

**LEOLA CITY COUNCIL MEETING  
APRIL 1, 2013**

The Leola City Council met in regular session on Monday, April 1, 2013. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Brian Walz, Norman C. Tschappat, James Severson, David Gohl, Glenn A. Spitzer and Neil Geffre. Absent: None. Also present: Jeff Tschappat.

Council Member Severson moved, with a second by Council Member Walz, to approve the March 4<sup>th</sup> and March 18<sup>th</sup> Minutes as mailed out with the correction of the bill for B & B Contracting Pay Estimate on Lagoon Project for \$12,187.50, which was a change order approved for B & B not actually bill to be paid. All Council Members voted in favor. Motion carried.

Council Member Tschappat moved, with a second by Council Member Severson, to accept to Treasurer's Reports. All Council Members voted in favor. Motion carried.

Pam Schaffner joined the meeting.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	April Salary	\$3,356.45
Finance Office Salaried Payroll	April Salary	3,123.65
Maintenance/Water & Sewer Dept. Payroll	April Maintenance Salary	2,598.17
Gov't Bldg Payroll-Janitor	March Janitor Hours	344.82
Library Payroll	March Librarian	701.95
Maintenance/Golf Course Project Payroll	March Hours-Pat Schaffner	2,209.52
Office Department Payroll	March Office Hours	629.19
Credit Board	Meeting Pay	188.39
Council & Mayor Payroll	Equalization & Council Meeting Pay	3,870.03
A & B Business	Supplies	80.24
AmeriPride Service	Mops, Deodorizers, Paper Products etc.	80.50
Cedar Shores	2 Nights @ Code Enforcement Meetings	183.90
Double J Drywall	Tiling, Repairing Walls, & Painting-Citizens Bldg.	576.80
Doubleday Book Club	Books-Library	15.27
FEM Electric Association, Inc.	Security Light & Electricity-Golf Course	50.22
Fischer's Plumbing & Heating	Parts & Labor-Municipal Bldg. Heating System	299.34
Galls	Police Duty Jacket & Emblem	51.99
Gene's Oil Company	Fuel, Gas & Diesel	260.90
Homestead Building Supply	Supplies	99.26
McPherson County Herald	Advertising & Publishing	491.62
MDU	Electricity	2,313.57
North Central Farmers Elevator	Miscellaneous Parts & Supplies	272.83
Reader Service	Books-Library	33.96
Rhapsody Book Club	Books-Library	47.97
Rural Development	12th Loan Payment-Sewer Project	4,021.00
Share Corporation	Pool Supplies	1,698.00
South Dakota Dept. of Revenue-Lab	Coliform Water Testing	13.00
Valley Telecommunications	Phones, Faxing & Internet & Security	345.72
VanDerLinden, Matt	Reimbursement of Gas to Pierre-2 Trips	59.81
Walz, Marlys	Summer Reading Program Expense & Mileage	51.60
Walz, Marlys	Book Reimbursement	46.34
Walz, Marlys	Mileage Reimbursement-Sioux Falls for Display	164.80
WEB Water	March Water Use minus 2 Certificates	3,274.75
Westside Heating and AC LLC	Propane at Shop with Discount	185.89

**PROJECT BILLS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING**

Dahme Construction Co. Inc. Sewer Line Project Pay Estimate-Work-Change Order 69,460.00

**PORTION OF BILLS APPROVED & HELD FOR FUNDING FROM-Rural Development Grant Portion**

Helms & Associates	Engineering Construction Observation & Staking, Mileage & Expenses	1,367.40
Helms & Associates	62% of WWTP Imp. Construction of 35,200.00 Contract Amount	704.00

**TABLED BILLS TO BE CONSIDERED IN SPRING**

Dakota Ag Supply, LLC	Aglime & Freight	1,187.76
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Council Member Spitzer moved to table the bill for delivered aglime from Dakota Ag for \$1,187.76 and to pay the above wastewater expenses once grant monies are received and to approve all remaining expenses. Council Member Walz seconded the motion. All Council Members voted in favor. Motion carried.

