**LEOLA CITY COUNCIL MEETING**

**May 7, 2018**

 **The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, May 7th, 2018. Mayor Doug Yost called the Meeting to order at 7:30 P.M. with the following Council Members present: Lindsey Bollinger, Jackie Rau, Dana Leibel, Jessica Lipke, Michael Yost and Richard Reis, along with the Finance Officer Kappes. Absent: None. Also, present: Julie Johnson, Community** **Economic Grant Writer, Gayle & Steve Seibel, Holly Mueller, Pool Manager.**

 **Council Member Leibel moved, with a second by Council Member Michael Yost, to approve the minutes of the April 2nd Council Meeting. All present Council Members voted in favor. Motion carried.**

 **Council Member Rau moved, with a second by Council Member Lipke, to accept the Monthly Treasurer’s Report. All Council Members voted in favor. Motion carried.**

 **Jacki Hoffman joined the meeting at 7:35 P.M.**

 **The Council granted Finance Officer Kappes permission to mail Tim Geffre in Utah two more quasi books due to the ones mailed media rate were damaged by the postal service in shipping.**

 **The Council examined the following bills:**

**Maintenance Salaried Payroll May Streets & Park Fund Salary, Matches & Benefits 3,178.49**

**Finance Office Salaried Payroll May Finance Office Salary, Matches & Benefits 3,759.49**

**Maintenance/Water & Sewer Dept. Payroll May Water & Sewer Salary, Matches & Benefits 3,237.93**

**Council Payroll April Hours-C & M Citizen’s Food Boxes Pay 19.06**

**Gov’t Bldg. Payroll-Janitor March Janitor Hours-Govt Bldgs. 946.73**

**Library Payroll April-Librarians Hours 998.16**

**Office Department Payroll Water & Sewer-April Hours 946.73**

**Zoning Payroll April -Building Permits, etc. 43.06**

**A & B Business, Inc. Office Supplies 125.04**

**Agtegra Cooperation Miscellaneous Parts & Repairs 194.14**

**Ameripride Linen & Uniform Services Mops, Deodorizers, etc. 105.14**

**Beck Law Office Attorney Fees & Mileage 552.25**

**CNA Surety Mayor, Council & Finance Officer Bonding Policy 698.50**

**CorTrust Visa Motor & Pinion & Shipping 48.49**

**Dependable Sanitation Inc. City Garbage Collection Minus $30 Credit 28.00**

**Diesel Machinery, Inc. Parts Minus Credit 400.64**

**4DK Electric**   **Materials & Labor on Water Heater-City Shop 76.65**

**Floor Max ½ the Cost of Flooring Quote 5,679.88**

**Floor Max Remaining ½ the Cost of Flooring Quote 5,679.88**

**Gary’s Engine & Repair**   **6 Blades 146.22**

**Gene’s Oil Company April Gas & Diesel**   **517.01**

**Hoffman, Wayne Water Deposit Refund After Water Use 33.00**

**Homestead Building Supply Supplies & Materials 270.80**

**Kappes, Candice Mileage to NEFOG & Office & Water Sample Postage 114.66**

**Leola Fireworks Association Fireworks Donation 500.00**

**Leola High School Silver Yearbook Sponsorship 100.00**

**Leola Public Library Reimbursement for Books, DVDs & Supplies 335.83**

**McPherson County Herald Publishing 324.17**

**McPherson County Register of deeds Filing Fees - 3 Easements 90.00**

**Menards Dock Wheel 57.98**

**Miscellaneous Cash-Holly Mueller, Pool Manager Cash to Start Pool 50.00**

**Montana-Dakota Utilities Electricity 2,576.93**

**Northeast Finance Officer’s Group Registration to NEFOG 10.00**

**Readi Tech-DRN Labor on Computers & WEBROOT Antivirus 232.88**

**Rod Hoffman Construction Labor Blading Streets, Dig & Fix 3 Shut Offs, Extra Valve 1,922.37**

**Runnings Supply Inc. Grease Gun & Shop Parts 187.56**

**Rural Development 73rd Loan Payment-Sewer Project 4,021.00**

**Share Corporation Sweeping Compound 119.37**

**South Dakota Dept. of Revenue-Lab Coliform Water Testing 15.00**

**South Dakota Dept. of Revenue-MV Shipping on 6 Exempt Entity License Plates at $6.20 0.00**

**South Dakota Gov’t Finance Officer’s Assn. Registration-Finance Officer’s School in Pierre 175.00**

**South Dakota One Call 1st Quarter Locates 4.20**

**Stanley, Chris ½ the Cost Flooring Installation 2,536.88**

**Stanley, Chris 2nd ½ the Cost Flooring Installation 2,536.88**

**Stanley, Chris Labor for Extra Bathroom 60.00**

**Ten – 45 Grocery Cleaning Supplies 17.84**

**Valley Telecommunications Phones, Faxing & Internet & Security 395.03**

**Walz, Pam Book Reimbursement 101.95**

**Walz, Pam Reimbursement-Mileage - Food Baskets 33.60**

**WEB Water March Water Use Minus $25 WEB Credit (4670.15-25=4645.15) 4,645.15**

**Westside heating and AC LLC Propane at Shop 270.00**

 **After discussion, Council Member Reis moved, with a second by Council Member L. Bollinger, to approve the above bills. All present Council Members voted in favor. Motion carried.