

LEOLA CITY COUNCIL MEETING

December 5, 2016

The Leola City Council met in the Council Room of the Municipal Building on Monday, December 5, 2016. Mayor Doug Yost called the Meeting to order at 7:30 P.M. with the following Council Members present: Jackie Rau, Karl Moser, Dana Leibel, Shawn Patton, Jon Mardian and Michael Yost, along with the Finance Officer Kappes. Absent: None. Also, present: Chief Dan Yost and Jeff Tschappat.

The November Council Minutes stand approved as published, with the correction of the December 28th Year-end Meeting to be held on Wednesday, December 28th instead of Monday.

Council Member Rau moved, with a second by Council Member Leibel, to accept the Monthly Treasurer's Report. All present Council Members voted in favor. Motion carried.

The Council examined the following bills:

Table with 3 columns: Vendor/Category, Description, Amount. Includes items like Police & Maintenance Salaried Payroll, Finance Office Salaried Payroll, etc.

After discussion, Council Member Mardian moved, with a second by Council Member Rau, to approve the above bills. All present Council Members voted in favor. Motion carried.

A Public Hearing was held on Ordinance 2016-03. There being no one present objecting to the passage, Council Member Moser introduced the following Supplemental Appropriations Ordinance 16-03, to be read the 1st time and moved for its adoption. Council Member M. Yost seconded the motion. Upon roll call vote, all present Councilmen voted in favor. Motion carried. Ordinance 2016-03 was read a second time as follows:

ORDINANCE NO. 2016-03
SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the City of Leola that the following additional sum is supplementally appropriated to meet the obligations of the municipality.

Table showing funding details for General Fund, including 101-46000 Conservation & Development and 46610 Economic Opportunity-Development & School-Rural Development Grant Writer.

Doug Yost, Mayor

ATTEST: Candice Kappes, Finance Officer

Ordinance 16-03 goes into effect in 21 days.

The Council discussed the street sloping needing to be done.

The Finance Officer was instructed to disconnect the power at the City Park.

The Council examined the Monthly Library Report and Monthly Police Report.

Building & Demo Permits issued in November were as follows: 16-54 Dana Leibel, 16-54 Seed Solutions.

Maria Evans came before the Council to discuss renting the old barbershop room adjoining her space. After discussion, Council Member Rau moved, with a second by Council Member Patton, to lease the adjoining room and adjust her lease to \$100.00 monthly. All Council Members voted in favor. Motion carried.

As advertised, a Public Hearing on Resolution 16-04, a Resolution to Lease City Owned Property was held. There being no one present objecting to Resolution 16-04, Council Member Jackie Rau introduced the following resolution and moved for its adoption. Council Member Leibel seconded the same. Resolution 16-04 was read as follows:

**RESOLUTION 16-04**

**RESOLUTION TO LEASE CITY OWNED PROPERTY**

**WHEREAS:** SDCL 9-12-5.2 mandates any municipality that owns rental property and decides to lease this property for longer than One Hundred Twenty (120) days and fees for such lease will exceed \$500.00 per year, said municipality shall by resolution of intent, and,

**WHEREAS:** the City of Leola owns such property (Medical Building) and,

**WHEREAS :** the City of Leola wants to lease such a property and such leases will exceed the One Hundred Twenty (120) days and the \$500.00 per year limit as set by SDCL 9-12-5.2 now, therefore

**BE IT RESOLVED:** That a Public Hearing shall be held on Monday, December 5th 2016 at 8:00 P.M. in the Council Room of the Municipal Building. Anyone or their attorney may appear before the City of Leola Council to show just cause.

Attest:

\_\_\_\_\_  
Candice Kappes, Finance Officer

\_\_\_\_\_  
Doug Yost, Mayor of Leola

All present Council Members voted in favor. Resolution 16-04 was duly adopted. Entering 2017 City lease agreements was Sue Hoffman's Healing Hands and Maria's Cut & Curl. All Council Members voted in favor. Motion carried. Mayor Yost signed the lease agreements with Maria's Cut & Curl and Sue Hoffman, which were witnessed by the finance officer.

Jeff Tschappat informed the Council Westside would repair and switch out the 500-gallon propane tank and purchase the 250-gallon tank. After discussion, Council Member Moser moved, with a second by Council Member Mardian, to accept Westside's offer to repair the City's 500-gallon propane tank at the City Shop for \$150.00 and purchase the city's 250-gallon propane tank for \$275.00. All Council Members voted in favor. Motion carried.

