

LEOLA CITY COUNCIL MEETING

May 1, 2017

The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, May 1, 2017. Mayor Doug Yost called the Meeting to order when a quorum was established with the following Council Members present: Jackie Rau, Dana Leibel, Shawn Patton, and Michael Yost, along with the Finance Officer Kappes. Absent: Jon Mardian and Karl Moser. Also, present: Julie Johnson, Bryant Arioso, Denise Brandner, Gayle & Steve Siebel, Jim Schaffer, Curt Walz, Duane Wolf, Chief Dan Yost and Jeff Tschappat.

Mayor Yost introduced Julie Johnson and her contracted position at \$1500.00 a month to consult on economic development, grant writing, enhance the community, cleanup lots and clear debt so lots may be resold. She discussed her new position contracted with the Development Corporation, School and City Council and that a desk was available for her use in the Council Room while in Leola and not working from Mina. The Council welcomed Johnson and thanked her for coming. Johnson left the meeting.

Council Member Patton moved to approve the April 3rd, 2017 Council minutes as mailed. Council Member Leibel seconded the motion. All Council Members voted in favor. Motion carried.

Council Member Rau moved, with a second by Council Member M. Yost, to accept the Monthly Treasurer's Report. All Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	May Salary & Benefits	3,232.82
Finance Office Salaried Payroll	May Salary & Benefits	3,689.22
Maintenance/Water & Sewer Dept. Payroll	May Salary & Benefits	3,177.89
Council Payroll	April Hours-C & M Citizen's Food Boxes Pay-P. Walz	18.63
Gov't Bldg. Payroll-Janitor	April Janitor Hours-Zulma Velazquez	907.90
Library Payroll	April Librarian-P. Walz & E. Schock	799.37
Office Department Payroll	April Hours-J. Wimer	923.64
Zoning Payroll-Reis	April-Building Permits, etc.	86.12
AmeriPride Service, Inc.	Mops, Deodorizers, etc.	99.20
Auto Owners Insurance	Auto Insurance	2,201.61
CNA Surety	Mayor, Council & Finance Officer Bonding Policy	698.50
CorInsurance	EMC Policy Changes-Annual Liability, Property & Equipment	325.00
CorTrust Bank	1000 Check Blanks	463.41
CorTrust Visa	Police Meeting Registration	32.49
Diesel Machinery, Inc.	Parts for Repair	348.71
Economic Development	Economic Dev., City & School-Development Grant Writer	7,500.00
Gene's Oil Company	Unleaded Gas & Ag. Diesel	267.17
Homestead Building Supply	Supplies	41.32
Kappes, Candice	Postage, Mileage & Expense Reimbursement to NEFOG	124.44
Leola Athletic Association	Donation for Summer Ball Program	500.00
Leola Fireworks Association	Fireworks Donation	500.00
Leola Golf Association	Donation for Golf Course	12,000.00
Leola Public Library	Reimbursement for DVDs, Books & Supplies-April	163.80
McPherson County Herald	Publishing	256.39
Miscellaneous Cash-Shana Gohl, Pool Manager	Cash to Start Pool	50.00
Montana-Dakota Utilities	Electricity	2,189.26
North Central Farmers Elevator	Miscellaneous Parts & Supplies	414.33
Rod Hoffman Construction	10 Hours Labor Digging, Repair Water Leak & Loading Wet Dirt	990.00
Rural Development	61st Loan Payment-Sewer Project	4,021.00
Schock, Dean	Desk	35.00
Sewer Duck, Inc.	Jetting City Sewer Main	442.50
South Dakota One Call	1st Quarter Locates	6.30
South Dakota Gov't Finance Officer's Assn.	Registration-Finance Officer's School in Pierre	75.00
Ten & 45 Grocery & Cafe	Student Class Snacks & Cleaning Supplies	72.96
Valley Telecommunications	Phones, Faxing & Internet & Security	424.12
Waltman, Rich	Plugged Sewer Line	297.20
Walz, Pam	Reimbursement-Mileage - Food Baskets	33.60
Walz, Pam	Book & Supply Reimbursement	267.48
WEB Water	April Water Use after Water Credits from Gift Certificates	3,929.35
Wimer, Jessica	Lifeguard Renewal Reimbursement	110.00
Yost, Dan	Mileage & Expense to Meetings in Pierre & Ft Pierre	232.50

After discussion, Council Member Leibel moved to reject the bill from Rich Waltman and to pay the above remaining bills. Council Member Rau seconded the motion. All present Council Members voted in favor. Motion carried.