**

 **Julie Johnson, Community Economic Grant Writer, thanked the Council for the time and discussed potential** **Game, Fish & Parks Grant application for a revamped 1500 foot gravel trail. $73,460 project costs, applying for $58,768.00 in grant monies and $14,692.00 as city match. The grant application has been submitted to Game, Fish & Parks. Johnson also discussed the $10,000.00 South Dakota Community Foundation 2017 Community Innovation Grant for lake enhancement and informed the Council the needed play ground equipment was not fundable through USDA.**

 **Julie Johnson, Community Economic Grant Writer informed the Council the Leola School District has applied for a grant if funded the school would be able to have an after-school program that could be funded up to five years. She informed the Council the Steering Committee had updated the Horizon’s Strategic Plan and informed them that additional items were added to the original strategic plan and that nothing was omitted from the Horizon strategic plan which will be used to impact our community. Natalie Dempsey joined the Council Meeting.**

 **The Council discussed the rescheduled April 3rd, 2018 McPherson County Zoning Board Meeting and that the hauling and spreading turkey manure within close distance to the City of Leola was not approved.**

 **The Council discussed the letter from DENR concerning the high overall cost of the project and available subsidy and requested we consider removing any nonessential looping from the project. A letter from Lucas Hoover, Helm’s & Associates requesting clarity of lines of looping was felt to be not essential. The Finance Officer has not heard back from Helm’s & Associates. The Council discussed most of lost water in Grimes addition and if this was considered in the looping most of the city’s lost gallons of water will not be addressed in the project. The Finance Officer has a copy of the submitted funding packages available for review in the finance office.**

 **The Council discussed the Restricted Use Site to be open on this Thursday, at 3:30 P.M. to 7:30 P.M on Thursdays until the 1st of November. Residents can leave approved yard debris at the cement bunkers if unable to get to the Restricted Use Site on Thursdays.**

 **Mayor Yost went over the Restricted Use Site Inspection Report with the Finance Officer informed the Council, Oban’s planned to crush cement at the Restricted Use Site once the road limits were lifted. The Council discussed the County lifted the road limits today.**

 **Mayor Yost informed the Council Jenson’s had been contacted about chip sealing.**

 **Jacki Hoffman and Gayle Siebel came before the Council to discuss the Funky Find Fest scheduled for September 15th at 9:00 AM to 6:00 P.M. A vender craft fair to be held the same day as the fall consignment sale. Food venders, local businesses and 4-H will provide food for the event. They requested permission to rope off the Broadway Street from Main Street to Elm Street for the event. Council Member L. Bollinger moved, with a second by Council Member M. Yost, to grant permission to rope off the Broadway Street from Main Street to Elm Street for the event. All Council Members voted in favor. Motion carried.**

 **The Council discussed the dip on Pearl Avenue and Moulton and the possibility of putting in a culvert.**

 **Jacki Hoffman addressed the Council on the Community Transit Bus service being on the 1st & 4th Wednesday of month, and the 1st Friday of the month at the cost of $7.00 a round trip.**

 **The Steering Committee also discussed the needed directional signage.**

 **Gayle Seibel, Dakota Spot Light would be in Leola on Thursday, May 10th from 2:00 P.M. until 4:00 P.M. If interested on speaking. She also informed the Council the painting of the pallets will be on Tuesday, May 15th and that flower pots will be put out within the next few weeks.**

 **The Council discussed the signed easements to get water out to the lake by Pat Schaffner, Terry Pudwill and Joan Pudwill and the need to file these easements at the McPherson County Register of Deeds Office.**

 **The Council received certificates for Drinking Water Achievement award from DENR for Dan Yost, Jeff Tschappat and the City of Leola for monitoring and reporting safe drinking water compliance and certification requirements.**

