

LEOLA CITY COUNCIL MEETING

November 4, 2013

The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, November 4, 2013. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Jim Severson, Mike Waltman, Brian Walz, Norman C. Tschappat, David Gohl and Doug Yost. Absent: None. Also present: Jeff Tschappat, and Chief Matthew Van Der Linden.

Minutes of the October 7th Meeting stand approved as mailed out.

The Council reviewed the monthly Treasurer's Report and discussed the Journal Entry made to the revenue coded to the General Fund for the Insurance check for \$10,554.09 for loss and damages to the water panels to move it to the water Department. Council Member N. Tschappat moved, with a second by Council Member Severson, to accept the Monthly Treasurer's Report. All Council Members voted in favor. Motion carried.

Council Member Walz moved to transfer \$16,238.00 for the 3rd Qtr. Sewer Project Revenue from the regular interest bearing account to the Sewer Project Fund to be available for the Sewer Project Loan Payment. Council Member Tschappat seconded the motion. All Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	November Salary	\$3,511.16
Finance Office Salaried Payroll	November Salary	3,219.53
Maintenance/Water & Sewer Dept. Payroll	November Maintenance Salary	2,694.06
Library Payroll	October Librarian	701.96
Gov't Bldg. Payroll-Janitor	October Janitor Hours	238.12
Office Department Payroll	October Office Hours	660.92
Maintenance-Park & Golf Course	October Fill in Payroll -Pat Schaffner	1,165.73
Zoning Payroll-Tschappat	October-Building Permits	53.82
A & B Business	Supplies	66.83
AmeriPride Service	Mops, Deodorizers, etc.	80.50
Auto Owners Insurance Co.	Auto Insurance	2,384.92
Dakota Electronics	Programming	98.25
Dakota Supply Group	Water Supplies	645.72
Display Sales	Christmas Lights	155.10
EMC Insurance	Additional Insurance Due from Audit	150.00
FEM Electric Association, Inc.	Security Light & Electricity-Golf Course	61.33
Fire Safety First	Inspect & Recharge Fire Extinguishers	62.00
Gene's Oil Company	October Gas & Diesel	593.98
H & H Contracting, Inc.	Plug & insulation of Pipe on Watertower	5,304.00
Homestead Building Supply	Supplies	68.57
J.P. Cooke Company	2014 Dog Tags	58.64
Kappes, Candice	Expense to Conference	103.60
Leola Grocery	Gov't. Bldg. Supplies & Council Lunch	30.97
McPherson County Herald	Publishing	418.03
McPherson County Register of Deeds	Copies of Deeds & Plots for Vacating	10.00
Menards	2-100' Extension Cord	119.78
MDU	Electricity	2,057.30
North Central Farmers Elevator	Miscellaneous Parts & Supplies	97.93
Office Max	AOC Big Screen 24" Monitor	170.59
Rhapsody Book Club	Books-Library	44.47
Rural Development	19th Loan Payment-Sewer Project	4,021.00
Schaffner, Pam	Mileage & Expense to Conference	103.60
Schock, Dean	Mileage & Expense to Conference	51.60
South Dakota Department of Revenue-Lab	Coli form Water Testing	13.00
South Dakota Municipal League	Election Workshop Registration	50.00
South Dakota Municipal League Workcomp.	Work Compensation Insurance	3,176.00
South Dakota Police Chief's Assn.	2014 Membership Dues	95.64
Valley Telecommunications	Phones, Faxing & Internet & Security	364.72
Van Der Linden, Matt	Reimbursement of Expenses-SDML Conference	26.00
WEB Water	October Water Use	3,873.15
Walz, Marlys	Book & Supply Reimbursement	297.05

BILL BEING HELD WITH ONLY PARTIAL PAYMENT

West Central Life & Elevator, Inc. Remaining to pay on Citizen Building Elevator 4,558.50

NO PROJECT BILLS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING

The Council discussed and authorized the finance officer to pay the McPherson County Employees once final hours are turned in for hauling in gravel at the same rate of pay per hour that is paid by McPherson County.

