

**LEOLA CITY COUNCIL MEETING
MARCH 4, 2013**

The Leola City Council met in regular session on Monday, March 4, 2013. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Brian Walz, Norman C. Tschappat, James Severson, and David Gohl. Absent: Glenn A. Spitzer and Neil Geffre. Also present were Janelle Serr and Jeff Tschappat.

Council Member Severson moved, with a second by Council Member Walz, to approve the February 4th Minutes as mailed out. All present Council Members voted in favor. Motion carried.

Council Member Tschappat moved, with a second by Council Member Severson, to accept to Treasurer's Reports. All Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	March Salary	\$3,356.45
Finance Office Salaried Payroll	March Salary	3,123.65
Maintenance/Water & Sewer Dept. Payroll	March Maintenance Salary	2,598.17
Gov't Bldg Payroll-Janitor	February Janitor Hours	408.21
Office Department Payroll	February Office Hours	851.53
Maintenance/Golf Course Project Payroll	February Hours- -Pat Schaffner	2,562.07
Zoning Payroll-Tschappat	February -Building Permits	11.53
Library Payroll	February Librarian	878.28
Zoning Board	1 st Quarter Meeting Pay	188.41
A & B Business	Supplies	16.55
AmeriPride Service	Mops, Deodorizers, Paper Products etc.	80.50
Butler Machinery Company	Oil	242.85
Curt's Repair	Parts & Labor on GMC & INC Truck	590.74
Dakota Electronics	Install New Light Bar-Police Car	462.15
Dakota Pump & Control, Inc.	Labor, Mileage, Travel Time-Freight on Pump	1,301.02
Dependable Sanitation, Inc.	3 Months City Garbage Service	174.00
Doubleday Book Club	Books-Library	21.99
FEM Electric Association, Inc.	Security Light & Electricity-Golf Course	50.22
Gary's Engine & Repair, LLC	Fan for Toro-Golf Course	73.00
Gene's Oil Company	Fuel, Gas & Diesel	312.26
Homestead Building Supply	Supplies	154.38
Kappes, Candice	Reimbursement-Laptop Charger & Lunch	38.73
Leola Grocery	Supplies	13.44
McLoeds Printing & Office Supply	Supplies	44.32
McPherson County Herald	Advertising & Publishing	240.14
MDU	Electricity	2,164.27
North Central Farmers Elevator	Miscellaneous Parts & Supplies	50.69
Northeast Finance Officers Group	Registration to Meeting	10.00
Poolonly.com Inc.	Turbo Twister Pool Slide & Shipping	2,785.95
Reader Service	Books-Library	33.96
Rod Hoffman Construction	Mileage & Labor-Digging Water Shutoffs	482.24
Rural Development	11th Loan Payment-Sewer Project	4,021.00
Smalley, Kevin	Water Deposit minus Water Use	16.00
South Dakota Assn. of Code Enforcement	Registration to Code Enforcement	50.00
South Dakota Dept. of Revenue-Lab	Coliform Water Testing	13.00
Valley Telecommunications	Phones, Faxing & Internet & Security	354.81
Walz, Marlys	Supply & Book Reimbursement	20.29
WEB Water	February Water Use	3,900.75
WEEBLY	WEB Site Domain	40.00
Westside heating and AC LLC	Propane at Shop with Discount	204.67

BIILS APPROVED Not Paid Due to Difference

House of Glass, Inc.	Installed Shop Door	1,806.87
House of Glass, Inc. Bill Adjusted for difference from quote to Installed Shop Door		1,749.29

PROJECT BIILS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING

B & B Contracting	Pay Estimate on Lagoon Project	12,187.50
Helms & Associates	Engineering Construction Observation & Staking, Mileage & Expenses	1,367.40
Helms & Associates	62% of WWTP Imp. Construction of 35,200.00 Contract Amount	704.00

PORTION OF BIILS APPROVED AND HELD FOR FUNDING FROM – Rural Development Grant

American Engineering Testing, Inc.	Soil Testing-Sewer Project	1,115.54
B & B Contracting	Pay Estimate on Lagoon Project	15,030.87

TABLED BIILS TO BE CONSIDERED IN SPRING

Dakota Ag Supply, LLC	Aglime & Freight	1,187.76
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Council Member Walz moved to table the bill for delivered aglime from Dakota Ag for \$1,187.76 and to pay the above wastewater expenses once grant monies are received and to approve all remaining expenses. Council Member Gohl seconded the motion. All present Council Members voted in favor. Motion carried.

Janelle Serr spoke to the Council about opening her alley for service vehicles and she was informed by the Council the City doesn't open alleys and that it is up to the property owner to open or maintain the alley.

The Council discussed the problems getting to trees that need to be trimmed and that the city maintenance still needs to set time with Kappes Tree Service to do the work.

The Council discussed drainage and the water by the hydrant by the Grocery store. Hydrants needing to be changed were discussed.

Council Member Severson moved, with a second by Council Member Walz, to accept the quote from Dakota Pump for the installation of two new panels for \$10,559.00 needed to pump the city's water. All present Council Members voted in favor. Motion carried.

