

LEOLA CITY COUNCIL MEETING
June 5, 2017

The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, June 5, 2017. Mayor Doug Yost called the Meeting to order at 7:30 P.M. with the following Council Members present: Jackie Rau, Dana Leibel, Shawn Patton, Jon Mardian, Karl Moser and Michael Yost, along with the Finance Officer Kappes. Absent: None. Also, present: Julie Johnson, Chief Dan Yost and Jeff Tschappat.

Julie Johnson updated the Council on the Steering Committee's launch of Economic Development's Social Media scheduled over Rhubarb Days to get the word out and grant opportunities she has been working on for the city and school. The school has already received a grant, Living & Learning in Leola, to deploy students on Leola's needs. The grant applications on walking and biking trails and roads to school's grants were discussed. The engineering for the grants applications today, need to be done by an engineer and no longer accept the County Highway Superintendent to do the engineering. These grants need to be done as soon as possible with the letter of intent on the alternate trail grant needing to be submitted by July 14th and the DOT community Access grant application needing to be submitted by July 17th. After discussion on the grant match and engineering quotes, Council Member Leibel moved, with a second by Council Member Moser, to hire an engineer to quote the projects. All Council Members voted in favor. Motion carried. The Council thanked Johnson for coming. Johnson left the meeting.

Council Member Patton moved to approve the May 1st, 2017 Council minutes, as mailed, with the change correcting the base pay increase of those new lifeguards in 2016 that got the minimum wage increase from \$8.55 to \$8.65 and new lifeguard this year to receive \$8.65 per hour. Worded as follows: New lifeguards-Spencer Hoffman, Cole Franck, Abigail Berreth and Zachary Mueller at the current minimum wage of \$8.65 upon certification. Second year returning lifeguards-Nick Brandner and Zach Wimer at \$8.90 per hour. Third year returning lifeguards-Chelsea Weig and Brandon Mueller at \$9.05 per hour. Tanner Wimer will lifeguard and assist the Pool Manager with managing at \$10.00 per hour and Shana Gohl, Pool Manager/Lifeguard at \$11.35 per hour. All present Council Members voted in favor. Motion carried.

Council Member Leibel seconded the motion. All Council Members voted in favor. Motion carried.

Council Member Moser moved, with a second by Council Patton, to accept the Monthly Treasurer's Report. All Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	June Salary & Benefits	3,232.82
Finance Office Salaried Payroll	June Salary & Benefits	3,689.22
Maintenance/Water & Sewer Dept. Payroll	June Salary & Benefits	3,177.89
Lifeguard Payroll	Lifeguard-Pool Preparation Hours	1,186.33
Zoning Board	2nd Quarter Meeting Pay	168.48
Council Payroll	May Hours-C & M Citizen's Food Boxes Pay-P. Walz	18.63
Gov't Bldg. Payroll-Janitor	May Janitor Hours-Zulma Velazquez	726.31
Library Payroll	May Librarian-P. Walz & E. Schock	849.89
Office Department Payroll	May Hours-J. Wimer	738.91
Zoning Payroll-Reis	May-Building Permits, etc.	150.71
Weed Spraying Payroll	May Spraying-S Spitzer	64.50
A & B Business	Supplies	99.70
AmeriPride Service, Inc.	Paper Supplies, Mops, Deodorizers, etc.	205.03
Berreth, Susie	Reimbursement for Lifeguard Certification-Abigail Berreth	180.00
CompQuest Technology	Webroot Anti-Virus 2017-3 Devises-1 year -Professional Services	49.99
CorTrust Bank	Bank Account Deposit Slips	56.03
CorTrust Visa	Water Valve & Gasket -Pool	148.86
Dakota Fluid Power, Inc.	Gate Hose Assembly	36.26
Dakota Supply Group	Water Supplies	1,489.22
Dakota Supply Group	Pool, Park & Water/Hydrant Supplies	2,389.98
Dependable Sanitation, Inc.	3 Months Garbage Service	174.00
Dependable Sanitation, Inc.	Prorated Portion of 3 Months Garbage Service	83.76
Dependable Sanitation, Inc.	50 yd. Cleanup, Landfill Fees & Mileage	708.32
Diesel Machinery, Inc.	Parts for Repair	111.82
Franck, Kathy	Reimbursement for Lifeguard Certification-Cole Franck	150.00
Gene's Oil Company	Unleaded Gas & Ag. Diesel	504.37
Gohl, Shana	Reimbursement of Chlorinating Tabs	8.49
Hawkins, Inc.	Pool Supplies	2,197.13
Homestead Building Supply	Supplies	342.51
Huettl, Ashley	Water Deposit Refund After Use	39.00
Hydro Klean, LLC	Mobilization & Cleaning 9861 ft. of Sanitary Sewer	8,145.75
K & C Construction	Materials & Labor-Replace Overhead Doors-City Shop & Ex. Tax	5,492.52
Leola Public Library	Reimbursement for Books-May	20.98
McPherson County Herald	Publishing	162.53
Menards	Supplies for Pool	141.92
Menards	Door Latch & Entry Accent Lever	47.75
Montana-Dakota Utilities	Electricity	2,394.56
Mueller, Jeff	Reimbursement for Lifeguard Certification-Zach Mueller	180.00
Newman Traffic Signs	Signs	48.13
North Central Farmers Elevator	Miscellaneous Parts & Supplies	351.58
Olson, Dennis M.	Contract Labor Code Enforcement Officer & Expenses	1,087.00
Olson, Dennis M.	Contract Labor Code Enforcement Officer & Expenses	684.00
Ramkota Inn Best Western	Room for 2 Nights-Finance Officer's School-Pierre	195.90

