

LEOLA CITY COUNCIL MEETING

July 6, 2015

The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, July 6, 2015. Mayor Dean A. Schock called the Meeting to order with the following members present: David Gohl, Dana Leibel, Norman C. Tschappat, Doug Yost, Tyler Bollinger and Brian Walz. Also present: Chief Dan Yost, Jackie Rau, Lynda Bailey and Marvin Bonnet. Absent: Jeff Tschappat.

Minutes of the June 1st Meeting stand approved as mailed out, with the corrections to the amount of Lifeguard Payroll for Lifeguard-Pool Preparation Hours to be 753.27 instead of 842.15 and Zoning Pay for zoning board to be 134.58 instead of 34.58.

Council Member Doug Yost moved, with a second by Council Member Bollinger, to accept the Monthly Treasurer's Report. All Council Members voted in favor. Motion carried.

Council Member Doug Yost moved, with a second by Council Member Leibel, to pay Ray Hartinger fill-in pay at \$8.50 per hour if and when needed. All Council Members voted in favor. Motion carried.

Council Member Walz moved, with a second by Council Member Gohl, to pay Jeff Tschappat \$14.25 an hour when spraying mosquitos instead of the \$42.75 approved to pay each time he sprayed the city. All Council Members voted in favor. Motion carried.

Council Member Yost moved, with a second by Council Member Bollinger, to pay Mike Olson, Code Enforcement Specialist, to handle the City's Code Enforcement at \$45.00, plus meal expense and mileage to address the nuisance properties and structure removal needs in the community as contract labor and to authorize the mayor and finance officer to pay him when employees are being paid. All present Council Members voted in favor. Motion carried.

The Council discussed three property owners already have demo permits to demolish their building under the City/County Agreement. Other applications are out but unreturned. The city doing these demos was discussed.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	July Salary & Benefits	\$2,979.92
Finance Office Salaried Payroll	July Salary & Benefits	\$3,460.46
Maintenance/Water & Sewer Dept. Payroll	July Salary & Benefits	\$2,978.50
Council & Mayor Payroll	2 nd Qtr. Mayor & Council Meeting Pay	2,769.03
Council Payroll	June Hours-Citizen's Food Boxes Pay	18.30
Gov't Bldg. Payroll-Janitor	June Janitor Hours-J. Leibel	372.07
Library Payroll	June Librarians	692.33
Office Department Payroll	June Hours-Pam Schaffner	734.71
Zoning Payroll-Tschappat	June-4 Building Permits	86.12
Fill-in Maintenance Payroll	Development & Code Enforcement Hours Clean Property-R. Hartinger	237.91
Fill-in Maintenance Payroll	House Demo-Conservation. & Development-N. Tschappat	32.02
West Nile Spraying Payroll	Hours to Spray Mosquitos at hourly rate of \$14.25- J. Tschappat	312.18
Weed Spraying Payroll	Spraying GC, Park, Dam Lagoon, Leafy Spurge-S Spitzer	78.26
Lifeguard Payroll	Lifeguard-Pool -Lifeguarding Hours	2,317.79
Lifeguard Payroll	June Pool Hours - Manager	1,246.05
A & B Business	Supplies	81.69
AmeriPride Service, Inc.	Mops, Deodorizers, etc.	141.45
Brandner, Rachel	Lifeguard Training Reimbursement	165.00
CorInsurance	Property Insurance of Concession Stand & Announcers Box	335.00
Dakota Ag Supply	2 Elbow	3.08
Dakota Electronics	Reprogram 2 radios & Check & Set Siren	172.50
Dependable Sanitation, Inc.	Spring Clean-up Large Item Collection	708.70
4DK Electric	Parts & Labor	352.31
FEM Electric Association, Inc.	Electricity-Golf Course	90.73
Floor to Ceiling	Wood Plank Flooring for Library	4,666.86
Gene's Oil Company	June Gas & Diesel	1,006.60
Harrington, Katie	Contract Labor to Test 43 Children-Swimming Lessons	602.00
Hawkins, Inc.	Pool Supplies	2,412.41
Homestead Building Supply	Supplies	382.40
Kappes, Candice	Postage, Split Mileage & Expense to Finance Officers School	266.05
Kappes Tree Service	9 hours Labor on Trees at Hochalter Property	675.00
Leola Grocery	Supplies & SDML Door Prize	62.92
Leola Public Library	Reimbursement for Books	39.46
Leola School	Yearbook Sponsorship	100.00
McPherson County Herald	Publishing, Zoning & Weed Notice	272.75
Menards	Supplies for Government Buildings	7.92
MDU	Electricity	2,178.90
Moser Excavating & Trucking, LLC	Demo Bldgs., Stub & Trees stumps, Culvert, Tank, Activation Fee & Excise	4,721.95
Mueller, Holly	Lifeguard Training Reimbursement	215.00
North Central Farmers Elevator	Miscellaneous Parts & Supplies	305.82
Olson, Dennis M.	Contract Labor Code Enforcement Officer & Expenses	1,228.05
Rural Development	39th Loan Payment-Sewer Project	4,021.00
Schaffner, Pam	Office 365 Renewal, Split Mileage & Expense to F. O. School	203.89
South Dakota Dept. of Revenue-Lab	Coliform Water & Wastewater Testing	183.00
South Dakota State Treasurer-Dept. of Rev-Tax	Sales Tax Due-1 st 1/2 of 2015	149.88
South Dakota Municipal League	Budget Training-2 Registrations	50.00
South Dakota Municipal League	Elected Officials Workshop -1 Registration	50.00
US Postal Service	Box Rent-Library	54.00
Valley Telecommunications	Phones, Cell Phones, Faxing, Internet	491.11
Walz, Brian	Reimbursement-Mileage - Food Baskets	29.60

