

LEOLA CITY COUNCIL MEETING

March 2, 2015

The Leola City Council met in the Council Room of the Municipal Building in session on Monday, March 2, 2015. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Tyler Bollinger, Dana Leibel, Brian Walz, Norman C. Tschappat, David Gohl and Doug Yost. Absent: None. Also present: Jeff Tschappat, and Police Chief Daniel Yost.

Council Member Tschappat, with a second by Council Member Walz, to approve the February Council Minutes. All Council Members voted in favor. Motion carried.

Council Member Doug Yost moved, with a second by Council Member Walz, to accept the Monthly Treasurer's Report. All present Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	March Salary & Benefits	\$2,864.26
Finance Office Salaried Payroll	March Salary & Benefits	\$3,459.96
Maintenance/Water & Sewer Dept. Payroll	March Salary & Benefits	\$2,985.77
Council Payroll	February Hours-Citizen's Food Boxes Pay	18.30
Office Department Payroll	February Hours-Pam Schaffner	915.96
Gov't Bldg. Payroll-Janitor	February Janitor Hours-J. Leibel	485.10
Library Payroll	February Librarians	915.17
Zoning Payroll-Tschappat	February -Building Permits	43.06
Zoning Board	1 st Quarter Meeting Pay	161.46
A & B Business	Supplies	104.50
AmeriPride Service	Mops, Deodorizers, etc.	102.08
Curt's Repair	Parts & Labor on Trailer & Snow Plow	241.20
Dependable Sanitation, Inc.	Fall Cleanup & 3 Months Garbage Service	837.48
FEM Electric Association, Inc.	Electricity-Golf Course	40.00
Gall's	Supplies	119.92
Gene's Oil Company	February Stove Fuel, Gas & Diesel	966.67
Grassland Mfg.	12 Gage Sheeting & Labor Cutting & Bending Material	41.66
Heupel, Brian	Material & Dirt Reimbursement	492.25
Homestead Building Supply	Supplies	1,016.92
Kappes, Candice	Postage, Mileage & Expense to Quick Books Class	77.33
Leola Library	Reimbursement for Supplies & Books	50.20
Les's Standard	Supplies & Air Filters For Heat Pump	325.36
McPherson County Herald	Publishing	395.99
Menards	Supplies for Government Buildings	192.58
MDU	Electricity	2,595.69
North Central Farmers Elevator	Miscellaneous Parts & Supplies	95.07
Rod Hoffman Construction	Labor & Materials-Gov't Bldgs.	2,911.27
Rural Development	35th Loan Payment-Sewer Project	4,021.00
Schaffner, Pam	Monthly QB & Expense to Quick Books Class	38.72
South Dakota Dept. of Revenue-Division of MV	Title & License on Homemade Trailer	14.00
South Dakota Dept. of Revenue-Lab	Coliform Water Testing	15.00
South Dakota Municipal League	4 District Meeting Registrations for Ipswich @ \$18.00	72.00
Valley Telecommunications	Phones, Cell Phones, Faxing, Internet	433.21
Walz, Brian	Reimbursement-Mileage - Food Baskets	29.60
Walz, Pam	Book Reimbursement-Library	93.64
WEB Water	February Water Use	3,586.63
Westside heating and AC LLC	Propane at Shop with Discount	200.12
Yost, Dan	Reimbursement-Water Class Expenses, Gas & Police Supplies	257.36

The finance officer informed the Council she would do Council payroll will be figured the after the Local Board of Equalization Meeting and the total payroll will be listed in the April Meeting expenses.

Councilman Tschappat moved, with a second by Councilman Bollinger, to approve the above bills. All Council Members voted in favor. Motion carried.

Natalie Dempsey, representing the Parks Committee came before the Council to discuss the proposed 60 foot pergola and that three 10/20 pergolas will be done instead: one by the newly installed park equipment in the merry go around area with a gravel base, one south of the kiddie pool on existing cement, one northwest of the dock at the dam. The gravel base and the four posts will be done now and if later cement is wanted it would be done at that time. It was decided Bollinger will contact the city when the Park Committee will be ready for the gravel work.