At 8:00 P.M., Herb Mohr, Bar Manager and Tom Rath, Michael Bell, Ron Geffre and Wayne Hoffman representing the Legion Bar Board, came before the Council to discuss the L & L Bar's liquor license, their being open on Sunday and serving alcohol without a license and their license to extend the bar hours until 2:00 A.M. which was pulled at the February Meeting. Council Member Spitzer joined the Meeting at 8:03 P.M. The fact the Legion needed to apply and pay the \$125.00 fee with their On-sale Liquor License requesting the Sunday Sales which goes through S. D. Department of Revenue or else they needed to apply for a Special Event License and have it published and approved through the Council before selling liquor on a certain Sunday. It was misunderstood by the Bar, as years ago a food license was needed in order to apply through to Department of Revenue to be open on Sundays but the food license only allows them to sell food on the days they are open and they could sell food on Sundays but couldn't serve, sell or allow alcohol to be consumed on a Sunday. It was decided the Council would visit with VanDerLinden about the meeting with the board and have him entering the establishment and check in with the bartenders and to be visible in the business from time to time and that the security tapes are available to show he is entering the business and that the business is getting closed and that alcohol is not being sold or consumed after hours. It was decided the two boards will work together to make sure things are done correctly. Council Member Spitzer moved, with a second by Council Member Walz, to reinstate the extended hours permit. All present Council Members voted in favor. Motion carried. The Legion Board and Herb Mohr left the meeting at 8:24 P.M.

The Council discussed possibly purchasing a GPS for keeping track of the locations of water shut offs. It was decided to check into cost.

The Council discussed bulk water use and keeping track of use to be written down and only filled during work week hours and that city employee should be present while tanks are being filled.

The Council discussed that all tables and benches need to be checked to identify which name plates are missing so they can be reorder, along with the name plate for Harold and Doris Spitzer order by Ken Spitzer who made a \$75.00 bench donation last summer.

Shane Moser, Moser Excavating & Trucking, came before the Council to discuss the demolition of the old pool hall and how they wanted him to turn in a bid to demolish it. It was decided he should figure it at an hourly rate. The tree by the south side of the lot was discussed. He also discussed digging water leak and water shut off digs and the Council said they would again request a quote on digs at separate cost for summer and winter digs and a copy would be sent to him to submit his quote.

The Council discussed that the manholes still needed to be pressure tested, along with equipment use.

The Council discussed the estimate from 4DK Electric on the some of the electrical work at the Citizens Building. Council Member Spitzer moved, with a second by Council Member Walz, to approve the estimate from 4DK Electric for \$1,253.05. All present Council Members voted in favor. Motion carried.

Building Permits Issued in February: Ricky & Nola Tschappat-13-01.

The Council discussed the \$750.00 bill for labor and equipment use for the after hours work by the city following the accident involving the streetlight following the accident and bill was submitted into her State Farm Insurance Company and the agent contacted the city stating only \$250.00 was allowed with her policy. The finance officer was instructed to bill the owner of the Mustang remain \$500.00.

The Council reviewed a bill submitted by Sharon Guthmiller for sewer line cleaning and reimbursement of sewer fees paid and it was decided to contact Helms and Associates concerning whether to send it to them or Dahmes.

The Council examined and discussed the Monthly Police Report.

The Council discussed work needing to be done on the club house at the Golf Course.

The finance officer advertised for lifeguards for the 2013 Pool season, with no applications turned in to be considered.

The Council discussed the DENR approval of the \$68,915.79 Sewer Project changing the new contract amount to 1,906,056.96. Mayor Schock signed all paperwork needed to be signed to draw down funding along with the change order for B & B in the amount of \$12,187.50 and above bills to be paid, with 100,000.00 of contingency left. The attorney will discuss the sewer relining with Visu Sewer before any action should be taken and will consider this on the March 18th Meeting. No Inspection Meeting with NECOG and Helms & Associates will be held this month.

The City received the results of the assessments done by the South Dakota Broadband Technology Planning on January 17th at the Library and the City Office. After the Council reviewed the technology assessments, Council Member Severson moved, with a second by Council Member Gohl, to apply for the South Dakota Broadband Technology Planning Grant as recommended with the grant being 80/20 unless in-kind is used then would be 75/25. All present Council Members voted in favor. Motion carried.

The Council discussed that Jarman Water Systems was here but no quote has been sent on cost to get water supplied to the City Park camping area. The Council will consider the quote at the March 18th Council Meeting.

The Council discussed the possible lease agreement with Kathi Kindelspire-Hair Option it was decided to go on a month to month basis.

The Council discussed that Council seats up for 2013 are Council Members Jim Severson-Ward One, Neil Geffre-Ward Two and Brian Walz-Ward Three. June 4th will be the Election Date if a City Election is needed. Petition can be picked and the last day to file is 5:00 P.M. March 26th.

The Council discussed the Consumer Price Index of 2.1% for 2013 taxes, payable in 2014 and information of opting out received from McPherson County

The Council, along with school representation, will meet as equalization board on Monday, March 18th at 7:30 P.M. To schedule an appointment to attend the equalization meeting, written notice must be sent to the finance officer by March 14th.

The Council reviewed the 2012 Year-end Annual Report.

The Council reviewed Economic Development 2012 Annual Report.

The Council granted Jeff Tschappat permission to attend the SDML Code Enforcement Meeting in Pierre on May 8th & 9th in Chamberlain.

The Council discussed that NESDCAP VITA Staff assisted 7 households with their income tax on the VITA Program Outreach Day.

The Council discussed the SDML District Meeting to be held in Groton on April 4th.

The Council authorized the Mayor to sign the letter of commitment concerning McPherson County Multi-jurisdictional Hazard Mitigation Plan.

The Council granted Matt VanDerLinden permission to set up and maintain the City WEB Site

There being no further business, Council Member Spitzer moved, with a second by Council Member Walz, to adjourn. All Councilmen voted in favor. Motion carried.

The Leola City Council will meet again in session at 7:45 P.M. on Monday, March 18th and in regular session on Monday, April 1st at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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