 **The Council held a Public Hearing, with no one present objecting to consider the Special Events Licenses for the wedding events at the American Legion Post #78. Council Member L. Bollinger moved, with a second by Council Member Lipke, to approve the Special Event Licenses for Shelee Poirier & Tony Roth Wedding on June 2nd, 2018 by the L & L Bar, the wedding event of Kyra Tschappat & Karl Moser by the L & L Bar on September 1st, 2018 and Billy’s Bar & Grill—Christina Bailey & Willard Goeshel Wedding at the American Legion Hall on October 13th, 2018 (Wedding Event Date Changed). All Council Members voted in favor. Motion carried.**

 **The Council held a Public Hearing with no one present objecting to change the renewals of G’s Convenience, dba Neil & Val Geffre’s Off Sale Malt Beverage License, Off-Sale Package Malt Beverage & SD Farm Wine for the Ten-45 Grocery and Café, dba, Natalie Dempsey and an Off-Sale Package Malt Beverage for** **Billy’s Bar & Grill, dba, Joyce Carmen, which will all be considered RB licenses effective July 1st due to the change of state issued licenses, which will only need to be published this year. Council Member Reis moved to approve the applications of the yearly RB license for G’s Convenience, dba Neil & Val Geffre, the Ten-45 Grocery and Café, dba, Natalie Dempsey and Billy’s Bar & Grill, dba, Joyce Carmen. Council Member Leibel seconded the motion. All present Council Members voted in favor. Motion carried. Mayor Doug Yost signed the applications to be submitted to the Department of Revenue, Special Tax Division.**

 **Holly Mueller, Pool Manager, came before the Council to discuss pool matters and those lifeguards finished with school will start cleaning and prepare the pool. Mayor Yost discussed the need for monthly pool reports, monthly schedules and keeping the park clean of garbage and garbage dumpster needing to be out for pick up.**

 **The Council reviewed six pool applications of** **Brandon Mueller, Cole Franck, Abigail Berreth, Spencer Hoffman, Zachary Mueller and Zachary Wimer. After discussion, Council Member L. Bollinger** **moved to hire Brandon Mueller, Cole Franck, Abigail Berreth, Spencer Hoffman, Zachary Mueller and Zachary Wimer as lifeguards for the 2018 pool season. Council Member Reis seconded the motion. All Council Members voted in favor. Motion carried.**

 **After discussing the minimum wage increase, L. Bollinger moved to pay all second-year employees at $9.00 an hour, third-year employees at $9.25 an hour, and four-year lifeguards $9.50 per hour and Brandon Mueller as the Assistant Pool Manager at $10.00 per hour.** **All Council Members voted in favor. Motion carried. Holly Mueller informed the Council, Chelsea Weig was not interested in testing swimming lessons this year. The Council asked she contact Katie Weiszhaar to see if she was interested in doing the swimming lessons.**

 **The Council discussed the wheel on the north dock is being repaired and the dock of Doc’s Pond was rebuilt by City Maintenance.**

 **The Council discussed the swings for the park and possible funding towards park equipment.**

 **The Council discussed the newly installed flooring at the northwest side of the Library and in the Municipal Building.**

 **The Council discussed water bill debt left on property, the tank and demolition of building on Leola and Moulton and wiring of the generator at the Citizen’s Building. It was decided the building committee will draw up bids for wiring the generator.**

 **L. Bollinger moved, with a second by Council Member Reis, to do the needed outlet wiring in Maria’s Cut & Curl by her new sink. All Council Members voted in favor. Motion carried.**

 **Council Member Rau moved, with a second by Council Member Lipke to approve the County Law Enforcement Agreement. All Council Members voted in favor. Motion carried. The Sheriff’s Office sent a thank you to the city for the Police Equipment.**

 **The Council examined the Monthly Library Report and Monthly Law Enforcement Report.**

 **The Council discussed the quarterly zoning board meeting held at 7:00 P.M. prior to the City Council Meeting.**

 **April Issued Building Permits: Natalie Dempsey 18-03 and Tim & Heather Collins 18-04 – 2015 Renewal.**

 **Council Member Leibel moved, with a second by Council Member L. Bollinger to surplus one wooden cabinet, one white cabinet, one counter top, one slide, one tazer and ammo for the rifle previously given to the Sheriff’s Office. All Council Member voted in favor. Motion carried.**

 **The Council discussed the Large Item Collection held on Saturday May 5th along with the fact the roll off was already full.**

