**LEOLA CITY COUNCIL MEETING**

**June 4, 2018**

 **The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, June 4th, 2018. Mayor Doug Yost called the Meeting to order at 7:30 P.M. with the following Council Members present: Lindsey Bollinger, Jackie Rau, Dana Leibel, Jessica Lipke, Michael Yost and Richard Reis, along with the Finance Officer Kappes. Absent: Richard Reis and Jessica Lipke. Also, present: Gayle and Steve Seibel, Jacki Hoffman and Will Goeshel.**

 **Council Member L. Bollinger moved, with a second by Council Member M. Yost, to approve the minutes of the May 7th Council Meeting. All present Council Members voted in favor. Motion carried.**

 **The Council discussed unpaid mowing debt against properties.**

 **Council Member L. Bollinger moved, with a second by Council Member M. Yost, to accept the Monthly Treasurer’s Report. All Council Members voted in favor. Motion carried.**

 **Council Member Richie Reis joined the Council Meeting at 7:35 P.M.**

 **The Council examined the following bills:**

**Maintenance Salaried Payroll June Streets & Park Fund Salary, Matches & Benefits 3,178.49**

**Finance Office Salaried Payroll June Finance Office Salary, Matches & Benefits 3,759.49**

**Maintenance/Water & Sewer Dept. Payroll June Water & Sewer Salary, Matches & Benefits 3,237.93**

**Council Payroll May Hours-C & M Citizen’s Food Boxes Pay 19.05**

**Gov’t Bldg. Payroll-Janitor May Janitor Hours-Govt Bldgs. 757.38**

**Office Department Payroll Water & Sewer-May Hours 757.38**

**Zoning Payroll May -Building Permits, etc. 107.65**

**Library Payroll May-Librarians Hours 752.46**

**Lifeguard Payroll May-Lifeguard-Pool Preparation Hours 1,989.00**

**A & B Business, Inc. Office Supplies & Microphone 68.84**

**Agtegra Cooperation Miscellaneous Parts & Repairs 521.05**

**Ameripride Linen & Uniform Services Mops, Deodorizers, etc. 75.86**

**CorTrust Visa Rooms in Sioux Falls at F.O. School & Parking Fees 435.00**

**CorInsurance Auto Insurance 2,201.61**

**Curt’s Repair Parts & Labor on Equipment & Compressed Oxygen 785.34**

**Dakota Pump & Control Service Call- Replaced Packing Seal with Mechanical Seal 612.25**

**Dakota Supply Group Supplies 141.44**

**Deerfield Colony Shop Steel -Plasma Cutter 100.00
Dependable Sanitation Inc. City’s Regular Garbage & Seasonal City Garbage Collection 107.50**