Walz, Pam	Book Reimbursement-Library	144.43
WEB Water	June Water Use	4,023.11

After discussion, Councilman Tschappat moved, with a second by Councilman Gohl, to approve the above bills. All present Council Members voted in favor. Motion carried.

Jackie Rau spoke to the Council about the nuisance property of Jackson's. That this property is one of the properties on Mike Olson, Code Enforcement Officer's List was discussed along with the fact Mike Olson was to be coming on Tuesday and would be meeting with her. Jackson's are no longer paying someone mow this property and Dan Yost informed Rau, this property was one of the three properties he posted giving 5 day notice and it would be mowed this week. Why this had taken so long, the number of city properties to be mowed when it wasn't raining and the fact Dan Yost had been gone to police school was discussed.

Lynda Bailey spoke to the Council about the condition of the streets, drainage and culvert problems on the west side of town. The Council informed her they have been working on culverts and drainage problems in different areas and plan to extend out from the areas done last year. Various other problem areas were discussed.

Marvin Bonnet Sr. spoke to the Council concerning the Golf Associations \$8,500.00 budgeted funds received from the City. The Council informed him the city budgets yearly monies for different groups and organizations. The Golf Course is the closest to being self-supporting, comparing it to other Park and Recreation Funds like the Pool, Parks, Summer Ball Program and Library that all receive budgeted yearly money.

Marvin Bonnet discussed the garage he is emptying to be demolished and that he had someone interested in moving it. He was told to discuss if this is possible with Mike Olson, the City's Code Enforcement Officer if he had received a letter from Olson concerning the building, and discuss which kind of permit he would need.

Chief Dan Yost informed the Council the County was out of cold mix and it was decided to pick up cold mix to do the needed street patching from Pierre or Columbia depending on the price. The finance officer was instructed to contact Jenson's and Aberdeen asphalt to get an approximate estimate per block.

The finance Officer informed the Council Terry Helms called and plans to come and discuss the water survey, grant to do the survey and getting on the State Water Plan with the her and Mayor Schock.