 **At this time, reseating of the Council was done. All Council Members were reseated accept Council Member Leibel. Mayor Yost stayed seated as acting Mayor until the Council appoints Mayor Yost or someone else is appointed as mayor. Certificates of Election were distributed, and oath of offices were taken. Petition will open in the spring for those appointed for the remainder of the one-year term.**

 **Those still in attendance were Jacki Hoffman, Gayle and Steve Seibel, Mike Waltman, Karl Moser and Kyra Tschappat, with no one in attendance requesting the mayor’s seat Council Member L. Bollinger moved to appoint Doug Yost as Mayor. Council Member M. Yost seconded the motion. Upon roll call vote as follows: M. Yost-Yes, L. Bollinger-Yes, Reis-Yes, Rau-No, Lipke-No and Leibel-No. Motion failed. Council Rau said she felt the seat should be opened if anyone was interested in taking it. Bollinger stated the seat was advertised and no petitions taken out. If anyone is interested in competing for the seat they should attend the June Meeting.**

 **Mike Waltman, Kyra Tschappat and Karl Moser came before the Council to discuss the Fireworks Celebration scheduled for Saturday, June 30th. They requested permission to block off the street for the street dance and that a special event license application was applied for. Council Member M. Yost moved, with a second by Reis, to grant permission to block off that portion of Sherman Street and allow the licensed businesses to sell cans or plastic drink glasses out the door of their businesses. They also discussed the fireworks out at the lake and the building to be built on city’s golf course property for golf cart storage.**

 **Council Member Rau moved, with a second by Council Member Leibel, to allow aerial fireworks to be shot on June 30th at the Lake. All Council Members voted in favor. Motion carried.**

 **Council Member Rau moved, with a second by Leibel, to allow for the golf carts storage building to be built at the City’s property. All Council Members voted in favor. Motion carried.**

 **Mayor Yost discussed the cost estimates received from J & R Plumbing for a heater or heater with air. It was decided this would be discussed in June following the Golf Association Meeting.**

 **Council Member Reis moved to nominate Council Member M. Yost as Council President. Council Member L. Bollinger seconded the nomination. Council Member Lipke moved to nominate Council Member Rau as Council President. Upon roll call votes cast. Council Member M. Yost was voted Council President. Council Member Leibel refused nomination.**

 **Council Member Rau moved to nominated Council Member Lipke as Council Vice President. Council Member Leibel seconded the motion. Council Members voted in favor. Motion carried.**

 **Mayor Doug Yost went through the Committee appointments and the possibility of eventually dissolving the inactive Park Committee.**

 **Council Member Rau moved, with a second by Council Member Reis, to approve the following Mayor’s Appointments. All present Councilmen voted in favor. Motion carried.**

 **MAYOR DOUG YOST’S COMMITTEE APPOINTMENTS - 2018-2019:**

**STREETS, ALLEYS & RESTRICTED USE SITE------M. YOST, LEIBEL &** **BOLLINGER**

**WATER & SEWER---------------------------------------------M. YOST, LEIBEL & BOLLINGER**

**PARKS, RECREATION & POOL---------------------------M. YOST, LEIBEL & BOLLINGER**

**BUILDINGS & EQUIPMENT--------------------------------RAU, REIS & LIPKE**

**COUNTY LAW & LIBRARY--------------------------------RAU, REIS & LIPKE**

**GOLF COURSE & ADA-------------------------------------- RAU,** **REIS & LIPKE**

**LIBRARY BOARD---VIRGINIA KESSLER, DEB WEISZHAAR, JACKIE LEIBLE, MARILYN ERDMANN, DONNA SCHAIBLE &--1 VOTE FROM THE COMMITTEE OF 3 ON COUNCIL -- RAU, REIS & LIPKE**

**CREDIT BOARD--JANELLE KOLB, DANA LEIBEL, RICHARD JASMER, DOUG YOST, STEVE LARSON, DEAN SCHOCK & MICHAEL YOST--CREDIT BOARD PROGRAM DIRECTOR--CANDICE KAPPES**

**ZONING BOARD MEMBERS--TYLER BOLLINGER, LLOYD BREITAG, JACKIE RAU, DEAN A. SCHOCK & DOUG YOST--BUILDING ADMINISTRATOR-RICHARD REIS--REPORTING SECRETARY--CANDICE KAPPES**

**LEOLA GOLF COURSE BOARD---MIKE WALTMAN, PRESIDENT, SECRETARY-KATIE WEISZHAAR, TREASURER, DEB WEISZHAAR, DIRECTORS—TERRY HOFFMAN, GABE OUTTRIM & DEAN SCHOCK**

