

LEOLA CITY COUNCIL MEETING

JULY 8, 2013

The Leola City Council met in regular session on Monday, July 8th. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Brian Walz, Norman C. Tschappat, James Severson, Glenn A. Spitzer and Douglas Yost. Absent: David Gohl. Also present: Seth Ketterling, Natalie Dempsey, Jeff Tschappat, Matt Van Der Linden and Pam Schaffner.

The Council Minutes of the June 5 meeting stand approved as mailed out.

Council Member Tschappat moved, with a second by Council Member Severson to authorize the finance officer to reissue the lost check for 1st qtr Council pay to Neil Geffre and to stop payment on check #24071 in the amount of \$350.93 and bill the \$20.00 charge to stop payment on this lost check. All present Council Members voted in favor. Motion carried.

Council Member Spitzer moved, with a second by Council Member Walz, to accept to Treasurer's Reports. All present Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	July Salary	\$3,511.16
Finance Office Salaried Payroll	July Salary	3,219.53
Maintenance/Water & Sewer Dept. Payroll	July Maintenance Salary	2,694.06
Gov't Bldg Payroll-Janitor	June Janitor Hours	386.95
Office Department Payroll	June Office Hours	825.75
Maintenance/Bldg Demolition	June Fill in Payroll -Pat Schaffner	1,184.15
Maintenance/Bldg Demolition	June Fill in Payroll -Norman Tschappat	366.82
Maintenance/Mowing	June Fill in Payroll -Glenn Spitzer	93.65
West Nile Spraying Payroll	June-Mosquito Spraying	138.06
Zoning Payroll-Tschappat	June-Building Permits	43.06
Library Payroll	June Librarian	878.28
Swimming Pool Payroll	June Hours	3,622.38
Council & Mayor Payroll	2 nd Qtr of 2013 Council Meeting Pay	2,583.61
Zoning Board Payroll	2 nd Qtr of 2013 Zoning Meetings Pay	425.21
A & B Business	Supplies	133.81
AmeriPride Service	Mops, Deodorizers, Paper Products etc.	80.50
Butler, Tracy	Water Deposit Refund After Use	21.60
CorTrust Bank	Bank Fees-2 Return Check Charge	8.00
Curt's Repair	Labor & Parts-Repair Brakes on IHC Truck	1,093.11
Dakota Supply Group	Water Supplies	641.25
Davis, Susan	Book-Library	15.00
Dependable Sanitation, Inc	Large Item Collection	413.36
Eureka Manufacturing	Pool Materials for Repairs	2,599.70
Eureka Ready Mix	Concrete	2,208.00
FEM Electric Association, Inc.	Security Light & Electricity-Golf Course	62.99
Fischer's Plumbing & Heating	Part, Material & Labor to Restroom	3,051.55
Gene's Oil Company	June Gas & Diesel	830.02
Gohl, Shana	Reimbursement for Rescue Tube	34.95
Grabowska, Emily	Reimbursement of Pool Supplies	64.72
Hawkins, Inc.	Supplies	256.01
Homestead Building Supply	Supplies	1,164.93
J Gross Equipment, Inc.	Mower Blades	168.40
Kappes, Candice	Council Food, Mileage & 3 days Expense to Pierre	139.52
Leola Grocery	Pool Supplies	42.85
McPherson County Herald	Advertising & Publishing	435.59
Menards	Supplies for Golf Course & Pool	56.97
MDU	Electricity	1,995.15
North Central Farmers Elevator	Miscellaneous Parts & Supplies	108.38
Office Max	Tech Grant-Hard Drive & Office 365	249.99
Pool Supply World	Robotic Pool Cleaning	1,235.99
Reader Service	Books-Library	67.92
Rod Hoffman Construction	Mileage & Labor-Digging Water Leak	320.00
Runnings	Scott's Turf Builder-Golf Course	49.91
Rural Development	15th Loan Payment-Sewer Project	4,021.00
Schaffner, Pam	Supplies & 3 days Expense to Pierre	79.41
Schaffner, Pam	Tech Grant-Software Reimbursement-Windows	599.98
Share Corporation	Black Trash Can Liners-Supplies	294.12
South Dakota Department of Revenue-Lab	Coli form Water Testing	13.00
S.D. Dept. of Revenue-Tax	Sales Tax Due-1 st 1/2 of 2013	95.16
Spitzer, Glenn	Labor Slide Installation & Cement Work	3,000.00
Titan Access Account - HC Clark	Spindle Accessory & Freight	136.12
Valley Telecommunications	Phones, Faxing & Internet & Security	384.45
Walz, Marlys	Book & Supply Reimbursement	17.99
WEB Water	June Water Use	4,071.55

