**LEOLA CITY COUNCIL MEETING**

**March 8, 2018**

**The Leola City Council met in the Council Room of the Municipal Building in regular session on Thursday March 8th posted from Monday, March 5, 2018. Mayor Doug Yost called the Meeting to order at 7:30 P.M. with the following Council Members present: Jackie Rau, Dana Leibel, Jessica Lipke, Michael Yost and Lindsey Bollinger, along with the Finance Officer Kappes. Absent: Richard Reis. Also present: Kimberly Sharp, Gayle & Steve Seibel, Jacki Hoffman, Jessica Mardian, Keenan Stoecker.**

**The Council Minutes of the February 5th Meeting were discussed. Council Member L. Bollinger moved, with a second by Lipke, to correct the wording of the following Supplemental Appropriations Ordinance #18-01 as follows: (Council Member Michael Yost introduced the following Supplemental Appropriations Ordinance #18-01, to be read the 1st time and moved for its adoption. Council Member L. Bollinger seconded the motion. All Councilmen voted in favor. Motion carried. The first reading was held as follows.) All Council Member voted in favor of the correction to the February minutes. Motion carried.**

**Council Member Leibel moved, with a second by Council Member M. Yost, to accept the Monthly Treasurer’s Report. All Council Members voted in favor. Motion carried.**

**The Council examined the following bills:**

**Maintenance Salaried Payroll March -Streets & Park Fund Salary, Matches & Benefits 3,178.49**

**Finance Office Salaried Payroll March Finance Office Salary, Matches & Benefits 3,759.49**

**Maintenance/Water & Sewer Dept. Payroll March Water & Sewer Salary, Matches & Benefits 3,237.93**

**Council Payroll February Hours-C & M Citizen’s Food Boxes Pay 19.05**

**Gov’t Bldg. Payroll-Janitor February Janitor Hours-Govt Bldgs. 757.38**

**Library Payroll February-Librarians Hours 798.53**

**Office Department Payroll Water & Sewer-February Hours 757.38**

**Zoning Payroll February -Building Permits, etc. 43.06**

**Zoning Board Payroll 1st Qtr. Zoning Meeting Pay 161.49**

**A & B Business, Inc. Office Supplies & Shredder 414.82**

**Agtegra Cooperation Miscellaneous Parts & Repairs 55.78**

**Ameripride Linen & Uniform Services Mops, Deodorizers, etc. 105.14**

**Clark Engineering ½ the cost of County Hydraulic Study 6,000.00**

**CorTrust Bank Check Blanks –Generally Used Account 459.79**

**CorTrust Bank Nonsufficient Return Check Charge-February 4.00**

**Curt’s Repair 2 x 1/2 flat & 2 pins for Disk 56.67**

**Gene’s Oil Company February Gas & Diesel**   **436.95**

**Homestead Building Supply Supplies & Materials 207.43**

**Leola Public Library Reimbursement for Books, DVDs & Supplies 289.66**

**McPherson County Sheriff’s Office Coverage for January & February 3,000.00**

**McPherson County Herald Publishing 301.05**

**Menards Shovel 13.98**

**Mid-American Research Chemical Supplies & Paint-Pool 1,774.25**

**Montana-Dakota Utilities Electricity 2,811.85**

**Rural Development 71st Loan Payment-Sewer Project 4,021.00**

**Readi Tech-DRN Labor on Computers 23.37**

**South Dakota Dept. of Revenue-Lab Coliform Water Testing 15.00**

**South Dakota Municipal League District 6 Meeting Registrations for Roscoe @ $17.00 102.00**

**Ten – 45 Grocery Cleaning Supplies 17.84**

**Valley Telecommunications Phones, Faxing & Internet & Security-minus $50 Credit 383.04**

**WEB Water February Water Minus $25 WEB Credit (4802.45-25=4777.45) 4,777.45**

**Walz, Pam Book Reimbursement**   **52.79**

**Walz, Pam Reimbursement-Mileage - Food Baskets 33.60**

**Weiszhaar, Debra Mileage-Quick Books & Meals-Quick Books & Annual Report Mtg. 55.60**

**Weiszhaar, Debra Ink Cartridge Reimbursement 29.99**

**Westside heating and AC LLC Propane at Shop 435.00**

**After discussion, Council Member Lipke moved, with a second by Council Member L. Bollinger, to approve the above bills. All Council Members voted in favor. Motion carried.**

