

**LEOLA CITY COUNCIL MEETING
MAY 6, 2013**

The Leola City Council met in regular session on Monday, May 6, 2013. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Brian Walz, Norman C. Tschappat, James Severson, David Gohl, Glenn A. Spitzer and Neil Geffre. Absent: None. Also present: Jeff Tschappat.

Council Member Spitzer moved, with a second by Council Member Walz, to approve the April 1st Minutes as mailed out. All present Council Members voted in favor. Motion carried.

Council Member Tschappat moved, with a second by Council Member Severson, to accept to Treasurer's Reports. All Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	May Salary	\$3,356.45
Finance Office Salaried Payroll	May Salary	3,123.65
Maintenance/Water & Sewer Dept. Payroll	May Maintenance Salary	2,598.17
Gov't Bldg Payroll-Janitor	April Janitor Hours	348.68
Library Payroll	April Librarian	661.26
Zoning Payroll-Tschappat	April -Building Permits	21.53
Maintenance/Snow Removal	April Fill in Payroll -Pat Schaffner	35.13
Maintenance/Snow Removal	April Fill in Payroll -Norman Tschappat	66.35
Office Department Payroll	April Office Hours	660.91
AmeriPride Service	Mops, Deodorizers, Paper Products etc.	80.50
Auto Owners Insurance	Auto Insurance	2,497.11
Barco Municipal Products, Inc.	Street Signs & Shipping	2,018.15
CNA Surety-CorInsurance	Bonding Policy	698.50
Chief Law Enforcement Supply	Shipping on Returned Bracket for Crown	6.99
Curt's Repair	Parts & Labor on Alternator Repair Int. Truck	85.00
Dakota Pump & Control	Installation-2 New Panels as Bid & Excise Tax	10,891.86
Dakota Supply Group	12 Badger Meters	742.22
Decatur Electronics	Visor mtg Bracket & Hardware-Police	50.00
Dependable Sanitation, Inc.	3 Months City Garbage Service	174.00
Double J Drywall	Hanging, Taping & Texturing Drywall/as per quote	3275.40
Double J Drywall	Faming Furnace Room Door & Framing East Wall	530.00
Doubleday Book Club	Books-Library	57.25
FEM Electric Association, Inc.	Security Light & Electricity-Golf Course	50.41
4-D K Electric	Wiring Lights & Receptacles as per Quote	1,253.05
Gary's Engine & Repair	Pan Gaskets, Shipping & Handling	79.07
Gene's Oil Company	Fuel, Gas & Diesel	850.39
Herman, Fred Jr.	Water Deposit Refund	20.00
Homestead Building Supply	Supplies	1,248.14
Kappes, Candice	Postage Reimbursement	54.44
Leidholdt, Allen	Reimbursement of Water Deposit	100.00
Leola Athletic Association	Donation for Summer Ball Program	500.00
Leola Grocery	Gov't. Bldg. Supplies & Council Lunch	49.98
Leola Public Library	DVD, Book & Supply Reimbursement	136.28
Light & Siren	Face Plate & Shipping-Police	35.62
McClain, Jessica	Lifeguard Testing Reimbursement	200.00
McPherson County Herald	Advertising & Publishing	399.66
Menards	Supplies for Improvements to Citizens Bldg	555.81
MDU	Electricity	2,229.67
Moser Excavating & Trucking LLC	Demolition Ins. Endorsement	1,282.00
North Central Farmers Elevator	Miscellaneous Parts & Supplies	30.77
Pierson Ford-Lincoln, Inc.	Labor & Repairs on Airbag-Police Car	206.11
Reader Service	Books-Library	33.96
Rural Development	13th Loan Payment-Sewer Project	4,021.00
Severson, James A.	Mileage to SDML District Meeting @ Groton	38.40
Shopko Store Operating Co., LLC	Supplies-Govt. Bldgs,	19.57
South Dakota Dept. of Revenue-Lab	Coliform Water Testing	13.00
South Dakota Governmental Finance Assoc.	2 Registrations-Finance Officers School	150.00
South Dakota One Call	1st Quarter Locates	4.20
The Penworthy Company	Books-Library	58.37
The Radar Shop, Inc.	Certifying Police Car Radar	39.00
Tschappat, Norman	Mileage to SDML District Meeting @ Groton	38.40
Valley Telecommunications	Phones, Faxing & Internet & Security	353.86
VanDerLinden, Matt	Reimbursement of Gas & Adapter-Police	153.56
WEB Water	April Water Use minus 2 Certificates	3,533.15
Walz, Marlys	Book & Supply Reimbursement	127.50
Wimer, Haili	Lifeguard Testing Reimbursement	200.00

