

# LEOLA CITY COUNCIL MEETING

May 2, 2016

The Leola City Council met in the Council Room of the Municipal Building on Monday, May 2, 2016. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Tyler Bollinger, Dana Leibel, David Gohl, Norman C. Tschappat, Doug Yost and the open seat in Ward Three. Absent: none. Also present: Jeff Tschappat, Police Chief Daniel Yost, Jackie Rau, Shawn Patton, Chelsea and Lacey Zantow.

The April Council Minutes stand approved as mailed out.

Council Member Doug Yost moved, with a second by Council Member Bollinger, to accept the Monthly Treasurer's Report. All present Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	May Salary & Benefits	3,097.21
Finance Office Salaried Payroll	May Salary & Benefits	3,545.91
Maintenance/Water & Sewer Dept. Payroll	May Salary & Benefits	3,049.48
Council Payroll	April Hours-C & M Citizen's Food Boxes Pay-P. Walz	18.41
Library Payroll	April Librarians	948.81
Gov't Bldg. Payroll-Janitor	April Janitor Hours-J. Leibel	365.34
Zoning Payroll-Tschappat	April-Building Permits	172.24
Office Department Payroll	April Hours-J. Wimer	897.40
A & B Business	Supplies	68.75
AmeriPride Service, Inc.	Mops, Deodorizers, etc.	99.20
Beadle, Inc.	3 Elm Prairie, 2 Northern Acclaim, 2 Autumn Blaze Maple-2 inch-cc	1,119.93
Beck Law Office	Attorney Fees-Sidewalk Alcohol Ordinance	150.00
Blue Tarp Financial, Inc.	Northern Tool Diaphragm Pump & Shipping-Streets	57.48
CNA Surety-CorInsurance	Mayor, Council & Finance Officer Bonding Policy	698.50
CorInsurance	Added Golf Cart Shed to EMC Policy	28.00
CorInsurance	Auto Owners Policy Renewal-6 months	1849.25
CorTrust Bank Card	2-7 Gallon Tanks for Water & Grass Seed-Golf Course	162.90
Dakota Supply Group	Plastic Crestline Pipe & Fittings	262.63
FEM Electric Association, Inc.	Electricity-Golf Course	178.25
G's Convenience	Labor & Parts-Chevy	28.24
Gary's Engine	94-3951 Filter Hydro & Shipping-Golf Course	24.72
Geffdog Designs	Green Reflective Signs	60.00
Gene's Oil Company	April Gas & Diesel	435.09
Homestead Building Supply	Supplies	4.79
J Gross Equipment	Gear Box, Blades & Freight-Walker Mower	549.55
Kappes, Candice	Postage, Mileage to NEFOG, Registration & Expense	122.24
Leola Public Library	Reimbursement for Books & Supplies	137.89
Leola School	Yearbook Sponsorship	100.00
McPherson County Conservation District	Tree Grant--15 BHS & 4 CBS Tree - City Pool Park	285.00
McPherson County Conservation District	5 Amur Maple Ash Tress-City Park	75.00
McPherson County Herald	Advertising & Publishing	345.31
MDU	Electricity	2,685.06
North Central Farmers Elevator	Miscellaneous Merchandise	222.39
Olson, Dennis M.	Contract Labor Code Enforcement Officer & Expenses	708.50
Runnings	Power Grease Gun-Golf Course	179.99
Rural Development	49th Loan Payment-Sewer Project	4,021.00
Sitts, Kristy	Reimbursed Water Deposit After Use	35.00
South Dakota Dept. of Revenue-Lab	Coliform Water Testing Sample	15.00
South Dakota Gov't Finance Officer's Assn.	Registration for 2-Finance Officer's School-Spearfish	150.00
South Dakota One Call	1st Quarter Locates	2.10
Tschappat, Jeff	Expense to VanDiest Class & Calibration	32.00
USA Blue Book	PH Buff Kit, All in One PH Electride Kit-Sewer	198.71
Valley Telecommunications	Phones, Cell Phones, Faxing, Internet	404.04
Van Diest Supply Company	RODEO & Freight	258.00
Walz, Pam	Book Reimbursement-Library	139.32
Walz, Pam	Reimbursement-Mileage - Food Baskets	33.60
WEB Water	April Bill for March Water Use-3 @\$25-(3,583.55-\$75 credit)	3,508.55
Wimer, Jessica	Lifeguard Renewal-Zach Wimer	150.00
Yost, Dan	Expense Reimbursement for Welding Rods	32.95

Councilman Bollinger moved, with a second by Councilman Leibel, to approve the above bills and to pay regular monthly bills needed to be paid before the June 13<sup>th</sup> Meeting to avoid late charges. All Council Members voted in favor. Motion carried.