Gabe Outtrim and Mike Waltman, representing the Golf Course Association joined the meeting to discuss the Golf Associations progress on the new club house. Discussion included the \$25,000.00 of donated Golf Association funds and donated labor was used by the Golf Association to build it, available funds the Golf Association has and that names of the sponsors will be put on the new club house, Hughes Plumbing donating the labor to install the furnace, revenue to be generated from rental of the club house, the City will be putting sign markers at the holes and continue to donate monies to the Golf Association to cover maintenance costs to the city's course, and the Golf Association Meeting to be held at 7:00 P.M. on Tuesday, March 3rd. The Council thanked the Golf Association for taking the initiative to do the project.

LeRoy Keebler, Mayor of Ipswich and Rob Vetch, FEM Ipswich came before the Council to discuss the electrical outages we and other communities are having due to the fact the line coming from the north is not efficient to give enough power. They informed the city of other cities and customers being effected sending letters to MDU to discuss the issue and to see what can be done. Scott Moore from FEM said if anyone had questions about the letters or had questions to contact them as they are being effected due to the substations. Council Member Bollinger moved, with a second by Council Member Leibel to have a letter drafted by the City addressing

these issues and questions for MDU to address and it was decided to contact some of the local businesses and school being effected by all the power surges and outages. All Council Members voted in favor. Motion carried.

Council Member Walz moved, with a second by Council Member Bollinger, to have the tires on the skidster filled with tire sealant. All Council Members voted on favor. Motion carried.

The Council reviewed the 2014 Water Quality Report which has been completed and is being distributed to the Consumers. Anyone missed can stop into the city office to pick up a copy. The finance officer informed the Council the lead and copper testing will be done as soon as possible in June and explained the tier process on residents tested.

The Council discussed the progress at the Citizen's Building and discussed color options for the basement floor. Council Member Tschappat moved, with a second by Council Member Doug Yost, to accept the estimate from ABC Siding for gutters and six down spots for \$2,334.00 for on the Citizens Building. All Council Members voted in favor. Motion carried. The Council discussed the lighting and power outlets to be installed at the Citizen's Building.

The Council discussed the estimates for the Quonset building and no decision was made at this time.

The Council discussed the six door latches were replaced and three more to be replaced at the Library/Medical Building, before starting in the Municipal Building.

Council Member Gohl moved, with a second by Council Member Bollinger, to approve the Prax Aire Contract with Nielsen's for lifetime welding oxygen bottle for \$169.00 and \$197.00 for #2 Acetylene for tank and oxygen at \$24.61 and Acetylene for \$49.97, with a \$4.00 haz. fee through Curt's Repair. All Council Members voted in favor. Motion carried.

The City received notice again on the recall needing to be done on the Impala.

The Council discussed the City acquired property described as Lots 19 & 20 in Block 5 of Original Plat, located at 705 Main Street. The assessed valuation of the property was discussed and interested parties are to contact the city office.

February Building Permits Issued in February: Ray Geffre 15-01 and Jason & Jennifer Kallenberger 15-02. Zoning letters were sent to property owners concerning their expiring building permits.

The Council examined the Monthly Police Report and Monthly Library Reports. Chief Yost discussed reporting to Police School in Pierre.

The Council reviewed and discussed cost estimates on snow plows, cats and loaders. No action was taken.

The Council instructed the finance officer to advertise for Lifeguards for the 2015 Pool season and discussed applications were taken out but none returned.

The Council, Finance Officer, and school representation, will meet as the Local Board of Equalization on Monday, March 16th at 7:30 P.M. To schedule an appointment to attend the equalization meeting, written notice must be sent to the finance officer by March 12th.

The Council discussed the SDML District Meeting to be held in Ipswich on Wednesday, March 18th and registration must be mailed March 3rd.

