

# LEOLA CITY COUNCIL MEETING

April 6, 2015

The Leola City Council met in the Council Room of the Municipal Building in session on Monday, April 6, 2015. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Brian Walz, Norman C. Tschappat, David Gohl and Doug Yost. Absent: Tyler Bollinger and Dana Leibel and Police Chief Daniel Yost. Also present: Jeff Tschappat.

Council Member Walz moved, with a second by Council Member Tschappat, to approve the March Council Minutes with the following motion correction motion: Council Member Gohl moved, with a second by Council Member Bollinger, to approve the Prax Aire Contract for lifetime welding oxygen bottle for \$169.00 and \$197.00 for #2 Acetylene for tank and oxygen at \$24.61 and Acetylene for \$49.97, with a \$4.00 haz. fee through Curt's Repair. All present Council Members voted in favor. Motion carried.

Council Member Doug Yost moved, with a second by Council Member Walz, to accept the Monthly Treasurer's Report and March's bank balance correction. All present Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	April Salary & Benefits	\$2,864.27
Finance Office Salaried Payroll	April Salary & Benefits	\$3,459.97
Maintenance/Water & Sewer Dept. Payroll	April Salary & Benefits	\$2,985.77
Council Payroll	March Hours-Citizen's Food Boxes Pay	18.30
Council & Mayor Payroll	1 <sup>st</sup> Qtr. Equalization & Council Meeting Paid in March	3,444.81
Office Department Payroll	March Hours-Pam Schaffner	732.28
Gov't Bldg. Payroll-Janitor	March Janitor Hours-J. Leibel	296.72
Library Payroll	March Librarians	733.10
Zoning Payroll-Tschappat	March -Building Permits	86.12
A & B Business	Supplies	84.31
ABC Seamless	Seamless Steel & Gutters	2,334.00
AmeriPride Service	Mops, Deodorizers, etc.	167.44
CorInsurance	CNA Surety-Mayor, Council & Finance Officer Bonding Policy	698.50
Dakota Supply Group	Water Supplies	749.21
4DK Electric	Parts & Labor	38.60
4DK Electric	Parts & Labor	491.46
FEM Electric Association, Inc.	Electricity-Golf Course	40.00
Gene's Oil Company	March Gas & Diesel	421.50
Homestead Building Supply	Supplies	24.99
Leola Library	Reimbursement for Supplies & Books	122.53
McPherson County Herald	Publishing	216.63
McPherson County Register of Deeds	Searching & Copies	20.00
Menards	Supplies for Government Buildings	235.50
MDU	Electricity	2,538.62
North Central Farmers Elevator	Miscellaneous Parts & Supplies	34.36
Rural Development	36th Loan Payment-Sewer Project	4,021.00
Schaffner, Pam	Monthly QB Expense	13.72
Schock, Dean A.	Mileage to Aberdeen	29.60
Share Corporation	Supplies for Pool & Sewer	3,755.00
SODAK Sports	Ammunition for Police School	357.47
South Dakota Dept. of Revenue-Lab	Coliform Water Testing	15.00
South Dakota Gov't Finance Officer's Assn.	Registration for 2-Finance Officer's School in Pierre	150.00
Valley Telecommunications	Phones, Cell Phones, Faxing, Internet	435.51
Walz, Brian	Reimbursement-Mileage - Food Baskets & SDML District Meeting	48.10
Walz, Pam	Book Reimbursement-Library	119.98
WEB Water	March Water Use minus \$25.00 customer credit	3,404.77
Westside heating and AC LLC	Propane at Shop with Discount	234.00

Councilman Tschappat moved, with a second by Councilman Doug Yost, to approve the above bills. All present Council Members voted in favor. Motion carried.

The Council granted permission for the streets and alleys to be blocked on Sherman, one block north and two blocks south of Main during the Rhubarb Days activities.

The Council discussed the work still needing to be done at the Citizen's Center in hopes the Sharp Shooters would be able to utilize the basement of the building over Rhubarb Days, along with there being additional public restroom availability.

