**LEOLA CITY COUNCIL MEETING**

**June 2, 2014**

**The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, June 2, 2014. Mayor Dean A. Schock called the Meeting to order with the following members present: David Gohl, Jim Severson, Norman C. Tschappat, Doug Yost, and Brian Walz. Also present: Jeff Tschappat. Absent: Council Member Tyler Bollinger and Chief Matthew Van Der Linden.**

**Minutes of the May 5th Meeting stand approved as mailed out, with the correction to roll call as follows: Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: David Gohl, Jim Severson, Norman C. Tschappat, Doug Yost, Mike Waltman and Brian Walz. Also present: Jeff Tschappat, Chief Matt Van Der Linden and Tyler Bollinger. Absent: None.**

**The Council discussed the Monthly Treasurer’s Report and the negative balance of the Water Fund, along with upcoming bills still needing to be paid. Council Member Severson moved to transfer $10,000.00 from the General Fund to the Water Fund. Council Member Walz seconded the motion. All present Council Members voted in favor. Motion carried. Council Member Tyler Bollinger joined the meeting at 7:45 P.M.**

**Council Member Tschappat moved, with a second by Council Member Waltman, to accept the Monthly Treasurer’s Report. All Council Members voted in favor. Motion carried.**

**Council Member Yost moved, with a second by Council Member Severson, to pay Jason Gill $25.00 an hour to paint at the Citizen’s Building with his equipment. All Council Members voted in favor. Motion carried.**

**The Council examined the following bills:**

**Police & Maintenance Salaried Payroll June Salary $3,671.13**

**Finance Office Salaried Payroll June Salary $3,307.44**

**Maintenance/Water & Sewer Dept. Payroll June Salary $2,771.95**

**Citizen Building Painting Hours Painting-Jason Gill 618.99**

**Council Payroll Hours-Citizen’s Food Boxes Pay 15.61**

**Gov’t Bldg. Payroll-Janitor May Janitor Hours 184.24**

**Maintenance-Lot Leveling May Hours 53.83**

**Maintenance Hours-Park & Water Digs May Hours – Council 78.05**

**Library Payroll May Librarians 674.15**

**Lifeguard Payroll May Hours-Cleaning & Painting 139.94**

**Office Department Payroll May Office Hours 681.91 Zoning Payroll-Tschappat May - Building Permits 64.59**

**A & B Business Supplies 34.99**

**AmeriPride Service Mops, Deodorizers, Paper Products etc. 169.10**

**Beck Law Office Attorney Fees 805.50**

**CBC Innovis, Inc. Physical Inspection Fee for Credit Board 75.00**

**Cedar Shores Motel 2 Rooms for Finance Officers School 371.80**

**CorInsurance Annual Liability, Property & Equipment 13,193.00**

**Curt’s Repair Part & Labor Pickup & Mowers, Generator & Trailer 779.64**

**Dakota Supply Group Water Supplies 2,990.63**

**Dependable Sanitation, Inc. 3 Months City Garbage Service 174.00**

**Erickson, Alonna Reimbursement of Lifeguard Testing Classes 200.00**

**FEM Electric Association, Inc. Security Light & Electricity-Golf Course 54.30 Gene’s Oil Company Gas & Diesel 1,206.32**

**Gohl, Shana Reimbursement of Lifeguard Certification Renewal 100.00**

**Hawkins, Inc. Supplies**   **2,387.11**

**Homestead Building Supply Supplies**   **673.08**

**J Gross Equipment Inc. Mower Blades 177.08**

**Leola Athletic Association Part of Material for Lean to at Softball Field 1,000.00 Leola Golf Association Donation 2,000.00**