The Council discussed Hosmer Vet Clinic would be in Leola on Wednesday, December 7<sup>th</sup> to do rabies vaccinations. All dog owners need to show proof of up to date dog vaccinations before dog tags are purchased. All 2016 dog tags expire on December 31<sup>st</sup>. All tags not issued by noon on December 30<sup>th</sup> will be subject to the \$10.00 late charge. Dog tags not purchased by February 1<sup>st</sup> will be fined \$200.00 per needed tag.

The Council discussed details of the City's Christmas supper scheduled for Saturday, December 10<sup>th</sup> at the Municipal Building for the Council, employees and their spouse or date.

The Council reviewed four applications for City Janitor. After discussion, Council Member Mardian moved, with a second by Council Member Moser to appoint a hiring committee of Council Member Leibel, Council Member Mardian and Council Member M. Yost. All Council Members voted in favor. Motion carried. This committee will hold staggered interviews starting on Monday, December 12<sup>th</sup> at 6:00 P.M. in the Council Room of the Municipal Building. Council Member Moser moved, with a second by Council Member Patton, to set the starting hourly wage for the janitor to be the current minimum wage. All Council Members voted in favor. Motion carried.

The Council discussed the existing streetlight by the Ten & 45, the light recently put in by Natalie Dempsey at her expense and her request for another streetlight by the west driveway. The fact Dempsey did not attend, Council Member Moser moved, with a second by Council Member Patton, to table this discussion until the current locations, where lights are needed and no longer needed, could be determined. All present Council Members voted in favor. Motion carried.

Council Member Leibel moved, with a second by Council Member Mardian, to enter the land lease agreement with Natalie Dempsey. All Council Members voted in favor. Motion carried.

The Council discussed the Annual WEB Meeting held in Aberdeen on Saturday, Dec. 3<sup>rd</sup>.

The Council discussed the 7:30 P.M. year-end special meeting set for Wednesday, December 28<sup>th</sup> at 7:30 P.M. and the Monday, January 9<sup>th</sup> regular meeting.

The City received a thank you note from Chief Dan Yost for the plant sent to him during his hospitalization in Fargo.

The Council cast their USDA Ballot, which was marked and sealed.

The Council discussed the Governors Tourism Meeting scheduled for January 17<sup>th</sup>.

The Council discussed surplus items sold at the Fall Consignment Auction.

The finance officer informed the Council the City's duns number and registration has been renewed in the System Awards Management (SAM) which is a grant requirement.

The Council discussed a letter from YMCA on the increases to the costs of certification and training.

The Council cast their SD Association of Rural Water Systems Ballot, which was marked and sealed.

The Council received Christmas card from Helms & Associates.

The Council received a request for a donation from the SD Art Council and no donation given.

The Council discussed the 2017 Budget and Wages. Council Member Rau moved, with a second by Council Member Leibel to approve a 3% wage increase for full & part-time employees, excluding those receiving board pay. Council and fill in employee will remain at minimum wage. All Council Members voted in favor. Motion carried.

Council Member Rau brought to the Council's attention an anonymous complaint about the lack of City Christmas decorations. After discussion and checking the city's street budget, Council Member Moser moved, with a second by Council Member Patton, to approve \$1500.00 to be used toward City Christmas Decoration. All Council Members voted in favor. Motion carried.

The Council discussed the cost of repairing water mains, curb stops, water breaks and to demolish buildings. It was decided to have a set rate for each repair instead of bidding the work.

Council Member Rau brought to the Council's attention an anonymous complaint about the city pickup being parked in front of the Municipal Building. After discussing, Police and Maintenance's time needed in the office for ordering and other city business, it was decided to purchase two dry erasable white boards for the Municipal Building and City Shop to list work needing to be done.

Council Member Rau brought to the Council's attention she had an anonymous inquiry about the city's policy on lending out city equipment. After discussion, it was decided lent city equipment must be returned daily and to make note of who has the equipment.

The Council thanked Bollinger Construction for the use of the telehandler to help decorate the City's Christmas Tree.

There being no further business, Council Member Rau moved, with a second by Council Member Mardian, to adjourn. All present Council Members voted in favor. Motion carried.

The Leola City Council will meet Wednesday, December 28th at 7:30 P.M. for a year-end meeting and again in regular session on Monday, January 9th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

\_\_\_\_\_  
Candice Kappes, Finance Officer

\_\_\_\_\_  
Doug Yost, Mayor of Leola

“This institution is an equal opportunity provider, and employer.”

Published once at the approximate cost of \_\_\_\_\_.