The Council discussed the list of fire hydrants still to be fixed.

Pool Manager Shana Gohl and Jeff Tschappat, Maintenance Superintendent joined the meeting at 8:35 P.M.

Shana Gohl informed the Council that Performance Oil out of Aberdeen agreed to sell the propane to the pool at \$.50 a gallon with 4-DK donating the first \$1000.00 paid to Performance Oil toward the summers propane at the pool. Gohl also informed the Council 42 children took swimming lessons at the pool. The Council granted permission to allow Spring Creek Colony to bring in 17 boys July 20-24 for swimming lessons at \$25.00 per student.

Councilman Tschappat moved, with a second by Councilman Leibel, to hire Zack Walz and Zach Wimer as fill in help in the pool office at \$7.25 per hour. Hours are to be split between them and have those hours scheduled on the monthly pool schedule by the Pool Manager. All Council Members voted in favor. Motion carried.

The Council examined the June Pool Report. The Council discussed that the new diving board had been installed. The Council granted the Pool Manager permission to hold a midnight swim if it's able to be scheduled and to again adjust the open hours at the pool during the Brown County Fair, August 10th through August 16th. Shana Gohl left the meeting at 9:40 P.M.

The Council discussed the work done on the road at the City Park and that the Aberdeen Campers will come and spruce up the City Park Shelter.

The Council discussed repairs needed to the urinal in the restroom in the Municipal Building. The Council also discussed a dusk to dawn motion light put in on the Citizen's Center and door locks on all the doors with having access to the Thrift Store.

The Council discussed damage done to City property and it was decided the finance officer would contact the Insurance Company to see if an adjuster would come and look the Library/Medical Building, Crows Next, Golf Course and various other insured city owned properties.

The Finance Officer informed the Council Les's Standard was here today and fixed the fan for air cooling system at the Library. Signs on the Library/Med. Building were discussed.

The Mayor informed the Council the City was second in line on a truck at State Federal Surplus for \$2,500.00.

The Council took a short break to look at the drain issues by the bank before it was too dark. Upon returning, Jackie Rau did not return but all Council Members, Mayor Schock, Jeff Tschappat, Dan Yost and the finance officer reconvened the meeting following the break. The Council discussed the drainage problems along with the cost of a 50 ft. box culvert.

The Council discussed the letter and update from the Code Enforcement Officer and the drainage problems in the alley from Conklin to 3rd between Leola Ave. and Sherman by Greg Kettering's building and the buildup of the alley which is holding back water. It was decide to get a list of needed culverts that had to be replaced and cutting down of ditches as planned for this year to continue on what was done last year.

The finance officer informed the Council one of the books removed from the Council Room which had been repurchased had been returned to the Council Room but that the City's Accounting Manual is still missing.

Chief Dan Yost gave an oral police report and also discussed problems of trucks driving on the residential streets and not staying on the truck route.

The Council examined the Monthly Library Reports. The Council discussed flooring needed for the Library and estimates depending on the type of flooring. After discussion, Council Member Gohl moved, with a second by Council Member Tschappat to purchase the plank flooring from Floor to Ceiling at \$4,666.86 and have a check issued and to pay \$2,000.00 for the installation once the flooring was in. All Council Members voted in favor. Motion carried.

The Council discussed the Valley sponsored meal to be at the Swimming Pool Park on Thursday, July 16th and gave Valley permission to use the Citizen's Building in case of rain.

The Council discussed the McPherson County Drainage Board Meeting to be held Tuesday morning at 10:30 A.M. to allow drain tile to be put in north of Leola. It was decided City Representation should be present to make sure more water would not be drain more water into the City or City Park. The McPherson County Pre-disaster Mitigation Plan was discussed and it any grants were yet applied for as discussed for the spillway and generator and other items discussed.

The Council discussed the Code Enforcement letters sent, buildings to be demolished on the City/County tear down, noxious weeds and the notice published.

