

LEOLA CITY COUNCIL MEETING

December 2, 2013

The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, December 2, 2013. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Jim Severson, Mike Waltman, Brian Walz, Norman C. Tschappat, David Gohl and Doug Yost. Also present: Jeff Tschappat. Absent: Chief Matthew Van Der Linden.

Minutes of the November 4th Meeting stand approved as mailed out.

The Council discussed the six months delinquency of loan payments owed on Revolving Loan #23 and that a letter should be sent that if balance was not brought current the file will be turned over to the City Attorney Vaughn Beck to begin foreclosure.

The foreclosure of Revolving Loan #0022 was discussed and the City Attorney Vaughn Beck would be contacted concerning the processes of the foreclosure of Revolving Loan #22

The Council reviewed the monthly Treasurer's Report for November and the \$.50 corrected October Treasurer's Report. Council Member N. Tschappat moved, with a second by Council Member Waltman, to accept the Monthly Treasurer's Report. All Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	December Salary	\$3,511.16
Finance Office Salaried Payroll	December Salary	3,219.53
Maintenance/Water & Sewer Dept. Payroll	December Maintenance Salary	2,694.06
McPherson County Employees	Hauling Gravel	578.07
Zoning Board Payroll	3 rd Qtr. of 2012 Zoning Meetings Pay	134.57
Gov't Bldg. Payroll-Janitor	November Janitor Hours	310.41
Gov't Bldg. -Citizen Bldg.-Payroll	November Hours-Elevator	234.14
Office Department Payroll	November Office Hours	831.00
Maintenance-Park & Golf Course	November Fill in Payroll-Pat Schaffner	1,160.35
Library Payroll	November Librarian	837.59
Advanced Graphix, Inc.	Police Car Decals & Shipping	365.00
AmeriPride Service	Mops, Deodorizers, etc.	80.50
Beck, Merilee	Water Deposit Refund after Water Use/Disconnect	20.00
Butler Machinery Company	H C Seal Kit	214.04
Cash-Wa Distributing	Food for Christmas Supper	205.40
Cole, Elvis	Water Deposit Refund after Water Use/Disconnect	30.00
CorTrust Bank	Bank Fees-Return Check Charge	4.00
Curt's Repair	Parts & Labor on Dresser & Water pump	122.00
Dakota Electronics	Reprogramming & Radio Work	328.55
Dependable Sanitation, Inc.	Garbage Service-3 Months	174.00
Dependable Sanitation, Inc.	Fall Large Item Collect & Mileage	589.06
FEM Electric Association, Inc.	Security Light & Electricity-Golf Course	55.41
Forham Signs & Design	Labor-Remove Decal & Apply New Police Decal	488.00
Galls	Power Bright 400 Watt Power Inverter & Shipping	43.99
Gene's Oil Company	November Gas & Diesel	725.83
Gene's Oil Company	856 Gallons Heat Oil No. 2	2,802.72
Homestead Building Supply	Supplies	28.47
Kappes, Candice	Expense to Classes & Postage Reimbursement	98.84
Les's Standard	Mileage & Labor to Repair Shop Furnace	169.40
McPherson County Herald	Publishing	380.16
McPherson County Highway Department	Labor & Equipment Use Patching Street	6,591.94
Montana Dakota Utilities	Electricity	1,716.74
North Central Farmers Elevator	Miscellaneous Parts & Supplies	33.09
Penworthy	Books-Library	70.84
Rod Hoffman Construction	Supplies, Mileage & Labor-Digging	1,453.13
Rural Development	20th Loan Payment-Sewer Project	4,021.00
Schaffner, Pam	Expense to Classes	52.00
Schock, Dean	Mileage 2 Trips	51.20
South Dakota Building Officials Association	2014 Membership Dues	50.00
South Dakota Code Enforcement Association	2014 Membership Dues	40.00
South Dakota Department of Revenue-Lab	Coli form Water	13.00
South Dakota Gov't Finance Officer Assoc.	2014 Membership Dues-Kappes & Schaffner	70.00
South Dakota Municipal League	2014 Membership Dues	404.89
Universal Licensing Service	Renewal FCC License for Radios	95.00
Valley Telecommunications	Phones, Cell Phones, Faxing, Internet/Security	392.41
WEB Water	November Water Use	3,455.55
Weismantel Rent All & Events	Dirt Conveyer-Govt. Bldgs.	900.00
Westside heating and AC LLC	Propane at Shop with Discount	394.47