**Diesel Machinery, Inc. Parts for Repair 296.48**

**4DK Electric**  **Labor on Light in Municipal Bldg. 30.61**

**Gene’s Oil Company May Gas & Diesel**   **926.78**

**Hawkins, Inc. Pool Supplies**   **1,728.82**

**Homestead Building Supply Supplies & Materials 1,733.75**

**Hutchins, Tracey Mileage to Get Mower Parts 33.60**

**J&R Plumbing, Heating & AC, LLC. Materials & Labor on Stools at-Municipal Pool 127.60**

**J. Gross Deck Cover Knob, Cover Plate, Belt, Rubber Mat & Freight 235.74**

**Kamen Equipment Inc. Belts - Farm King 307.14**

**Kindelspire Farms Water Deposit Refund 100.00**

**Leola Athletic Association Donation for Summer Ball Program 500.00**

**Leola Public Library Reimbursement for Books, DVDs & Supplies 167.65**

**McPherson County Herald Publishing 415.95**

**Menards Cement & Painting Supplies Minus 11% Credit 29.38**

**Montana-Dakota Utilities Electricity 2,477.58**

**Moser Construction Set Dock, Tree Removal & Shore Line Clean Up 897.96**

**Rod Hoffman Construction Blading Streets, Labor Tinning & Replacing Door 1,134.87**

**Rural Development 74th Loan Payment-Sewer Project 4,021.00**

**Share Corporation Black Trash Bags & Freight 330.82**

**South Dakota Dept. of Revenue-Lab Coliform Water Testing 15.00**

**South Dakota Municipal League Debt /Credit Workshop Registrations for Kappes & Weiszhaar 50.00**

**Stamp Fulfillment Services 3 Boxes of Stamped Envelopes 862.35**

**Ten – 45 Grocery Cleaning Supplies-Govt Bldgs., Trash Bags & Water for Pool 69.59**

**Titan Machinery/Productivity Plus Account Mower Belts & Pillowblock Bearing 157.36**

**Valley Telecommunications Phones, Faxing & Internet & Security 398.35**

**Walz, Pam Reimbursement-Mileage - Food Baskets 33.60**

**Walz, Pam Book Reimbursement 93.33**

**WEB Water May Water Use Minus $25 WEB Credit (6201.05-25=6,45.15) 6,176.05**

**Westside Heating and AC LLC Propane at Pool 488.75**

**Wimer, Alan Reimbursement-Zach Wimer’s Certification Renewal-2 yrs. 115.00**

 **After discussion, Council Member L. Bollinger moved, with a second by Council Member Leibel, to approve the above bills. All present Council Members voted in favor. Motion carried.**

 **At 7:40 P.M., Council Member Jessica Lipke, Lucas Hoover, Helm’s and Associates, Jordan Hintz, Northeast Council of Governments, Kim Sharp, Stanton Spitzer joined the meeting.**

 **Mayor Doug Yost went over a letter sent by Julie Johnson, Community Economic Grant Writer, updating the Council of the Steering Committees progress.**

 **Mayor Doug Yost also informed the Council none of the $10,000.00 South Dakota Community Foundation 2017 Community Innovation Grant for lake enhancement had been spent.** **The needed Wayfinding/Signage was discussed along with a list of needed signs.**

 **Council Member M. Yost moved, Council Member Leibel seconded, to reapply for the D.O.T. Transportation Alternatives Grant for the trail at the lake, with the July 16th, 2018 deadline. All Council Members voted in favor. Motion carried.**

 **At 7:45 P.M., Lucas Hoover, from Helm’s and Associates and Jordan Hintz, from Northeast Council of Governments discussed with the Council, DENR request to address the high overall cost of the project, available subsidy and consider removing any nonessential looping from the project. The Council discussed the gallons of water loss in the Grimes addition area and the amount of water users in the area besides those homes along Mason Street. Putting some of this back in as an alternative was discussed with the Council. The fact the funding package from DENR should be heard back from in the next few weeks and possibility come back with funding. After discussion, on the loss of water in Grimes Addition and Funding Alternatives, with the funding meetings to be held at the Aberdeen Library on June 28th and June 29th or possibly in Pierre. Council Member L. Bollinger moved to support an additional alternative to be added for the looping in the funding package. Council Member Lipke seconded the motion. All Council Members voted in favor. Motion carried.**

 **The Council discussed the quote from Jenson to do street work in town. Stanton Spitzer questioned the amount of oil that Jenson’s uses and state the County uses more oil and does a better job. Council Member L. Bollinger moved, with a second by Council Member Lipke, to table the quote on the road work until the July Council Meeting and see if the County Highway Department wanted to submit a quote to do the road work. All Council Members voted in favor. Motion carried.**

 **The Council discussed the quote of $7,125.00 from Hydro Clean to again clean a third of town. Council Member M. Yost moved, with a second by Council Member Reis, to approve the quote from Hydro Clean. All Council Members voted in favor. Motion carried. A Valley’s Notify Plus notification warning call should go out notifying those who requested to be notified of the sewer cleaning.**

 **The Council held a Public Hearing, with no one present objecting to consider the Special Events Licenses for the Fireman’s Fireworks Street Entertainment to be held in the Legion Hall in case of rain. Council Member Leibel moved, with a second by Council Member Reis, to approve the Special Event License in case of rain.** **All Council Members voted in favor. Motion carried.**

 **The Mayor Doug Yost open the only sealed bid received on the hooking and wiring of the generator at the Leola Citizen’s Center. Council Member L. Bollinger moved, with a second by Council Member Leibel, to approve the bid from 4-DK in the amount of $882.79. All Council Members voted in favor. Motion carried.**

 **After further discussing the needed Wayfinding/Signage, not knowing the cost of the signs and cost due to size, Council Member Reis moved, with a second by Council Member** **L. Bollinger to get quotes on the cost of the needed Wayfinding Signs for the July 2nd Council Meeting. All Council Members voted in favor. Motion carried.**

