

# LEOLA CITY COUNCIL MEETING

April 4, 2016

The Leola City Council met in the Council Room of the Municipal Building on Monday, April 4, 2016. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Tyler Bollinger, Dana Leibel, David Gohl, Norman C. Tschappat and Doug Yost. Absent: Brian Walz. Also present: Jeff Tschappat, Police Chief Daniel Yost and Shawn Patton.

Mayor Schock read a letter from Council Member Brian Walz resigning from his Ward 3 Council Seat, Treasurer of the Golf Course, President of the Hohm Park Apartments, and President of the Kenwood Board. Council Member Bollinger moved, with a second by Council Member Norman C. Tschappat to accept the resignation of Council Member Brian Walz. All present Council Members voted in favor. Motion carried. Walz was thanked for his many years of service and volunteering on city projects. The Council discussed the lack of interest in holding seats on the Council. It was decided to leave Walz's open seat in Ward 3 until after the June election in the other Ward 3 seat. An appointment to fill the Ward 3 open seat and the Ward 2 seat that will become open when the reseating of the Council is done at the July Meeting, at the time Doug Yost fills the Mayor's seat. Council Member Doug Yost moved, with a second by Council Member Bollinger, to move the June Meeting date until Monday, June 13<sup>th</sup> and canvass the election results at that time and move the July Meeting until Monday, July 11<sup>th</sup>. All present Council Members voted in favor. Motion carried.

Minutes of the March 7<sup>th</sup> Council Meeting stand approved as mailed out, with the correction to the March 21<sup>st</sup> Local Board of Equalization as follows: Norman C. Tschappat, Council President called the Local Board of Equalization Meeting to order instead of Norman C. Tschappat, Council Vice President called the meeting to order.

Joyce Carmen came before the Council to discuss license holders doing more than 50% of business serving food could sell liquor on the sidewalk frontage of their licensed premise if the city's ordinance allowed for it. She discussed her plan to put rod iron table and chairs for customers to sit. Council Member Doug Yost moved, with a second by Council Member Bollinger, to have Attorney Vaughn Beck revise the city's ordinance to allow for sidewalk sales. All present Council Members voted in favor. Motion carried. The timeline of an introduced ordinance readings for passage and the required public hearing to pass an ordinance was discussed. She also discussed the condition of the alley.

Council Member Norman C. Tschappat moved, with a second by Council Member Leibel, to transfer the 1<sup>st</sup> qtr. Sewer project collections of \$15,755.00 from the sewer fund to the sewer project fund. All present Council Members voted in favor. Motion carried.

The Council discussed the \$68,494.57 in the Revolving Loan Fund available to be borrowed and available grant and loan money available through the SD Governor's Office of Economic Development.

Council Member Bollinger moved, with a second by Council Member Leibel, to accept the Monthly Treasurer's Report. All present Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	April Salary & Benefits	\$3,097.21
Finance Office Salaried Payroll	April Salary & Benefits	\$3,545.91
Maintenance/Water & Sewer Dept. Payroll	April Salary & Benefits	\$3,049.48
Council Payroll	March Hours-Citizen's Food Boxes Pay	18.41
Council & Mayor Payroll	1 <sup>st</sup> Qtr. Equalization & Council Meeting Paid in March	3,441.77
Library Payroll	March Librarians	735.55
Gov't Bldg. Payroll-Janitor	March Janitor Hours-J. Leibel	311.76
Zoning Payroll-Tschappat	March-Building Permits	21.53
Office Department Payroll	March Hours-J. Wimer	717.92
A & B Business	Supplies	129.68
Adams, Rick	Water Deposit Refund After Water & Sewer Use	18.50
AmeriPride Service, Inc.	Mops, Deodorizers, etc.	99.20
Bollinger Construction	Backhoe Work at Dam & North Broadway to Harms	1,640.31
CompQuest Technology	Labor & Power Supply	93.99
CorTrust Visa	5 Yr. WEB Page, Square Drive Adapter, Yearly Card Fee (344.74)	272.74
FEM Electric Association, Inc.	Electricity-Golf Course	189.37
Geffdog Designs	Signs-Govt. Bldgs.	94.50
Gene's Oil Company	March Gas & Diesel	231.35
Gohl, Shana	Lifeguard Renewal	100.00
Homestead Building Supply	Supplies	4.29
Kappes, Candice	Mileage for Computer Repair	67.20
Leola Athletic Association	Donation for Summer Ball Program	500.00
Leola Public Library	Reimbursement for Books & Supplies	128.92
McPherson County Herald	Advertising & Publishing	355.87
MDU	Electricity	2,680.69
North Central Farmers Elevator	Fuel & Supplies-Golf Course	34.84
Olson, Dennis M.	Contract Labor Code Enforcement Officer & Expenses	1,049.50
Petal Pushers	Funeral Plant-Olson	40.00
Runnings	18" Chain for Chain Saw	63.98
Rural Development	48th Loan Payment-Sewer Project	4,021.00
Schock, Dean	Mileage to Faulkton for District Meeting	50.40
Sewer Duck, Inc.	Jetting Sewer & Mileage	417.50
Share Corporation	Liquid Drain Opener & Acid PH/Pool Supplies	4,782.00
SDML Worker's Compensation	Fund Addition Billing Due from Audit	202.00
South Dakota Dept. of Revenue-Lab	Coliform Water Testing Sample	15.00
Tschappat, Jeff	Mileage & Expense to Sewer Classes	105.08
Valley Telecommunications	Phones, Cell Phones, Faxing, Internet	420.83
Walz, Brian	Reimbursement-Mileage - Food Baskets	33.60
Walz, Pam	Book Reimbursement-Library	229.76
WEB Water	February Bill for December Water Use	3,189.39
Westside heating and AC LLC	Propane at Shop with Discount, Trouble Shoot & Mileage	273.45
Yost, Dan	Expense to Wastewater Class	33.60