**The Finance Officer informed the Council that a Special City Council Meeting on the applications for funding for the Leola Water Improvement Project, with Resolutions authorizing applications to DENR & CDBG along with advertised Public Hearing will be held at 8:00 P.M. on Monday, March 19th following the Local Board of Equalization Meeting.   
 Mayor Doug Yost updated the Council the City was not awarded the DOT Trails Grant or the Land & Water Conservation Fund (LWCF) grant through Game Fish & Parks to line the pool. The application for the 21st Century Learning Grant being applied by the School for an after-school program has been submitted. He and the Steering Committee also informed the Council no decision on spending the South Dakota Community Foundation 2017 Community Innovation Grant has been made and that the Steering Committee has a SD Community Foundation Savings Account set up and will do fundraising to set aside funding to be used and matched by the state. They discussed how the Steering Committee has been updating the Horizon strategic plan and discussed ideas which will impact our community the most. Mayor Doug Yost discussed with the Council the Steering Committees idea to use the South Dakota Community Foundation 2017 Community Innovation Grant funds for leveling and prepare the Lundquist City Park and then use the RD 75% Grant-Community Facility Direct Loan Grant Program for new park equipment. The need for new park equipment at the Lundquist City Park and by using funds through USA RD 75% Grant-Community Facility Direct Loan Grant Program be 75% with 25% to be matched by the city and getting cost estimates for the age five and under equipment and cost estimates on play equipment for the six to twelve age group. After further discussion, Council Member Rau moved to move forward and to authorize the Steering Committee to get cost estimates on park equipment, Council Member Lipke seconded the motion. All present Council Members voted in favor. Motion carried. The park equipment catalogs were turned over to the Steering Committee.**

**Rod Hoffman joined the Council Meeting at 7:45 P.M.**

**The Council discussed the hydrology study on the spillway was completed by Clark Engineering and McPherson County Highway Superintendent Glenn Spitzer informed Finance Officer Kappes the County was currently getting estimates on a structure or a sheet piling weir which would last approximately 25 years, along with the county looking into possible funding options for the project.**

**The Council discussed the drainage bids advertised to be opened at the April 2nd Meeting.**

**Mayor Doug Yost updated the Council on the Restricted Use Site inspection and the Council discussed that the**

**Restricted Use Sites should be manned while open and not left open and unattended. While open during seasonal posted hours it must be manned, and maintenance daily work hours are to be adjusted for the man hours.**

**Shane Moser joined the meeting at 7:50 P.M.**

**The Council discussed the two water leaks repaired in town along with the loader going through at the location of the leak o Broadway and fixing the exposed leak. No notice to residence notifying of water being off and that no emergency locate was done was also discussed.**

**The Council discussed interviews held by those on the pool committee. Council Member L. Bollinger moved, with a second by Council Member M. Yost, to hire Holly Mueller as Pool Manager at $11.00. All present Council Members voted in favor. Motion carried. The Finance Officer was authorized to advertise for lifeguards.**

**At 8:00 P.M., bids were considered on the materials and installing of the watermain expansion to Pudwill Lake Estates. Bids were as follows:**