BIILS TO BE CONSIDERED ONLY PARTLY PAID

West Central Life & Elevator, Inc.	Remaining to be Paid on Citizen Building Elevator	4,558.50
<u>TABLED BILLS TO BE CONSIDERED IN SPRING</u>		
Dakota Ag Supply, LLC	Aglime & Freight	1,187.76

PROJECT BILLS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING

Helms & Associates	Engineering Construction Observation, Staking, Mileage & Expenses	4,705.30
Helms & Associates	82% WWTP Imp. Construction of 35,200.00 Contract Amount	1,936.00
Dahme Construction Co. Inc.	Sewer Line Project on Bid Schedule A 2-Work	92,018.00

The Council discussed and it was decided to remove the tabled bill from Dakota Ag Supply for Aglime & Freight for \$1,187.76 as the aglime is on the ball field and just needed to be pushed up on the pitchers mound.

The Council discussed remaining \$4,558.50 to be paid on Citizen Building Elevator and that final payment is to be held until the elevator is installed at the Citizens Building. The measurements needed by West Central Life & Elevator, Inc. were discussed. Council Member Tschappat moved to pay the above wastewater expenses once grant monies are received and to approve all remaining expenses. Council Member Severson seconded the motion. All Council Members voted in favor. Motion carried.

The Council discussed the seeding of the grass scheduled to be done by August 31 is already completed. It was decided to check into those reported areas possibly missed, skipped or needing to be reseeded. Council Member Tschappat moved, with a second by Council Member Walz, to approve Dahme's request of extension of completion date of street work of from July 15th to have the street work completed by August 31st and if possible by August 15th as stated in their request. All Council Members voted in favor. Motion carried.

The Council discussed drainage and blading needing to be done on Lundquist, Lincoln, Crete and north end of Broadway. Culvert work needing to be done by Pearl/Moulton and Sherman/3rd was discussed.

The Council discussed the piling and extra work and extra hours needed out at the restricted use site.

Jackie Wurtz joined the meeting at 8:05 P.M.

The finance officer informed the Council Ben Lamont from MDU had checked the street poles SDDOT had concerns about. It was decided to send the SDDOT Office a copy of MDU's email addressing each concern after inspecting the poles. The Council discussed the remaining sign needing to be removed along SD Highway 10/45 listed in the Maintenance and Encroachment Agreement entered into with the South Dakota Department of Transportation. It was decided the city needed a letter from SDDOT stating the sign could stay in the right of way and if not the sign needs to be removed.

The Council discussed the surplus water pump and it was decided to have it listed in the SDML magazine to see if another city needs it. The Council discussed the Water certification classes in Huron on August 6-8 and granted Matt Van Der Linden permission to attend.

Jeff Tschappat informed the Council water samples from the City Park were sent in to the State Health Lab to be tested as recommend by Jarmin Water Systems.

Council discussed damage done to the dock at the lake and it was decided to bill three hours labor/Pat Schaffner's time welding.

The Council discussed the map dropped off by Visu Sewer showing sewer lines already relined and those still needing to be done.

Council Member Yost brought up trees out at the ball field with undergrowth around them, clay and gravel needing to be put in between the two ball fields, and work needing to be done to the dug outs. The Council discussed that in the past the Athletic Association or School get quotes on things they need done on the fields. Depending on cost estimates the city has helped by covering the cost of paint and some of the cost of materials needed. Installation was done by the Athletic Association, volunteers and players. Dead trees needing to be cut down were discussed by the Council along with work needing to be done on the fence on the small field and it was decided they need to measure and get cost estimates. The possibility of the Athletic Association applying for a twins grant was discussed.

Denise Brandner, Gwen Wolf, Lynda Bailey and Ron Geffre joined the meeting at 8:30 P.M.

The Council discussed the Pool Slide was in and being used. Only the permanent plumbing needed to be done. The Pool Report was examined by the Council.