Duane Wolf came before the Council representing Kevin Wolf, along with Curt Walz and Jim Schaffer to discuss the applied for Revolving Loan Application which was approved with the stipulation of clear title and with the city having first lien. The property purchased by Curt Walz has a lien against the property by a past owner. If Kevin Wolf plans to purchase this lot from Curt Walz, the lot will not be clear for 23 years, with 2 ¼ of these years remaining until an affidavit of ownership could be filed. After discussion about the Credit Boards recommendation and that a first lien could still be obtained on the property, Council Member Rau moved, with a second by Council Member Patton to allow the discussed property with the affidavit to be filed once the 2 ¼ years has past, and allow the loan to go forward. All present Council Members voted in favor. Motion carried. Schaffer, Walz and Wolf left the meeting.

Bryant Arioso came before the Council to request permission to take some cement out to the Restricted Use Site. After discussion, Council Member Rau moved, with a second by Council Member Leibel, to allow a one-time

exception and allow the cement to be hauled for a one-time fee of \$30.00 and accept it at the Restricted Use Site before the crusher is here to crush the cement. All present Council Members voted in favor. Motion carried. Arioso left the meeting at this time.

Denise Brandner, Gayle and Steve Seibel spoke to the Council on beautification ideas to be done before the celebration. After discussion of the welcome banners being in good condition and will be hung prior to the celebration, LCAC will actively look for other donations and possibly doing fundraising. It was also discussed the American Legion hangs the American Flags on Memorial Day and 4th of July. Council Member Michael Yost moved to give the LCAC \$200.00 toward the flowers to fill the planters. Council Member Leibel seconded the motion. All present Council Members voted in favor. Motion carried. The two welcome signs on the east and west side of town were discussed. Seibel donated labor and materials enhancing the sign on the east side of town Redoing the sign on west side of town as done on the east sign. The state right of way, the right to occupy was discussed and they will contact DOT concerning the signs. Council Member Leibel moved, with a second by Council Member Patton, to reimburse Gayle Seibel \$81.00 for the cost of crestone wall blocks and solar lights to enhance the sign at the west end of town. All present Council Members voted in favor. Motion carried.

Shana Gohl, Pool Manager, came before the Council to discuss pool matters and that they will start to drain down and clean the pool with the hope to open June 1st. Gohl informed the Council Amelia Mestas pulled her application for Lifeguard and Kagan Cutler decided he was not going to return so he will need to return half the cost of his certification. Gretchen Wimer and Zack Walz were not hired as Desk Attendants due to the amount of lifeguard applicants hired. Council Member Rau moved, with a second by Council Member Leibel, to set the pool lifeguard wages for the 2017 pool season as follows: New lifeguards-Spencer Hoffman, Cole Franck, Abigail Berreth and Zachary Mueller at the current minimum wage of \$8.55 upon certification. Second year returning lifeguards-Nick Brandner and Zach Wimer at \$8.80 per hour. Third year returning lifeguards-Chelsea Weig and Brandon Mueller at \$9.05 per hour. Tanner Wimer will lifeguard and assist the Pool Manager with managing at \$10.00 per hour and Shana Gohl, Pool Manager/Lifeguard at \$11.35 per hour. All present Council Members voted in favor. Motion carried. If interested, Lifeguards can again voucher to be reimbursed for the cost of certification classes if they guarantee to work at least two pool seasons for the city. It was decided Manager Shana Gohl will contact Chelsea Weig if she would again be interested to test for swimming lessons.

The finance officer was instructed to turn on the power at the pool, park, park shelter and the east ballfield. The cost of propane used in 2016 was discussed and it was decided to ask for donations toward propane to heat the pool. Gohl left the meeting.

Shane Moser came before the Council to request permission to take some cement out to the Restricted Use Site. After discussion, Council Member Rau moved, with a second by Council Member Patton, to allow a onetime exception and allow the cement to be hauled for a one-time fee of \$30.00 and accept it at the Restricted Use Site before the crusher is here to crush the cement. All present Council Members voted in favor. Motion carried.

The crusher rental and the crushing of the cement was discussed.

The cleaning of sewer lines was discussed and it was decided to have Hydro Clean contact the city the next time they plan to clean sewer lines so public notice can be given. The Council discussed that the sewer lines were cleaned and sucked up into the truck and that the city sewer lines were still clean from when the sewer project was done.

The cost estimates of the 6 port-a-pots needed over the celebration were discussed. It was decided to accept the cost estimate of \$600.00 from Sewer Duck.

The Council discussed the cost of asphalt, along with drainage. If property owners fill in areas that cause drainage problems they will be notified to correct any problem.

The Council discussed renting the crusher to crush the cement at the restricted use site and that Edmunds County agreed they will come to get all that we crush. Council Member Rau moved to have a signed letter of intent from Edmunds County saying they would purchase and haul out the crushed product at approximately 5000 ton, at least \$10.00 a ton and no more than \$12.00 a ton and to rent the crusher to crush the concrete at the Restricted Use Site. Council Member Patton seconded the motion. All present Council Members voted in favor. Motion carried.