Jason Mestas, Double J Drywall came before the Council with a quote of \$428.48 for repairing the holes and putting down flooring and \$148.32 to paint walls and ceiling in the upstairs handicapped restroom and a quote of \$3,275.40 to hang, tape, texture and paint drywall consisting of the downstairs hallway, bathroom and concession stand area in the Citizens Building for a total quote of \$3,852.20. Council Member Gohl moved, with a second by Council Member Severson, to approve the quotes for \$3,852.20 and to have tile flooring installed. All Council Members voted in

favor. Motion carried. The basement ceiling and other addition prep work needing to be done in the basement not included in the basement quote was discussed.

Shane Moser, Moser Excavating & Trucking, L. L. C. came before the Council to discuss the approved demolition of the City acquired building scheduled to be demolished tentatively set for April 22<sup>nd</sup>. The piling of dirt and tree removal, use of city loader needed on the east side and locate need to be done were discussed. The mayor and the finance officer were authorized to pay Moser the demolition insurance endorsement for 30 days in the amount of \$1,282.00 for the cost of needed Insurance as approved in his bid before doing the demolition, with the cost of labor as per bid to be paid later. The Council discussed the rocks out by the lake still not moved and that the city was authorized to move them and hiring Moser Excavating & trucking move them, and city debt would be billed to the property owner.

Pam Schaffner left the meeting.

Jeff Tschappat informed the Council the measuring of the park for the installation of the new park equipment was done and problems with the needed coverage of cushion and it was decided to have sand installed instead of pearock or wood chips. Council Member Gohl moved, with a second by Council Member Walz to square off the 100 foot x 70 foot area needed and that the City will supply the sand needed, 6 x 6 treated timbers and concrete for holes. All Council Members voted in favor. Motion carried.

Needed tree trimming in which notice was given in the newspaper was discussed and that Kappes Tree Service will do the trimming and the City would do the clean up and it was decided the city will not bill the adjoining property owners for the cost of the trimming in the city's right away.

The Finance Officer was instructed to contact MDU about the problems with the streetlights on the corner of Main/Burtis and the corner of Main/Grant.

The Council instructed the finance officer to call MDU and have power turned on at the parks

The Council discussed the DOT Highway Project letting to be held December 2014.

The Council discussed installing the Pool Slide to be put in along with the AMO box, wiring and construction work to be done.

The Council discussed that the mayor and a couple of the Council Members met with Access Elevators and West Central and compared to the two bids given for an elevator in the Citizens Building, with the control receiver for the auto doors, being \$27,500.00 from Access and \$24,975.00 from West Central. Council Member Spitzer moved, with a second by Council Member Tschappat to accept the bid from West Central Elevators, Inc. of \$24,975.00 with the additional \$350.00 for the control receiver for auto doors. Upon roll call vote, Severson-AYE, Gohl-AYE, Walz-AYE, Tschappat-AYE, Spitzer-AYE and Geffre NAY. Motion carried.

The finance officer was instructed to send the City Attorney information to be drafted into the agreement between the City and VanDerLinden on his commitment of years of service.

The Council examined the Monthly Library Report.

March Building Permits Issued: Building Permit 13-03 Lessor-AT&T Wireless for Verizon.

Norman Tschappat reported on the Building to be built in addition to the Verizon antenna going on the Alltel /AT & T tower and that an updated set of plans from the school has been dropped off.

The Council discussed work to be done on the Club House at the Golf Course

The Council discussed the approved \$69,460.00 pay estimate that will be \$60,916.42 in Rural Development Grant and \$8,543.58 in Water Quality Grant.

The Council discussed the tornado siren still not working and to check with Dakota Electrics when they will be out to work on the siren so it's up and working before the tornado season.

The Council discussed nuisance properties and it was decided to compile a new list.

The Council discussed the South Dakota Municipal League Meeting to be held in Groton on Thursday, April 4<sup>th</sup> along those Councilmen planning to attend.