Denise Brandner came before the Council to discuss the 4-H redoing the benches and the city agreed to leave them up at the 4-H shelter until they can be stained. The city would supply the stain and replace the name plates needing to be fixed. She also spoke to the Council on behalf of the LCAC/Development Corporation about the flower planters and that only two were usable. After discussion, Council Member Yost moved, with a second by Council Member Bollinger, to donate \$500.00 toward the cost of plastic planters and flowers. All Council Members voted in favor. Motion carried.

Chelsea and Lacey Zantow came before the Council to discuss Chelsea working at the pool, along with working at the Ipswich Pool, WSI training and wage needed. The Council said they would consider this when considering the remaining lifeguard applications and wages.

The Council discussed the county highway guys starting to grind some of the streets soon and the city guys would begin cutting.

The Council discussed the restricted use site and that the city guys would let anyone wanting in to cut and load accumulated wood.

Jeff Tschappat informed the Council he would be setting up and to do water samples this month for Long Lake. The Council discussed what was needed to set up to do our own sewer line cleaning.

The Council discussed the changing of trees ordered that are now allowed under the SD Urban & Community Forestry Program Challenge Grant for trees to be planted at the pool park. Someone from the SD Department of Agriculture would be out to help with the planting, along with needed volunteers. The city guys will contact him to coordinate on the date for the planting, so trees can be picked up before.

The Council discussed that Climate Control will be here to install the new heater at the pool next week.

The Council discussed work needing to be done at the pool along with advantages of having a low in pool chair that could be put across from the pool slide, along with a possible option to pump water on the slide and in the pool. Council Member Tschappat moved, with a second by Council Member Leibel, to purchase the LG 250 Everondack lifeguard chair for \$277.00. All Council Members voted in favor. Motion carried. Also discussed was the deteriorated south wall of the chemical room and fiberglass patching and hydro patching cement in the pool around the roof and plates. Time period before lifeguards begin working and help needed was discussed and it was decided to have Friday, May 6<sup>th</sup> as the volunteer work day at the pool.

Council Member Bollinger informed the Council the merry-go-round was in at the Swimming Pool Park, hanging of the swings was needed and with the constructing the three pergolas, the Park Committee plans for the pool park would be completed.

The Council discussed Rural Development's need to lower the mirror in the handicapped restroom in the Municipal Building. It was decided to put a length size mirror on the back of the door and to insulate around the pipes of the sink.

The Council discussed the Quonset by the city shop and it was decided to move the Quonset to the other city lot on Elm.

The Monthly Police Report and Monthly Library Report were examined by the Council. The changing of the Library hours was discussed.

The Council discussed the 7.5% assessment fee for buildings to be demolished and taken off the City's assessment list. Council Member Doug Yost moved, with a second by Council Member Bollinger, to excuse the 7.5% assessment fee from the house and attached garage to be demolished at 704 Williams Street. All Council Members voted in favor. Motion carried

April Building Permits Issued: Building Permit 16-05 Seth Ketterling, 16-06 Gerald Geffre, 16-07 Natalie Dempsey, 16-08 Tim & Heather Collins-Demo, 16-09 John Bender, 16-10 Doris Bell by Mike Bell and 16-11 Sid Schaible.

Mayor Schock updated the Council on the progress out at the Golf Course and the need for the city's donation to continue to cover the mowing/maintenance. Upcoming use of the Club House for individuals renting it privately and the upcoming golf tournaments scheduled for June 4<sup>th</sup>, June 25<sup>th</sup> and July 3<sup>rd</sup>, 2016.

Central Divers L.L.C. will be back this week to continue with the repairs to the walkway and will soon begin repairs and cleaning to the above ground storage tank and plan to work through the weekend.

The Council held a Public Hearing to consider the renewal applications of yearly licenses. Council Member Bollinger moved, with a second by Council Member Leibel, to approve the renewal of the Off-Sale Package Malt Beverage & SD Farm Wine for the Leola Grocery Store, dba, Natalie Dempsey, the Off Sale Package Malt Beverage for Billy's Bar & Grill, dba, Joyce Carmen and the On & Off Sale Malt Beverage License for G's Convenience, dba Neil & Val Geffre. All Council Members voted in favor. Motion carried. Mayor Schock signed the Applications.