BILL BEING HELD WITH ONLY PARTIAL PAYMENT

West Central Life & Elevator, Inc.	Remaining to pay on Citizen Building Elevator	4,558.50
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NO PROJECT BILLS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING

Council Member Waltman moved to pay the above expense, except the remaining bill from West Central Lift & Elevator, Inc. for \$4,558.50 to be paid once the measurements needed are submitted for

the installation and the elevator is installed at the Citizens Building. Council Member Severson seconded the motion. All Council Members voted in favor. Motion carried.

The Council discussed the 80/20 match Solid Waste Management Grant Funds available to apply for and the City's Restricted Use Site, along with the crushing of cement and other upcoming needs for the site due to the school project and upcoming road project. Council Member Walz moved, with a second by Council Member Severson, to contact NECOG on doing the paperwork and to apply for the Solid Waste Management Grant. All Council Members voted in favor. Motion carried.

The Council discussed the Sewer Project and the punch list of riser pipes to be adjusted and the return or replacement of the borrowed hydrant wrench and the weed burner before the Council approved the Mayor's signing of the Substantial Completion. Visu Sewer had been here and did the last block of sewer relining. There were no pay requests submitted for the month. The Council discussed the remaining available funds to complete the project.

The Council discussed the water shuts offs dug and getting water service dug out to the City's Park and additional water services to the properties.

Mayor Schock informed the Council, he was contacted that a Leola-Frederick Football Committee wanted to discuss the west ballfield. No one came and no action was taken.

The Council discussed city owned equipment and updating the city's department inventory lists. It was decided to try to have the vehicle and equipment list finished for the year end meeting. Jeff Tschappat informed the Council everything needing to be winterized was and that the snow removal equipment was ready.

As advertised, a Public Hearing on Resolution 13-01 a Resolution to Lease City Owned Property was held. There being no one was present objecting to Resolution 13-01, Resolution 13-01 to lease city owned property was read a second time as follows:

Council Member Walz introduced the following resolution and moved for its adoption. Council Member Tschappat seconded the same. All voted in favor. Resolution 13-1 was read as follows:

RESOLUTION 13-01

RESOLUTION TO LEASE CITY OWNED PROPERTY

WHEREAS: SDCL 9-12-5.2 mandates any municipality that owns rental property and decides to lease this property for longer than One Hundred Twenty (120) days and fees for such lease will exceed \$500.00 per Year, said Municipality shall by Resolution of intent, and,

WHEREAS: the City of Leola owns such property (Medical Building) and,

WHEREAS : the City of Leola wants to lease such a property and such leases will exceed the One Hundred Twenty (120) days and the \$500.00 per year limit as set by SDCL 9-12-5.2 now, therefore

BE IT RESOLVED: That a Public Hearing shall be held on Monday, December 2nd 2013 at 8:00 P.M. in the Council Room of the Municipal Building. Anyone or their attorney may appear before the City of Leola Council to show just cause.

Attest:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

All Council Members voted in favor. Resolution 13-01 was duly adopted. No lease agreements were entered into at this time.

The Council examined the November Police Report. The Council granted Van Der Linden permission to surplus the police list of two partial cages for 2003 Chevy Impala, fillet knives, GPS and authorized him to purchase an extra key and block heater for the police car.

November Building Permits Issued: Colleen Lakefield-Demo. Permit Extension 13-26.

