**LEOLA CITY COUNCIL MEETING**

**May 5, 2014**

 **The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, May 5, 2014. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: David Gohl, Jim Severson, Norman C. Tschappat, Doug Yost, Mike Waltman and Brian Walz. Also present: Jeff Tschappat, Matt Van Der Linden and Tyler Bollinger. Absent: Council Member and Chief Matthew Van Der Linden.**

 **Minutes of the April 7th Meeting stand approved as mailed out.**

 **Council Member Tschappat moved, with a second by Council Member Waltman, to accept the Monthly Treasurer’s Report. All present Council Members voted in favor. Motion carried. The Council discussed the Water Fund Cash Balance and it was decided to wait to transfer monies if still needed in June.**

 **The Council discussed the surplus Christmas lights purchased by G’s Convenience and it was decided to have the lights delivered to make needed room at the shop and to pick up the city’s generator.**

 **The Council examined the following bills:**

**Police & Maintenance Salaried Payroll May Salary $3,671.13**

**Finance Office Salaried Payroll May Salary $3,307.44**

**Maintenance/Water & Sewer Dept. Payroll May Salary $2,771.95**

**Gov’t Bldg. Payroll-Janitor April Janitor Hours 244.65**

**Library Payroll April Librarians 610.82**

**Office Department Payroll April Office Hours 681.91**

**Zoning Payroll-Tschappat April - Building Permits 43.06**

**Council Payroll Hours-Citizen’s Food Boxes Pay 15.61**

**A & B Business Supplies 341.46**

**Allied 100, LLC 4 AED Value Packs & 4 Additional Battery Packs 6,052.00**

**AmeriPride Service Mops, Deodorizers, Paper Products etc. 128.90**

**Auto Owners Insurance Auto Insurance 2,360.75**

**CorTrust Bank Check Blanks 414.51**

**Dakota Supply Group Water Supplies 1,131.40**

**Econo Lodge-Sioux Falls 3 Nights Lodging at Sewer Reclamation Classes 153.00**

**4DK Electric Breaker, Mileage & Labor 485.00**

**FEM Electric Association, Inc. Security Light & Electricity-Golf Course 53.00**

**Fischer’s Plumbing & Heating Material & Labor-Plumbing Restroom Sink, Stool & Drain 770.53**

**Galls Police Shirts & Shipping 76.97**

**Gene’s Oil Company Gas & Diesel**   **526.32**

**Homestead Building Supply Supplies**   **3,632.53**

**Kappes, Candice Reimbursement-Filing Fees, NEFOG Registration & Expense 87.95**

**Kindelspire, Leo-Kindelspire Ranch Deposit & Credit Reimbursement after Unhook Fee 90.00**

**Leola Grocery Supplies For Gov’t Buildings 43.14**

**Leola Public Library Reimbursement for Additional Books Purchased-April 99.63**

**McPherson County Herald**   **Advertising & Publishing**   **400.46**

**Menards**   **Doors, Materials & Supplies**   **1,626.57**

**MDU Electricity 2,620.28**

**North Central Farmers Elevator Miscellaneous Parts & Supplies 84.56**

**Pro Ag Supply, Inc. 80 Gallon Sprayer with Trailer 2,225.30**

**Rod Hoffman Construction**   **Mileage & Labor-Dig Fire Hydrant & 1 Shut Off**   **704.66**

**Rod Hoffman Construction**   **Mileage & Labor Install Paneling, Entrance & Restroom Doors 2,959.30**

**Runnings Farm & Fleet 2 Pair of Men’s Boots 319.98**

**Rural Development**   **25th Loan Payment-Sewer Project**   **4,021.00**

**Schock, Dean Reimbursement for Mileage 102.40**

**South Dakota Association of Rural Water Systems Swiftee Water Thawing Pump to Thaw Water Lines 100.00**

**South Dakota Dept. of Revenue-Lab Coliform Water Testing 13.00**

**South Dakota Finance Officers Association 2-FO School Registration-Chamberlain 150.00**

**South Dakota One Call 1st Quarter Locates 7.55**

**Sponsler, Barb & Eric Water Deposit Refund 100.00**

**The Radar Shop, Inc. Certifying Police Car Radar 39.00**

**Valley Telecommunications Phones, Faxing & Internet & Security 372.26**

**Walz, Brian Reimbursement-Mileage - Food Baskets 25.60**

**Walz, Pam Supply Reimbursement 8.88**

**WEB Water April Water Use 3,883.35**

**Wolf, Jim Labor on Floor of Storage Building 200.00**

 **Council Member Waltman moved to pay the above expenses, to hold the Allied 100, LLC bill in the amount of $6,052.00 until remaining items are received and confirmation of order the bill should be paid and turned in for 75% grant reimbursement. Council Member Walz seconded the motion. All Council Members voted in favor. Motion carried. The Police Radio applied for under the grant is on back order but will be shipped when available.**