**Leola Grocery Supplies for Council Lunch 6.48**

**Leola Public Library Reimbursement for Additional Books Purchased-May 55.20**

**McPherson County Herald**   **Advertising & Publishing**   **274.35**

**Menards**   **Materials & Supplies**   **315.84**

**Mid-American Research Chemical Paint & Slip Guard 1,564.85 \***

**Midwest Power Sports, Inc. Clutch for Toro /Mower 2,350.00\***

**Montana-Dakota Utilities Co. Electricity 2,181.83**

**Motorola Solutions, Inc. Police Radio with Software-Health & Welfare Grant 2,018.75**

**Miscellaneous Cash-Shana Gohl, Pool Manager Cash to Start Pool 50.00**

**North Central Farmers Elevator 7.5 Gallons-Frontier Spraying Supplies 453.08**

**North Central Farmers Elevator Oil, Miscellaneous Parts & Supplies 526.12**

**Rod Hoffman Construction Labor on Waterline & Moving Hydrants 3,682.50**

**Rural Development**   **26th Loan Payment-Sewer Project**   **4,021.00**

**South Dakota Dept. of Revenue-Lab Coliform Water Testing 13.00**

**Stough, Kayla Water Deposit Refund after Water Use 38.00**

**Tom Mahlke Rock for Hydrant 25.00**

**Valley Telecommunications Phones, Faxing & Internet & Security 442.93**

**Walz, Brian Reimbursement-Mileage - Food Baskets 25.60**

**Walz, Pam Supply Reimbursement 37.09**

**WEB Water May Water Use 3,115.15**

**Western Communication Charger, Radio Programming & Shipping 298.00**

**PROJECT BIILS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING**

**Helms & Associates 99% WWTP Imp. Construction of 35,200.00 Contract Amount 1,056.00**

**VOIDED CHECK**

**Econo Lodge-Sioux Falls 3 Nights Lodging at Sewer Reclamation Classes 153.00**

**Council Member Yost moved to pay the above expenses, except to hold the Helms & Associates bill in the amount of 1,056.00 to be paid once grant monies are received. Council Member Walz seconded the motion. All Council Members voted in favor. Motion carried. Mayor was instructed to sign the needed paperwork when received.**

**The Council discussed street work had started on Leola Avenue, along with the punch list of items needing to be done. The Finance Officer was instructed to send a letter to the school concerning the portion of road work which the school is responsible for, due to damage from their digging and not repaired during the school project.**

**A Public Hearing has held to consider the new application for Off-Sale Package Malt Beverage for Billy’s Bar and Grill. There being no one present objecting to the issuing of the yearly Off-Sale Package Malt Beverage License, Council Member Severson moved, with a second by Council Member Bollinger, to approve the Off-Sale Package Malt Beverage License for Billy’s Bar & Grill, dba, Joyce Carmen. All Council Members voted in favor. Motion carried. Mayor Schock signed the application that was attested by the Finance Officer.**

**The Council considered renewal application of the yearly on & off Malt Beverage license for G’s Convenience, Council Member Tschappat moved, with a second by Council Member Walz, to approve the renewal of the On & Off Sale Malt Beverage License for G’s Convenience, dba Neil & Val Geffre. All Council Members voted in favor. Motion carried. Mayor Schock signed the Applications that were attested by the Finance Officer.**

**Shana Gohl Pool Manager/Lifeguards, Haili Wimer, Brittney Casey, Jessica McClain, Evan, Ethan, and Alonna Erickson joined the Council Meeting to discuss swimming pool matters. Swimming Lessons to begin June16th-June 27th from 7:00 P.M. – 9:00 P.M., a portion of the Pool that was partly painted blue was discussed, along with an area of the cement on the pool deck needing to be replaced. Purchasing hydraulic cement to fill the cracks was discussed.**

**The Council discussed the available funds in the pool fund and those collected towards a diving board. Council Member Severson moved, with a second by Council Member Yost, to order the pool diving board. All Council Members voted in favor. Motion carried. The Council granted the lifeguard permission to adjust the pool hours over the July 4th to 11:00 A.M. to 4:00 P.M. Lessons will be conducted the same as last years by Katie Harrington. If private lessons were wanted for their children, by their own certified lifeguard, these would need to be done during regular pool hours. The Council discussed with the lifeguards their importance of their jobs as lifeguard. S. Gohl and the lifeguards left the meeting.**