Council Member Doug Yost moved, with a second by Council Member Norman C. Tschappat, to approve the above bills. All Council Members voted in favor. Motion carried.

The Council discussed the Restricted Use Site to be open on this Thursday, at 3:30 P.M. to 7:30 P.M. on Thursdays until the 1<sup>st</sup> of November. Residents are allowed to leave debris at the cement bunkers if unable to get to the Restricted Use Site on Thursdays.

The Council discussed drainage and ditch cutting needed to be done. It was decided to call for bids on the labor to do drainage work needing to be completed on from the north end of Broadway on Elm from Leola and Broadway and drainage from 3<sup>rd</sup> Street to Moulton Street on east and west sides of Broadway. Contractor will be responsible to transit area to drain, working with the utilities, with the City furnishing the culvert or needed materials and the city will keep all dirt.

The Council discussed the blocking and obstruction of view when vehicles are pulling out of the alley between Leola and Sherman Street onto the highway due to vehicles being parked along the highway. It was decided to contact Phil Dwight, from Aberdeen D.O. T. for permission to post signs.

Glenn Spitzer came before the Council to discuss road work to be done. Streets to be resealed and the grinding of Sherman Street from Conklin to Williams. The Council discussed the damage on Elm by the elevator road area and it was decided to contact NCFE about possibly cost sharing to fix the road. He discussed the cost and timeline for hot mix, chip and resealing and that the county guys would haul on off time. The drainage on the west end of the spillway was also discussed.

Shana Gohl joined the meeting and Glenn Spitzer left the meeting.

Shana Gohl, Pool Manager discussed the pool hours and it was decided to set the hours to be 1:00 P.M. to 5:00 P.M. and 6:00 P.M. 8:00 P.M. during the 2016 pool season. The finance officer was instructed to contact MDU to connect the power at the pool and allow them to start working on getting the pool ready for the pool season. Gohl is renewing her life guard certification, with cost of the certification to be reimbursed.

The Council discussed applications for lifeguards from Tanner Wimer, Brandon Mueller, Chelsea Weig, Zachary Wimer and applications picked up but not returned. Council Member Norman Tschappat moved, with a second by Council Member Bollinger to hire all four applicants upon certification. All Council Members voted in favor. Motion carried.

Shana Gohl spoke to the Council on behalf of the Leola Athletic Association, that the Midget Tournament will be held in Leola the 3<sup>rd</sup> weekend in July and a scoreboard was needed. The scoreboard with installation would be approximately \$5300.00 and that the association was looking for donations and also selling advertising on the fence signs for the ballfield.

The Council discussed the 2015 Water Quality Report which has been distributed and the consumers not yet into the office to receive it. The Council granted the finance office permission to mail the remaining reports.

The Town of Long Lake contacted the City approving the quote of \$750.00 to have Jeff Tschappat set up sampling sites, mileage and employee time to send the monthly samples for the town of Long Lake. The Council instructed Jeff Tschappat to set up the sampling sites.

Jeff Tschappat updated the Council and sewer problems on the south end of Leola Avenue and that Sewer Duck was out to jet the line. It was decided to get back on the cities schedule of cleaning a third of town each year and the school street each year.

The Council discussed the letter from WEB informing the city the WEB board of directors concluded that they could not meet our request for a water hook up to the city park coming off north Broadway by Harm Trollip's to the park. The City also received information on the WEB Bylaws.

The Council discussed the schools sprinkler system the want to put in off the hydrant. The fact a boost would be needed and tank so not to break the city's lines.

Stanton Spitzer called the Council to discuss Rodeo needed for spraying. The Council authorized Spitzer to order it from Van Deist in Pierre.

The Council discussed pool heater options. Council Member Doug Yost moved, with a second by Council Member Bollinger, to accept the pool heat quote from Climate Control for labor and equipment to install a 400,000 BTU Raypak LP gas boiler for \$8,893.89, get needed materials to circulate the water, and to transfer the \$214.08 into the city's regular checking account out of the pool heater fund and close the savings account as discussed. All Council Members voted in favor. Motion carried.

The Council discussed putting a 30 x 40 addition with 16 foot side walls to the west side of the existing city shop. It was decided to call for bids on the labor to construct the addition. Bids are to be opened at 8:30 P.M. on Monday, May 2<sup>nd</sup>.