Rod Hoffman Construction	Labor Digging, Repairing Shut offs & Fixing Hydrants	2,100.00
Rural Development	62nd Loan Payment-Sewer Project	4,021.00
Sewer Duck, Inc.	5 Regular/1 Handicapped Restroom/1 Cleaning Station-Celebration	600.00
Share Corporation	Supplies for Parks, Pool, Gov't Bldgs. & Sanitation	311.78
South Dakota Dept. of Revenue-Lab	Coliform Water Testing Samples & Lagoon Testing	198.00
Ten & 45 Grocery & Cafe	Cleaning Supplies	27.14
Titan Machinery/Productivity Plus Account	Grasshopper Parts & Belt	138.00
Titan Machinery/Productivity Plus Account	Grasshopper Parts & Belt	108.87
21 st Century Recycling, Inc.	RLF Business Loan # 026	25,000.00
USA Blue Book	Rapid Dissolve Tablets	38.20
Valley Telecommunications	Phones, Faxing & Internet & Security	215.29
Walz, Pam	Reimbursement-Mileage - Food Baskets	33.60
Walz, Pam	Book & Supply Reimbursement	180.92
WEB Water	May Water	4,611.15

After discussion, Council Member Leibel moved to pay the above bills. Council Member Rau seconded the motion. All Council Members voted in favor. Motion carried.

The Council discussed a quote from Jenson Rock Sand & Gravel to chip seal 1/3 of town, from Herried Street going west. Council Member Mardian moved, with a second by Council Member Moser, to accept the quote. Upon a tie roll call vote, without a majority vote or able to break a tie, the chip Sealing was tabled until the July 5th Meeting when additional quotes are received. It was decided to discuss the needed chip sealing with McPherson County Highway. Pot holes to be filled were also discussed. Streets to grind were discussed.

Shana Gohl, Pool Manager/Lifeguard, Lifeguards Spencer Hoffman, Cole Franck, Abigail Berreth, Zachary Mueller, Nick Brandner, Zach Wimer, Brandon Mueller and Tanner Wimer came before the Council. Stairs needed for the 3-ft. end of the pool were discussed, along with lessons to begin Sunday, June 11th. Also discussed were needed repairs, purchasing a new sign, pricing fencing and fundraising for propane. Council Member Rau moved, with a second by Council Member Patton, to purchase the handicapped steps for the 3-ft. end of the pool. All Council Members voted in favor. Motion carried.

Crushing concrete at the Restricted Use Site was discussed and it was decided Council Member Moser would contact Oban Construction to see if they were interested in crushing for the product.

The streetlights to be fixed and moved were discussed and it was decided to again contact Montana Dakota Utilities. The lead and Copper Testing to be done was discussed.

The donated trees from Kirby Kiesz for the City Park were discussed, along with the working water hydrants and water tank at the City Park.

Mayor Doug Yost informed the Council the trees he had donated to the golf course had not been moved and the city could have them at the cost of moving and planting them.

Mayor Yost brought up the plumbing issues in the shower rooms and restrooms at the swimming pool and after discussion, Council Member Mardian moved, with a second by Council Member Rau, to get estimates to replumb the pool shower rooms and restrooms for the July 5th Council Meeting. All Council Members voted in favor. Motion carried.

