

**LEOLA CITY COUNCIL MEETING
FEBRUARY 4, 2013**

The Leola City Council met in regular session on Monday, February 4, 2013. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Brian Walz, Norman C. Tschappat, James Severson, Glenn A. Spitzer, David Gohl and Neil Geffre. Absent: None. Also present Chief Matt Van Der Linden and Lucas Hoover, Engineer from Helm's & Associates.

Council Member Severson moved, with a second by Council Member Walz, to approve the January 7th Minutes. All Council Members voted in favor. Motion carried.

Council Member Tschappat moved, with a second by Council Member Walz, to accept to December Year-End Treasurer's Report, without the Special Revenue Account Year-end figures. All Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	February Salary	\$3,356.45
Finance Office Salaried Payroll	February Salary	3,123.65
Maintenance/Water & Sewer Dept. Payroll	February Maintenance Salary	2,598.17
Gov't Bldg Payroll-Janitor	January Janitor Hours	284.90
Library Payroll	January Librarian	620.57
Maintenance/Golf Course Project Payroll	January Hours- -Pat Schaffner	1,996.91
Office Department Payroll	January Office Hours	660.91
A & B Business	Supplies	137.94
AmeriPride Service	Mops, Deodorizers, Paper Products etc.	120.75
CorTrust Bank	Bank Fees-Return Check Charge	4.00
CorTrust Bank	Check Blanks Regular Interest Account	377.28
Doubleday Book Club	Books-Library	25.97
FEM Electric Association, Inc.	Security Light & Electricity-Golf Course	50.04
G's Convenience	Beverages	9.38
Gene's Oil Company	Fuel, Gas & Diesel	454.21
Gohl, Shana	Correction to 2012 Salary	7.00
Homestead Building Supply	Supplies	276.70
House of Glass, Inc.	Installed Shop Door	1806.87
Kappes, Candice	Expense-Annual Report Workshop	26.00
Lifetime	7 DVDs	114.25
Light & Siren	Light Bar, Programmer, Controller & Shipping	1,303.88
McPherson County Herald	Advertising & Publishing	346.10
MDU	Electricity	2,414.71
North Central Farmers Elevator	Miscellaneous Parts & Supplies	112.15
Plastic Works	EZ Slide for Sides of Truck	432.00
Reader Service	Books-Library	33.96
Rhapsody Book Club	Books-Library	70.43
Rural Development	10th Loan Payment-Sewer Project	4,021.00
Schaffner, Pam	Expense-Annual Report Workshop	26.00
South Dakota Dept. of Revenue-Lab	Coliform Water Testing	13.00
South Dakota One Call	4th Quarter Locates	30.45
SD Assn. of Towns & Townships	Membership Dues	254.25
The Penworthy Company	Books-Library	62.86
Titan Access Account – HC Clark	Fan Belts & Freight	76.96
Tschappat, Jeff	Expense to Health Dept Certifying WN Classes	26.00
Tschappat, Jeff	Expense Reimbursement for Tote	19.05
Valley Telecommunications	Phones, Faxing & Internet & Security	372.75
Walz, Marlys	Supply & Book Reimbursement	55.03
WEB Water	January Water Use	4,059.75
Westside heating and AC LLC	Propane at Shop with Discount	216.68

PROJECT BILLS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING

American Engineering Testing, Inc.	Soil Testing-Sewer Project	1,272.00
B & B Contracting	Pay Estimate on Lagoon Project	17,138.87

PORTION OF BILLS APPROVED AND HELD FOR FUNDING FROM Water Quality

Dahme Construction Co. Inc.	Sewer Line Project Pay Estimate-Work Complete	3547.30
B & B Contracting	Pay Estimate on Lagoon Project	37,404.15
Helms & Associates	Engineering Construction Observation & Staking, Mileage & Expenses	920.56
Helms & Associates	62% of WWTP Imp. Construction of 35,200.00 Contract Amount	216.48

TABLED BILLS TO BE CONSIDERED IN SPRING

Dakota Ag Supply, LLC	Aglime & Freight	1,187.76
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Council Member Spitzer moved to table the bill for delivered aglime from Dakota Ag for \$1,187.76 and to pay the above wastewater expenses as grant and loan monies are received and to approve all remaining expenses. Council Member Gohl seconded the motion. All Council

Members voted in favor. Motion carried. Mayor Schock signed the pay estimate for B & B in the amount of \$17,138.87 with \$1,272.00 for American Engineering Testing, Inc for Project Soil Testing, and the water quality request for funds of \$2,264.54, with the remaining \$16,146.33 of Rural Development Grant. Lucas Hoover, Engineer from Helm's & Associates, discussed the change order for \$68,915.79, and the water break digs that were included in the change order. Council Member Geffre moved, with a second by Council Member Severson, to approve the change order in the amount of \$68,915.79. All Council Members voted in favor. Motion carried. The Inspection Meeting with NECOG and Helms & Associates will be held at 1:00 P.M. Wednesday, February 6th.

Stanton Spitzer came before the Council to discuss the possibility of getting water supplied to the City Park camping area. It was decided to have Jarman Water Systems check in to see what would need to be done to supply water to the park area.

As advertised, a Public Hearing on the Special Events License was held. There being no one present objecting to the issuance, Council Member Tschappat moved, with a second by Council Member Gohl, to approve the Special Event License for the Leola Fire Department to hold the Firemen's Casino night at the Legion Hall scheduled for Saturday, March 9th with a Snow Date of March 16th if needed. All Council Members voted in favor. Motion carried.