The Council reviewed past Lifeguards, Councilman Walz moved to hire Brittney Casey and Emily Grabowska, as lifeguards and Shana Gohl as Pool Manager/Lifeguard with a \$.25 the wage increase over last years wages and allow them to start working on getting the pool ready once weather permits. The Council will consider any other new applications at the May Meeting. Councilman Tschappat seconded the motion. All Councilmen voted in favor. Motion carried. If interested in Lifeguarding they can again be reimbursed for the cost of certification if they guarantee to work at least two pool seasons for the City. Past lifeguards still having a pool season to work for the city were discussed.

Council Member Spitzer moved, with a second by Council Member Severson, to move the June City Council Meeting to Thursday, June 6<sup>th</sup> due to the canvassing of votes cast in the City Ward Two Election to be held jointly with the Leola School District Election in the Municipal Building on Tuesday, June 4<sup>th</sup>. All Council Members voted in favor. Motion carried. The Business Manager and the Finance Officer will work together on the Election process.

The finance officer informed the Council the Large Item Collection was set up and scheduled to be Saturday May 4<sup>th</sup>. The Consignment Sale is scheduled for Sunday, May 5<sup>th</sup>. The Council discussed possible items to be sold at the sale. Council Member Gohl moved, with a second by Council Member Spitzer, to surplus the fuel tank with pump. All Council Members voted in favor. Motion carried.

The Council discussed the City's WEB site in the process of being set up by Matt and Heather VanDerLinden. The WEB site is <http://www.leolasd.com> if anyone was interested in checking out was has already been put on the WEB site.

The Council discussed the South Dakota Broadband Technology Planning Grant and it was decided to submit the grant as a 75%/25% in-kind match instead of the 80%/20% match application discussed previously. The Council authorized finance officer and assistant finance officer to work out what is needed to update the technology and have Mayor Schock signed it so it can be submitted before the April 12th application deadline.

The Council discussed the SDML Code Enforcement Meeting in Pierre on May 8<sup>th</sup> & 9<sup>th</sup> in Chamberlain to be attended by Jeff Tschappat.

The Council discussed delinquent Revolving Loan #022, and the legal notice sent by Attorney Beck, giving them 30 days to bring the loan up to date to prevent foreclosure.

The Council discussed that Jarman Water Systems was here but no quote has been sent on cost to get water supplied to the City Park camping area. The Council will consider the quote at the when received.

The Council discussed the slight increase in the Wellmark Blue Cross Blue Shield policy to go into effect June 1<sup>st</sup>. The single policies will increase from \$549.63 to \$588.69 and no one currently having a family policy which would increase to \$1,374.10 from \$1,471.77. After discussing, Councilman Gohl moved to renew the current policy with the increase. Councilman Tschappat seconded the motion. All Council members voted in favor. Motion carried. Mayor Schock was authorized to sign the renewal forms.

The finance officer informed the Council the grant application period for trails grant was open. It was decided by the Council not to apply at this time.

The Council discussed the State's underground tank removal program through the state of South Dakota for anyone having an underground tank they need removed.

Council Member Severson moved, with a second by Council Member Walz, to grant Candice Kappes and Pam Schaffner permission to attend the 2013 Finance Officers' School on June 12th-14<sup>th</sup> in Pierre, at which time the office would be closed. All Council Members voted in favor. Motion carried.

Council Member Geffre moved, with a second by Council Member Severson, to designate the State Health Lab for the City's Water Testing.

The Council discussed the letter they received from the State DENR pertaining to the noncompliance issues, and not having the needed permits and surveying done before starting the housing project at the lake.

The Council discussed the Revolving Loan Funds available to be loaned from the City's Revolving Loan Fund, and the fact some interest has been shown in applying but no applications are out to be considered by the Credit Board.

There being no further business, Council Member Spitzer moved, with a second by Council Member Walz, to adjourn. All Councilmen voted in favor. Motion carried.

The Leola City Council will meet again in regular session on Monday, May 6<sup>th</sup> at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

\_\_\_\_\_  
Candice Kappes, Finance Officer

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Dean A. Schock, Mayor of Leola

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