Council Member Waltman moved to pay the above expense, except the remaining bill from West Central Lift & Elevator, Inc. for \$4,558.50 to be paid once the measurements needed are submitted for the installation and the elevator is installed at the Citizens Building. Council Member Yost seconded the motion. All Council Members voted in favor. Motion carried.

Alley and other blading needing to be done was discussed. Gravel put on Broadway north of Elm was discussed and the fact a reasonable amount of snow removal would be done after city snow removal.

The Council discussed the replacing of the fire hydrant on Elm between Sherman and Leola Avenue, along with the loss of water pressure in town when turning off the hydrant.

The Council discussed getting water service to the City's Park and an additional waterline to Dakota Ag.

A Public Hearing was held for a Special Events Liquor License Application for the Turkey Raffle to be held at the American Legion Hall on November 23rd. No one present objecting to the approval the Special Events License, Councilman Severson moved to approve the license. Council Member Gohl seconded the motion. All Council Members voted in favor. Motion carried.

No Public Hearing was needed to renew the Legion's Off-Sale and On-Sale Liquor Applications and no one objected to the renewal of the applications. Council Member Tschappat moved, with a second by Councilman Severson, to approve the application. Upon roll Call vote, all Council Members voted in favor. Motion carried. Mayor Schock signed the applications that were attested by the finance officer.

The Council discussed that H & H Contracting, Inc. had not yet sent a new contracts to clean and inspect the Elevated Water tower or the Ground Storage Tank. Problems with the insulator pipe had been fixed but no estimate has been received on the other work to be done or scope of work needed in order to bid the work to the Elevated Water tower.

Jeff Tschappat informed the Council everything was winterized except for the ballfield and this would be done once playoffs were over.

The Council discussed putting dirt on the ballfield to level the field to allow the established grass to grow through.

Council Member Yost moved, with a second by Council Member Severson, to rent a 110 volt conveyor at \$150.00 a day as needed in the Citizen Building from Weismantel Rent All. All Council Members voted in favor. Motion carried. Getting the counter and fixtures in the restrooms finished at the Citizens Building was discussed, along with putting in a sump pump.

The Council examined the October Library and Police Reports.

Council Member Gohl moved, with a second by Council Member Severson, to have the graphic detailing done by Advanced Graphics for \$365.00 put on the side and back of the Police car by Fordham Signs.

The Council discussed the fact the City Attorney Beck had the paperwork on the foreclosure on Revolving Loan #22 finished and has returned the original documents.

The Council discussed the possibility of moving the Library to the Citizens Building and possibly renting out the Library portion of the building. The available rental space in the Barber Shop area of the building was discussed. It was decided to monitor the cost of utilities of the Library/Medical Building.

The Council discussed the Zoning Board Meeting held at 7:00 P.M. and the need to vacate streets and alleys on Herried, Grant, Lincoln and a portion of Sherman Street, north of Elm Street, keeping the portion of Sherman Street for the campers dump station and enough area around it for campers to turn around.

Also discussed was the open seat on the Leola Zoning Board created by Matt Van Der Linden's resignation and that Shane Moser was contacted about the possibility of taking the appointment on the Zoning Board. It was decided to allow Colleen Lakefield and John Wittmayer to get a one year extension on their demolition permit.

Building Permits Issued: Andrea & Travis Wald-13-20, NCFE-Station-13-21, Dakota Ag-13-22, NCFE-Elevator-13-23, Justin Fuller-13-24 and Bruce Geffre-13-25.

The Council discussed the abandoned vehicles to be towed as soon as possible according to City Ordinance.

Council Member Tschappat moved, with a second by Council Member Waltman, to approve the Mayor's signing of the Substantial Completion once the needed riser pipes are raised, Visu Sewer has done the last block of sewer relining and the hydrant wrench and the weed burner are returned. All Council Members voted in favor. Motion carried.

Council Member Walz moved, with a second by Council Member Gohl, to approve the Sewer Project change order for an increase for in the amount of \$76,208.69. All Council Members voted in favor. Motion carried.