**Dahmes Construction Co. Inc. - $109,071.00**

**B & B Contracting, Inc. - $129,358.09**

**H. F. Jacob & Son Construction, Inc. - $119,544.75**

**Bollinger Construction, LLC - $66,170.05**

**Shane Moser Construction, LLC/Rod Hoffman Construction - $90,404.49**

**The above bids were compared. Council Member Reis joined the meeting at 8:05P.M. The bid difference of C900 pipe and CL200. The Council asked Moser about the difference in the two pipes and Mayor D. Yost informed the Council WEB water uses the CL200 pipe all over in our area. The fact the type of pipe was not specified on the list of material on the bid notice and the fact the City keeps the C900 on hand. Council Member L. Bollinger informed the Council, Bollinger Construction was trying to keep the cost down while still providing a quality pipe. The Finance Officer informed the Council the low bid could be negotiated the cost of the difference in the two different pipes. Gayle Siebel addressed the Council stating L. Bollinger should not be able to add to the discussion and abstain from voting. L. Bollinger said she intended to abstain from voting but could add to the discussion.   
Council Member Rau moved to award the bid to Shane Moser Construction, LLC/Rod Hoffman Construction in the amount of $90,404.49 with the C900 pipe instead of the CL200 pipe. Council Member Lipke seconded the motion. Council Member L. Bollinger abstained for voting, all other Council Members voted in favor. Motion carried.**

**Public Hearing on the Supplemental Appropriations Ordinance #18-01 was held with no one present objecting to supplementing of the budget.** **Ordinance #18-01 was read a second time as follows: Council Member Michael Yost introduced the following Supplemental Appropriations Ordinance #18-01, to be read and moved for its adoption. Council Member L. Bollinger seconded the motion. All Councilmen voted in favor. Motion carried. Ordinance #18-01passed as follows:**

