**LEOLA CITY COUNCIL MEETING**

**February 2, 2015**

 **The Leola City Council met in the Council Room of the Municipal Building in session on Monday, February 2, 2015. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Tyler Bollinger, Dana Leibel, Brian Walz, Norman C. Tschappat, David Gohl and Doug Yost. Absent: None. Also present: Matt Campbell, Attorney representing Centennial Homes, Brian Heupel, Jeff Tschappat, and Police Chief Daniel Yost.**

 **Council Member Doug Yost moved, with a second by Council Member Leibel, to approve the January Minutes with the paragraph corrected as follows: The Council did Employee evaluations separately with Tschappat, Yost and Kappes. Kappes was authorized to do the evaluations for Jackie Leibel and Pam Schaffner. All Council Members voted in favor. Motion carried.**

 **Council Member Doug Yost moved, with a second by Council Member Leibel, to accept the Monthly Treasurer’s Report. All present Council Members voted in favor. Motion carried.**

 **The Council examined the following bills:**

**Police & Maintenance Salaried Payroll February Salary & Benefits $2,806.44**

**Finance Office Salaried Payroll February Salary& Benefits $3,459.98**

**Maintenance/Water & Sewer Dept. Payroll February Salary& Benefits $2,985.77**

**Council Payroll Hours-Citizen’s Food Boxes Pay 18.30**

**Office Department Payroll January Hours-Pam Schaffner 619.25**

**Gov’t Bldg. Payroll-Janitor January Janitor Hours-J. Leibel 266.10**

**Library Payroll January Librarians 494.52**

**A & B Business Supplies 30.30**

**AmeriPride Service Mops, Deodorizers, etc. 90.98**

**CorTrust Bank Non Sufficient Return Check Charge 4.00**

**Dakota Pump & Control Mileage, Travel Time, On Site Labor & Excise Tax 785.72**

**Econo Lodge North Reservations at Water Certification Classes 138.00**

**FEM Electric Association, Inc. Electricity-Golf Course 40.00**

**Gene’s Oil Company January Stove Fuel, Gas & Diesel 1,470.88**

**Gill, Jason Contract Labor-Gov’t Bldgs. 462.50**

**Homestead Building Supply Supplies 458.00**

**Kappes, Candice Split Mileage & Expense to Annual Report Workshop 44.00**

**Leola Library Reimbursement for Supplies & Books 192.30**

**McPherson County Herald Publishing 354.23**

**Menards Supplies for Government Buildings 53.90**

**MDU Electricity 3,432.51**

**North Central Farmers Elevator Miscellaneous Parts & Supplies 303.38**

**Plastic Works Bed Lining for White Ford Truck 410.00**

**Rural Development 34th Loan Payment-Sewer Project 4,021.00**

**Schaffner, Pam QB, Split, Mileage & Expense to Annual Report Workshop 114.18**

**Small Business Development Center Quick Books Class 180.00**

**South Dakota Assn. of Towns & Townships Membership Dues 254.25**

**South Dakota One Call Water & Sewer Locates 19.95**

**Walz, Brian Reimbursement-Mileage - Food Baskets 29.60**

**Walz, Pam Book Reimbursement 112.88**

**Valley Telecommunications Phones, Cell Phones, Faxing, Internet 430.41**

**WEB Water December Water Use 3,649.99**

**Westside heating and AC LLC Propane at Shop with Discount 427.92**

 **Council Member Walz moved, with a second by Council Member Doug Yost, to approve the above bills. All Council Members voted in favor. Motion carried.**

 **Matt Campbell, Attorney for Centennial Homes came before the Council to discuss the 7.5% assessment fee when moving buildings out of city limits. Centennial Homes purchased a building permit for $30.00 to move a double wide, paid a bond of $2,500.00 to move it which was refunded when moving was complete with no damage to the street, and paid $3,549.15 for the 7.5% assessment fee moving the assessed building out of city limits. Mr. Campbell discussed whether the ordinance was constitutional. He was informed the ordinance was drew up by the City’s Attorney and discussed with the judge presiding at the time of passage; the City had been collecting it for a number of years on any assessed building being moved off city lots; the fee only replaces approximately two years lost taxes to the city and had the double wide home had been taxed like a mobile home, the assessment would not have been included in the assessed to the property; the decision was made by the property owner to surrendered the title to the County, which made it taxable like all buildings on property; he would need to contact the City Attorney to discuss the constitutionality of the Ordinance. Matt Campbell thanked the Council for their time.**

 **Brian Heupel came before the Council to discuss the sewer line replaced after having Rod Hoffman Construction and Sewer Duck out and still unable to be used and when the sewer line was dug all the way to the main and found that the line was tapped in the sewer main at more than a 90% angle instead of at a 45% angle. After discussion, Council Member Walz moved, with a second by Council Member Norman Tschappat, to replace the cost of materials and gravel for $492.25 and do the needed street repair. All Council Members voted in favor. Motion carried.**

 **City Equipment and replacing the cutting edge was discussed by the Council, along with looking into grant monies for installing storm sewer or drainage on Leola Avenue. Estimates on leasing loaders and length of leases were discussed, along with a possible purchase of a 1998 cat for $29,900.**