TABLED BILLS TO BE CONSIDERED IN SPRING

Dakota Ag Supply, LLC

Aglime & Freight

1,187.76

PROJECT CHANGE ORDER TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING

Dahme Construction Co. Inc.

Change Order-Sewer Line Project on Bid Schedule A-Work-20,964.50

Council Member Glenn moved to table the bill for delivered aglime from Dakota Ag for \$1,187.76 and to pay the above remaining expenses. Council Member Walz seconded the motion. All present Council Members voted in favor. Motion carried.

Shana Gohl, Pool Manager came before the Council to discuss various pool matters. The Council granted permission for a new rescue tube and pool vacuum to be purchased. Having Swimming Lesson from 1:00 P.M. to 6:00P.M. instead of 1:00 P.M. to 7:00 P.M or mornings were also discussed.

The Council reviewed the Lifeguard applications of Haili Wimer and Jessica McClain and discussed that Ethan and Evan Erickson plan to take the lifeguarding test in May. Councilman Tschappat moved to hire Haili Wimer and Jessica McClain as lifeguards at \$7.25 an hour with both guarantying two years of employment at the pool and to hire Evan Erickson and Ethan Erickson at \$7.25 an hour upon proof of certification. Councilman Tschappat seconded the motion. All Councilmen voted in favor. Motion carried. Evan and Ethan Erickson can also be reimbursed for the cost of certification if they guarantee to work at least two pool seasons for the City. Lifeguard Brittney Casey having satisfied her two years of service at the pool and Shana Gohl and Emily Grabowska still having the current pool season to work for the city was discussed.

The Council considered renewal applications of the yearly licenses, Council Member Spitzer moved, with a second by Council Member Severson, to approve the renewal of the Off-Sale Package Malt Beverage for the D& M Café, dba, Barbara & Eric Sponsler, the Off-Sale Package Malt Beverage & SD Farm Wine for the Leola Grocery Store, dba, Natalie Dempsey and the On & Off Sale Malt Beverage License for G's Convenience, dba Neil & Val Geffre. All Council Members voted in favor. Motion carried. Mayor Schock signed the Applications that were attested by the Finance Officer.

Robyn Lampert came before the Council to discuss the vehicles parking too close to the fire hydrant, blocking access to the residents across from the school during the day, incorrectly parking at night during school events and possibly painting for the parallel parking spots along Leola Avenue. The Council instructed a notice to be published giving notice of parking too close to private driveways and too close to the fire hydrant.

Leo Kindelspire, Kindelspire Construction came before the Council to discuss the delinquent status of City's Revolving Loan #22. He informed the Council he has paid \$1,000.00 toward the balance and promised he would be in to pay the rest to bring his loan current within the week. He thanked the Council for their patience.

Jason Mestas, Double J Drywall came before the Council with a bill for the furnace room door and framing the east wall for \$530.00 which included everything done to date. Council Member Walz moved, with a second by Council Member Gohl, to approve the bill for \$530.00. All Council Members voted in favor. Motion carried. The possibility of eventually putting in a roller door was discussed. Mestas provided quotes on sealing concrete of \$4,805.20 and a quote for walls, beams & stairway of \$4,770.00. It was decided to put off this work and have Mestas look at the cement work needed to be done at the pool so cement work can be done and pool slide can be installed.

Council Member Walz moved, with a second by Council Member Tschappat to enter in the Maintenance and Encroachment Agreement with the South Dakota Department of Transportation. All Council Members voted in favor. Motion carried. The Council discussed the 2 signs still in the State Highway Right of Way, referred to in the agreement, and the Council decided these signs should be moved immediately.