The Council discussed the Excel Classes in Aberdeen to be attended by the Finance Officer Kappes and Pam Schaffner on November 6th and 7th without carpooling with other towns.

The Council reviewed the paperwork on the vacation of the streets and alleys of Herried, Grant, Lincoln and the portion of Sherman excluding the Camper Dump station area North of Elm Street. Eagle nest requested a map of the area where the streets and alleys are to be vacated. It was decided to discuss this paperwork with attorney Beck before getting signatures on the vacating petition.

The Council discussed the City's auto owners insurance and the fact on Jeff Tschappat and Matt Van Der Linden were listed as drivers and that clarification should be made that any Part or full time employees, Mayor and Council should be covered if using city vehicles or equipment.

The Council discussed that a revised Pudwill Plat to be considered had not yet been sent to the city.

The Council discussed that no information or e-mails have been received concerning the next meeting or what was still needed for the McPherson County PDM Plan or concerning the spillway.

The Council discussed nuisance properties and abandoned vehicles to be towed.

Council Member Walz introduced the following resolution and moved for its adoption. Council Member Tschappat seconded the same. All voted in favor. Resolution 13-1 was read as follows:

**RESOLUTION 13-01
RESOLUTION TO LEASE CITY OWNED PROPERTY**

WHEREAS: SDCL 9-12-5.2 mandates any municipality that owns rental property and decides to lease this property for longer than One Hundred Twenty (120) days and fees for such lease will exceed \$500.00 per Year, said Municipality shall by Resolution of intent, and,

WHEREAS: the City of Leola owns such property (Medical Building) and,

WHEREAS : the City of Leola wants to lease such a property and such leases will exceed the One Hundred Twenty (120) days and the \$500.00 per year limit as set by SDCL 9-12-5.2 now, therefore

BE IT RESOLVED: That a Public Hearing shall be held on Monday, December 2nd 2013 at 8:00 P.M. in the Council Room of the Municipal Building. Anyone or their attorney may appear before the City of Leola Council to show just cause.

Attest:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

All Council Members voted in favor. Resolution 13-01 was duly adopted.

The Council discussed a letter from SDDOT concerning fire hydrants to be moved at the City's expense. It was decided to contact Phil Dwight, SDDOT Area Engineer and have him come out to show which hydrants needed to be moved and where they need to be relocated.

The Council discussed and it was decided the City would again do snow removal at the Hohm Park Apartments and Kenwood Apartments, following any street snow removal.

Mayor Schock informed the Council, that Hosmer's Vet is scheduled to be here at the City shop 1:00 PM until 4:00 PM on Tuesday, December 3rd to give rabies vaccinations.

The Council discussed and set the City's Christmas Supper, which will be held on Saturday, December 7th at the Fire Hall.

The Council set the Council's Year-end Meeting for Monday, December 23rd at 7:30 P.M.

The City received a letter from FEM stating the city had \$410.53 in credits but no dividends would be given in 2013.

The Council granted Candice Kappes and Pam Schaffner permission to carpool with other towns and split mileage when attending the SDML Election Workshop at the Red Rosa in Pierre on December 12th.

The Council discussed the SD Housing Conference in Pierre on November 18th – 20th.

The Council reviewed the Northern Route to the Hills magazine and discussed the \$231. Membership fee and it was decided not to renew the membership at this time.

The Council discussed the Annual WEB Meeting to be held in Aberdeen on December 7th.

The Council received the South Dakota Work Compensation Fund 2014 Renewal Packet, along with incident reports and discussed that the Loss & Control person was out and met with the City employees.

The Council discussed the \$50.00 cell phone options from Valley and cost of under \$20.00 a month to add two more phones and all three phones would be free so each employee would have access to a city phone to use while working instead of use their private phones. It was decided to check if the unlimited texting would be \$30.00 for each phone or all three before adding it to the plan.

There being no further business, Council Member Yost moved, with a second by Council Member Walz, to adjourn. All present Council Members voted in favor. Motion carried.

The Leola City Council will meet again in session in regular session on Monday, December 2nd at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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