 **The Council discussed the rotating beacon lights order for the while Ford.**

 **The Council discussed the Golf Course Meeting to be held at 7:00 P.M. on Tuesday night, February 3rd.**

 **The Council discussed the proposed 60 foot pergola to go at the south end of the swimming pool at the Pool Park and now that the park equipment is not by the pool, they were questioning if the Park Committee still wanted the same size and location or if the go over by the park equipment in the City’s Pool Park or if the location of the pergola would change. No Park Committee Meeting has been held yet to decide, so it was unknown if cement work would still be needed or if they were now planning to make two or three smaller pergolas. The Park Committee should make a committee plan and have the Committee discuss their plans with the Council at the March Council Meeting so things can be set up before spring weather.**

 **The Council discussed the need of a culvert and gravel work out by Doc’s Pond. Catching the water pressure at the well at the Dam and getting it fed back to the park to the camping area so at least there was non-potable water available for campers was discussed.**

 **As advertised, a Public Hearing on the Special Events License was held. There being no one present objecting to the issuance, Council Member Doug Yost moved, with a second by Council Member Gohl, to approve the Special Event License for the Leola Fire Dept. to hold the Firemen’s Casino night at the Legion Hall on Saturday, March 7th, 2014, with March 14th being the alternate snow date. All present Council Members voted in favor. Motion carried.**

 **The Mayor updated the Council on the progress at the Citizen’s Building and discussed options for the basement floor. The Council discussed the needed door latches and building jacks needed for the Library/Medical Building, along with the breakers for the City’s shop.**

 **The Council examined the Monthly Police Report and Monthly Library Reports. Dan Yost informed the Council he would report to law enforcement classes in Pierre at 5:00 P.M. on March 8th and attending the water certification classes in Sioux Falls on February 9-12. The Council granted him permission to drive the Police Car.**

 **Council Member Bollinger moved, with a second by Council Member Leibel, to surplus a file cabinet and index card boxes. All Council Members voted in favor. Motion carried.**

 **Building Permits Issued in January: None. The Mayor updated the Council on the 1st Quarter Zoning Meeting held at 7:00 P.M. prior to the Council Meeting.**

 **The Finance Officer informed the Council only two more signatures were needed on the paperwork, before the City could vacate the streets and alleys not previously vacated on Herried, Grant, Lincoln and a portion of Sherman Street, north of Elm Street, keeping the portion of Sherman Street for the campers dump station and enough area around it for campers to turn around.**

 **The Council discussed getting estimates on the cost to put an asphalt matt instead of chip sealing to see the cost difference per block.**

 **The Council discussed the 62 Dog Tags purchased by February 1st and all other dog owners with unlicensed dogs over a year old will be fined $200.**

 **The Finance Officer informed the Council she had completed the Employee evaluations with Jackie Leibel and Pam Schaffner.**

 **The Council discussed the Quonset and that the other estimates for the walls and ceiling in Quonset aren’t in yet.**

 **Those Council Members seats up for 2015 are Dana Leibel-Ward One, Doug Yost-Ward Two and Brian Walz-Ward Three. June 2nd will be the Election Date if a City Election is needed. Earliest date to circulate a petition is March 1st and the last day to file is 5:00 P.M. March 31st.**

 **The Council discussed the Quick Books Class to be held in Aberdeen on Wednesday, February 4th. Both Finance Officer Kappes and Pam Schaffner will attend and the City Office will be closed.**

 **The Council reviewed the 2014 Year-end Annual Report, Exhibits I, II and III, which has been submitted to the SD Dept. of Legislative Audit, Northeast Council of Governments and various Rural Development Offices. Exhibits I and Exhibit II were sent to be published as instructed by Rod Fortin, Dept. of Legislative Audit.**

 **The Council instructed the finance officer to advertise for Lifeguards for the 2015 Pool season and discussed upcoming classes at the YMCA.**

 **The finance officer informed the Council she had not yet received the consumer price index, the amount of back years, owed in amounts of uncollected city property taxes at year-end 2014 and those taxes to be collected in 2015 General Property Taxes and Opt Out levied to be collected for 2015.**

 **The Council discussed that the city had not yet received the improvement recommendations for the police, pool and city from Safety Benefits. Those from 2014 were discussed, checking into our time table set for those departments along with those updates needed to the Employee Personnel Policy’s to include the a cell phone and texting policy, smoking and other areas of the personnel manual that needs to be updated.**

 **The Council, along with school representation, will meet as equalization board on Monday, March 16th at 7:30 P.M. To schedule an appointment to attend the equalization meeting, written notice must be sent to the finance officer by March 12th.**

 **The Council discussed the SDML District Meeting to be held in Ipswich on March 18th.**

 **The Council discussed the upcoming SD Retirement System Meeting to be held in Aberdeen on February 9th at 6:00 P.M.**

 **The Finance Officer informed the Council it was again time to take pictures and fill out questionnaires on the maintenance and appearance of areas that have received LWCF grants. This paperwork was turned over to Jeff Tschappat concerning the conditions of these areas and is done every five years at the Golf Course, Baseball Fields, City Parks, Pool and Pool Park Shelter.**

 **The Council discussed the Trail Grant Application period was open if we wanted to again try to apply. The Council discussed other possible grants to look for funding.**

 **The Council discussed the Sunday Sales License issued to the L & L Bar so they could be open for the Super Bowl once enough Council Members granted permission in writing so license could be issued.**

 **There being no further business, Council Member Walz moved, with a second by Council Member Bollinger, to adjourn. All Council Member voted in favor. Motion carried.**

 **The Leola City Council will meet in regular session on Monday, March 2nd at 7:30 P.M. in the Council Room of the Municipal Building.**

**ATTEST:**

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 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dean A. Schock, Mayor of Leola**

 **Candice Kappes, Finance Officer**

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