 **The Council examined the Monthly Library Report and Monthly Law Enforcement Report. The new Library Hours of Tuesday 1:00p.m. to 6:00 PM, Wednesdays 8:00 AM to 5:30 PM, Thursday 1:00 PM to 6:00 PM. It will be closed Friday, Saturday, Sunday and Monday,**

 **The Council discussed the asphalt method used in surface cutting and sealing of the roads.**

 **The Council discussed the Code Enforcement Letters mailed out on manure piles, approximately 30 unlicensed vehicles, vehicles being worked on without a restoration permit, or within a building or behind a six-foot fenced or buffer, along with other letters sent. Follow up letters were also mail by the City’s Code Enforcement Officer. Mayor D. Yost explained the Code Enforcements procedures on notifying each property owned by letter first, then follows up with a second warning letter and if still not in compliance a phone call or personal contact is made, and an extension is granted under special circumstances. Questions were raised why personal contact with each resident isn’t done before letters are made and the Mayor informed the floor that the Code Enforcement Officer is not a city employee and he was contracted and does code enforcement for many cities besides Leola and it was the procedure. He also informed them that about 90% address the violation and only a small amount need to have personal contact with him. The Code Enforcement officer is contracted at $75.00 an hour plus meals and mileage.**

 **Council Member M. Yost moved to hire Lily Gaston as lifeguard at $8.85 per hour. Council Member Rau second the motion. All Council Members voted in favor. Motion carried.**

 **Holly Mueller, Pool Manager, along with Cole Franck, Brandon and Zachary Mueller came before the Council. The Council discussed the tinning done on the pool building along with the need for signs. Council Member Rau moved, with a second by Council Member L. Bollinger, to order a 2 x 6 sign for the front of the building and two signs for rules. All Council Members voted in favor. Motion carried. Mayor D. Yost went over what was expected of the lifeguards and if they had any questions. Will Goeshel donated a needed desk chair for the pool office.**

 **May Issued Building Permits: Dana & Jackie Leibel 18-05, Curt Walz 18-06, Tyler & Lindsey Bollinger 18-07, Jim Schaffer 18-08, Gary & Audrey Lapka 18-09 and Jeremy Kallenberger 18-04.**

 **Other public comments were about the concrete being hauled, trailers of garbage on lots along the highway and across from the school. The fact the Code Enforcement Officer Mike Olson sent letters on the trailers of garbage and the danger of no cones being used while in construction area was discussed. Council Member Leibel will speak to them about the issues.**

 **Stanton Spitzer requested the Council schedule spraying for mosquitoes due to cases of West Nile recorded within our county.**

 **The Council discussed the City Office will be closed June 27th while Finance Officer Kappes and Assistant Finance Officer Weiszhaar attend the Debit/Credit Meeting in Pierre.**

 **Council Member Reis decided he would not be attending the Elected Officials Workshop or the Building Officials Meeting in Pierre.**

 **Council Member L. Bollinger moved to appoint Doug Yost to fill the remaining year as Mayor. Mayor Doug Yost rejected the appointment of Mayor. Council Member Leibel moved to appoint Jessica Lipke as Mayor. Council Member Rau seconded the motion. All other Council Members voted in favor. Motion carried.**

**ATTEST:**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Doug Yost, Mayor of Leola**

**Candice Kappes, Finance Officer**

 **Doug Yost relinquished his seat to Mayor Jessica Lipke. The Council thanked Doug Yost for his time as mayor. Finance Officer Kappes was instructed to advertise for the opening for Council Member now in Leola Ward Two.**

 **Finance Officer Kappes informed the Council that if they were interested in starting the budget process a month earlier they would need to start at the July 2nd Council Meeting. She was instructed to put Budget on the July 2nd Agenda.**

 **Council Member L. Bollinger moved, with a second by Council Member Rau, to back the Housing and Redevelopment Commission. All Council Members voted in favor. Motion carried.**

 **The Council discussed the lake had been stocked with adult fish species of Crappies, Large Mouth Bass and Channel Cat Fish.**

 **There being no further business, Council Member Rau moved, with a second by Council Member**

**L. Bollinger, to adjourn. All present Council Member voted in favor. Motion carried.**

 **The Leola City Council will meet in regular session on Monday, July 2nd at 7:30 P.M. in the Council**

**Room of the Municipal Building.**

**ATTEST:**

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 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Jessica Lipke, Mayor of Leola**

**Candice Kappes, Finance Officer**

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