Lynda Bailey spoke to the Council about the possibility of getting "Slow Children at Play" sign along highway 10/45 and that she spoke to the highway patrol and they told her to go through the city. The Council informed her it's a state highway and the state needed to approve putting up any signs. Bailey said she will contact SDDOT to get information about the correct procedure.

Seth Ketterling, Natalie Dempsey, Denise Brandner, Lynda Bailey, Jackie Wurtz, Ron Geffre, Verna Pudwill, Gwen Wolf, and Terry Pudwill came to discuss the placement of the new park equipment for the swimming pool park. The Council informed them no one from the Park Committee requested the equipment be put in any place other than what was submitted on the grant application to Game Fish & Park. The Council discussed that measurements and the dirt work for the equipment had already been done and it was their plan to put in a cement area just outside the fence south of the pool for shaded picnic tables. It was discussed that no official plan was approved by the Park Committee and most members appointed by the Mayor were no longer active and regular meetings were not being held. Some of the group offered to help with the installation of the equipment if help was needed. The group left the meeting at 9:08 P.M.

The Council discussed the special exception approval for Herb Mohr used car dealership called Herb's Restorations and Building Permits issued in June: 13-10 Greg Ketterling, 13-11 Mark & Ione Buchite and 13-12 Rich Waltman.

Shana Gohl, Pool Manager, came before the Council reporting on the Pool, Swimming Lessons and discussed with them the need for a pool vacuum. Council Spitzer moved, with a second by Council Member Severson to grant her permission to purchase the robot pool vacuum from Pool World. All present Council Members voted in favor. Motion carried. They discussed the pool heater and she informed them that electrically there is nothing wrong with the heater, kinked and old propane lines maybe the problem and this was being checked into, but it wasn't clear why it wasn't working. The possibility of painting the bottom of the pool a different color, possibly a light blue instead of white, a color that would hold more heat. Gohl informed the Council, she's been hand feeding the chemicals due to an acid feed leak and that she was going to check into going to cartridge feed. The Council was informed 45 kids were currently taking lessons.

At 9:30 P.M., Verna Pudwill and Terry Pudwill rejoined the meeting Pudwill informed the Council he was having Brink redo the plotting, instead of having it broke into lots, as on the plot prepared by Brink in 2011. A copy of the DENR letter was given to Pudwill. The Council discussed the nuisance property letter for the property that requested the removal of the rocks and noxious weeds. Verna and Terry Pudwill brought up properties they felt were nuisance properties in the city with grass, weeds and other nuisances with the Council. Pudwill brought up County business, and was informed the Council would not be discuss County as it wasn't City business. Pudwill was informed, Council Member Spitzer position on the Council was not a conflict of interest, even though Spitzer abstains from the discussion on the city matters. The Council discussed the drainage problems which have occurred. Council Member Tschappat moved, with a second by Council Member Walz, to send the McPherson County Drainage Board a grievance letter concerning the civil grievance of the standing water accumulating in the city's park to be considered by the McPherson County Drainage Board next meeting scheduled for 10:30 A.M. the 1st Tuesday in August. Also, to contact the City Attorney about the stealing water, with no water rights. Council Member Spitzer abstained from voting. All other present Council Members voted in favor. Motion carried. It was also decided to be scheduled on the County's agenda and have City Council representation at the next McPherson County Commissioner Meeting.

The Council discussed the single axel truck available through SD Federal Surplus Property.

The Council discussed the three other houses demolished and that back fill and only one house remained to be removed when time allowed.

Matt Van Der Linden gave a verbal and written Police Report to the Council. Van Der Linden informed the Council he was doing remote practice testing of the siren every other Thursday, to make sure its working incase of a tornado emergency.

Council Member Walz moved, with a second by Council Member Yost, to purchase a new radar system for the Police Car. The time spent patrolling was discussed.

The finance officer informed the Council, USDA Rural Development had sent out paperwork to be completed on the list of non-compliance items the City had been notified of in the ADA Assessment done by Independent Living Choices. These concerns with the entrances of the building and inside the Municipal Building need to be addressed and Rural Development notified of our intentions to correct issues.

The Council discussed the delinquent loan payments still owed on Revolving Loan #22 and that two back payments were made. City Attorney Vaughn Beck was promised this account would be brought current by August 1st.

