

LEOLA CITY COUNCIL MEETING

October 2, 2017

The Leola City Council met in the Council Room of the Municipal Building in regular session on Monday, October 2, 2017. Mayor Doug Yost called the Meeting to order at 7:30 P.M. with the following Council Members present: Jackie Rau, Dana Leibel, Jessica Lipke, and Michael Yost, along with the Finance Officer Kappes. Absent: Jon Mardian. Also present: Chief Dan Yost and Jeff Tschappat, Julie Johnson, Jacki Hoffman, Kimberly Sharp, Gayle & Steve Siebel.

Julie Johnson, Community Economic Grant Writer, informed the Council the Trail Grant was submitted by Northeast Council of Government on Friday September 29, 2017. She also discussed the Bush Foundation Community Innovation Grant being applied for and handled through the Community Economic Development Steering Committee's Account, the park vision and the lots sold by tax deed, surveys and other projects to be done jointly with the Leola School and Economic Development moving Leola forward.

Council Member Michael Yost moved, with a second by Council Member Lipke to approve the September 6th, 2017 Council minutes, as mailed, with the change of Jacki Hoffman being present and removing Denise Brandner, correcting the spelling of beautification, and to correct the following paragraph as follows: At 11:02, Council Member Leibel moved, with a second by Council Member Rau, to go into executive session to discuss personnel matters. All Council Members voted in favor. Motion carried. Finance Officer Kappes was asked to stay and Chief Yost and Tschappat were excused. Council was deemed out of executive session at 11:20 P.M., with no action taken.

Council Member Rau moved, with a second by Council Member Lipke, to accept the Monthly Treasurer's Report. All present Council Members voted in favor. Motion carried.

The Council examined the following bills:

Police & Maintenance Salaried Payroll	October Salary & Benefits	3,244.21
Finance Office Salaried Payroll	October Salary & Benefits	3,699.06
Maintenance/Water & Sewer Dept. Payroll	October Salary & Benefits	3,187.73
Fill-in Maintenance Payroll	September Pick up Maintenance Hours -R. Hartinger	256.08
Zoning Payroll-Reis	September-Building Permits, etc.	64.59
Library Payroll	September-Librarians Hours	944.44
Council Payroll	September Hours-C & M Citizen's Food Boxes Pay-P. Walz	8.62
Gov't Bldg. Payroll-Janitor	September Janitor Hours-Zulma Velazquez	907.90
Office Department Payroll	September Hours-J. Wimer	738.91
A & B Business	Supplies	98.70
AmeriPride Service, Inc.	Mops, Deodorizers, etc.	99.20
Best Western Ramkota Hotel	Room for three nights	389.97
Bollinger Construction	Shaping of Curb Ditch	510.21
CompQuest Technology	Labor & Mileage - Professional Services	49.50
Curt's Repair	Parts & Labor on Equipment	597.08
DRN	Labor & Mileage - Professional Services	23.96
Gene's Oil Company	Unleaded Gas & Ag. Diesel	333.69
Homestead Building Supply	Building Materials	2,803.57
Jenson Rock & Sand, Inc.	23,466 sq. Yards-Seal Coat at \$1.95 a Yard	46,692.64
Kappes, Candice	Reimbursement for Mileage & Expenses	48.80
Leola Public Library	Reimbursement for Books, DVDs & Supplies-August	147.86
Lien Transportation	Hot Mix	663.48
Mahlke, Tom	24 Ton Washed Sand	480.00
McPherson County	Drainage Lot Deeded by the County	250.00
McPherson County Herald	Publishing	407.75
Montana-Dakota Utilities	Electricity	2,399.71
North Central Farmers Elevator	Miscellaneous Parts & Supplies	17.65
Olson, Dennis M.	Contract Labor Code Enforcement Officer & Expenses	508.98
Rural Development	66th Loan Payment-Sewer Project	4,021.00
South Dakota Dept. of Revenue-Lab	Coliform Water Testing	15.00
Ten - 45 Grocery	Cleaning Supplies	21.32
Valley Telecommunications	Phones, Faxing & Internet & Security	219.11
Walz, Pam	Book & Supply Reimbursement	368.98
Walz, Pam	Reimbursement-Mileage-Food Baskets	33.60
WEB Water	September Water Minus 2-\$25.00 Credit	4,259.55

After discussion, Council Member Michael Yost moved, with a second by Council Member Leibel, to approve the above bills. All Council Members voted in favor. Motion carried.

