

LEOLA CITY COUNCIL MEETING

October 3, 2016

The Leola City Council met in the Council Room of the Municipal Building on Monday, October 3, 2016. Mayor Doug Yost called the Meeting to order at 7:30 P.M. with the following Council Members present: Jackie Rau, Karl Moser, Dana Leibel, Shawn Patton, Michael Yost, Jon Mardian, along with the Finance Officer Kappes. Absent: none. Also present: Jeff Tschappat.

Council Member Rau moved, with a second by Council Member Leibel, to approve the minutes of the September 7th Meeting and correct the August 1st Meeting to be as follows: Mayor Doug Yost appointed Karl Moser as Council Member Ward Two for the remainder of the term. Council Member Rau moved to accept Mayor Doug Yost's appointment of Karl Moser. Council Member Leibel seconded the motion. All Council Members voted in favor. Motion carried. Council Member Karl Moser took oath of office and was seated. All Council Member voted in favor. Motion carried.

The Finance Officer informed the Council she received the \$1,000.00 matching Tree Grant reimbursement.

Council Member Moser moved, with a second by Council Member Leibel, to accept the Monthly Treasurer's Report. All Council Members voted in favor. Motion carried.

The Council discussed the outstanding revenue, along with uncollected dirt work owed and not yet received. The finance officer is to rebill and notify the property owner of 1306 Moulton Street the city will remove the concrete and add more dirt at the city's billing rate of \$175.00 per hour, per person.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	October Salary & Benefits	3,131.16
Finance Office Salaried Payroll	October Salary & Benefits	3,601.22
Maintenance/Water & Sewer Dept. Payroll	October Salary & Benefits	3,104.79
Council Payroll	September Hours-C & M Citizen's Food Boxes Pay-P. Walz	18.41
Gov't Bldg. Payroll-Janitor	September Janitor Hours & Payroll Correction-J. Leibel	327.67
Fill-in Maintenance Payroll	September Pick up Maintenance Hours-Ray Hartinger	915.81
Library Payroll	September Librarians	711.19
Office Department Payroll	September Hours-J. Wimer	717.92
West Nile Spraying Payroll	September Hours to Spray Mosquitos - J. Tschappat	191.76
Zoning Payroll-Tschappat	September-Building Permits	107.65
AB Business Inc.	September Supplies	92.88
AmeriPride Service, Inc.	Mops, Deodorizers, etc. Library Bldg. Govt. Bldgs.	99.20
CorInsurance	Due From General Liability Audit	124.00
CorTrust Bank	Non Sufficient Return Check Charge-September	4.00
CorTrust Visa	Microsoft Office 365	106.49
Dakota Electronics	Repairs to Civil Defense Siren	161.20
Dakota Supply Group	Water Supplies	566.79
FEM Electric Association, Inc.	Electricity-Golf Course	87.47
Gene's Oil Company	September Gas & Diesel	591.00
Homestead Building Supply	Supplies	122.20
J. P. Cooke Company	2017 Dog Tags	69.75
Kappes, Aaron	Used Freezer	50.00
Kappes, Candice	Postage, Certified Postage, Mileage & Expense NEFOG	118.79
Lien Transportation	Hot Mix	1,481.90
Leola Public Library	Reimbursement for Books & DVDs	118.66
McKibben, Allen	Water Deposit Refund	100.00
McPherson County Herald	Advertising, Zoning Notice & Publishing	443.73
MDU	Electricity	2,325.24
North Central Farmers Elevator	Miscellaneous Merchandise & Shop Labor	256.87
Ramkota Inn – Rapid City	Rooms at SDML Conference	575.94
Rural Development	54th Loan Payment-Sewer Project	4,021.00
Schock Auction	4 Truck Tires	350.00
South Dakota Dept. of Revenue-Division of MV	Title & License on 2017 14HD-14 Trailer	21.20
South Dakota Dept. of Revenue-Lab	Water Testing Sample	15.00
Valley Telecommunications	Phones, Cell Phones, Faxing, Internet with Phone Credit	171.90
Walz, Pam	Book Reimbursement-Library	315.35
Walz, Pam	Reimbursement-Mileage - Food Baskets	33.60
WEB Water	September's Bill for August's Water Use	4,804.57

After discussion, Council Member Leibel moved, with a second by Council Member Moser, to approve the above bills. All Council Members voted in favor. Motion carried.

The Council discussed the driveway work done at Mayor Yost's residence. Mayor Yost would be paying for the asphalt driveway work done, as all residents do. Other asphalt work done around town for residents was discussed, which will be billed by the finance office once the McPherson County Highway Department submits to the finance officer the amounts, along with the residents to be billed.

The Council discussed gravel work needing to be done in the commercial alley between Leola and Sherman.

The Council discussed the hours of the restricted use site and that it will close for the season on October 31st as posted, weather permitting.

Fill in gravel that needs to be put in the driveway of Chris Guthmiller was discussed.

The Finance Officer was instructed to call Dependable Sanitation to stop the seasonal service for the dumpster at the City Park, Swimming Pool/Park and Baseball Field.

Mayor Yost presented the Council with his sketched, park plans ideas for the future.

The Council discussed the current rate for the water, sewer and sewer project fee. It was decided not to increase the charges in 2017.

The Council discussed repairs needed to the street signs.

The Finance Officer was instructed to call MDU to have electricity taken off the shop in order to work on the shop addition.

