

# LEOLA CITY COUNCIL MEETING

August 3, 2015

The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, August 3, 2015. Mayor Dean A. Schock called the Meeting to order with the following members present: David Gohl, Dana Leibel, Doug Yost, and Brian Walz. Also present: Chief Dan Yost. Absent: Norman C. Tschappat, Tyler Bollinger and Jeff Tschappat.

Minutes of the July Meeting stand approved as mailed out.

Council Member Doug Yost moved, with a second by Council Member Walz, to accept the Monthly Treasurer's Report. All Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	August Salary & Benefits	\$2,979.92
Finance Office Salaried Payroll	August Salary & Benefits	\$3,460.46
Maintenance/Water & Sewer Dept. Payroll	August Salary & Benefits	\$2,978.50
Council Payroll	July Hours-Citizen's Food Boxes Pay	18.30
Gov't Bldg. Payroll-Janitor	July Janitor Hours-J. Leibel	254.33
Library Payroll	July Librarians	588.17
Office Department Payroll	July Hours-Pam Schaffner	734.71
West Nile Spraying Payroll	July Hours to Spray Mosquitos - J. Tschappat	46.02
Zoning Payroll-Tschappat	July-Building Permits	150.71
Weed Spraying Payroll	July Spraying Ballfield-S Spitzer	39.03
Fill-in Maintenance Payroll	July Pick up Maintenance Hours -R. Hartinger	370.59
Lifeguard Payroll	July Pool Hours – Manager & Lifeguard Hours	4,373.40
A & B Business	Repairs to Copier	253.67
AmeriPride Service, Inc.	Mops, Deodorizers, etc.	94.30
CorInsurance	Hohm Park Insurance policy 11-15 to 11-16	1,191.00
CN-I Capitol Productivity Plus Account	Parts for Grasshopper Mower	86.40
Curt's Repair	Labor on Boat Dock, Fogger Motor, Toro, Oxygen, Acetylene	1,435.77
FEM Electric Association, Inc.	Electricity-Golf Course	90.32
Fischer's Plumbing Heating & AC	Repairing Check Valve Cover-Pool	145.41
Gary's Engine & Repair	Gearbox for Toro	1,964.92
Gene's Oil Company	July Gas & Diesel	905.27
Hawkins, Inc.	Pool Supplies	2,503.53
Homestead Building Supply	Supplies	25.96
Homestead Building Supply	Materials for Ball Association Fence	2,325.53
Kappes, Candice	Mileage & Expense to Elected Officials & Budget Workshops	200.00
Leola Fire Department	Additional Dakota Electronics Costs to Activate Fire/Ambulance Siren	406.83
Leola Grocery	Council Lunch & Supplies	87.87
Leola Public Library	Reimbursement for Books	88.06
Les's Standard	Labor & Repairs to Air at Library-Gov't Bldgs.	154.40
McPherson County Herald	Publishing Minutes, Library & Special Event Notice	524.85
Menards	Council Supplies after Credit	9.57
Modern Marketing	1000 Police Badge Stickers & Shipping	226.45
MDU	Electricity	2,377.83
Moser Excavating & Trucking, LLC	Demo Bldgs., Hochalter Stumps, Activation Fee & Excise	4,716.85
North Central Farmers Elevator	Miscellaneous Parts & Supplies	521.61
Olson, Dennis M.	Contract Labor Code Enforcement Officer & Expenses	849.95
Olson, Dennis M.	Contract Labor Code Enforcement Officer & Expenses	1,061.85
Runnings	Parts & Repairs to Weed Eater	67.98
Rural Development	40th Loan Payment-Sewer Project	4,021.00
Schaffner, Pam	Reimbursement for Supplies, Mileage & Expense-Budget Workshop	85.36
Shopko	Books for Library	20.99
South Dakota Dept. of Revenue-Lab	Coliform Water Testing Sample	15.00
South Dakota One Call	Water & Sewer Locates	507.15
Valley Telecommunications	Phones, Cell Phones, Faxing, Internet	471.59
Vosika Fencing	Fencing Materials for Ball Association	2,040.30
Walz, Brian	Reimbursement-Mileage - Food Baskets	33.60
Walz, Pam	Book Reimbursement-Library	19.13
WEB Water	July Water Use	3,882.09

After discussion, Councilman Walz moved, with a second by Councilman Doug Yost, to approve the above bills, along with Housing & Redevelopment's Hohm Park Apartments quarterly Insurance bill. All present Council Members voted in favor. Motion carried.

The Council discussed the labor and repairs needed to fix the boat dock and it was decided the individual who damaged the dock should be billed the cost and time fixing it.

The Council discussed the hot mix picked up from Lein's used to fill some of the holes. It was decided to pick up more hot mix to patch dig areas and those holes that were the property owners' responsibility.

