be fed directly from WEB while the work is being completed. After the Council's discussion, Doug Yost moved that if Caleb Gulkerson, Central Divers L.L.C., deemed the structure, structurally sound to go with the long term solution for \$29,840.00. Council Member Leibel seconded the motion. All Council Members voted in favor. Motion carried.

The Council discussed the possibility of deeding the west ballfield property or the football field over the Leola School District 44-2 and that Mayor Schock discussed this with Leola School's CEO, Brian Heupel. After discussion, Council Member Norman C. Tschappat moved to transfer the property known as the west ballfield or the football field to the Leola School District 44-2. Council Member Doug Yost seconded the motion. Council Member Leibel abstained from voting. All other Council Members voted in favor. Motion carried. This property is to be deeded to the school upon their approval.

The Council discussed the possibility of cost sharing in the purchase of portable bleachers to be able to be used in various locations when needed.

The Council discussed the pump that needed to be replaced on the tractor purchased from the SD Federal Property Agency and that Mayor Schock had contacted them concerning the replacement of the pump.

The Council discussed the need for sand at the park and the finance officer informed the Council she had contacted MT sand & gravel on delivering sand to the park.

The Council examined the August Police Report, Library Report and granted the Library permission to purchase an office chair.

The Council discussed locates called in so truck route signs can be posted, along with trees that will have to be removed.

The Council discussed the Golf Associations successful Golf Tournaments and the finance officer was instructed to contact Dependable Sanitation for a small garbage dumpster and seasonal garbage collection for the Golf Course.

The Council discussed the Zoning variances needed by SDDOT and Rick Adams for the building permit applications turned in. Once the variance application requests are returned the publishing will be done for the next Zoning Board Meeting.

The Council discussed the Finance Officer's Clerk/Maintenance Position and that applications were picked up but none of the applications have been returned. The finance officer was instructed to advertise the position and table it until the October 5th Meeting.

The Council discussed Helm's & Associates were to get back to the City on the cost of a pump for the tower but they have not gotten back to the City.

The Council discussed the fact that some of the properties torn down had various types of debt, along with the amount of city debt against these properties. The Council discussed the Code Enforcement Officer's update on letters sent, buildings to be demolished on the City/County tear down list and various other zoning issues.

Building & Demo Permits issued were as follows: 15-29 Janelle Serr, 15-30 Elana Willburn, 15-31 Scott & Tammy Salzer-Demo, 15-32 Keith & Kim Richter-Demo, 15-33 Justin Kallenberger by Angie Kallenberger-Demo, 15-34 Wayne & Donna Weig, 15-35 Donald Stoebner, 15-36 Margaret Heider, 15-37 Greg & Bev Ketterling-Shop, 15-38 Greg & Bev Ketterling-House, 15-39 Susan Linderman/Mark Klumpf, 15-40 Donna Grabowska, 15-41 Glen Geffre, 15-42 Henry Spitzer.

At 9:00 P.M. as requested the Council considered the Mobile Home in violation of the Leola City's Mobile Home Ordinance by its age, in which special approval is needed to bring into city limits. Henry Spitzer was not present to discuss the mobile home but pictures of the mobile home were available for consideration. Neither, Henry Spitzer or Jane Rewerts appeared before the Council to discuss the following issues: age of mobile home, dog ordinance violations, code enforcement issue and the fact the camper currently on Spitzer's recently purchased lot was in the City's Park since approximately July 4th and no payment has been paid to the city for the camping/electrical use. The fact, of having more dogs than set by ordinance, and that there was three Drs. orders for a Therapy Dog, which does not specify the need of more than one and certificates turned in for emotional support dogs, with no information on training to be therapy dogs, the following motion was made: Council Member Yost moved, with a second by Council Member Bollinger, to table a decision on the Mobile Home until the park debt is paid and the two dog ordinance is observed on the property. All Council Members voted in favor. Motion carried.

The Council discussed the Pre-disaster Mitigation 75%/25% Grant Funds available to apply for, the McPherson County Drainage Meeting held in the McPherson County Commissioners Chambers at 10:30 A.M. on Tuesday, September 1st, the approximate \$100,000.00 cost to fix the county drainage problems and the Spillway backing up into the park, and that an engineer would be needed.

Jeff Tschappat informed the Council, he contacted Dakota Electronics concerning the all clear button and was informed the all clear, which is three short blasts is rang manually and was told what to do if the city wanted to only have access to the civil defense siren. It was decided not to change it at this time as this was discussed with the fire department and how it's specifically blown for tornadoes and should only blow it when authorized by the city to do so.

The Council discussed the SDML Conference in Watertown on Oct 6-9 at which time the City Office will be closed. The Council granted Pam Schaffner permission to attend the conference with Finance Officer Kappes if she was able.

The Council granted the Finance Officer permission to attend the Northeast Area Finance Officers Group Meeting in Aberdeen on September 23rd, at which time the office will be closed.

The Council discussed culvert work done on Leola Avenue, what they hoped to do yet this year and what will be left for next year was discussed.

The Council discussed a drill press for sale at the SD Federal Surplus Property for \$225.00 and it was decided Mayor Schock would contact them.

The Council discussed the mileage of the City Pickup and that the headlight had been replaced on the Police Car.

The Finance Officer informed the Council she gave the Restricted Use Permit Application to Terry Helm's and they would see that the application process was done before it expires in December.

The finance Officer informed the Council the Lead & Copper Testing results were back from the State Lab and the residences tested will be notified of the results.

There being no further business, Council Member Walz moved, with a second by Council Member Tschappat, to adjourn. All Council Members voted in favor. Motion carried.

The Leola City Council will meet again in session in regular session on Monday, October 5th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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