Council Member Gohl moved, with a second by Council Member Spitzer, to grant DOT a Temporary easement and authorized Mayor Dean Schock to sign the Temporary Easement Agreement with South Dakota Department of Transportation and any other needed paperwork for the Highway 10/45 Project. All Council Members voted in favor. Motion carried. Mayor Schock signed the paperwork, which was attested by the finance officer and signatures were notarized by Jim Schaffer.

Stanton Spitzer discussed the actual locations and footage of the streets in Grimes Addition.

The Council discussed tree work that had been started.

The Council discussed the quotes from MDU on the cost to put in additional streetlights Council Member Spitzer moved, with a second by Council Members Severson, to install two 250 watt streetlights at \$23.22 a month for each, with one being placed by Ten – 45 and by the west side of G's Convenience. All Council Members voted in Favor. Motion carried.

The Council discussed the Land Lease Agreement with Chris and ReEtta Sieh and it was decided to redraw the same agreement but to increase the yearly land lease agreement to be a ten year land lease agreement with the same wording. Checking into other possibilities of options for land agreements was discussed.

Jeff Tschappat discussed the fact the school was going to purchase a new three inch meter and that they would have a surplus used meter once the new one was installed. Council Member Geffre moved, with a second by Council Member Severson, to offer the school 75% of the cost they

purchased the meter from the City to be applied toward the cost of the new meter. All Council Members voted in favor. Motion carried.

The Council gave Jeff Tschappat permission to order 24 additional water meters to have on hand.

The Council discussed the baseball field/football field and possibly bringing in dark dirt and using the land leveler to level out spots in the outfield of the baseball field.

The Council discussed the three other houses signed up to be demolished and it was decided to have Moser Excavating knock them down to be removed when time allowed.

The Council discussed the lot on which the City's building was torn down; known as the old pool hall, and it was decided to keep the lot available for a possible business for the time being.

The Council discussed tearing off the old deck at the Club House at the Golf Course and laying concrete. Organizing a golf night at the Golf Course was discussed. The finance officer was instructed to put a notice in the paper notifying the public that no ATVs were allowed, only golf carts were allowed to drive on the golf course.

The Council examined the Monthly Library Report for May.

The Council discussed the May 31st Graduation of Matt VanDerLinden from Law Enforcement Training he is attending in Pierre.

Council Member Tschappat moved, with a second by Council Member Spitzer, to approve the Dahme Construction/Visu Sewer for a \$20,964.50 change order of Bid Schedule A2, for the cast-in-place-liner, which has already been by Rural Development, increasing total contract to \$1,927,021.46. All Council Members voted in favor. Motion carried. The Council discussed the progress of the Lagoon Project and Sewer Line Project, along with the fact Locus Hoover had stopped into the city office and discussed the possibility of another 2 blocks of sewer line needing to be dug instead of relined. One block of line on Main Street between Grant and Herried and one block on Leola Avenue between 3rd and Conklin. It was decided to keep track of the number of faxes sent and received by Visu on the city's fax and decide later whether to submit this as project costs.

The Council reviewed the 2012 Water Quality Report which has been completed and is being distributed to the Consumers. Anyone who was missed and has not yet received a copy can stop into the city office to pick one up. The City and Jeff Tschappat received certificates of achievement on Safe Drinking Water from the DENR.

The Council discussed the fact the City Warning Siren was still not running and it was decided to contact Dakota Electronics to come out and see why it's not blowing as it's their board. It was decided to blow the old siren if a tornado warning is needed in an emergency.

The Council started to compile a nuisance property list. Those properties that need to be added in ward one were discussed, along with the rocks to be moved from out by the lake and permission was given to the attorney to allow the property owner/family until May 31st to move all the rocks. If not, the city will move them and bill the owner. The Council discussed the letter they received from the State DENR pertaining to the noncompliance issues, and not having the needed permits and surveying done before starting the housing project at the lake, along with weed problem.