The Council discussed the water study paperwork e-mailed to Lucas Hoover at Helms & Associates and no other contact back from Helms & Associates has been received for more information.

Council Member Michael Yost moved, with a second by Council Member Reis, to eliminate the city's mowing, water and sewer debt against the following properties taken for tax deed: Pleasantview Addition Lot 7 & 8, Block 6; Hardenbrook Addition Lot 6 Block 8; Hardenbrook Addition S. 65' of Lot 7, S. 65' of the W 25' of Lot 8 Block 2; Northwestern Addition Lots 2-6 Block 3; Original Plat E70' of Lots 21-24 Block 8; Unplatted N 75' of Lot B NW1/4 20-126-67. All Council Members voted in favor. Motion carried.

Council Member Rau discussed information of the front footage from the McPherson County Auditor. The fact the County couldn't get the work completed to collect the tax in 2018 and would need to wait until

2019, and thought the front footage fee resolution should have been more specific on the use of the money collected and that the city would be responsible for making any changes to the descriptions. The Finance Officer Kappes told the Council the Resolution for the special front foot assessment passed July 5th was received from one of the other city's that implements the front footage assessment, with the only changes of Resolution #the name of city and lowering the amount to be collected. Other city's discussing it at finance school had no problems working with the county to set it up and that the transfer of property is not filed at the city level to make these changes. Mayor Yost asked the Council if they wanted to rescind their motion or what they wanted to do. No action was taking.

The Council discussed the chip sealing done and other road patching to do.

Concrete at the Restricted Use Site was discussed by the Council. Council Member Rau will contact Oban Construction about looking at the concrete pile at the Restricted Use Site.

The Council discussed the need to order stubs for the water books from Quality Quick Print. They gave Finance Officer Kappes permission to check into the cost of them putting together the water books.

The donated trees still needing to be moved to the pool park were discussed by the Council.

The Council discussed the Pool heater needing to be drained and pipes winterized.

The Council discussed the constructed 30 x 30 pole barn building constructed at the City Park to hold the water tank and that it had been added on the city's insurance policy.

Tyler and Lindsey Bollinger joined the Council Meeting.

The Finance Officer informed the Council that the computer estimate from Comp Quest Technology or now DRN was \$779.00 but set up was not listed and she had not yet heard back from David Malsom on the cost of setting up. The Council said the purchase had been previously approved and to go ahead with purchasing it.

The Council discussed the cement work needed for the generator for the Citizen's Center and that not much cement was needed and it was decided to work with Bollinger Construction when he was having some delivered.

Julie Johnson, Community Economic Grant Writer left the meeting.

The Council discussed loader options of a rebuilt for 10,200.00, 15,000.00 for re-transmission for old loader up and running, \$1,000.00 for a blade on telehandler, the financing options on the 2014 SDLG LG938L 081410 Wheel Loader from Sheehan Mack \$75,000.00 loader bids. Council Member Reis felt option 3 on the Sheehan loader was the city's best option with yearly payments of \$12,743.58 and final payment of \$18,750.00 within a year after the 5th payment to own. Jacki Hoffman asked the Council if the city had the money available to purchase the loader and was answered yes. She commented why we don't just purchase it out right and save the interest. Council Member Rau commented that we don't want to spend our unallocated money in case of an emergency in town. Tyler Bollinger also agreed with Council Member Reis on the purchase of the loader for \$75,000.00 with 107 hours with premier warranty through February 1st 2019. Council Member Michael Yost moved to go with financing option #3 and purchase the 2014 SDLG LG938L 081410 Wheel Loader from Sheehan Mack for \$75,000.00 over the five years. Council Member Rau commented she still feels \$75,000.00 was too much money to spend. Motion failed due to a lack of a second.

Tyler and Lindsey Bollinger spoke to the Council concerning the mowing debt against a property they were interested in purchasing. After discussion, Council Member Rau moved, with a second by Council Member Reis to eliminate the city debt against the property at 205 3rd street described as: Lots 1 & 6 Block 5 in Turner's Addition, once the property is purchased and has been transferred to Tyler and Lindsey Bollinger. All Council Members voted in favor. Motion carried.

Tyler and Lindsey Bollinger left the Council Meeting at 8:25 P.M. with Jacki Hoffman, Kimberly Sharp, Gayle and Steve Siebel still in attendance.

