

LEOLA CITY COUNCIL MEETING

October 7, 2013

The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, October 7, 2013. Mayor Dean A. Schock called the Meeting to order at 7:30 P.M. with the following members present: Jim Severson, Mike Waltman, Brian Walz, Norman C. Tschappat, David Gohl and Doug Yost. Absent: None. Also present: Francis Bell, Jeff Tschappat, and Chief Matthew Van Der Linden.

Minutes of the September 9th Meeting stand approved as mailed out.

Council Member N. Tschappat moved, with a second by Council Member Severson, to accept the Monthly Treasurer's Report. All Council Members voted in favor. Motion carried.

The Council discussed type of mosquitoes out this time of year and West Nile. It was decided to have Jeff Tschappat get a couple more sprayings in this month if possible.

The Council discussed that H & H Contracting, Inc. has cleaned and inspected the Elevated Watertower as per our last contracted year and they also cleaned the new ground storage. A contract has not yet been entered into. The Mayor informed the Council of the problems with the insulator pipe and trap needing to be fixed as soon as possible and that H & H would be here in the morning to correct this problem for \$3800.00. The estimate for work needing to be done will be submitted in an itemized list by H & H.

Stanton Spitzer joined the meeting at 7:45 P.M.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	October Salary	\$3,511.16
Finance Office Salaried Payroll	October Salary	3,219.53
Maintenance/Water & Sewer Dept. Payroll	October Maintenance Salary	2,694.06
Council & Mayor Payroll	3rd Qtr. of 2013 Council Meeting Pay	3,309.20
Zoning Board Payroll	3 rd Qtr. of 2012 Zoning Meetings Pay	269.13
Library Payroll	September Librarian	869.24
Zoning Payroll-Tschappat	September-Building Permits	53.82
Gov't Bldg. Payroll-Janitor	September Janitor Hours	361.44
Office Department Payroll	September Office Hours	826.75
Maintenance/Bldg Demolition	September Fill in Payroll -Pat Schaffner	1,150.12
Maintenance/Parks	September Fill in Payroll -Norman Tschappat	27.32
West Nile Spraying Payroll	September-Mosquito Spraying	184.08
Swimming Pool Payroll	September Hours	854.89
A & B Business	Supplies	144.72
Aberdeen Asphalt, Inc.	Hot Mix	7,569.84
AmeriPride Service	Mops, Deodorizers, etc.	80.50
Butler Machinery Company	Pump Gear, Element &Gasket Filter-Loader	1,066.90
CompQuest Technology	Trouble Shoot Error on Boot	79.50
CorTrust Bank	Bank Fees-Return Check Charge	4.00
Demco	Supplies-Libraries	55.05
Diesel Machinery, Inc.	Cable Shift & Freight	329.00
Doubleday Book Club	Books-Library	29.98
FEM Electric Association, Inc.	Security Light & Electricity-Golf Course	90.99
Gene's Oil Company	September Gas & Diesel	1,138.37
H & H Contracting, Inc.	Cleaning Elevated & Ground Storage Tank	4,906.20
Homestead Building Supply	Supplies	901.47
Johnson, Lonnie & Joelle	Water Deposit Refund	100.00
Leola Grocery	Supplies	49.10
Leola Public Library	Reimbursement for Christian Books	35.89
McPherson County Herald	Publishing	569.16
Midwest Powersports, Inc.	Filter for Toro /Mower	221.46
MDU	Electricity	2,011.87
NASASP	Annual Membership	39.00
North Central Farmers Elevator	Miscellaneous Parts & Supplies	328.68
Rhapsody Book Club	Books-Library	44.97
Rod Hoffman Construction	Mileage & Labor-Digging-G's Lodge & Saloon	895.47
Rural Development	18th Loan Payment-Sewer Project	4,021.00
SDML	Conference-One Day Registration	65.00
Schock Auction Service	Sweeper Broom for Skidster	3,000.00
South Dakota Department of Revenue-Lab	Coli form Water Testing	13.00
South Dakota One Call	3rd Quarter Locates	22.05
Super 8 West	Hotel at SDML Conference	149.96
Valley Telecommunications	Phones, Faxing & Internet & Security	396.87
Van Der Linden, Matt	Reimbursement of Expenses-Water Classes	29.88
WEB Water	September Water Use	3,915.75
Walz, Marlys	Book & Supply Reimbursement	88.08

BILL BEING HELD WITH ONLY PARTIAL PAYMENT

West Central Life & Elevator, Inc. Remaining to pay on Citizen Building Elevator 4,558.50

PROJECT BILLS TO BE CONSIDERED FOR APPROVAL AND HELD FOR FUNDING

Helms & Associates	Engineering Construction Observation, Staking, Mileage & Expenses	1,754.40
Dahme Construction Co. Inc.	Sewer Line Project on Bid Schedule A 2-Work	64,691.00

The Council discussed remaining \$4,558.50 to be paid on Citizen Building Elevator, measurements needing to be sent in for the installation and that final payment is being held until the elevator is installed at the Citizens Building. The measurements needed by West Central Lift & Elevator, Inc. were discussed.