The Council discussed the upcoming Election for Leola Ward Two to be held on Tuesday, June 4th jointly with the Leola School Election. Each entity will publish notices and the cost of Election Workers will be split between the two entities. Election Board has tentatively been set as Eileen Schock, Margaret Heider and Sharon Guthmiller. Leola City Council will meet on Thursday, June 6th and will canvass the Leola Ward Two Election votes.

The Council discussed the large item collection held Saturday, May 3rd.

The Council discussed the surplus non working chair lift from the Citizens Building and it was decided to dispose of it.

Of the bid letters mailed out for digging, those sealed bids returned were opened:

Curts Quality Carpentry Inc.--Bollinger Construction: winter--\$600.00 shut offs up to 3 hours plus \$200.00 for each additional hour over three summer--\$450.00 shut offs up to 3 hours plus \$150.00 for additional hours over three. Additional mileage-\$50.00

Moser Excavating--- winter--\$650.00 shut offs

summer--\$500.00 shut offs Additional mileage-Will Vary

Rod Hoffman -- winter--\$105.00 an hour digging shut offs-average time is 1 ½ hours per shut off if located.

summer--\$95.00 an hour digging shut offs-average time is 1 ½ hours per shut off if located. Additional mileage-\$40.00

Council Member Tschappat moved to accept the above quote from Rod Hoffman. Council Member Walz seconded the motion. All Council Members voted in favor. Motion carried. In the case of an emergency dig and for some reason Rod Hoffman wouldn't be able to come, one of the other contractors could be hired depending upon availability.

The Council discussed the submitted South Dakota Broadband Technology Planning Grant applications for technology equipment upgrades and that the applications were submitted as a 75%/25% in-kind match. The City's SD Broadband project grant application was for \$3,141.25 with the 75% grant amount being \$2,513.00 and \$628.25 being the 25% in kind match. The City's

Library's SD Broadband project grant application was for \$1,238.00 with the 75% grant amount being \$990.40 and \$247.60 being the 25% in kind match. The applications were submitted before the April 12th deadline and grant awards will be in May 2013.

The Council discussed the possibility of trading equal valued lots. The lots need to be appraised by a licensed land appraiser and any difference found by the licensed land appraiser would need to be paid to make it an equal trade.

The Finance Officer informed the Council her Northeast Finance Officers Group Meeting that was to be April 17th was canceled and the next NEFOG meeting will be in September in Aberdeen and the paid registration fee will be applied to September's registration.

The Council discussed the SDML Code Enforcement Meeting in Pierre on May 8th & 9th in Chamberlain.

The Council discussed the 2013 Finance Officers' School on June 12th-14th in Pierre, at which time the office will be closed.

The Council discussed the Adolescent Obesity Prevention Grant possible through the SDSU Extension with a possible \$5,000.00 grant each year for 4 years, which has a May 13th deadline for application.

The Council discussed the McPherson County Pre-Disaster Mitigation Plan informational meeting at 9:30 A.M. on Tuesday, May 14th in the Municipal building, which will outline the requirements to formally adopt the plan and meet federal requirements in order for our community to be eligible for FEMA Hazard Mitigation Grant Program funding.

The Council discussed the variance approved at the 7:00 P.M. Zoning Board Meeting for Cottonwood Farms, Inc.-Jerome Mack for garage to be built and other approved building permits. April Building Permits issued: 13-03 Travis Wald-Demo, 13-04 Joyce Carmen, 13-05 Cottonwood Farms.

Council Member Walz moved to go into executive session at 11:05 P.M., with Jeff Tschappat to discuss personnel matters. Council Member Gohl seconded motion. All Council Members voted in favor motion carried. The Finance Officer left the meeting during executive session.

Council Member Severson moved to exit executive session at 11:23 P.M. Council Member Tschappat seconded motion. All Council Members voted in favor motion carried.

There being no further business, Council Member Severson moved, with a second by Council Member Walz, to adjourn. All Councilmen voted in favor. Motion carried.

The Leola City Council will meet in regular session on Thursday, June 6th at 7:30 P.M. in the Council Room of the Municipal Building instead of Monday, June 3rd so votes can be canvassed.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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