The Council discussed the condition of the pool cover and the inability to crank and unroll it. Council Member Rau moved, with a second by Council Member Mardian, to surplus and scrap out the pool cover and reel. All Council Members voted in favor. Motion carried.

Council Member Rau moved, with a second by Council Member Leibel to purchase a 96 x 24 sign for in front of the Municipal Building, to include the 911 address, for \$109.00. All Council Members voted in favor. Motion carried.

The Council discussed the updated sign at the City Park and the water tank was working. After discussion, Council Member Rau moved, with a second by Council Member Patton, to allow the Fire Department to put a pump on it and take and use in an emergency, with the Fire Department responsible for any damages. All Council Members voted in favor. Motion carried. It was discussed and decided to get quotes on a 30 x 30 pole barn type building to be over the tank.

The Council discussed a list of properties Mike Olson has sent Code Enforcement notices to the property owners, along with the possibility of purchasing an issued permit to allow restoration to one vehicle per owner. It was decided to table it until the July 5th Council Meeting until researching the possibility of this permit.

The Council discussed sewer line property line issues on a property on Sherman Street.

The Council examined the Monthly Library Report and Police Report.

May Building Permits Issued: Building Permit 17-11 Gabe Outtrim, 17-12 Gabe Outtrim, 17-13 City of Leola-Shop, 17-14 City of Leola-Municipal Building, 17-15 Ace Construction -Wayne Hoffman.

The Council discussed the loan closing for Revolving Loan Application #26 for 21st Century Recycling, Inc. is scheduled this week. The paperwork has been picked up, check is still in the office as the paperwork was not yet signed and had to be taken to Watertown to get both signatures.

The Council discussed having a second large item collection before the celebration. After discussing the cost and time before the celebration, Council Member Mardian moved, with a second by Council Member Michael Yost, to have the large item roll off brought here on June 16th available for city residents to fill, with Dependable picking it back up on June 26th. All Council Members voted in favor. Motion carried. Finance Officer Kappes was instructed to publish a notice to residents.

The Council discussed the openings that will be created in July, when reseating the Council. Due to petitions, not being filed for the two-year term by Karl Moser, Council Member Ward Two and Jon Mardian, Council Member Ward Three, this spring. Appointments of registered voters, qualified and interested in taking the seats will be needed to fill the seats for one year. Petitions by those appointed, or anyone interested will need to be circulated and filed in the spring and need to qualify for the one year seat for July 2018. The Finance Officer was instructed to publish a notice of available council seats.

Council Member Michael Yost moved, with a second by Council Member Moser, to again back the Housing & Redevelopment Commission and to renew the annual Guaranty of Program Action No. 96-850 loan #1 and #2 for the

Housing & Redevelopment Corporation for Hohm Park Apartments. All Council Members voted in favor. Motion carried.

The Finance Officer informed the Council the SDML will be having Budget Training Class in Pierre on July 13th and SDML Elected Officials Workshop on July 19th. After discussion, it was decided registration of \$50.00 each would be mailed in to the SDML for Council Member Michael Yost and Council Member Dana Leibel to attend the SDML Elected Officials Workshop on July 19th and registration of \$25.00 for Finance officer Kappes to attend the Budget Training Classes on July 13th.

The Finance Officer informed the Council the WEB water rates will be increasing effective on the City's October use this year. Based on the cost increase applied to the previous months use and that being a low use month based on accounts and what would be needed to cover the increased charges. After discussion, Council Member Mardian moved, with a second by Council Member Michael Yost, to increase the base rate of \$21.00 by \$5.00 to \$26.00 with gallon used charges remaining the same. New charges effective on December 2017 use due in January 2018. New books will reflect the updated new city water changes for 2018 and will be ready when water books are scheduled to be picked up. All Council Members voted in favor. Motion carried.

The Council discussed the fire hall will be used in the winter for people needing a place to go during a power outage. The city's storm shelter is the Citizen's Center in case the tornado siren sounds. The Finance Officer was instructed to put a notice to remind citizens of the three-minute siren blast in the event of a tornado to seek shelter and the three short blasts being the all clear.

The Council discussed water hydrants to be fixed, the main shut offs and getting areas of town turned off without having to turn off the whole town.

The Council discussed reviewing and updating the City's Personnel Manual and it was decided to tentatively schedule a special meeting for Monday, July 24th at 7:30 P.M.

There being no further business, Council Member Patton moved, with a second by Council Member Mardian, to adjourn. All present Council Members voted in favor. Motion carried.

The Leola City Council will meet in regular session on Wednesday, July 5th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Doug Yost, Mayor of Leola

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