Council Member Walz moved to pay the above wastewater expenses once grant monies are received and to approve all remaining expenses. Council Member Yost seconded the motion. All present Council Members voted in favor. Motion carried.

The Council discussed Fall Large Item Collection held on Saturday, October 5th at the Leola City shop and that the large roll off was only half full but would be here until Wednesday, October 10th for City residents still having items to go on.

The Council discussed the school inquiry to see if the City could do some blading on Leola Avenue and then the contractor for the school project would maintain it. Work to be done on this street was delayed due to the damage done and continually being done by the large truck traffic with the school project. It was decided to contact the County to see if the blading was possible. Other graveling and drainage was discussed including the drainage and the street going to Daly's.

The Council discussed the Restricted Use Site along with the need to burn soon.

The Council discussed the work needing to be done to the City's street sweeper.

Terry Hoffman joined the meeting at 7:58 P.M.

The Council discussed fire hydrants needing to be fixed, checking them and exercising of the water shut offs. It was decided to check into getting a Garmin GPS to mark the location of the city shut offs to make finding them easier.

The Council discussed winterizing at the Pool and having the power disconnected at the pool and the pool picnic shelter. It was decided to leave the power on at the City Park for camper use and the Ball Park for football playoffs.

The Council discussed the dead trees to be moved from the City Park to the Restricted Use Site.

The Council discussed the forming for cement to be poured at the Swimming Pool Park. The Council discussed that both loaders were back up running again and that there was a six months warranty on the pump.

The Council discussed the electric heater at the shop that was damaged when the shop was flooded, along with the 5 voltage thermostat was discussed and it was decided Council Member Yost would take a look at it.

The Council examined the September Library and Police Reports. The Council granted Chief Van Der Linden permission to attend the FBI Police Training in Aberdeen in November.

The Council discussed Van Der Linden's certificate of Completion of the Chief's Academy he attended.

It was discussed and decided to check into the cost of city cell phones.

The Council granted Van Der Linden permission to leave the Council Meeting at 8:30 P.M.

Council Member Walz informed the Council the Library received \$140.00 for the Library from the Committee who held the Quasi Car/Bike Show and that three laptops and a printer were donated by the family of Luther and Deloris Hoffman. The Council thanked them for their donations.

The finance officer informed the Council she worked with Rural Development on getting the timetable set up and the needed paperwork submitted on their ADA requirements needed for the Municipal Building.

The Council discussed the 18 Hole Best Ball Golf Tournament/Poker Run to be held on Saturday, October 12th. Teams will be drawn for the registration starting at 9:00 A.M. with the Tourney starting at 10:00 A.M. The Council discussed the menu of burgers and chips to be served.

The Council discussed the \$1,264.63 in proceeds from the sale of the mowers, mower blades and attachment, 3 wooden benches and file cabinets sold at the Community Consignment Auction held on Sunday October 6th by Schock Auction, along with the purchase of the sweeper broom for the skidster for \$3,000.00. The Council discussed the surplus pool table at the Golf Course assessed at \$800.00.

Building Permits Issued in September: Jim Wolf-13-16, Charles Hoffman-13-17, Doug Yost-13-18, and Willis & Diane Kiesz-13-19.

The Council discussed the Golf Course Association meeting that was held on work to be done at the Golf Course, work to be done before cement can be poured, along with the six spaces in the shed available for rent for golf carts.

Francis Bell discussed problems at the bar referred to in the minutes. Wayne Hoffman, Ron Geffre, Chrissy Bailey, Michael Bell joined the discussion. The fact, if police came to the door and didn't answer either the workers never heard him or no one was there and it was decided in the future he was to call Chrissy Bailey, Bar Manager and she would let him in, and going forward, the bar and the city would

work together. The Liquor Applications for On Sale Liquor and Off sale liquor, and the Special Events licenses were signed and attested by the finance officer. Bailey and Francis Bell left the meeting at 9:12 P.M.

Wayne Hoffman, Terry Hoffman, Michael Bell and Ron Geffre spoke to the Council on Quasi Car Show monies and the Committee's donation of \$500.00 to go toward a diving board for the Swimming Pool. Wayne Hoffman, Michael Bell and Ron Geffre left the meeting at 9:20 P.M.

Terry Hoffman spoke to the Council that after measuring it was found that his building was actually sitting on city land and that a city street was plotted there, but never built or vacated. The fact, North Central Farmers Elevator had the same problem in trying to acquire their building permit. It was decided the City Attorney would be contacted to see about vacating the streets and if possible to vacate Sherman Street without having to split the road equally to the adjoining property owners, and the City being able to keep the campers dump station and enough area around it for campers to dump. Council Member Waltman moved, with a second by Council Member Yost, to vacate the street of Herried, Grant, Lincoln and that portion of Sherman Street, north of Elm Street, if it was possible for the City to keep the portion of Sherman. All Council Members voted in favor. Motion carried.

The Council discussed the fact the City Attorney Beck was working on the foreclosure on Revolving Loan #22.