**Diane & Willis Kiesz discussed with the Council organizational options for renting and using the citizen’s building.**

**The punch list of items needed to be done by Dahmes were discussed and the fact Lucas Hoovey, Helm’s & Associates said some additional cost may be involved. Jeff Tschappat met with Hoovey on these punch list items still needing to be done.**

**Stanton Spitzer came before the Council to discussed spraying for the city.**

**The need to compile a list of roads to be chip sealed this year was discussed, along with the need to get back on our rotation of yearly road work now that the project is near completion.**

**The Council discussed that hydrants needing to be moved for the DOT project had been moved, along with the underground tanks needed to be removed.**

**The Council discussed work put in at the park, along with equipment and progress at the citizens building. WEB had been contacted about bringing service to the park but no one has contacted back.**

**Building Permits issued in May: L & L Bar-14-05, Mike & Heather Mardian-14-06 and Allen McKibben 14-07.**

**The Council discussed city equipment and the fact the City truck & City sweeper were down.**

**The Council examined the Monthly Library Report and Monthly Police Report. The Council discussed the EF Johnson Police handheld radio and it was decided not to surplus the radio at this time.**

**The Council was updated on the Golf Associations progress at the Golf Course and that Golf night was set for Thursday nights starting at 5:00 P. M.**

**The Council discussed the City has still not heard back from H & H Contracting concerning work to be done on the water and a new service contract.**

**The Council discussed the leak out at the ballfield and that Rod Hoffman Construction would be here to look at it in the morning.**

**The Council discussed Jeff Tschappat’s hours of comp time and the fact he had 90 days to use accumulated comp time.**

**The Council discussed the Lot paperwork had not yet been signed nor has the property owners needing to sign in order to vacate the alleys and streets north of Elm Street.**

**The Council discussed the 2014 Finance Officers’ School on June 11th-13th in Chamberlain, at which time the office will be closed.**

**The Council was updated on the progress of the City’s Audit and discussed the fixed assets. After discussion, Council Member Severson moved, with a second by Council Member Gohl, to raise the Cities fixed asset amount to $5,000.00. All Council Members voted in favor. Motion carried.**

**The Council discussed the Pre-disaster Meeting held May 13th and additional paperwork submitted.**

**The Council set the Public Hearing on the On-Sale Liquor License with Sunday Sale transfer for 8:00 P.M. on Monday, July 7th.**

**The Council reviewed the applications for part-time janitor. Council Member Walz moved, with a second by Council Member Bollinger, to hire Lynda Bailey as part-time janitor at $7.50 per hour. All Council Member voted in favor. Motion carried.**

**The Council discussed that according to City Ordinance on aerial fireworks can be fired in City Limits and that the Leola Dam was set as the designated are to shoot aerial fireworks from June 27th through July 6th.**

**The Council discussed the year book sponsorship request sent from the school. Council Member Yost moved, with a second by Council Member Gohl, to donate $100.00 to sponsor the School’s Year Book.**

**The Council discussed the family-Camper & RV group that travels and works in parks while staying and camping.**

**The Council discussed SDHi from-WEB Site –if anyone was interested in submitting photos.**

**The Council discussed the paperwork needing to be submitted to DENR was as requested in February.**

**The Council discussed paper work back from CBC Innovis for Credit Board but we were still waiting on WEB site password and information needed to again draw credit reports.**

**The Council discussed that it is again time to submit for the Community Spirit Award.**

**Council Member Severson moved to go into executive session at 11:00 P.M. to discuss personnel matters. Council Member Yost seconded motion. All Council Members voted in favor motion carried. Kappes left the meeting during executive session.**

**Council Member Tschappat moved to exit executive session at 11:10 P.M. Council Member Bollinger seconded motion. All Council Members voted in favor motion carried.**

There being no further business, Council Member Severson moved, with a second by Council Member Walz, to adjourn. All Councilmen voted in favor. Motion carried.

The Leola City Council will meet in regular session on Monday, July 7th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dean A. Schock, Mayor of Leola

Candice Kappes, Finance Officer

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