

LEOLA CITY COUNCIL MEETING

March 3, 2014

The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, March 3, 2014. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: David Gohl, Jim Severson, Norman C. Tschappat, Mike Waltman, Brian Walz and Doug Yost. Also present: Jeff Tschappat and Nathan Hoffman. Absent: Chief Matthew Van Der Linden.

Nathan Hoffman came before the Council to discuss the leveling and dirt work needed to be done to the west baseball field and said he would bring in a water tank to supply the needed water if there wasn't enough moisture. The Council discussed with Hoffman the condition of the lights on the west baseball field and the drainage of the field. It was decided to check if permission was needed from the drainage board. The fact the City still intended to dig in water and sewer service to the new crow's nest was discussed. It was decided the City would contact MDU to have testing and an evaluation of the light poles done and Hoffman would discuss the possibility of the school taking ownership of the west baseball field with the school board. Hoffman left the Council Meeting.

Minutes of the February 3rd Meeting stand approved as mailed out, with the clarification that Duininck Construction planned to be in Leola the 1st part of March not SDDOT.

Ron Geffre, representing the American Legion, joined the meeting.

Council Member Waltman moved, with a second by Council Member Yost, to accept the Monthly Treasurer's Report. All present Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	March Salary	\$3,613.31
Finance Office Salaried Payroll	March Salary	\$3,312.77
Maintenance/Water & Sewer Dept. Payroll	March Salary	\$2,771.95
Gov't Bldg. Payroll-Janitor	February Janitor Hours	293.50
Library Payroll	February Librarian	624.70
Office Department Payroll	February Office Hours	704.55
Zoning Payroll-Tschappat	February -Building Permits	18.47
Council & Mayor Payroll	Equalization & Council Meeting Pay	3,417.90
Zoning Board	1 st Quarter Meeting Pay	188.41
A & B Business	Supplies	152.87
AmeriPride Service	Mops, Deodorizers, Paper Products etc.	81.50
Chief Supply	Emergency Response Kit	303.88
CompQuest Technology	PC & Labor to Fix File Issue	79.50
Dakota Electronics	Remove & Relocate Radar& Programming Narrow Band	305.60
Dependable Sanitation, Inc.	3 Months City Garbage Service	174.00
FEM Electric Association, Inc.	Security Light & Electricity-Golf Course	55.04
Gene's Oil Company	Gas & Diesel	299.85
Homestead Building Supply	Supplies	325.51
J Gross Equipment Inc.	2 Door Hinges & Freight	23.62
Leola Senior Citizens	Donation	100.00
McPherson County Herald	Advertising & Publishing	276.42
MDU	Electricity	3,454.99
North Central Heritage Museum	Donation	100.00
Office Max	Fax Machine Ink Cartridge-PD	23.99
Petal Pushers Flower Shop	Funeral Flowers	50.00
Rural Development	23 rd Loan Payment-Sewer Project	4,021.00
South Dakota Dept. of Revenue-Lab	Coliform Water Testing	13.00
Stamp Fulfillment Service	3 Boxes Stamped Envelopes	859.65
Valley Telecommunications	Phones, Faxing & Internet & Security	344.39
Van Der Linden, Heather	Reimbursement for 2 Year Weebly WEB Site	67.90
Walz, Brian	Mileage & Hours-Pick-up Senior Food Baskets	77.98
Walz, Pam	Book & Supply Reimbursement	175.47
WEB Water	February Water Use	3,326.75
Westside heating and AC LLC	Propane at Shop with Discount	1,030.00

BILL BEING HELD WITH ONLY PARTIAL PAYMENT

West Central Life & Elevator, Inc.	Remaining to pay on Citizen Building Elevator	4,558.50
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NO PROJECT BILLS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING

Council Member Yost moved to pay the above expenses, except the remaining bill from West Central Lift & Elevator, Inc. for \$4,558.50 to be paid once the elevator is installed at

the Citizens Building. Council Member Tschappat seconded the motion. All present Council Members voted in favor. Motion carried.

Stanton Spitzer joined the meeting.