The Council discussed a 2004 street sander on a 4 x 8 trailer for sale in Watertown and it was decided Council Member Walz will negotiate on the selling price and if the owner accepts, a check is to be issued for the purchase.

At 8:00 P.M., Council Member Bollinger joined the meeting.

Jeff Tschappat discussed the current Restricted Use Site hours being from 3:30 P.M. to 7:30 P.M on Thursdays until the 1<sup>st</sup> of November along with the possibility of being open on a Saturday with the Council.

The Council discussed break up damage on the streets of Sherman and Herried and sewer problems on Burtis Avenue and Main.

The Council discussed the city's water lines and the meter pit supplying that property and others in the alley of block 4 of Grimes Addition that's existed for years and the inability to prove the alley was platted on block 4 of Grimes Addition which exists on City and County maps but unable to find where paperwork's filed.

Water shut offs needing to be dug were discussed along with grass needing to be seeded on areas dug up during the culvert project.

Shana Gohl, Pool Manager, came before the Council to discuss when work could begin at the pool along with work needing to be done before the opening. Diving board needing to be installed and south wall damage was also discussed.

The Council instructed the finance officer to call MDU and have power turned on at the pool and parks and allow them to start working on getting the pool ready for the pool season.

The Council reviewed two lifeguard applications, Councilman Bollinger moved to hire Rachel Brandner, as lifeguard at minimum wage. Councilman Yost seconded the motion. All Councilmen voted in favor. Motion carried. It was decided not to employ the second applicant and the finance officer was instructed to send letters to the applicants. The Council will consider any other new applications at the May Meeting, if interested in lifeguarding they can again be reimbursed for the cost of certification if they guarantee to work at least two pool seasons for the City. Past lifeguard still having a pool season to work for the city was discussed.

Having McPherson County Highway Department again haul gravel for the city as in the past was discussed. The need for gravel in the City Park and on the four camping pads on the north side were discussed, along with the cattails.

Water and drainage problem at Docs Pond and trying to correct it by putting in six inch PVC to get it to drain was discussed.

The Council discussed the progress at the Citizen's Building and discussed stuff needed to be removed from the basement floor and it scrubbed down before the floor can be done and baseboard installed. The City need to finish work in the Citizen's Building so the basement can be used during Rhubarb days and restrooms available. Checking into what would need to be done to install an outside light on the building was also discussed.

The Council discussed the door latches for the Municipal Building were picked up and ready to replace the old door knobs.

The Council discussed a Rock bucket for \$1600.00 and work needing to be done on the Dresser.

The Council examined the Monthly Library Report. Mayor informed the Council he had spoken to Police Chief Dan Yost and that Police School was going well.

The Council discussed trees west of the Golf Course to be moved onto the Course.

The Council instructed the finance officer the quonset building and possible leasing of a snow plow could be removed from the Agenda at this time and added if needed.

The finance officer informed the Council, she had the needed adjoining property owners signatures on the petition to vacate streets and alleys not previously vacated on Herried, Grant, Lincoln and a portion of Sherman Street, north of Elm Street, keeping the portion of Sherman Street for the campers dump station and enough area around it for campers to turn around as shown on the map. Council Member Tschappat moved, with a second by Council Member Bollinger, to authorize Mayor Schock and Finance Officer to sign this petition, and have it notarized and set the Public Hearing for 8:30 P.M. on May 4<sup>th</sup>. All present council members voted in favor. Motion carried.

Mayor Schock updated the Council on the phone call he received from MDU concerning the letter sent due to all the electrical outages and that they would be meeting with the other entities to discuss the issue.

The Council discussed the Large Item Collection to be held on Saturday, May 2nd, from 9:00 A.M. to 1:00 P.M. The Consignment Sale will be on Sunday, May 3rd.