**LEOLA PARK BOARD---LINDSEY GILL, PRESIDENT; NATALIE DEMPSEY, SECRETARY; DEB WEISZHAAR, TRESURER; CHRISSEY BAILEY, RAY GEFFRE, MYRISSA MURREY, PEG SCHUMACK, WANDA GILL, BRIAN GILL, COREY PUDWILL, JEFF TSCHAPPAT, HEATHER & TIM COLLINS**

**HOUSING & REDEVELOPMENT COMMISSION— BECKY WOLFF, PRESIDENT; PAM SCHAFFNER, SECRETARY; JACKIE RAU, ALLEN AMAN & JEFF MUELLER**

**MISCELLANEOUS APPOINTMENTS & CITY POSITIONS:**

**Official Depository-CorTrust Bank; Official Newspaper-McPherson County Herald; Attorney-Vaughn Beck-Beck Law Office; Engineer-Terry Helms-Helms & Associates; Planning District-Northeast Council of Governments-Jordan Hintz; County Law Enforcement-David Ackerman & Steve Lipke; Maintenance Superintendent-Daniel Yost; Water Superintendent, Sewer Superintendent & Mosquito Sprayer-Jeff Tschappat; Code Enforcement Officer-Mike Olson; Finance Officer-Candice Kappes; Head Librarian-Pam Walz;; Office-Assistant Finance Officer-Debra Weiszhaar; Government Buildings/Janitor–Zulma Velazquesz; Pool Manager-Holly Mueller; Licensed Garbage Hauler-Dependable Sanitation, Web Designer-Debra Weiszhaar-- WEB Site --** [**www.leola@sd.com**](http://www.leola@sd.com)

**Council Member Leibel moved, with a second by Council Member L. Bollinger, to make the annual motion authorizing the finance officer and mayor to pay payroll and all regular monthly bills to avoid penalties and qualify for discounts. All Council Members voted in favor. Motion carried.**

 **The Council discussed options to take care of the stray cat problem in town. Council Member Reis moved, with a second by Council Member Leibel, to give published notices to residents to collar and tag their cats if they are indoor/outdoor cats and not leashed. Live traps will be set to collect the stray cats to transport or send them to farms that need cats, if farms are far enough away from town. All Council members voted in favor. Motion carried.**

 **The Council discussed the Public Hearing set for Monday, June 4th at 8:00 P.M. to consider the Special Events Licenses for the Fireworks Association event on the Street on Saturday, June 30th to be held at the Legion Hall in case of rain.**

 **Council Member Rau informed the Council when setting up Valley Notify Plus none of the City computers had built in microphone and the Water/Wastewater laptop, Tschappat uses, was not able to check as not on the Council Room desk area. It being the City’s property and should remain in the Municipal Building was discussed. The Council discussed the need for mics as the city is currently using Council Member Rau’s microphone.**

 **The Council discussed the seven contact hours Tschappat needed before February 1, 2019 for 2019 certification renewal. The Council gave Tschappat permission to register and attend the water distribution classes in Aberdeen on August 7th -August 9th, 2018.**

 **Council Member Reis moved, with a second by Council Member L. Bollinger, to grant Finance Officer Kappes and Assistant Finance Officer Weiszhaar permission to attend the Debit/Credit Meeting in Pierre June 27th. All Council members voted in favor. Motion carried. The upcoming Budget Meetings in Rapid City and Sioux Falls were discussed, and it was decided to wait to see if they will be scheduled closer.**

 **The Council discussed the possibility of Council Member Reis attending the Building Official Meeting in Pierre on July 19th and June 20th, following the Elected Officials Workshop in Pierre July 18th. He or any anyone planning to attend the Elected Officials Workshop should know by the June 4th Council Meeting.**

 **Council Member Reis moved, with a second by Council Member L. Bollinger, to replace the door on the Quonset. All Council Members voted in favor. Motion carried.**

 **There being no further business, Council Member Rau moved, with a second by Council Member**

**Lipke, to adjourn. All present Council Member voted in favor. Motion carried.**

 **The Leola City Council will meet in regular session on Monday, June 4th at 7:30 P.M. in the Council**

**Room of the Municipal Building.**

**ATTEST:**

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 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Doug Yost, Mayor of Leola**

**Candice Kappes, Finance Officer**

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 **Published once at the approximate cost of \_\_\_\_\_\_\_\_.**