At 8:00 PM, as advertised, a Public Hearing on the Special Events License for the John Daly Fundraising Event was held. There being no one present objecting to the issuance, Council Member Yost moved, with a second by Council Member Waltman, to approve the Special Event License for the John Daly Fundraising Event to be held March 15th at the American Legion Hall. All Council Members voted in favor. Motion carried. Ron Geffre asked for clarification of when they needed to quit serving liquor and if and when they needed to leave the Legion Hall. It was decided they would allow them to sell and consume liquor until 2:00 AM, liquor would need to be removed and the public could stay but no longer could be consuming liquor. Ron Geffre left the Council Meeting.

Stanton Spitzer discussed weed spraying with the Council and the need to purchase a tank. It was decided to get new cost estimates once the size of tank needed was determined. Spitzer informed the Council he was willing to fill in when needed once he retired.

Mayor Schock opened a sealed bid on the surplus Christmas decorations. Council Member Severson moved, with a second by Council Member Yost, to accept the bid of \$100.00 from Neil Geffre, G's Convenience. All Council Members voted in favor. Motion carried. It was decided not to order the fourteen 4 ft. LED Christmas Decorations at this time as estimated.

The Council discussed the consumer complaint concerning a resident who for some reason no longer had running water and wanted the shut off fixed. The need for the resident to hire a plumber to see if water was frozen up or what the issue was as all water consumers in the area had water. Jeff Tschappat informed the Council he was able to get the valve turned Friday and believed service was off. The owner will need to be billed the \$20.00 hook fees for disconnect and additional \$20.00 to reconnect when needing service restored, as any customer requesting service to be disconnected. The Council discussed there will be no way for the customer to know if he has running water until it's turned back on. The Council instructed a letter be sent to Division of Consumer Protection.

The Council discussed a sewer line problem and that Helm's & Associates were notified of the issue.

The Council discussed electricity being charged on the east and west pump houses and it was decided to contact MDU to have service disconnected. If anything ever happened to WEB and we needed the backup water source, a generator can be used until MDU service is hooked up.

The Council discussed getting water access to the property line of Pudwill Lake Project. It was decided to figure specs needed to dig in water service to the Park and separate specs to dig in a drain field with septic tank for the park and camping sites.

The Council discussed that the City received a call from Brink on what still needed to be done to revise the plot paperwork. The paperwork needs to show the 12 foot public access around the lake and widening and squaring up the road widths on the proposed plot and road ownership. It was decided to contact the City's Attorney to find out what changes were on the list that had been discussed with Brink in 2011 that were not completed. Brink informed the Attorney and the finance officer that Pudwill would need to hire him to make these needed changes and these same changes were still needed and discussed again in 2013. The nuisance rocks were discussed.

Terry Hoffman discussed the vacating of the street with the Council and squaring up the lots and land description within the Equity Elevator Addition. Council Member Waltman moved, with a second by Council Member Yost, to advertise for sale by sealed bids the W 50' of Lots 7-11 Block 3 in Outlot 3, Equity Elevator Addition. All Council Members voted in favor. Motion carried.

Council Member Walz moved, with a second by Council Member Severson, to accept the quote from M & H for labor needed to the Shop Building for \$1,587.07.

The Council discussed and it was decided to get bids on the removal of all old paint, apply one coat primer and two coats of paint to the ceiling of the Citizens Building.

The Council discussed the counter top needed at the Citizens Building.

Council Member Waltman moved, with a second by Council Member Tschappat, to rent the available room in the Library/Med. Building to Tara Larson for \$50.00 a month. All Council Members voted in favor. Motion carried.

The Council discussed the Head Librarian position. Council Member Severson moved to hire Pamela Walz as Head Librarian. Council Member Yost seconded the motion. All

Council Members voted in favor. Motion carried. Eileen Schock will continue to be fill in librarian when needed.

The Council examined the Monthly Library Reports.

Council Member Tschappat moved to pay Brian Walz two hours at minimum wage and mileage to pick up the senior food boxes that are distributed through the Library retroactive to the beginning of the year.