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| **ORDINANCE NO. 2018-01** |  |
| **SUPPLEMENTAL APPROPRIATIONS ORDINANCE** |  |
| **Be it ordained by the City of Leola that the following additional sum is supplementally appropriated to meet the obligations and changes of the municipality.**  **Whereas the City is planning to go County Wide Law Enforcement and lack the budgeted funds the City hereby plans to deduct the maintenance payrolls to be split between Street fund and the Park Funds instead of Police as intended and increase Street fund 410 and the Park Fund 410 payroll lines items, each in the amount of $22,500.00.** |  |
|  |  |
| **General Fund** |  |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | | **101-43000 PUBLIC WORKS** | | | **43100 Streets** | | | **43100- 411 Salary 18,800.00**  **43100-412 OASI 2000.00**  **43100-413 Retirement 1700.00**  **TOTAL Streets Personal Services 41000 22,500.00**  **Total Increase to the Streets Fund $22,500.00**     |  | | --- | | **101-45000 CULTURE & RECREATION** | | **45230 Parks** | | **45230-411 Salary 18,800.00**  **45230-412 OASI 2,000.00**  **45230-413 Retirement 2,100.00**  **TOTAL Park Personal Services 41000 22,500.00**  **Total Increase to the Park Fund $22,500.00** | | | | **Total Budget Appropriations-Supplements $45,000.00** | | | **Total GENERAL FUND Appropriations** | **$7,500.00** | | **==========** | | | **Source of Funding - General Fund Balance $45,000.00** | | |  | |   **AUTO-BUDGET SUPPLEMENT**  **101-46000 Conservation & Development** | | | **46610 Economic Opportunity- S.D. Community Foundation 2017 Community Innovation Grant** | | | **Expense-46610- 429 Other-Grant $10,000.00**  **101-433 State Grants-Funding $10,000.00**    **Total Development-Economic Development-SD Community Innovation Grant $10,000.00**  **==========** | | | **Total General Economic Development Government Appropriations $10,000.00** | | | **TOTAL ADDITIONAL GENERAL FUND** | **$7,500.00** | |  | | | **AUTO-BUDGET SUPPLEMENT**  **Source of Funding – Sate Grant Fund Balance $8,000.00** | | |  | | | |  |  | | --- | --- | | **422 Professional Service-Small Community Engineering Study Grant** | | | **604- 422 Other-Grant Match 8,000.00**  **Total Water- Additional Appropriation $8,000.00** | | | **Total Water -Grant Supplements $8,000.00** | | | **Total Water Fund Professional Appropriations $8000.00** | **$8,000.00** | | **604-42200-Professional Services ==========** | | | **Source of Water Funding – 604-434 State Grants-75% Funding $8,000.00** | | | | | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Doug Yost, Mayor**  **ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Candice Kappes, Finance Officer**  **First Reading: February 5, 2018**  **Second Reading: March 8, 2018**  **Publication Date: February 15, 2018**  **Effective Date: April 6, 2018**  **A Public Hearing was held to consider the Special Events Licenses for the wedding event of Jessica**  **McClain and Cameron Lux by the American Legion Post #78-L & L Bar on Saturday, May 26th at the**  **Legion Hall and for the wedding event of Chrissy Baily and Will Goeshel by Billy’s Bar & Grill on**  **Saturday, October 6th at the Legion Hall. There being no one present objecting to the Special Event**  **Licenses. Council Member Rau moved, with a second by Council Member Reis, to approve the Special**  **Event License for the wedding event of Jessica McClain and Cameron Lux by the American Legion Post #78-L & L Bar on Saturday, May 26th at the**  **Legion Hall on Saturday, May 26th, 2018. All Council Members voted in favor. Motion carried. Council**  **Member Leibel moved, with a second by Council Member Rau, to approve the Special Event License for**  **the wedding event of Chrissy Baily and Will Goeshel by Billy’s Bar & Grill on Saturday, October 6th at the**  **Legion Hall. All Council Members voted in favor. Motion carried.**  **The Council discussed the accumulation of snow in and along the streets and anticipated traffic for the**  **Fireman’s Fun Night. Council Member Leibel moved, with a second by Council Member Rau, to hire**  **Shane Moser at $70.00 an hour to move snow. All Council Members voted in favor. Motion carried.**  **The quotes due for the April 2nd Meeting on the flooring and type of flooring for the Municipal Building**  **and north side of the Library Building were discussed.**  **Jessica Mardian came before the Council concerning a Community Exercise Group that would like to get**  **together trice a week for a couple of hours. The fact the basement of the Citizen is still being used by the**  **Sharpshooters, the group would like to be able to use the meeting room of the Municipal Building. The**  **Council gave the Community Exercise permission to use the room for free as an organization if monies**  **are no collected. If monies are charged, then rent would need to be collected.**  **Rod Hoffman and Shane Moser left the Council Meeting.**  **The Council discussed purchasing a coupler for a snow bucket and the need for a bucket & grapple fork.**  **Council Member M. Yost moved to purchase a coupler for the telehandler and not to purchase a grapple fork**  **now. Council Member Reis seconded the motion. All Council Member voted in favor. Motion carried.