The Council discussed the Christmas Decorations purchased by sealed bid in March of 2014 by Neal Geffre that have not been picked up and are still having to be stored.

Council Member Tyler Bollinger joined the meeting at 7:50 P.M.

The Council was updated on the work being done on the Quonset as discussed.

The Council discussed the County was having someone coming to crush gravel. The cost and amount to crush gravel was discussed and it was decided to contact Bob Jacobson to see if he would do crushing for the city.

The Council viewed the approximate cost estimates of between \$20,760.00 to \$42,849.00 per block of street work varying on how many inches of asphalt and if blocks are swept and overlaid if streets were to be milled.

The Council discussed replacing of two fire hydrants done on Friday, July 31st.

Mayor Schock updated the Council on the meeting held with Terry Helm's concerning the feasibility study to be done on the city's water system, grant to apply for \$8,000.00 of the approximately cost of \$10,000.00 for this study, depending all needed to be done. The Council discussed the possibility of holding off until mid-summer of 2016 and if there was a time period these monies would be allowed to be held before survey is done and project is started. How long the survey was good for, when the paper work needed to get the state water plan, when project funding can be requested. The Council discussed the surveys that would need to be done, as with the Sewer Project. Terry Helm's would like one of the engineers from Helm's and Associates to be present when Central Divers comes to clean the above ground storage tower and water storage tank next week.

8:15 P.M. the bid letters were publicly opened, with bid opening for cost of normal city excavating excluding special projects to be as follows:

**Bollinger Construction:** Winter--\$115.00 an hour labor digging & Summer--\$95.00 an hour labor digging. No Mileage & \$30.00 an hour for contractor provided help when necessary. 1 ½ hour minimum on curb stops. Price Good until 12-31-2016.

**Moser Excavating:** Winter--\$130.00 an hour labor digging & Summer--\$105.00 an hour labor digging. Mileage will vary depending on location. Two hours minimum on each rate. Price Good until 12-31-2015. State Water & Sewers Contractor license.

**Rod Hoffman --** Winter--\$110.00 an hour labor digging & Summer--\$100.00 an hour digging shut offs is 1 to 1 ½ hours per shut off. Average time is 1 hour to 1 ½ hours per shut off if located. Additional mileage-\$40.00. \$100.00 per hour for Excavator for demolition. Price Good until 1-1-2019.

Council Member Bollinger Abstained from voting. Council Member Doug Yost moved to accept the bid from Bollinger Construction to be effective on September 1st and to rebid in January 2017. Council Member Walz seconded the motion. All present Council Members voted in favor. Motion carried. In the case of an emergency dig and for some reason Bollinger Construction wouldn't be able to come, one of the other contractors could be hired depending upon availability.

The Council discussed the risers to go on the north side of the park. It was decided to have the project mapped out for further expansion, where the risers are to go for bidding purposes. Everyone interested in bidding this park project must be present for the Pre-Bid meeting set for 7:00 P.M. on Monday, August 10<sup>th</sup>.to discuss the details, with spec work will be ready for the September Council Meeting.

The Council examined the July Pool Report, adjusting of hours during the Brown County Fair and the closing of the pool for the season at 9:00 P.M. August 16<sup>th</sup>.

The ballfield was discussed and that no school representation was present. Council discussed the State Plumbing Inspector who stopped in the office along with the city not having plans to discuss with him.

The Council discussed a state surplus diesel, Jacobson Tractor for sale \$2,850.00 with turf tires and that Council Member Tschappat will stop and look at it.

The Council discussed things still to be done at the Citizen's Building and door locks on all the doors giving access to the Thrift Store.

The Council examined the July Library Report and discussed that the Library would be closed April 11-16 for flooring installation.

Council Member Walz introduced the following resolution and moved for its adoption. Council Member Bollinger seconded the same. All present Council Members voted in favor. Resolution 12-02 was read as follows:

#### RESOLUTION

#### RESOLUTION 15-02 CONTINGENCY BUDGET TRANSFER

#### BE IT RESOLVED #15-02 TRANSFER FROM CONTINGENCY BUDGET FUND

**WHERE AS**, insufficient appropriation was made in the 2015 adopted Budget for the following departments to discharge just obligations of said appropriations; and

**WHERE AS**, SDCL 9-21-6.1 provides that transfer be made by resolution of the board from the contingency appropriation established pursuant to SDCL 9-21-6.1 to other appropriations;

**THEREFORE BE IT RESOLVED** that the appropriation be transferred from the contingency budget to the following department budgets: **101-42300-422 General Fund-Protection & Inspection-Code Enforcement-10,000.00**

**101-46500-429 General Fund-Conservation & Development-House Demo-\$10,000.00**

**Total Contingency Budget Transfer of \$20,000.00**

ATTEST:

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Candice Kappes, Finance Officer

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Dean A. Schock, Mayor of Leola

All Council Members voted in favor. Resolution 15-02 was duly adopted.