The Council discussed the 7.5% assessment fee for buildings being taken for the City's assessment. Council Member Walz moved, with a second by Council Member Bollinger, to remove the assessment fee from those building to be demolished at 901 Main Street and 549 Herried Street. All Council Members voted in favor. Motion carried.

The Council discussed the finance officer attending to the Elected Officials Workshop scheduled for July 8th in Pierre and that Kappes and Schaffner would both be attending the Budget Meetings in Aberdeen on July 22nd at which time the city office will be closed.

The Council discussed the August Meeting and due to the length of the August 3rd Agenda along with doing budget it was decided to carry the agenda over and hold a second meeting date of Monday, August 10th with possible 1st reading of the 2016 Budget Ordinance.

The Council discussed the updates the Firemen and EMT's needed to use the siren due to Valley's fiber optic updates. The finance officer informed the Council that it sounded like the organizations could cover the cost by splitting the costs and using the City's donation toward the cost. If more funding was needed, Ted Dickie from NECOG could be contacted on available grant monies.

The Council examined the Restricted Use Site inspection report.

The Council discussed the letter received from MDU notifying the City of their plan to work on upgrades and put in a transmission line from Ellendale to Leola to correct the electrical outage problems.

Council Member Walz moved to table bid letter opening for cost of normal city excavating excluding special projects until the August 3rd Meeting. Council Member Norman Tschappat seconded the motion. All Council Members voted in favor. Motion carried. The finance officer was instructed to put a notice in the newspaper.

The Council discussed the Zoning Board Meeting held at 7:00 P.M. and the Special Exception granted to Seth Ketterling to allow his R2 property in Grimes Addition to be used for commercial use as a motorsports repair and sales business called SK Motor Sports as provided for by article 16 section 16.0102.

The Council discussed the Storm Shelter and Warning Siren and that in the past the basement of the McPherson County Courthouse has been the designated storm shelter. For the past few years the City did not have keys to open that building for people to get access to the basement during a tornado warning. After further discussion, Council Member Bollinger moved, with a second by Council Member Walz, to designate the Leola Citizen Center as the City's storm shelter for people to go when a tornado warning is issued. All Council Members voted in favor. Motion carried.

The Council discussed the fact the AED's weren't set up for use yet but the EMT's were willing to come and set them up. The possibility of them coming to an upcoming meeting to demonstrate using them was discussed.

The City received a letter from Jenny Guthmiller, McPherson County Auditor Council, stating the City's growth increase for 2014 was 4.84% and Consumer Price Index for 2015 Taxes payable 2016 is 1.5% on taxes payable in 2015 for a total increase of 6.34% equaling a 10,943.11 increase.

The Council discussed the TAP Grant and the SDDOT Meeting to be held at the Ramada Convention Center in Aberdeen on July 13th at 7:00 PM on the tentative 2016-2019 four year statewide improvement program.

The finance officer discussed the SD Retirement System Supplement Retirement Plan and it was decided not to enroll at this time.

The Council discussed the letter and booklets received from James Hilgemann. He wrote about his dad, William Hilgemann's WWII experiences. These booklets will be in the Leola Library for reading.

The Council discussed the drainage work being done and that after drainage work is completed the property owners must clean and maintain their drainage and culverts or they will be billed the man hours to clean them.

The finance Officer informed the Council the South Dakota State Rate for mileage and meal expense was increasing effective July 1st to \$.42 a mile and \$32.00 a day for meal expense. She also informed them the new insurance changes went into effect on July 1st.

The new standards for water testing were discussed and this information was given to Jeff Tschappat, Superintendent.

There being no further business, Council Member Walz moved, with a second by Council Member Gohl, to adjourn. All Councilmen voted in favor. Motion carried.

The Leola City Council will meet in regular session on Monday, August 3rd and Monday, August 10th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

"This institution is an equal opportunity provider, and employer."

Published once at the approximate cost of _____.