 **The Council discussed the SDDOT Meeting attended last week in Aberdeen by Mayor Dean Schock, Jeff Tschappat and Matt Van Der Linden and that SDDOT and Duininck would be out this week to see which Fire Hydrants would need to be moved and look at the cost of crushing at the restricted use site.**

 **The Council discussed the application period for the DOT Community Access Grant and it was decided not to apply at this time.**

 **The Council discussed work needing to be done at the City Park before the Memorial Weekend.**

 **Council Member Severson moved, with a second by Council Member Walz, to apply for needed permit and to dig up the water line on the state highway going to 948 Marion Avenue. All voted in favor. Motion carried**

 **The Council reviewed the 2013 Water Quality Report which has been completed and is being distributed to the Consumers. Anyone missed can stop into the city office to pick one a copy.**

 **A Public Hearing has held to consider the new application for Retail On-Sale Liquor with Sunday Sale for Billy’s Bar and Grill. There being no one present objecting to the issuing of the yearly On-Sale Liquor with Sunday Sale License, Council Member Yost moved, with a second by Council Member Tschappat, to approve the On-Sale Liquor License for Billy’s Bar & Grill, dba, Joyce Carmen. All Council Members voted in favor. Motion carried. Mayor Schock signed the application that was attested by the Finance Officer.**

 **The Council reviewed the televised sewer line having issues and discussed that Lucas from Helm’s & Associates has been notified of the problems, but had not yet reviewed the televising of this sewer line at 445 Grant street.**

 **The Council discussed the Athletic Association plan to build a lean to with a pitched roof to cover the bleachers on the East Ballfield to also possibly hold the Concession Stand at the East ball field. Council Member Waltman moved, with a second by Council Member Yost, to give the Athletic Association a $1,000.00 toward the $1,900.00 cost of material to build a lean to with a pitched roof to cover the bleachers on the East Ballfield. All Council Members voted in favor. Motion carried.**

 **No one was present to report back from the school board concerning the crow’s nest or work they wanted to do at the west ballfield.**

 **The Council discussed the progress of the insulating & sheet rocking, along with the electrical work and painting needed before doing the ceiling tiling at the Citizens Building. The Council discussed the Piggy Bank Thrift Store will be moving in with donations to date have paid rent through September, 2014.**

 **The Council discussed that Schaunaman’s will store the City’s Historical Fire Truck.**

 **The Council discussed the available rental space at the City’s Library/Medical Building.**

 **The Council discussed repairs needed to the Toro Mower and it was decided to check into the cost for the clutch and needed repairs.**

 **The Council examined the Monthly Library Report. The Council discussed problems with one of the libraries newly donated laptops being locked up and unable to connect to the wireless. Setting an appropriate age limit on children allowed to use the Library Computers was discussed and the age requirement is to be set by the Library Board.**

 **The Council examined the Monthly Police Report and Van Der Linden informed the Council AED/CPR Training for the Community will be set up by the Police Department.**

 **The Council discussed various ADA projects started and still needing to be done.**

 **The Council discussed the quarterly Zoning Board Meeting held at 7:00 P.M.**

 **The Council discussed the last progress at the Golf Course and the next Golf Association Meeting to be held on Thursday, May 8th at 8:00 P.M.**

 **The Council discussed the Sewer Project and that there were no pay requests submitted for the month. The road work on Leola Avenue, remaining punch list of items still needing to be done and the sewer line having problems were discussed.**

 **The Council discussed the dirt fill in, slopping and grass seeding to be done on the adjoining lot south of the D & M Café Property, as soon as ground conditions were suitable.**