Stanton Spitzer gave the Council a breakdown on spraying equipment, cost of 60 or 40 gallon tanks. It was decided to check into using the scooter. The estimate of an ATV Pro Rider was discussed, along with it being able to spray at least 30 to 40 feet.

The Council discussed a few things yet to be completed for Sewer Line Project. The next Project Meeting is scheduled for 1:00 P.M. Thursday, October 10th in Aberdeen during the SDML Conference. It was decided to again bring up the manhole covers that were asphalted over by Jenson's and to compile the list of problem locations for the meeting.

Council Member Tschappat moved to approve the invoices and pay estimates to be paid this month: Dahme's Construction Sewer Line Project Pay Estimate in the amount of \$64,691.00 and Helms & Associates for Engineering Construction Observation & Staking, Mileage & Expenses in the amount of \$1,754.40 were submitted. Council Member Walz seconded the motion. All Council Members voted in favor. Motion carried.

Mayor Schock signed the pay estimates, pay request letter to Water Quality, and all other paperwork to draw down funding from USDA-RD and the State Water Quality Grant. The Government shutdown was discussed along with the fact the city would not be receiving any Rural Development Grants funds for the project until RD Government employees returned to work. The Finance Officer informed the Council she received a Rural Development borrowing guide from Rural Development at the September Project Inspection Meeting.

The Council discussed that the City Attorney sent Terry Pudwill a letter after discussing the proposed potting with Pudwill's Engineer Brink concerning the street area and the 12 foot access discussed back in 2011, which had not been done on the plots. After speaking to Brink the attorney that this would need to be done before approving the plot and Brink could not do this unless Pudwill hires him to do it, as Pudwill is who would need to pay for changing the proposed plot.

The Council discussed the open seat on the Leola Zoning Board created by Glenn Spitzer's resignation. After discussion, Council Member Yost volunteered to occupy the seat on the Zoning Board. Council Member Walz moved to second Yost's appointment to the Zoning Board. All Members voted in favor. Motion carried.

The Council discussed the Code Enforcement issue at the lake and unlicensed vehicles and that some had been licensed but 3 or 4 were still inoperable. It was decided to discuss this with the attorney and take care of these vehicles in accordance to the ordinance.

The Council discussed that no information or e-mails have gone out concerning the next meeting or what was still needed for the McPherson County PDM Plan or concerning the spillway.

The Council discussed that the City office would be closed during the SDML Conference October 9th-11th. Chief Van Der Linden would attend the one day session on Thursday, October 10th and that certificates will be presented at the noon lunch on Thursday, October 10th to Sid Swanson, Mayor Schock, Norman Tschappat and finance officer Kappes for the SDML Hall of Fame recognizing 20 or more years of municipal service.

H & H Contracting, Inc. sent pictures of damage on the elevated water tower and the fact they would be here on Tuesday to do the work to the insulator pipe and would later send the cost for the other needed work.

The Council discussed the city generator was being worked on.

The Council discussed the application for a Special Events License for the November 23rd Turkey Raffle to be held at 8:00 P.M. on Monday, November 4th. No Publishing or Public Hearing is needed on the regular yearly license renewals unless there is a change on the application.

Council Member Severson moved, with a second by council Member Waltman, to again back the Housing & Redevelopment Commission. All Council Members voted in favor. Motion carried.

The Council received a Thank you note from Council Member Jim Severson thanking the City for the plant he received while he was in the hospital.

Council Member Walz moved, with a second by Council Member Waltman, to enter executive session at 10:30 P.M. to discuss personnel matters. All Council Members voted in favor. Jeff Tschappat and Kappes left the Council Room.

Council Member Severson moved, with a second by Council Member Walz, to exit executive session at 11:07 P.M. at which time, Jeff Tschappat and Kappes rejoined the Council Room. All Council Members voted in favor. No motion was made, only stated that Mayor Schock would look into the personnel matter.

The Council received information from JW Jermane concerning pool liners.

The Council instructed the finance officer to put a notice in the newspaper concerning Yellow Toad Flax and the need for residents to spray for weeds.

The Council discussed the letter from DENR concerning the City's Drinking Water Inspection Report and issues needing to be addressed within the 45 days of the letter.

The Council granted Candice Kappes and Pam Schaffner permission to attend the SDML Election Workshop at the Red Rosa in Pierre on December 12th.

The Council discussed the SD Housing Conference in Pierre on November 18th – 20th.

The Council discussed the upcoming Wellmark Informational Meeting on the Health Care Plan and it was decided the finance officer should contact our insurance agent Janice Sieler to see if she needed to attend.

The Council received a Thank you from Kristi Noem's Office thanking the City for meeting with him.

The Council discussed the Christmas tree lights needing to be replaced and granted Jeff Tschappat permission to order 3 strands of a hundred C-9 lights.

There being no further business, Council Member Gohl moved, with a second by Council Member Severson, to adjourn. All present Council Members voted in favor. Motion carried.

The Leola City Council will meet again in session in regular session on Monday, November 4th at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Dean A. Schock, Mayor of Leola

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