The Council discussed the Code Enforcement update on letters sent, buildings to be demolished on the City/County tear down list and various other zoning issues. Building & Demo Permits issue were as follows: 15-16 Glenda Salzer, 15-17 Travis Wald, 15-18 Richard Waltman, 15-19 Kurtis Kolb, 15-20 Duane Wolf-Demo, 15-21 Prairie Rustler's 4-H, 15-22 Bruce Mack-Demo, 15-23 S K Motorsports-Bldg/Sp Excep., 15-24 Robyn Lampert, 15-25 Seth Ketterling-Rental, 15-26 Ray Geffre-Demo, 15-27 Matt Hodges-Demo, 15-28 Don Yost-Demo.

The Council discussed the upcoming Men's Golf Tournament being planned for the week after the fair and the 3B Tournament being planned for August 29<sup>th</sup>.

Mayor Schock informed the Council, Angie Mestas found a newer mobile home. She was unable to attend tonight's meeting but plans to submit pictures, dimensions and other information on the mobile home to city to get permission for it to be moved in.

The Council discussed items on the Pre-Disaster Mitigation Plan and that it was to be put on the Council's Agenda yearly at budget time but no word has been received from the County or NECOG if there were available grants for us to apply for on the things addressed in the County Plan or what steps need to be taken.

The Council discussed the McPherson County drainage Meeting held on July 7<sup>th</sup>.

The Council discussed drainage dip put between Main and Elm the possibility of putting in a pvc pipe and covering.

The Council discussed Mike Olson's Code Enforcement list of follow up letters to go out that demo permits have not been issued and properties not improved as addressed in the letters mailed.

The Council discussed the 7.5% assessment fee for buildings being taken for the City's assessment. Council Member Bollinger moved, with a second by Council Member Doug Yost, to remove the assessment fee from those building to be demolished at 210 Main Street, 827 Leola Avenue, 445 Grant, 707 Moulton, 1306 Moulton and 448 Grant Street. All present Council Members voted in favor. Motion carried.

Jeff Tschappat joined the Council meeting at 9:40 P.M.

The Council discussed problems with the siren and the fact when Dakota Electronics was to give the Fire Department & EMT's access to blow the siren for fire and ambulance. Access was given to blow the City's tornado siren and the all clear button for the tornado siren was removed. The tornado three minutes blast was to warn of the tornado and to seek shelter until the all clear. Those not knowing the procedure had blown the tornado warning more than once and people thought it was the all clear. It was decided to contact Dakota Electronics to come back and add back in the City Civil Defense all clear button. The City's expenses due to Valley's fiber optic updates were discussed.

The finance officer informed the Council that the city received \$11.75 from Alonna Erickson.

The Council discussed and decided to have September Regular Meeting at 7:30 P.M. on Thursday, September 3<sup>rd</sup>.

Council Member Bollinger moved, with a second by Council Member Leibel, to again back the Housing & Redevelopment Commission and to renew the annual Guaranty of Program Action No. 96-850 loan #1 and #2 for the Housing & Redevelopment Corporation consolidation of the Housing Loan for Grow SD for roofing at Hohm Park Apartments. All present Council Members voted in favor. Motion carried.

The Council granted Candice Kappes permission to attend the SDML Conference in Spearfish on Oct 6-9.

Council Member Walz moved, with a second by Council Member Leibel, to accept the resignation of Pam Schaffner from the Assistant Finance Officer's Position and Treasurer from the Park Committee. All present Council Members voted in favor. Motion carried. The finance officer was instructed to advertise for the position.

The finance officer informed the Council she gave Terry Helm's the restricted use permit application to be submitted.

The City received a thank you note from Jeremy Cox and Amber Schock.

The City received notice of Trustee Election openings with the SDML Workers' Compensation, SD Retirement System and SDML Health Pool to be held in Aberdeen.

The Council discuss the upcoming Conference & Trade Show to be held in Sioux Falls on September 22-24.

The Council discussed the Plumbing Inspector who came to the city for answers on the Crow's Nest and it was unknown to us who they hired as their plumber. Plumbing information concerning building permits was also discussed with the Plumbing Inspector.

The Council discussed that open burning was not allowed and that fire pits can be used but must have a grate cover over it.

There being no further business, Council Member Walz moved, with a second by Council Member Bollinger, to adjourn. All Councilmen voted in favor. Motion carried.

The Leola City Council will meet in session on Monday, August 10<sup>th</sup> at 7:00 PM for the Pre Bid Council Meeting and 7:30 P.M. Council Meeting. The Council will meet in regular session at 7:30 P.M. on Thursday, September 3<sup>rd</sup> in the Council Room of the Municipal Building instead of Labor Day.

ATTEST:

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Candice Kappes, Finance Officer

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Dean A. Schock, Mayor of Leola

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