The Golf Course was discussed by the Council and the current active Golf Association Board Members are to be Mike Waltman, Brian Walz, Dean Schock, Norman Tschappat and Gabe Outtrim.

The Council examined and discussed the Monthly Police Report. The Council granted Matt Van Der Linden permission to attend the Mock Car Crash Training and Active Shooter Drill. The Council discussed Van Der Linden scheduled vacation.

Council Member Waltman moved to surplus the vehicle mounted spotlight and console (Stackable Radio System) for a vehicle. Walz seconded the motion. All Council Members voted in favor. Motion carried.

The Council discussed the Sewer Project and that there were no pay requests submitted for the month.

The Council discussed that no one from SDDOT had contacted them on a rescheduled date to come to show which hydrants, etc. that would need to be moved.

The Council discussed that the city had not yet received any lifeguard applications to consider.

Council Member Yost moved, with a second Council Member Severson, to set the City cell phone policy to be included in the personnel policy. All Council Members voted in favor. Motion carried.

The Council discussed the Consumer Price Index of 1.4% for 2014 taxes, payable in 2015 and information of opting out received from McPherson County.

The Council received a copy of the McPherson County Conservation District's Long Range Plan to be on file in the finance office.

The Council discussed the SDML District Meeting to be held in Eureka on Tuesday, March 25th.

The Council, along with school representation, will meet as the Local Board of Equalization on Monday, March 17th at 7:30 P.M. To schedule an appointment to attend the equalization meeting, written notice must be sent to the finance officer by March 13th.

The Council discussed the recommendation of the Brad Geyer, Adjuster, Dakota Claims Services. Council Member Tschappat moved, with a second by Council Member Severson, that as soon as weather permitted and ground conditions were suitable, dirt fill in and grass seeding will be done on the adjoining lot south of the D & M Café Property. All Council Members voted in favor. Motion carried.

The Council discussed and granted Van Der Linden permission to attend the water/wastewater testing in Aberdeen and Jeff Tschappat permission to attend the upcoming water/wastewater meetings in Huron and Sioux Falls when possible.

Council discussed the SD Code Enforcement Meeting April 30th and May 1st in Pierre.

The Council reviewed the 2013 Year-end Annual Report.

The Council discussed Finance Officer Kappes' upcoming scheduled vacation.

The Council granted Candice Kappes and Pam Schaffner permission to attend the NEFOG Meeting scheduled for April 23rd.

The Council discussed the City's representation on the NECOG Board and it was decided Glenn Spitzer would continue to stay on as the City's Representation.

The Council discussed leasing a loader or skidster possible under the lease equipment program set up for government entities from Sheehan Mack along with prices to lease.

The Council discussed that Council seats up for 2014 are Mayor Dean Schock, Council Members David Gohl-Ward One, Norman Tschappat-Ward Two and Mike Waltman-Ward Three. June 3rd will be the Election Date if a City Election is needed. Petition must be filed in the finance office by 5:00 P.M. March 25th.

The Council discussed the need for a new Council Vice President since Glenn Spitzer's resignation from the Council. Council Member Tschappat nominated Council Member Brian Walz as Council Vice President. Council Member Yost seconded the nomination and moved a unanimous ballot be cast and nominations cease. All Council Members voted in favor. Motion carried

The Council discussed the free removal of underground tanks program through the State of South Dakota.

The Council discussed the authorized signature list for SD Federal Property Agency.

The Council discussed the SD Market Place at NSU on March 26th, the Regional Economic Development Meeting and reviewed the 2013 Annual Report and the 2013 SD Public Library Data Digest.

The Council instructed the finance officer to schedule the Large Item Collection for Saturday May 3rd. The Consignment Sale is scheduled for Sunday, May 4th.

The Council received a thank you note from the Schock family for the flowers.

There being no further business, Council Member Spitzer moved, with a second by Council Member Walz, to adjourn. All Councilmen voted in favor. Motion carried.

The Leola City Council will meet again in session at 7:30 P.M. on Monday, March 17th and in regular session on Monday, April 7th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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