**  **The Council reviewed cost estimates from J & R Plumbing & Heating on costs needed to fix the heating**  **in the Municipal Building depending on if just going with a compressor labor & R-22 freeon, heat pump**  **condenser labor switching over to propane system. After discussion, Council Member Reis moved, with**  **a second by Council Member Leibel to go with the new heat pump, 3-ton coil, heat pump stand, 25’ line**  **set & labor for $4,150.00 from J & R Plumbing. All Council Members voted in favor. Motion carried.**  **The Council examined the Monthly Library Report and County Law Enforcement Report.**  **The Council discussed items the Sheriff’s Office was interested in and the fact surplus items can be**  **transferred to another government agency. Council Member Leibel moved, with a second by Council**  **Member Reis, to transfer ownership of the Bine DPMS Panther Model A-15 FH73888 Cal 223 – 5.58 mm**  **Tactical Rifle and Tactical Light Swarovski Binoculars, three sets of police cuffs and keys, 2005 Ford**  **Crown Vic w/law enforcement package. All Council Members voted in favor. Motion carried.**  **The Council instructed Finance Officer Kappes to have the City Police phone disconnected and 911**  **should be dialed for an emergency.**  **Kimberly Sharp, Gayle and Steve Seibel, Jessica Mardian and Keenan Stoecker left the meeting.**  **Jacki Hoffman left after addressing the Council about the Equalization Meeting being the Council,**  **along with school representation, will meet as the local equalization board on Monday, March 19th, 2018**  **at 7:30 P.M. To schedule an appointment to attend the equalization meeting, written notice must be sent**  **to the finance officer by March 15th, 2018 and form filled out. No other city business will be discussed**  **during the Local Board of Equalization. Residence need to go through local board to be allowed to go**  **on to McPherson County’s Board to discuss assessments.**  **A Special Council Meeting will be held at 8:00 P.M. after Local Board of Equalization has adjourned**  **on the Public Hearings, Resolutions as advertised for the Water Project.**  **Mayor Doug Yost informed the Council all Notices have been published and remaining items will be on**  **the April 2nd Council Meeting.**  **The Finance Officer present the Council with a copy of the 2017 Water Quality Report which is being**  **Distributed to water users.**  **The Finance Officer present the Council with a copy of the 2017 Annual Report, which has been sent to**  **the Department of Legislative Audit, posted on the City’s WEB site and to the newspaper and published.**  **The Council discussed the Consumer Price index for 2018 on taxable for 2019 is 2.1%. Finance Officer**  **Kappes informed the Council CPI plus the amount of growth is the amount tax dollars collected can be**  **raised.**  **The Mayor discussed with the Council the Log Sheets the city maintenance is filling out logging their**  **time spent working and where and is being entered into the Council Computer by Assistant Finance**  **Officer Weiszhaar for Yost and Tschappat. The docks by Doc’s Pond on Lundquist Lake were discussed**  **and in need of repair and will be fixed with dock boarding the D. Yost and Tschappat.   The finance officer informed the Council about the Large Item Collection set for Saturday May 5th.**  **Dependable will bring the roll off around April 27th and pick it back up around May14th.**  **The Council discussed Dennis “Mike” Olson d/b/a Consulting/Contracting Service**  **(“OCCS”) will begin work once weather is permitting.**  **The Council discussed the SDML District Meeting to be held in our district in Roscoe on Wednesday,**  **March 21st, 2018 with a registration fee of $17.00. It was decided Council Members Rau, Lipke, Leibel,**  **Reis, M. Yost and Finance Officer Kappes would attend.**  **February Building Permits Issued: Building Permit 18-01 Agetgra, 17-02 Greg & Bev Ketterling.**  **Finance Officer Kappes informed the Council of the upcoming SD Retirement Authorizing Agents**  **Meeting schooled for in Aberdeen.**  **The Council discussed the upcoming NEFOG Meeting in Aberdeen and granted the Finance Officer**  **Kappes permission to attend**  **The Council discussed the increase of IT charges by RDN-Compquest to $125.00 an hour**  **L. Bollinger moved at 9:35 P.M. to go into executive session for legal matters. M. Yost seconded the**  **Motion. All Council Members voted in favor. Finance Officer Kappes left during executive session.**  **Council was declared out of executive session at 9:55 P.M.**  **The Council discussed problems of being able to see at the intersection was discussed.**  **There being no further business, Council Member Rau moved, with a second by Council Member**  **Reis, to adjourn. All Council Member voted in favor. Motion carried.**  **The Leola City Council will meet in regular session on Monday, April 2nd at 7:30 P.M. in the Council**  **Room of the Municipal Building, as Equalization Board, with School Representation by written requests at**  **7:30 P.M. on Monday, March 19th and Council will meet again in Special Session in the Council Room of**  **the Municipal Building at 8:00 P.M.**  **ATTEST:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Doug Yost, Mayor of Leola**  **Candice Kappes, Finance Officer**  **This institution is an equal opportunity provider, and employer.”**  **Published once at the approximate cost of \_\_\_\_\_\_\_\_.** | | |  | | |  | | |  | | |  | | |  |