Council Member Bollinger moved, with a second by Council Member Yost, to hire Mike Olson, Code Enforcement Specialist to do Code Enforcement at \$45.00, plus meal expense and mileage to address the nuisance properties and structure removal needs in the community. He was appointed as a part-time employee as Code Enforcement Officer as discussed to handle all necessary avenues of the enforcement to impose the current City Ordinances and Zoning Ordinance, and enforcing the Property Maintenance Code. All present Council Members voted in favor. Motion carried. The Council discussed the SDML Code Enforcement Meeting in Pierre on May 6<sup>th</sup> & 7<sup>th</sup> and to notify Mike Olson of the meeting. The Council discussed buildings needing to be demolished and requesting to do it under the McPherson County/City Clean-up Project. Those not signed up will be handled by code enforcement.

The Council discussed the NEFOG Meeting the finance officer will attend on April 15<sup>th</sup> in Aberdeen.

The Council discussed the drainage on the east side of Pearl.

The finance officer informed the Council the Health Pool of South Dakota is combining plans. Plan 2 the city has will migrate with Plan 1 to Plan A and deductible and co-pays will be higher effective July 1<sup>st</sup>. Cost changes were unknown but according to the letter, and health saving plans available more information is expected the end of April. It was decided the Council will wait to see what the costs are before employee adjustments are made.

It was decided by the Council to schedule the Public Hearing for the Off Sale Package Malt Beverage for Billy's Bar & Grill, dba, Joyce Carmen, On/Off Malt Beverage Renewal for G's Convenience, dba Neil & Val Geffre and & SD Farm Wine License for the Leola Grocery, dba Natalie Dempsey for 8:00 P.M. on Monday, May 4th.

The Council discussed the Van Deist Meeting to be attended by Jeff Tschappat on mosquitoes and calibrating the sprayer on April 29<sup>th</sup> at Wylie Park.

Council Member Walz moved to go into executive session at 9:55 P.M. to discuss personnel matters. Council Member Yost seconded motion. All Council Members voted in favor motion carried. Kappes and Tschappat left the meeting during executive session.

Council Member Gohl moved to exit executive session at 10:55 P.M. Council Member Bollinger seconded motion. All Council Members voted in favor motion carried.

March Building Permits Issued: Building Permit 15-03 Brian Walz, 15-04 Vivian Mack, 15-05 Kurtis Kolb and 15-05 Gene's Oil-Mark Rau.

The Council discussed the Restricted Use Site is open for the season from 3:30 P.M. to 7:30 P.M on Thursdays and it was decided to also be open every third Saturday and employees are to use flex time for the difference of hours. The gate is to be locked at all other times and they are to collect \$15.00 for each trip out to unlock the gate for anyone to unload who is not a contractor and the fence should be locked between loads.

The Council discussed the DOT Transportation Planning Grant and Tree Grants through the SD Department of Agriculture.

The Council decided not to go into the Grow Healthy Vending Machine Partnership Agreement.

The Council discussed information on the Paint South Dakota Program.

The Council reviewed the Economic Development Annual Report and discussed the Conference in Sioux Falls on April 15.

The Council discussed the work planned by the summer ball association to repair the dugouts on the small field that did not get completed last year and that it was still agreed they would supply the materials as previously agreed upon if the association did the repairs.

The City received a Thank You from Tracy Butler and the Junior Government Class for having them in to learn about our city government.

The Council discussed the upcoming Spring Solid Waste Operators Workshop in Custer May 12-14.

The Finance Officer informed the Council of the filing of all incumbents nominating petitions and that no other petitions were filed so the cancellation of Municipal Election was published. Seating of Council Members Dana Leibel-

Ward One, Doug Yost-Ward Two and Brian Walz-Ward Three will be done at the May Meeting, along with taking oath of office. Certificates of Election were given.

There being no further business, Council Member Doug Yost moved, with a second by Council Member Walz, to adjourn. All present Councilmen voted in favor. Motion carried.

The Leola City Council will meet again in regular session on Monday, May 4<sup>th</sup> at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

\_\_\_\_\_  
Candice Kappes, Finance Officer

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Dean A. Schock, Mayor of Leola

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