 **Terry Hoffman discussed his $250.00 bid to purchase area described as the W 50’ of Lots 7-11, Block 3, Out lot 3 in Equity Elevator Addition within the City of Leola, McPherson County, South Dakota and the cost of the building needing to be constructed. After discussion, Council Member Walz moved, with a second by Council Member Tschappat to set the minimum cost of building to be built within three years at $1,000.00. All Council Members voted in favor. Motion carried.**

 **The Finance Officer informed the Council all paperwork on Revolving Loan Application #025 had been completed and filed as recommended by the Credit Board.**

 **The Council discussed the age of Alonna Erickson to be 15 before Lifeguarding. Council Member Waltman moved to hire Alonna Erickson as lifeguard at $7.25 an hour at the pool upon proof of certification. Councilman Yost seconded the motion. Council Members voted as follows: Waltman, aye; Yost, aye; Tschappat, aye; Walz, aye; Severson, aye; Gohl, nay. Motion carried. The Council discussed that the new diving board had not yet been ordered. The cost of the certification class would be reimbursed if she also guaranteed the two years of lifeguarding.**

 **The Council discussed contacting WEB about checking into the cost of digging in WEB water to the Golf Course and City Park.**

 **The Council discussed the bid from the school for the two surplus elliptical bikes. Council Member Tschappat moved, with a second by Council Member Walz, to accept the $100.00 bid from the school if they come and get them. All Council Members voted in favor. Motion carried.**

 **The Council discussed the large item collection held Saturday, May 3rd and that Dependable Sanitation would be here around May 7th to get their large roll off.**

 **The Council discussed the Community Facilities Grant Agreement signed to purchase Health and Wellness Equipment for 75% grant matched 25% by the city to purchase four AED Kit’s and Police Radio for a total estimated cost of $8,760.00. The city received the four AED’s but the four back up batteries and police radio has not.**

 **The Council discussed that Matt Van Der Linden attended and passed his previously agreed upon SD Water Wastewater certification classes. Council Member Severson moved, with a second by Council Member Tschappat to increase his monthly wage to include the increase of $50.00. All Council Members voted in favor. Motion carried. Van Der Linden now has his police and water certification and will get an addition $50.00 increase on completion of wastewater certifications.**

 At this time, reseating of the Council was done and Council Members David Gohl and Council Member Tschappat were reseated. Tyler Bollinger was seated and the Council thanked Mike Waltman for his time on the Council. Gohl, Tschappat and Bollinger took oath of office.

 Council Member Walz moved to nominated Council Member Norman C. Tschappat as Council President. Council Member Severson seconded the nomination and moved a unanimous ballot be cast and nominations cease. All Council Members voted in favor. Motion carried.

 Council Member Tschappat nominated Council Member Brian Walz as Council Vice President. Council Member Gohl seconded the nomination and moved a unanimous ballot be cast and nominations cease. All Council Members voted in favor. Motion carried.

 Councilman Yost moved, with a second by Councilman Gohl, to approve the following Mayor’s Appointments. All Councilmen voted in favor. Motion carried.

 **MAYOR SCHOCK’S COMMITTEE APPOINTMENTS:**

**STREETS, ALLEYS & RESTRICTED USE SITE--------------YOST, SEVERSON & BOLLINGER**

**WATER & SEWER---------------------------------------------------- YOST, SEVERSON & BOLLINGER**

**PARKS, RECREATION & POOL-----------------------------------YOST, SEVERSON & BOLLINGER**

**BUILDINGS & EQUIPMENT----------------------------------------------WALZ, TSCHAPPAT & GOHL**

**POLICE & LIBRARY--------------------------------------------------------WALZ, TSCHAPPAT & GOHL**

**ADA--------------------------------------------------------------SEVERSON, YOST, TSCHAPPAT & GOHL**

**GOLF COURSE ------------------------------------------------------------------------WALZ & TSCHAPPAT**

**LIBRARY BOARD--- HEATHER VAN DER LINDEN, DEB WEISZHAAR, SHANA GOHL, MARILYN ERDMANN, KRISTI SITTS & DOROTHY KOLB --1 VOTE FROM COMMITTEE ON COUNCIL POSSIBLE**

**CREDIT BOARD--JANELLE SERR, BOB SCHUMACHER, RICHARD JASMER, STEVE LARSON, DEAN SCHOCK, TOM MAHLKE & OPEN SEAT--CREDIT BOARD PROGRAM DIRECTOR--CANDICE KAPPES**