The Council discussed the propane tank to be moved further away from the power line by the city shop. These options were also discussed with those still in attendance.

The Council discussed the letter from Mike Olson concerning the nuisance property at 508 Main Street which has been dealing with for years, along with a list of updates on cases and the fourteen new cases. After discussion, Council Member Michael Yost moved, with a second by Council Member Lipke, to go forward with abating the property at 508 Main Street. Upon needed roll call vote, Council Member Rau-No, Council Member Reis-No, Council Member Michael Yost-Yes, Council Member Lipke-Yes, Council Member Leibel-No. Motion failed. Council Member Rau stated she would like Olson to mail a certified letter mailed to the owners of 508 Main Street and 406 3rd Street spelling out what is needed to be done so there are no questions. That fact certified letters are generally not picked up at the post office were discussed and enclosing a second non-certified letter also mailed was discussed.

The Council examined the Monthly Library Report and Monthly Police Report.

September Building Permits Issued: #17-35 Doug Yost, #17-36, Bruce Steiger and #17-37 Richard Harnoise.

Finance Officer Kappes presented the Council with copies of the 2018 Budget.

The Council discussed the SDML Conference in Sioux Falls on Oct 3-6 and Monday, October 9th Holiday at which time the City Office will be closed. Jessie Wimer may be in the office some of the afternoons.

Council Member Rau will send out a notify plus message concerning the curb stop and fire hydrant to be fixed by the County shed on Monday, October 9th to those residents requesting to be notified. Signs will also be posted at the office.

The Council discussed Dependable Sanitation's large roll off would be here for the fall large item collection for city residents on October 4th through October 10th at the Leola City Shop, which has been advertised and posted.

The upcoming projects for 2018 were discussed and those Council Member Committees where these projects would fall under were discussed, along with needs for the various projects. Landscaping and other drainage problems at the park, along with possibly having Helm's & Associates do a topographical survey was also discussed.

With No Public Hearing needed to renew the Legion's Off-Sale and On-Sale Liquor Renewal Application with Sunday Sale and Billy's On Sale Liquor with Sunday Sale renewal applications, Council Member Michael Yost moved, with a second by Council Member Leibel, to approve the renewing the applications. All Council Members voted in favor. Motion carried. Mayor Doug Yost signed the applications that were attested by the finance officer.

The Council set 8:00 P.M. on Monday, November 6th to hold the Public Hearing on the Legion's Special Events License for the Turkey Raffle scheduled to be held on Saturday, November 18th at the American Legion Hall.

The finance officer informed the Council the 2018 Dog Tags were purchased and dog owners could come in to get their 2018 tags if their dogs' rabies vaccinations are up to date. The Finance Officer will schedule the Hosmer Veterinarian to come the first week of December to give rabies vaccinations to those dogs needing them.

Finance Officer Kappes informed the Council the minimum wage will increase from \$8.65 to \$8.85 effective January 1st, 2018.

Council Member Michael Yost moved with a second by Council Member Leibel, to accept the verbal resignation of being Ward Three Council Member from Jon Mardian. All present Council Members voted in favor. Motion carried. Anyone registered in ward three and interested in filling the Council Member Ward Three seat until petitions are filed next spring should come before the Council. Finance Officer Kappes was instructed to post a sign about the vacant seat.

At 9:17, Council Member Leibel moved, with a second by Council Member Rau, to go into executive session to discuss personnel matters. All Council Members voted in favor. Motion carried. Finance Officer Chief Dan Yost stayed, Kappes and Tschappat were excused, Jacki Hoffman, Kimberly Sharp, Gayle and Steve Siebel left the meeting. Council deemed out of executive session at 9:35 P.M.

Council Member Reis moved with a second by Council Member Lipke, to accept Dan's Yost resignation as Police Chief effective November 1st and keep employed as full time maintenance person. All present Council Members voted in favor. Motion carried. After discussion on whether to advertise, it was decided to check into the cost of County-wide Law Enforcement for 10 hours a week intown patrol.

There being no further business, Council Member Leibel moved, with a second by Council Member Lipke, to adjourn. All Council Members voted in favor. Motion carried.

The Leola City Council will meet in the Council Room of the Municipal Building in regular session at 7:30 P.M. on Monday, November 6th 2017.

ATTEST:

Candice Kappes, Finance Officer

Doug Yost, Mayor of Leola

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