The finance officer informed the Council she spoke to SD Department of Revenue and they said a transfer from the current legal description for the new legal description of the Leola Grocery will need to be published and a public hearing would be needed for the location transfer. Once license is transferred the Leola Grocery will no longer be licensed to sell at the current location, so this will be done at a later date.

Council Member Yost introduced the following Ordinance 2016-01, An Ordinance Allowing for the sale or consumption of alcoholic beverage on sidewalk abutting the licensed premise, to be read the 1st time and moved for its adoption. Council Member Tschappat seconded the motion. Upon roll call vote, all Council Members voted in favor. Motion carried. The first reading was held as follows:

#### ORDINANCE NO-2016-01

**AN ORDINANCE ALLOWING FOR THE SALE OR CONSUMPTION OF ALCOHOLIC BEVERAGE ON SIDEWALK ABUTTING LICENSED PREMISES WITHIN THE CITY LIMITS OF THE CITY OF LEOLA.**

**BE IT ORDAINED BY THE MUNICIPALITY OF THE CITY OF LEOLA, MCPHERSON COUNTY, SOUTH DAKOTA that the following shall be added to Chapter 7-8 Intoxicating Liquors, of the Leola City Municipal Code:**

**7-8-3 Sale or Consumption of Alcoholic Beverages on Sidewalk abutting Licensed Premises**

The sale or consumption of alcoholic beverages on a sidewalk abutting the premises of a licensed holder maybe granted by the granted by the City of Leola. Said permission may be obtained on a yearly basis when the license holders' yearly renewal takes place. The provisions of SDCL 35-4-77.1 and any related statutes shall govern.

First Reading: 05-02-2016

Second Reading: 06-13-2016

Public Hearing: 06-13-2016

Effective Date 07-04-2016

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Dean A. Schock, Mayor of Leola

ATTEST:

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Candice Kappes, Leola City Finance Officer

Public Hearing on the sale or consumption of alcoholic beverages on a sidewalk abutting the premises of a licensed premise and the Public Hearing on the Special Event License at the City's Swimming Pool Park for July 3<sup>rd</sup> Pre-Fireworks Event will be 8:00 P.M. on Monday June 13<sup>th</sup>.

Mayor Schock opened bids on the labor to do drainage work to be completed from the north end of Broadway on Elm, from Leola and Broadway and drainage from 3<sup>rd</sup> Street to Moulton Street, on east and west sides of Broadway. The contractor responsible to transit area to drain, working with the utilities, with the City furnishing the culvert or needed materials and the city will keep all dirt. Bids were as follows:

Bollinger Construction in the amount of \$24,635.70

Rod Hoffman Construction in the amount of \$5,750.00

Rod Hoffman was contacted and the Council was informed the bid did not include culvert work, which would be billed at the cost of \$95.00 an hour. Council Member Doug Yost moved, with a second by Council Member Leibel, to accept the sealed bid from Rod Hoffman Construction in the amount of \$5,750.00, plus \$95.00 an hour for the additional culvert work where needed. Council Member Bollinger abstained from voting. All other Council Members voted in favor. Motion carried.

Mayor Schock opened bids on the labor to construct a 30 x 40 addition with 16 foot side walls to the west side of the existing city shop. Differences in bids were discussed as far as foam forms and heat source. Bid were as follows:

Bollinger Construction in the amount of \$55,675.61

Rod Hoffman Construction in the amount of \$43,750.00 + 2,000.00 with foam = \$45,770.00

Council Member Tschappat moved, with a second by Council Member Leibel, to accept the seal bid from Rod Hoffman Construction in the amount of 43,750.00 + 2,000.00 with foam = \$45,770.00 on the labor to construct a 30 x 40 addition with 16 foot side walls to the west side of the city's existing shop. Council Member Bollinger abstained from voting. All other Council Members voted in favor. Motion carried. It was decided to have Rod Hoffman Construction start with the drainage project first.

The Drainage on Lundquist was discussed, along with work to do on 3<sup>rd</sup> from Broadway to Herried.

Dog ordinance and breeders licensing was discussed.

The Finance Officer discussed the June 7<sup>th</sup> Election date and that it would be jointly with McPherson County, using the County Election Board with a separate Poll Book and Ballot Box. The Election Board will be counting the ballots from Leola Ward Three. Election results will be relayed to the candidates' first, Council, then newspaper and radio. Kappes and Wimer would then leave for the 2016 Finance Officers' School on June 8<sup>th</sup>-June 10<sup>th</sup> in Spearfish, at which time the city office will be closed. Leola Ward Three Election returns will be canvassed at the June 13<sup>th</sup> Meeting, with reseating of the Council after the old business at the July 11<sup>th</sup> Council Meeting.