Council Member Rau moved to authorize Mayor Doug Yost permission to hire the contractor needed to feed the crusher while the crusher/conveyor is rented to crush the concrete at the Restricted Use Site. Council Member Patton seconded the motion. All present Council Members voted in favor. Motion carried.

The Council discussed the water shut offs that Rod Hoffman Construction will be fixing.

The Council discussed the cost of a grab fork for the telehandler and it was decided not to purchase one now.

The Council examined the Monthly Library Report and Monthly Police Report.

The Council discussed Mike Olson would start inspecting properties on Code Enforcement violation issues Tuesday, May 2nd in hopes to have dealt with as many issues as possible and the possibility of having a second large item collection held before the celebration was discussed.

April Building Permits Issued: Building Permit 17-07 Hohm Park Apartments, 17-08 Merilee Beck-Demo, 17-09 Joyce Carmen-Billy's, 17-10 Rick Wolff – Move Building.

The Council discussed people picking up dogs in the country and turning them in to the city. The fact that these dogs could be taken off the dog owner's property or close to their home was discussed. These dogs needed to be fed, boarded then transported to Aberdeen at the city's expense. City dogs unlicensed and dropped off are fined up to \$200.00 and are also charged a cost to feed and board the animal until its picked up. Council Member Leibel moved, with a second by Council Member Patton, to charge \$100.00 drop off fee for the dogs picked up without current tags and turned into the city. All present Council Members voted in favor. Motion carried.

The Council granted Chief Dan Yost permission to attend the Domestic Abuse Class in Chamberlain on May 9, 2017, that applies to certification hours.

The Council discussed the 7.5% assessment fee for buildings being taken off the City's assessment due to the property owners acquiring demolition permits and gain of assessment do to a building permit to construct a building at 1242 Church Street. Council Member Rau moved, with a second by Council Member Leibel, to remove

the assessment fee from those buildings to be demolished at 835 Leola Avenue and 1242 Church Street. All present Council Members voted in favor. Motion carried.

The Council discussed recommendations received from Safety Benefits from the loss control review and paperwork still needed to be replied by departments within the remainder of the 60 days. The paperwork still needing to be done was reviewed.

The Council discussed the water study and the pressure testing and flow of the fire hydrants being done by Helms & Associates along with areas of our water system needing to be looped. Finance Officer Kappes informed the Council the 2016 Water Quality Report has been distributed to most of the consumers and the Council granted the finance office permission to mail out the remaining reports.

The Lead and Copper testing will need to be done between July and September of 2017 by those consumers needing to test for lead and cooper.

The Council held a Public Hearing to change G's Convenience, dba Neil & Val Geffre's On & Off Sale Malt Beverage License to an Off Sale Malt Beverage License, with no one present objecting. Council Member Rau moved to approve the applications of yearly license for Off Sale Malt Beverage License for G's Convenience, dba Neil & Val Geffre and the renewals if the Off-Sale Package Malt Beverage & SD Farm Wine for the Ten-45 Grocery and Café, dba, Natalie Dempsey and an Off-Sale Package Malt Beverage for Billy's Bar & Grill, dba, Joyce Carmen. Council Member Patton seconded the motion. All present Council Members voted in favor. Motion carried. Mayor Doug Yost signed the applications to be submitted to the Department of Revenue, Special Tax Division.

The Council discussed the Large Item Collection set for Saturday May 6th. Dependable Sanitation has brought the roll off and will pick it back up around May 12th. It was decided to put large item collection on the agenda to discuss possibly holding another collection before the celebration.

Council Member Rau moved, with a second by Council Member Leibel, to surplus curb & gutter forms, barrel rack, cast iron sink, grinder and barber chair to be sold at the auction May 7th. All present Council Members voted in favor. Motion carried.

The Council discussed the structure being burned as a fire department training exercise and that the city does not clean out the basement when the buildings are demolished or have the needed equipment to do it. This is done by the contractor, which is now the property owners expense with the city hauling in dirt to fill in the basement.

The Council discussed the 1.5% cost increase to the health insurance renewal. Council Member Patton moved, with a second by Council Member Leibel, to renew the city's insurance policy as is, with the option if a plus-one is needed to be added to the single plan it is with the employee paying the difference in cost. All present Council Members voted in favor. Motion carried.

The Council discussed other options to clean the city's sewer mains, along with the cost to purchase a high-pressure sewer jetter for approximately \$3,800.00. It was decided not to purchase one now.

SDDOT Safe Routes to School's Grant was discussed and the possibility of applying for a grant for a recreational trail. It was decided to turn this grant opportunity information over to Julie Johnson to research.

The Council discussed voting for seats up on the Retirement System Board and the fact there were no openings for Municipal Seats this year.

There being no further business, Council Member Patton moved, with a second by Council Member Rau, to adjourn. All present Council Members voted in favor. Motion carried.

The Leola City Council will meet in regular session on Monday, June 5th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Doug Yost, Mayor of Leola

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