The 4th of July Golf Tournament with 18 participants and Poker Run with 16 participants was discussed by the Council. The need to purchase two coolers to be used for golf tournaments, cement work and putting in a screened in porch was also discussed.

Council Member Tschappat moved to approve the invoices and cost estimates to be paid this month: Dahme's Construction Sewer Line Project Pay Estimate in the amount of \$92,018.00, Helms & Associates for Engineering Construction Observation & Staking, Mileage & Expenses in the amount of \$4,705.30 and Helms & Associates for 82% WWTP Imp. Construction of 1,936.00 Contract in the amount of \$35,200.00 and Member Severson seconded the motion. All present Council Members voted in favor. Mayor Schock signed the pay estimates, pay request letter to Water Quality, along with the all other needed paperwork to be signed to draw down funding from USDA-RD and the State Water Quality Grant. The next Project Meeting with NECOG, Helms & Associates and Dahme's will be held at 1:00 P.M. Wednesday, July 10th.

The Council discussed additional nuisance properties and trees needing trimming on Herried/3rd.

The Council discussed South Dakota Broadband would be here on July 22nd to install the firewall and software to the computers applied for through SD Broadband Technology Planning Grant.

The Council discussed the Land Lease Agreement and it was decided to have Chris and ReEtta Sieh sign a one year land lease agreement with the same wording renewing their lease agreement to be approved and entered into at the August 5th Council Meeting.

The Council set 8:00 P.M. on Monday, August 5th for the Public Hearing on the Ten – 45's Special Events License for the Rooster Concert scheduled to be held on Saturday, August 10th at the

Ten – 45 or to be held on leased Dakota Ag Land incase of rain. The properties are described as South Half of the Southwest Quarter (S½SW¼) of Section Sixteen (16), including Sieh Outlot 1, in Township 126 North, Range 67 West of the 5th P.M., McPherson County, South Dakota.

The Council discussed the McPherson County Pre-Disaster Mitigation Plan informational meeting held June 18th, which outlined the requirements to formally adopt the plan and meet federal requirements for our community to be eligible for FEMA Hazard Mitigation Grant Program funding. The Council discussed the paperwork needed to be completed by the next meeting scheduled to be at 1:00 P.M. on Tuesday, July 16th in the Municipal Building.

The Council discussed the city's need to contract with an auditor to do the City's two year audit needed due to the amount of grant dollars received for the project. It was decided to contact other city's to see what procedures they used to pick an auditor.

It was decided to table the Mayor's appointment of the Park Committee until the August 5th Meeting and anyone interested should contact the City before the meeting.

The Council discussed the NECOG opening created by Neil Geffre no longer being on the Council and it was decided to recommend Council Member Spitzer for the city's representation for the opening for McPherson County.

The Council discussed that the South Dakota Retirement System Roth 457 Program would not cost the City any monies. The money to be invested in the South Dakota Retirement System Roth 457 Program would be deducted from the employees' payroll and then submitted into the Roth 457 account. It was decided to check if Roth 457 was limited to full time employees. Council Member Yost moved, with a second by Council Member Tschappat, to participate in the South Dakota Retirement System Roth 457 Program. All present Council in favor. Motion carried.

The City received a letter from Jenny Guthmiller, McPherson County Auditor Council stating the City's growth increase for 2012 was 6.3% and Consumer Price Index for 2012 Taxes payable 2013 is 2.1% on taxes Payable in 2014 for a total increase of 8.4%. The Council discussed that budget will be on the August Agenda only with possible 1st reading of the Budget Ordinance. The possibility of holding a second meeting in August will be considered depending on the length of the August 5th Agenda.

The Council discussed the upcoming Elected Officials Workshop scheduled for July 24th at the Ramkota in Pierre. Those planning to attend need to let the Finance Officer know so registration can be sent in before the July 17th deadline.

The Council discussed the next SDDOT Meeting to be held in Aberdeen on July 16th.

The City received a thank you from the Katie Bachmayer, from Johnson Office for the time taken to meet with her.

The finance officer informed the Council the Leola Development Corporation and Eureka Community Development Corporation is having new brochures made through McPherson County funds to be distributed.

There being no further business, Council Member Tschappat moved, with a second by Council Member Walz, to adjourn. All present Councilmen voted in favor. Motion carried.

The Leola City Council will meet in regular session on Monday, August 5th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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