The Finance Officer was instructed to contact the County Assessor's Office to find out the front footage within the City of Leola.

The Council discussed the fact no sealed bids were received on the property described as Lots 4 & 5 Block 5 in Turner Addition or Lots 19 & 20 Original Plat. The Finance Officer informed the Council that since no bids were received, at least 90% of the assessment would have to be received in order to sell these properties or else could be sold at auction or have them reassessed.

Council Member Rau moved, with a second by Council Member Leibel, to approve the 7.5% Assessment Fee to be waived off the building to be demolished at 341 Lincoln Street, legally described as E 50' of S 70' of the N 300' of Lot B Unplatted NW1/4 20-126-67 in the City of Leola. All other Council Members voted in favor. Motion carried.

At 8:15 P.M., as advertised, Sealed Bids on Electrical for Shop Addition were publicly opened by Mayor Yost and reviewed by the Council. Bids with each bid including eight lights were as follows:

Gappa Electric for \$7,455.21 4DK Electric for \$6,286.79 Swanson Electric for \$8,911.00

Council Member Rau moved, with a second by Council Member Moser, to accept the sealed bid from 4DK in the amount of 6,286.79. All Council Members voted in favor. Motion carried.

Quotes on the Furnace for the Shop Addition were publicly opened by Mayor Yost. After discussion, it was decided to go with forced air heating instead of radiant. The force heat furnace quotes were considered as follows:

Les's Standard- Forced Air Heater 115,000 BTU for \$2,546.49

North Star Forced Air 75,000 BTU for \$1,810.21

Climate Control Forced Air 80,000 BTU for \$3,201.00

Council Member Mardian moved, with a second by Council Member Michael Yost, to accept the Quote on the Furnace for the Shop Addition from North Star. It was decided to check into increasing 75,000 BTU to a 95,000 BTU and how much the quote would increase from \$1,810.21 for the 75,000 BTU. All Council Members voted in favor. Motion carried.

No quotes on the Municipal Building Improvements were received. Tyler Bollinger, Bollinger Construction, is interested in submitting a quote just unable to meet the project completion date. Council Member Leibel moved, with a second by Council Member Rau, to table the improvements until spring. All Council Members voted in favor. Motion carried.

The Council examined the Monthly Library Report and the Police Report will be examined and filed at a later date.

The Council discussed problems with stray chickens on other properties and City Ordinance against them being at large.

The Council discussed traffic laws not being obeyed, the truck route and ordinances pertaining to truck weight and vehicles failing to stop at stop signs. Police Chief Yost joined the meeting at 8:55 P.M.

September Building Permits Issued: St. James Church-16-43, Jessica Mardian-16-44, Gordon Rath by Deb Dahme-16-45, Jessica Mardian-16-46-Conditional Use – Daycare, Seiyung Downey-16-47 and Kenwood Manor– Grow SD-16-48.

Mayor Yost updated the Council on the September 19th meeting jointly held with the City, School & LDC/LCAC to discuss the Promotional Plan. After discussion, Council Member Moser moved, with a second by Council Member Leibel, to agree to split share the cost with the stipulation on the details of hiring a shared employee. All Council Members voted in favor. Motion carried.

The Council discussed various ways in which towns have drawn up their credit card policy and the finance officer was instructed to draw up the city credit card policy to be considered.

Mayor Yost informed the Council of John Thune's plans to be in Leola at 3:30 P.M. on Tuesday, October 4th.

The Council discussed the large item collection held and that there was still room until the large roll off is picked up on October 10th.

The Council discussed the SDML Conference in Rapid City on Oct 4-7 at which time Jessie Wimer and Finance Officer Kappes will attend and the City Office will be closed.

The Council set 8:00 P.M. on Monday, November 7th to hold the Public Hearing on the Legion's Special Events License for the Turkey Raffle scheduled to be held on Saturday, November 19th at the American Legion Hall.

With No Public Hearing needed to renew the Legion's Off-Sale and On-Sale Liquor Renewal Application with Sunday Sale and Billy's On Sale Liquor with Sunday Sale renewal applications, Council Member Mardian moved, with a second by Council Member Patton, to approve the renewal applications. All Council Members voted in favor. Motion carried. Mayor Doug Yost signed the applications that were attested by the finance officer.

The finance officer informed the Council the 2017 Dog Tags were purchased and dog owners could come in to get their 2017 tags if their dogs' rabies vaccinations are up to date. The Finance Officer will schedule the Hosmer Veterinarian to come to give rabies vaccinations to those dogs needing it.

The Council reviewed the bi-law changes planned by SD Health Pool and the Risk Management Meeting at Pierre on November 9th & 10th.

The Council discussed the SD Rural Water Class on Sewer Main Rehabilitation at the Ipswich Fire Hall on October 20th.

The Council discussed the SD Housing Meeting scheduled for October 25th and 26th in Pierre at the Ramkota Inn and Mosquito Class to be held in Aberdeen on October 12th.

There being no further business, Council Member Michael Yost moved, with a second by Council Member Patton, to adjourn. All Council Members voted in favor. Motion carried.

The Leola City Council will meet again in regular session on Monday, November 7th 2016 at 7:30 P.M. in the Council Room of the Municipal Building.

ATTEST:

Candice Kappes, Finance Officer

Doug Yost, Mayor of Leola

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