The Council discussed the successful Large Item Collection held on Saturday, April 30<sup>th</sup>.

The Council discussed the Code Enforcement Officer's list of property owners contacted and the status of those properties. The Council discussed the upcoming Code Enforcement Meeting to be attended by Mike Olson on May 4<sup>th</sup> and 5<sup>th</sup> in Pierre. Mike Olson will be discussing what he has done in Leola and Jeff Tschappat and Dan Yost were unable to attend.

The Council discussed the meeting with the McPherson County Commissioners concerning the nuisance properties being sold by County Tax Deed and city representation was informed the County wanted to complete all the legal paperwork before demolition of the dilapidated buildings. The Council discussed the fact that once these properties were taken by tax deed it is now the county's responsibility to maintain them.

The Council discussed the four properties with buildings to be tore down and that Karl Moser has a side dump and is willing to help with the tear downs, along with cost in assisting.

The Council granted Stanton Spitzer permission to use the city's sprayer to spray school property, while spraying for the city.

The finance officer informed the Council that she received the Health Pool of South Dakota's price increase to go in effect July 1<sup>st</sup> for Plan A. The increase would be \$48.03 per employee. Currently the city's plan A is \$619.88 for a total of \$1,239.76 monthly and the Plan will increase to \$667.91 or 1,335.82 monthly. It was decided to stay with the current plan and take the increase.

The Finance Officer updated the Council on the Northeast Finance Officer's Group Meeting and that Pool Manager and Pool Maintenance classes will be held in Aberdeen through the Y with the Aberdeen Parks & Rec.

Upcoming NIBRS Training was discussed.

The finance officer was to attend the S.D. Retirement System Meeting in Pierre July 5<sup>th</sup> but is trying to get the needed information instead of having to attend the authorized agents meeting.

The Finance Officer was instructed to advertise for bids on the city's lot between CorTrust Bank and the old D & M Café building on Sherman Street. It was decided to advertise the lot without the stipulation that a building would need to be built within three years.

Jeff Tschappat attended the Van Deist Meeting on April 27<sup>th</sup> at Wylie Park on mosquitoes and calibrating the sprayer.

The finance officer informed the Council Kirby Kiesz contacted the city about being able to use the City Park this weekend and that a five or six campers were planning to camp over Memorial Weekend and asked if dirt piles would be moved by then. The finance officer was instructed to turn the electricity on at the park and that the dirt piles would be moved weather permitting.

The City received a thank you note from the Olson Family for the floral arrangement sent for the funeral of Mike Olson's mother, Lavonne Olson.

The Council discussed the year book sponsorship request sent from the school and was decided to pay \$100.00 for advertising to sponsor the School's Year Book

The Finance Officer informed the Council the SDML will be having Budget Training Class to attend in Pierre on July 7<sup>th</sup> or Aberdeen on July 13<sup>th</sup> along with other locations, besides holding the yearly, Newly Elected Officials Workshop. Those interested in attending would need to decide so registration can be sent in before June 27<sup>th</sup>.

The Council discussed the remaining three applications for lifeguard. Council Member Norman Tschappat moved, with a second by Council Member Doug Yost, to hire Rachel Brandner, Nicholas Brandner and Kagan Cutler. All Council Members voted in favor. Motion carried.

Council Member Doug Yost moved, with a second by Council Member Bollinger, to set pool wages for the 2016 pool season to be as follows: Shana Gohl, Pool Manager/Lifeguard at \$11.00 per hour, Chelsea Weig, lifeguard/assistant to the Manger at \$10.00, lifeguards: Rachel Brandner, Brandon Mueller, and Tanner Wimer at

\$8.80, Zachary Wimer and Kagan Cutler at \$8.55. Council Member Gohl abstained from voting. All other Council Members voted in favor. Motion carried. If interested, Lifeguards can again voucher to be reimbursed for the cost of certification classes if they guarantee to work at least two pool seasons for the City. Lessons were discussed and it was decided to contact Katie Weiszhaar to see if she planned to test for Swimming Lessons and the fee she would charge.

There being no further business, Council Member Norman C. Tschappat moved, with a second by Council Member Bollinger, to adjourn. All Council Member voted in favor. Motion carried.

The Leola City Council will meet in regular session and to canvass the unofficial election returns on Monday, June 13<sup>th</sup> at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

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Candice Kappes, Finance Officer

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Dean A. Schock, Mayor of Leola

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