Terry Hoffman came before the Council to discuss the possibility of acquiring city owned lots. The fact that City owned lots would need to be sold by sealed bids or public action was discussed. The possibility of trading lots was discussed and will be checked into.

The Council discussed the need to order approximately 30 new street signs to be put in at intersections around town.

The Council discussed the omitted snow fences on Pearl Avenue between Williams Avenue and 3rd causing snow problems and to note that they be placed before the next winter.

The water leak fixed by Lapka's and shut offs that need to be fixed at the Kenwood Apartments and the Governor's House were discussed by the Council.

The Council discussed streetlights that need to be fixed and it was decided the finance officer would notify MDU.

The Council discussed the Park Equipment and Merry Go Round ordered by the Park Committee and that the Merry Go Round had arrived and is being stored at Dakota Ag.

The Council discussed the needed Chemicals for the pool would need to be determined and ordered soon. The Council discussed Pool Slide options and after discussion, Council Member Geffre moved, with a second by Council Member Spitzer to order the 8 foot Commercial Grade Turbo Pool Slide to be put on the east side of the pool. All Council Members voted in favor. Motion carried.

The Council discussed that 4DK looked at the electrical work needing to be done and Jim Wolf looked at what would be needed to put in the restroom in the Citizens Building. The Council also discussed quotes on elevators for the Citizens Building and the \$14,525.02 Energy Grant monies and \$5,000.00 Horizons monies to be applied to the cost.

The Council examined the Monthly Police Report. The Council discussed problems with the bar not being closed and customers out of the bar by the 2:00 A.M. extended hours time for Friday and Saturdays. The fact the L & L Bar was open and serving liquor on Super Bowl Sunday without a Sunday Liquor License was discussed. Food could be served on Sunday but the L & L only has an on sale liquor and an off sale liquor license. They did not have an on sale liquor with Sunday Sale or an on/off sale malt beverage that allows for Sunday sale of beer and wine. Council Member Spitzer moved to pull the Legion Bars 2:00 A.M. extended license permit until further notice and to request Legion Bar Board to have representation at the March 4th Council Meeting. Council Member Severson seconded the motion. Council Member Geffre abstained from voting. All other present members voted in favor. Motion carried.

The Monthly Library Report was examined by the Council.

The Council discussed the need to put a notice in the Newspaper concerning the Golf Course Membership Drive and also discussed the possibility of the Golf Course Organization holding a weekly steak night.

The Council discussed dog owners that still have not purchased their 2013 Dog Tags by the February 1st \$200.00 fine deadline. They would also be subject to the \$10.00 late charge unless it's a new resident or someone not having a licensed dog before and/or a dog under a year of age.

The finance officer informed the Council the remaining employee evaluations of the assistant finance officer and janitor were completed and on file.

The Council discussed the tabled 2013 lease agreement with Kathi Kindelspire-Hair Option for 1-2 ½ days a week and the 3 month delinquency of her \$50.00 a month rent. After discussion, Council Member Walz moved, with a second by Council Member Gohl, that the lease not be considered until rent is caught up and to change the locks on the doors and allow no access to the building until rent is paid to date. All Council Members voted in favor. Motion carried.

Chief Van Der Linden informed the Council the siren was on Dakota Electronic's list to fix and would come once the weather was warmer.

The Council discussed that Council seats up for 2013 are Council Members Jim Severson-Ward One, Neil Geffre-Ward Two and Brian Walz-Ward Three. June 4th will be the Election Date if a

City Election is needed. The earliest date to circulate a petition is March 1st and the last day to file is 5:00 P.M. March 26th.

Building Permits Issued in January: None.

The Council discussed GROW SD will be providing free basic income tax preparation on February 13th in the Municipal Building for tax payers with low and moderate income.

The Council instructed the finance officer to advertise for lifeguards for the 2013 Pool season. Upcoming Lifeguarding and WSI training was discussed, along with interest in attending.

The Council discussed McPherson County's uncollected city property taxes from 2005 to year-end 2012 now to be collected in 2013 of \$195,535.61, with \$183,324.43 being the current 2012 General Property Taxes and Opt Out levied to be collected for 2013.

The Council discussed the SDML District Meeting to be held in Groton on April 4th.

The City received its NASASP-Associated Membership certificate.

The Council had its 1st Quarter Zoning Meeting in 2013 tonight at 7:00 P.M. prior to the Council Meeting.

The City received a thank you note from the Family of Nick Gill.

The Council discussed the letter of commitment needing to be signed by the Mayor concerning McPherson County Multi-jurisdictional Hazard Mitigation Plan and the Council decided more information is needed.

The South Dakota Broadband Technology Planning was out on January 17th to do the technology assessment and the city hasn't yet received their assessment. The Grant would be 80/20 unless in-kind is used then would be 75/25.

REBG Grant applications need to be submitted by April 1st if the City qualifies to apply for additional Revolving Loan Funds.

The Council discussed and decided to sign up for Valley's High Speed Internet Maintenance Plan.

Council Member Spitzer moved to pay \$25.00 for Business card size advertising with the Leola High School Journalism Class. Council Member Severson seconded the motion. All Council voted in favor. Motion carried.

There being no further business, Council Member Spitzer moved, with a second by Council Member Walz, to adjourn. All Councilmen voted in favor. Motion carried.

The Leola City Council will meet in regular session on Monday, March 4th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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