The Monthly Police Report and Monthly Library Report were examined by the Council. Problems with the two desktop computers at the Library were discussed and it was decided to have David Malsom from CompQuest Technology come to clean and check them out before ordering a computer.

March Building Permits Issued: Amy & Kelly Maurer-16-02, Doug Yost 16-03 and Andrew Erdmann 16-04.

The Council discussed the Zoning Meeting to be held at 7:00 P.M. Monday, May 2<sup>nd</sup>.

Mayor Schock updated the Council on the additional cart storage shed to be constructed. The additional spaces for cart storage have already been spoken for, the construction will start tomorrow. The Golf Course calendar is reserved on May 28<sup>th</sup> for private use, with Golf Tournaments scheduled for June 4<sup>th</sup>, June 25<sup>th</sup> and July 3<sup>rd</sup>, 2016.

Central Divers L.L.C., has starting the repairs to the walkway and will soon begin repairs and cleaning to the above ground storage tank this week.

The Council discussed the braille signs posted in the Municipal Building as requested through Rural Development and that a lower mirror was still needed along with insulation around the pipes of the sink.

The Council was updated on the owners of dogs in violation to the City's Ordinance pertain to the two dog limit per household, without a breeders license. The cost of this breeder's license was discussed.

The Council discussed the Large Item Collection scheduled for Saturday April 30<sup>th</sup>. The Consignment Sale is scheduled for Sunday, May 1<sup>st</sup>.

The Council discussed possible items to be sold at the sale. It was decided to sell some of the curb cleaner.

The Council discussed the SDML District Meeting held in Faulkton on Tuesday, March 29<sup>th</sup>. Mayor Schock updated the Council on changes discussed at the Business Meeting.

The Council discussed the upcoming Code Enforcement Meeting in Pierre and that Mike Olson will be discussing what he has done in Leola. The Council granted Jeff Tschappat and Dan Yost permission to go if able to attend.

The finance officer informed the Council the City was granted the SD Urban & Community Forestry Program Challenge Grant for trees at the swimming pool park. The change of eliminating the ash trees we had quoted was discussed and SD Department of Agriculture will need to be contacted to find out the allowed size and types of trees now allowed under the grant.

The finance officer informed the Council the legislature had made some changes to the S.D. Retirement System and would affect reporting and that all authorized agents were strongly encouraged to attend. The Council granted her permission to attend one of the upcoming classes.

The Council discussed the abatement request from the County Auditor to abate the taxes on the grain bin in NE1/4 - 20-126-67 unplatted in Leola owned by Lois Merkel and hereby concur in the McPherson County Board of Commissioners request to abatement for \$165.05.

The Council discussed the need for city representation for the Council to attend the April 5<sup>th</sup> Commissioners Meeting with Mayor Schock and Mike Olson concerning properties being sold by County Tax Deed. The Finance Officer informed the Council that all mobile homes will now be taxable like houses on the properties they are on and that now building permits would be needed and the 7.5% would apply on any mobile home to be moved out of city limits.

The Council discussed the NEFOG Meeting tentatively being set for April 20<sup>th</sup>. Kappes would be attending with a \$10.00 registration fee needed.

It was decided by the Council to schedule the Public Hearing for the Off Sale Package Malt Beverage for Billy's Bar & Grill, dba, Joyce Carmen, On/Off Malt Beverage Renewal for G's Convenience, dba Neil & Val Geffre and package Malt Beverage & SD Farm Wine License for the Leola Grocery, dba Natalie Dempsey for 8:00 P.M. on Monday, May 2nd. No publication is needed on renewals.

The Council discussed the Van Deist Meeting to be attended by Jeff Tschappat on mosquitoes and calibrating the sprayer on April 27<sup>th</sup> at Wylie Park.

The Council discussed the membership dues request received from the Northern Route to the Hills and it was decided to decline membership at this time.

The Council discussed the Leola Citizen's Center has been designated as the City's Tornado Shelter if the tornado shelter sounds. When the tornado sounds for a tornado it will be a 3 minute long blast. When the all clear siren sounds it will be 3 short blasts. Some first aid supplies, MREs and water will be at the Citizens building. A generator is still needed.

The Council discussed Kenny Vilhauer having an insured airboat to give air rides.

Council Member Bollinger discussed the mobile home he is remodeling and he will be putting in new windows and matching siding. The Mobile Home will look new but it will have a flat roof. He also discussed the location it will be set with the Council.

There being no further business, Council Member Norman C. Tschappat moved, with a second by Council Member Bollinger, to adjourn. All Council Member voted in favor. Motion carried.

The Leola City Council will meet in regular session on Monday, May 2<sup>nd</sup> at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

\_\_\_\_\_  
Candice Kappes, Finance Officer

\_\_\_\_\_  
Dean A. Schock, Mayor of Leola

**"This institution is an equal opportunity provider, and employer."**

*"Esta institucion es un proveedor de servicios con igualdad de oportunidades"*

Published once at the approximate cost of \_\_\_\_\_.