**ZONING BOARD MEMBERS--SHANE MOSER, LLOYD BREITAG, CHAD WEISZHAAR, DEAN A. SCHOCK & DOUG YOST--BUILDING ADMINISTRATOR-NORMAN C. TSCHAPPAT----REPORTING SECRETARY--CANDICE KAPPES**

**LEOLA MUNICIPAL GOLF COURSE BOARD---MIKE WALTMAN, PRESIDENT, BRIAN WALZ-TREASURER, GLENN A. SPITZER–SECRETARY—DIRECTORS—TERRY HOFFMAN, GABE OUTTRIM & DEAN SCHOCK**

**HOUSING & REDEVELOPMENT COMMISSION—MATT VAN DER LINDEN, BRIAN WALZ, JACKIE RAU, PAM SCHAFFNER & BECKY WOLFF**

 **MISCELLANEOUS APPOINTMENTS:**

**Official Depository-CorTrust Bank; Official Newspaper-McPherson County Herald; Attorney-Vaughn Beck-Beck Law Office; Engineer-Terry Helms-Helms & Associates; Planning District-Northeast Council of Governments; Chief of Police-Matthew Van Der Linden; Maintenance & Mosquito Sprayer-Jeff Tschappat; Code Enforcement Officers- Jeff Tschappat and Matthew Van Der Linden; Finance Officer-Candice Kappes; Head Librarian-Pam Walz; Chemical Weed Applicator-Stanton Spitzer; Office Clerk/Maintenance-Pamela Schaffner; Government Buildings/Janitor-Open ; 2014 Pool Manager-Shana Gohl; Planning District-Northeast Council of Governments, Licensed Garbage Hauler-Dependable Sanitation,**

**Web Designer-Heather Van Der Linden WEB Site--** [**www.leola@sd.com**](http://www.leola@sd.com)

 **Mayor Schock read a letter of resignation from Jackie Leibel as part-time janitor effective May 14, 2014. Council Member Walz moved to accept her resignation and thanked her for her service to the city. Council Member Severson seconded the motion. All Councilmen voted in favor. Motion carried. The finance officer was instructed to advertise for the part-time position.**

 **The Council discussed the 2014 Finance Officers’ School on June 11th-13thin Chamberlain, at which time the office would be closed.**

 **The Council considered the renewal application of the yearly license for the Leola Grocery, Council Member Severson moved, with a second by Council Member Gohl, to approve the renewal of the Off-Sale Package Malt Beverage & SD Farm Wine for the Leola Grocery Store, dba, Natalie Dempsey. All Council Members voted in favor. Motion carried. Mayor Schock signed the Applications that were attested by the Finance Officer.**

 **The Council set 8:00 P.M. on Monday, June 2nd to consider the Off Sale Package Malt Beverage for Billy’s Bar & Grill, dba, Joyce Carmen. The On & Off Sale Malt Beverage License for G’s Convenience, dba Neil & Val Geffre has not yet been returned.**

 **The Council discussed the McPherson County Pre-Disaster Mitigation Plan meeting scheduled for 1:00 P.M. on May 13th in the Municipal building, which will outline the requirements to formally adopt the plan and meet federal requirements in order for our community to be eligible for FEMA Hazard Mitigation Grant Program funding.**

 **Council Member Yost moved to go into executive session at 10:17 P.M. to discuss personnel matters. Council Member Walz seconded motion. All Council Members voted in favor motion carried. Kappes, Van Der Linden and Tschappat left the meeting during executive session.**

 **Council Member Tschappat moved to exit executive session at 10:47 P.M. Council Member Gohl seconded motion. All Council Members voted in favor motion carried.**

 **The Council discussed complaints about manure piles and other nuisances.**

 **The Council discussed a letter from Governor Dennis Dauggard concerning the states 125 Anniversary.**

 **The City and Jeff Tschappat received certificates of achievement on Safe Drinking Water from the DENR.**

 **The Council discussed the equipment lease program used by the City of Highmore.**

 **The City received a thank you from Norman and Diane Tschappat.**

 There being no further business, Council Member Walz moved, with a second by Council Member Severson, to adjourn. All Councilmen voted in favor. Motion carried.

 The Leola City Council will meet in regular session on Monday, June 2nd at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

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 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dean A. Schock, Mayor of Leola

 Candice Kappes, Finance Officer

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