The Mayor informed the Council, Phil Dwight, SDDOT Area Engineer from had planned to be here to discuss fire hydrants possibly needing to be moved at the City's expense but called and cancelled and had not rescheduled the date.

No Public Hearing was needed to consider the renewal of the On-Sale Liquor Application. Council Member Severson moved, with a second by Council Member Yost, to approve the application. Upon roll Call vote, all Council Members voted in favor. Motion carried. Mayor Schock signed the applications that were attested by the finance officer.

The Council granted Glenn Spitzer permission to attend NECOG Annual Meeting if held.

The Council discussed that H & H Contracting, Inc. had not yet sent a new contract to clean and inspect the Elevated Water tower or the Ground Storage Tank or estimate on the other work to be done or scope of work needed in order to bid the work to the Elevated Water tower

The Council discussed that a revised Pudwill Plat to be considered had not yet been sent to the city.

The Council discussed nuisance properties and abandon vehicles to be towed as soon as possible according to City Ordinance. Council Member Yost moved, with a second by Council Member Walz, to grant Jeff Tschappat permission to purchase the needed straps to tow vehicles. All Council Members voted in favor. Motion carried.

The Council discussed that no information or e-mails have been received concerning when the next meeting would be or what was still needed for the McPherson County PDM Plan or concerning the spillway.

The Council discussed the paperwork to vacate streets and alleys not previously vacated on Herried, Grant, Lincoln and a portion of Sherman Street, north of Elm Street, keeping the portion of Sherman Street for the campers dump station and enough area around it for campers to turn around. The requested map wanted by Eagles Nest of this area has not yet been discussed with the City's Attorney Vaughn Beck. Once this has been reviewed it will be sent on to the adjoining property owners for signatures on the vacating petition.

The finance officer informed the Council, as discussed mileage expense to the SDML Election Workshop at the Red Rosa in Pierre on December 12th was planned and that mileage would be split between the School and City of Eureka and Cities of Hosmer, Herried and Leola in the carpool and that she would drive her personal vehicle and the City Office would be closed.

The Council discussed the upcoming Legislature Day in Pierre on February 4th & 5th. Anyone able to attend should let the finance officer know for registration.

The Council discussed the City's Christmas Supper, which will be held on Saturday, December 7th at the Fire Hall.

The Council granted the finance officer to attend the afternoon portion of the Northeast SD Regional Economic Development Meeting on December 11th at 1:00 P.M. to attend the portion of the meeting pertaining to Rural Development Loan Programs-IRP, RMAP, RBEG and REDLG if possible.

The Council granted Don Fischer, Fischer's Plumbing permission to install a dryer vent at the Old Bank Lodge and vent it through the sidewalk grate also long as the sidewalk is maintained.

The Council discussed that Hosmer's Vet is scheduled to be here at the City shop 1:00 PM until 4:00 PM on Tuesday, December 3rd to give rabies vaccinations.

The Council discussed the open seat on the Leola Zoning Board created by Matt Van Der Linden's resignation. Mayor Schock recommended the appointment of Shane Moser to fill the seat on the Zoning Board. Council Member Tschappat moved to approve the appointment of Moser. Council Member Severson seconded the Motion. All Council Members voted in favor. Motion carried.

The Council received Christmas Cards from SD Grow and Valley Telecommunications.

The Council received a Thank you note from Lila Rau and Jenny Nelson thanking the City for the Quasiquicentennial Quilt given to Lila Rau in the nursing home.

The Council set the Christmas Holiday for city employees as Christmas Eve, Christmas Day, and New Year's Day at which time the City Office will be closed.

There being no further business, Council Member Walz moved, with a second by Council Member Waltman, to adjourn. All Council Members voted in favor. Motion carried.

The Leola City Council will meet for the year-end on Monday, December 23rd at 7:30 P.M. and in regular session for the January Meeting on Monday, January 6th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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