The Council discussed that Dan Yost attended and passed his previously agreed upon SD Water certification class. Council Member Bollinger moved, with a second by Council Member Leibel to increase Dan Yost's monthly wage to include the increase of \$50.00 starting with the month of March. All Council Members voted in favor. Motion carried. Yost will attend police school and his wage will increase by \$100.00 upon certification and when his wastewater certification is obtained he will get an addition \$50.00 increase.

The Council discussed the Consumer Price Index of 1.5% for 2015 taxes, payable in 2016 and information of opting out received from McPherson County. The finance officer informed the Council the CPI % and the Growth % is combined is the only amount property taxes could increase when doing budget. The Council discussed McPherson County's uncollected city property taxes at year-end 2014 was unknown but the print out dated 1-31-2015 with uncollected taxes of 210,678.69, along with a letter stating 2014 taxes to be collected in 2015 is \$172,604.25 general fund and \$30,006.65 in opt out taxes, which is included within the uncollected and that the City received \$6,551.97 in taxes and opt out from the County which is probably the difference, collected in January and sent to the city in February deposit.

The Council discussed the abatement request from the County Auditor to abate the second half of taxes on the St. James Lutheran Parsonage described as Lot 10 Block 2 Hohm Park 1st Addition in Leola, as the renter moved out and the property went back to exempt status. Council Member Doug Yost moved the City of Leola hereby concur in the McPherson County Board of Commissioners request for abatement #15-01 for \$744.42 second half of the tax year 2014. Councilman Leibel seconded the motion. Upon roll call vote, present Council Members voted as follows: Gohl-AYE, Bollinger-AYE, Leibel-AYE, Tschappat-AYE, Walz-AYE and Doug Yost-AYE. Motion carried.

The Finance Officer discussed her upcoming vacation days with the Council and that Pam Schaffner would be covering.

The Council instructed the finance officer to schedule the Large Item Collection for Saturday May 2nd. The Consignment Sale is scheduled for Sunday, May 3rd.

The Council gave the finance officer permission to attend the Northeast Finance Officer's Group Meeting in Aberdeen in April.

The Council discussed the Code Enforcement Meetings to be held on May 6th and 7th in Mitchell. It was also decided to notify the public that Code Enforcement Officer Mike Olson would be joining forces with the city to handle the city's nuisance properties and will start to address issues in early spring.

The Council discussed the Glacial Lakes notice for membership and it was decided not to join at this time.

The Council granted Jeff Tschappat permission to attend the Stabilization Pond Meeting to be held in Aberdeen on March 17th.

The Council discussed the upcoming grant writing workshop that's available for non-profits to attend if interested in doing grant writing for their organization.

The Council discussed the cities donation to the Golf Course for supplies and maintenance of the golf course.

The Council discussed the questionnaires on Golf Course, Baseball Fields, City Parks, Pool and Pool Park Shelter to be sent in on the maintenance and appearance of areas that have received LWCF grants. This paperwork was needed to be turned in by March 1st.

The Council discussed the cameras to be installed in the Municipal Building.

Those Council Members seats up for 2015 are Dana Leibel-Ward One, Doug Yost-Ward Two and Brian Walz-Ward Three and the last day to file their petitions is 5:00 P.M. March 31st. June 2nd will be the Election Date if a City Election is needed.

The Council discussed \$6,000.00 grants available to low or moderate income families to be used for remodeling homes in Northeast and Northcentral South Dakota. WEB site is www.homesarepossible.org

There being no further business, Council Member Yost moved, with a second by Council Member Leibel, to adjourn. All Council Member voted in favor. Motion carried.

The Leola City Council, a representative from the Leola School District and the Finance Officer acting as clerk for Local Board will meet as the Local Board of Equalization on Monday, March 16th at 7:30 P.M. in the Council Room of the Municipal Building as required by law, anyone wishing to attend must have given the finance officer written notice by March 12th.

The Leola City Council will meet again in regular session on Monday, April 6th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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